



# Parkland County

53109A Highway 779  
Parkland County, Alberta  
T7Z 1R1  
Parklandcounty.com

## Meeting Minutes

### Governance and Priorities Committee

*Mayor Rod Shaigec*  
*Deputy Mayor Sally Kucher Johnson*  
*Council Member Jason Doucette*  
*Council Member Ben Jespersen*  
*Council Member Corey Kyle*  
*Council Member Kristine Olson*  
*Council Member John McNab*

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Tuesday, December 2, 2025

10:00 AM

Council Chambers

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#### CALL TO ORDER

- Present:** 6 - Mayor Rod Shaigec, Council Member Jason Doucette, Council Member Ben Jespersen, Council Member Corey Kyle, Council Member Kristine Olson and Council Member John McNab
- Absent:** 1 - Council Member Sally Kucher Johnson

#### Administration:

Laura Swain, Chief Administrative Officer  
Jeff Dyck, Chief Operating Officer  
Clarence Wong, Director, Strategic Growth (In Part)  
Kaylee Haynes, Economic Growth Specialist, Strategic Growth (In Part)  
David Huynh, Advisor, Economic Growth, Strategic Growth (In Part)  
Denise Carlson, Manager, Economic Growth, Strategic Growth (In Part)  
Justin Young, Director, Planning & Development Services Department (In Part)  
Jared Candlish, Planner II, Planning Coordination, Planning & Development Services Department (In Part)  
Natasha De Sandi, Manager, Planning Coordination, Planning & Development Service Department (In Part)  
Jessica Harnden, Manager, Subdivision Planning, Planning & Development Service Department (In Part)  
Braden Slemko, Manager, Development Planning & Safety Codes, Planning & Development Service Department (In Part)  
Aman Jhaver, Senior Planner, Development Planning, Planning & Development Service Department (In Part)  
Holly Hargrave, Supervisor, Planning & Development Advisory Services, Planning & Development Department (In Part)  
Brandon Sidhu, Director, Community Services (In Part)  
Odessa Bartel, Manager, Legislative & Legal Services  
Deb Crowder, Legislative Officer, Legislative & Legal Services (Recording Secretary)

#### CELEBRATING SUCCESS

Committee Member Kyle celebrated Chief Administrative Officer Swain for

being named one of this year's Edify magazine's Top 40 under 40.

## ADOPTION OF AGENDA

A motion was made by Committee Member Olson that the December 2, 2025 Governance and Priorities Committee meeting agenda be adopted, as presented.

The motion carried unanimously.

## ADOPTION OF MINUTES

### [MIN 25-033](#)

Adoption of November 4, 2025 Governance and Priorities Committee Meeting Minutes

#### **Proposed Motion**

That the November 4, 2025 Governance and Priorities Committee Meeting Minutes be adopted, as presented.

A motion was made by Committee Member Kyle that the November 4, 2025 Governance and Priorities Committee meeting minutes be adopted, as presented.

The motion carried unanimously.

## DELEGATIONS

### [App 25-081](#)

10:05 a.m. Public Input (10 mins.)

Committee Chairperson McNab asked the gallery if there were any matters that the public wished to bring to the attention of Parkland County.

Pastor Brian Coldwell, a resident of Parkland County, came forward to present concerns related to the New Testament Baptist Church.

## CLOSED SESSION

### [RFD 25-218](#)

Closed Session

#### **Proposed Motion**

That the Governance and Priorities Committee convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 20 and 29 of the Access to Information Act.

A motion was made by Council Member Mayor Shaigec that the Committee convene in closed session at 10:11 a.m. pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 20 and 29 of the Access to Information Act.

The motion carried unanimously.

[PRE 25-106](#)

Economic Growth Update  
ATIA Section 20 - Harmful to personal privacy  
ATIA Section 29 - Advice from officials

**Administration presented the Economic Growth Update.**

**RECESS**

**Chairperson McNab recessed the meeting at 10:49 a.m., and reconvened the meeting at 11:00 a.m.**

[RFD 25-219](#)

Regular Session

**Proposed Motion**

That the Governance and Priorities Committee revert to regular Meeting session.

**A motion was made by Committee Member Jespersen that the Committee revert to regular meeting session at 11:00 a.m.**

**The motion carried unanimously.**

[App 25-084](#)

11:00 a.m. Appointment - The Lake Isle and Lac Ste. Anne Stewardship Society (LILSA) Water Quality and Water Quantity Project - Request for Steering Committee Member.

Presenters: Ray Hutschal & Joseph Bernie Poulin

**Proposed Motion**

1. That the Lake Isle and Lac Ste. Anne Stewardship Society (LILSA) Water Quality and Water Quantity Project overview be received for information, as presented.

2. That the Committee direct administration to bring the Lake Isle and Lac Ste. Anne Stewardship Society (LILSA) proposed motion and steering committee member request to the Council meeting on January 13, 2026 for decision.

**1. A motion was made by Council Member Doucette that the Lake Isle and Lac Ste. Anne Stewardship Society (LILSA) Water Quality and Water Quantity Project overview be received for information, as presented.**

**The motion carried unanimously.**

**2. A motion was made by Council Member Olson that the Committee direct administration to bring the Lake Isle and Lac Ste. Anne Stewardship Society (LILSA) proposed motion and steering committee member request to the Council meeting on January 13, 2026 for decision.**

**The motion carried unanimously.**

[App 25-083](#)

11:30 a.m. Appointment - Community Services Department Update

Presenter: Brandon Sidhu, Director, Community Services

**Proposed Motion**

That the Community Services update be received for information, as presented.

**A motion was made by Council Member Kyle that the Community Services update be received for information, as presented.**

The motion carried unanimously.

**RECESS**

Chairperson McNab recessed the meeting at 11:53 a.m., and reconvened the meeting at 12:30 p.m.

**CLOSED SESSION**

[RFD 25-218](#)

Closed Session

**Proposed Motion**

That the Governance and Priorities Committee convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 20 and 29 of the Access to Information Act.

**A motion was made by Council Member Mayor Shaigec that the Committee convene in closed session at 12:30 p.m.pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 20, and 29 of the Access to Information Act.**

The motion carried unanimously.

[PRE 25-104](#)

Planning and Development Area Structure Plan Project Update  
ATIA Section 20 - Harmful to personal privacy  
ATIA Section 29 - Advice from Officials

**Administration presented the Planning and Development Area Structure Plan Project Update.**

**Committee Member Jespersen left the meeting at 1:02 p.m. and returned to the meeting at 1:03 p.m.**

[PRE 25-105](#)

Planning and Development Update  
ATIA Section 20 - Harmful to personal privacy  
ATIA Section 29 - Advice from officials

**Administration presented the Planning and Development Update.**

**Committee Member Doucette left the meeting at 1:29 p.m. and returned to the meeting at 1:33 p.m.**

## RECESS

Chairperson McNab recessed the meeting at 1:48 p.m. and reconvened the meeting at 1:56 p.m.

Administration concluded the Planning and Development update.

### [RFD 25-219](#)

Regular Session

#### **Proposed Motion**

That the Governance and Priorities Committee revert to regular Meeting session.

A motion was made by Committee Member Jespersen that the Committee revert to regular meeting session at 2:38 p.m.

The motion carried unanimously.

## BUSINESS ARISING FROM CLOSED SESSION

A motion was made by Council Member Doucette that Administration undertake phase 2 of the Acheson Area Structure Plan update as recommended.

The motion was carried unanimously.

## NEXT MEETING

The next Governance and Priorities Committee meeting is scheduled for January 20, 2026 at 9:00 a.m.

## CLOSE OF MEETING

Committee Chairperson McNab closed the meeting at 2:39 p.m.

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Committee Chair

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Recording Secretary