



# Parkland County

53109A Highway 779  
Parkland County, Alberta  
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Parklandcounty.com

## Meeting Agenda

### Council

*Mayor Allan Gamble*  
*Deputy Mayor Rob Wiedeman*  
*Council Member Sally Kucher-Johnson*  
*Council Member Phyllis Kobasiuk*  
*Council Member Natalie Birnie*  
*Council Member Kristina Kowalski*

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Tuesday, May 27, 2025

9:00 AM

Council Chambers

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### VISION

Parkland County: gifted by nature, inspired by innovation, powerfully connected,  
and home to opportunity.

1. CALL TO ORDER/TERRITORIAL LAND ACKNOWLEDGEMENT (MAYOR)

. CELEBRATING SUCCESSES

. INSPIRATIONAL REFLECTION (Kowalski)

2. ADOPTION OF AGENDA (MAYOR)

3. ADOPTION OF MINUTES (MAYOR)

3.1 [MIN 25-021](#) Adoption of the May 13, 2025 Council Meeting Minutes

**Proposed Motion**

That the May 13, 2025 Council Meeting Minutes be adopted, as presented.

**Sponsors:** Gamble

**Attachments:** [1. May 13, 2025-Unadopted-Council Meeting Minutes](#)

4. DELEGATIONS

4.1 [App 25-038](#) 9:05 a.m. - Public Input (15 minutes)

**Sponsors:** Gamble

5. BUSINESS ARISING

6. NEW BUSINESS

A. Mayor and Council Member Matters

**B. Legislative Matters****6.B.1**    [BL 25-025](#)    Bylaw 2025-12 - Parkland County Land Use Bylaw**Proposed Motion**

That Bylaw 2025-12 receive third and final reading.

**Sponsors:** Cornforth

**Attachments:** [1. Bylaw 2025-12-Land Use Bylaw Third Reading](#)  
[2. Land Use Bylaw 2025-12 - Third Reading - Administrative Report](#)  
[3. Bylaw 2025-12 - PowerPoint Presentation](#)

**6.B.2**    [BL 25-026](#)    Bylaw 2025-19 - Amending Bylaw 2024-19 - 2025 Fees and Charges - Schedules H.2, H.5, H.6, H.10**Proposed Motions**

1. That Bylaw 2025-19 receive first reading.
2. That Bylaw 2025-19 receive second reading.
3. That Bylaw 2025-19 be presented at this meeting for third reading.
4. That Bylaw 2025-19 receive third and final reading.

**Sponsors:** Dyck

**Attachments:** [1. Bylaw 2025-19 Amending Fees and Charges - Schedules H.2, H.5, H.6, H.10](#)  
[2. Planning & Development Services Schedule H.2 Redline](#)  
[3. Planning & Development Services Schedule H.5 Redline](#)  
[4. Planning & Development Services Schedule H.6 Redline](#)  
[5. Planning & Development Services Schedule H.10 Redline](#)  
[6. Bylaw 2024-19 - 2025 Fees and Charges](#)

**C. Chief Administrative Officer****D. Chief Operating Officer****6.D.1**    [RFD 25-111](#)    2025 Tax Recovery Public Auction Terms and Conditions of Sale**Proposed Motion**

That Council approve the Terms and Conditions of Sale for the 2025 Public Auction, as presented.

**Sponsors:** Dyck

**Attachments:** [1. 2025 Terms & Conditions of Sale](#)

**E. Operation Services**

**6.E.1**    [RFD 25-128](#)    Emerging Capital Project - Acheson Intersections - 2025 Funding Request**Proposed Motion**

That Council approve up to \$4,500,000 in expenditures for the Emerging Capital Project - Acheson Intersections project to be funded by Developer Recoveries Restricted Surplus.

**Sponsors:** McGowan

**6.E.2**    [RFD 25-116](#)    Alberta Community Partnership (ACP) Grant Update**Proposed Motion**

That Council approve the addition of \$80,000 to the 2025 Agriculture and Environment Services budget for the Sturgeon River Watershed Alliance Inter Municipal Watershed Planning Project to be funded from the Alberta Community Partnership grant, as presented.

**Sponsors:** McGowan

**Attachments:** [1. ACP Grant Presentation](#)

**F.        Community & Development Services****6.F.1**    [RFD 25-127](#)    2025 Off-Site Levy Rates and Annual Report (Bylaw 2015-07)**Proposed Motion**

That the 2025 Off-Site Levy Rates and Annual Report for Bylaw 2015-07 containing updated Schedules "C" through "G" be tabled to a regular scheduled Council meeting no later than June 24, 2025.

**Sponsors:** Cornforth

**Attachments:** [1. Bylaw 2015-07-Off Site Levy with 2024 Schedules C-G](#)

**6.F.2**    [RFD 25-099](#)    Parkland County Trails Master Plan**Proposed Motion**

That Council approve the funding of up to \$65,000 from the Recreation Restricted Surplus for the creation of a Trails Master Plan.

**Sponsors:** Cornforth

**Attachments:** [1. Trails Master Plan & Trails Implementation Presentation 2025](#)

**6.F.3**    [RFD 25-117](#)    Emergency Communications Center - 911 Grant Funding Request for NG911 Phase 2 Project**Proposed Motion**

That Council approve funding for up to \$120,000 from the 911 grant Deferred Revenue - Operating Government Grants account to fund to completion the NG911 Phase 2 project.

**Sponsors:** Cornforth

**Attachments:** [1. Emergency Communications Center PowerPoint Presentation](#)

## 7. COMMUNICATIONS

### 7.1 [COM 25-061](#) Proclamations - June 2025

**Proposed Motion**

That the following proclamations for June 2025 be received for information:

National Indigenous History Month  
National Health and Fitness Day  
Seniors Week  
World Elder Abuse Awareness Day  
National Indigenous Peoples Day

**Sponsors:** Gamble

**Attachments:** [1. June Proclamations](#)

### 7.2 [COM 25-053](#) Rural Municipalities of Alberta Newsletter Update

**Proposed Motion**

That the Rural Municipalities of Alberta newsletter be received for information, as presented.

**Sponsors:** Gamble

**Attachments:** [1. Rural Municipalities of Alberta](#)

### 7.3 [COM 25-054](#) Federation of Canadian Municipalities Update

**Proposed Motion**

That the Federation of Canadian Municipalities update be received for information, as presented.

**Sponsors:** Gamble

**Attachments:** [1. Federation of Canadian Municipalities](#)

### 7.4 [COM 25-055](#) Mayor's Report

**Proposed Motion**

That the Mayor's Report be received for information, as presented.

**Sponsors:** Gamble

### 7.5 [COM 25-056](#) Committee Reports

**Proposed Motion**

That the Committee Reports be received for information, as presented.

**Sponsors:** Gamble

## 8. CLOSED SESSION

**8.1**     [RFD 25-120](#)     Closed Session**Proposed Motion**

That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 16 and 24 of the Freedom of Information and Protection of Privacy Act.

**Sponsors:** Gamble

**8.2**     [PRE 25-047](#)     Planning & Development Update  
FOIP Section 16 - Harmful to business interests of third party  
FOIP Section 24 - Advice from officials**8.3**     [RFD 25-121](#)     Regular Session**Proposed Motion**

That Council revert to regular Meeting session.

**Sponsors:** Gamble

**9.       BUSINESS ARISING FROM CLOSED SESSION****10.      CLOSED SESSION****10.1**     [RFD 25-122](#)     Closed Session**Proposed Motion**

That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 24 of the Freedom of Information and Protection of Privacy Act.

**Sponsors:** Gamble

**10.2**     [PRE 25-048](#)     Wabamun Update  
FOIP Section 24 - Advice from officials

**Sponsors:** Cornforth

**10.3**     [RFD 25-123](#)     Regular Session**Proposed Motion**

That Council revert to regular Meeting session.

**Sponsors:** Gamble

**11.      BUSINESS ARISING FROM CLOSED SESSION****12.      CLOSED SESSION**

**12.1**    [RFD 25-124](#)    Closed Session**Proposed Motion**

That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 16, 24 and 27 of the Freedom of Information and Protection of Privacy Act.

**Sponsors:** Gamble

**12.2**    [PRE 25-049](#)    Engineering Matter  
FOIP Section 16 - Harmful to business interests of third party  
FOIP Section 24 - Advice from officials  
FOIP Section 27 - Legal privilege**12.3**    [RFD 25-125](#)    Regular Session**Proposed Motion**

That Council revert to regular Meeting session.

**Sponsors:** Gamble

**13.       BUSINESS ARISING FROM CLOSED SESSION****14.       CLOSE OF MEETING**