



Parkland County

53109A Highway 779
Parkland County, Alberta
T7Z 1R1
Parklandcounty.com

Meeting Minutes Council

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, November 10, 2015

9:00 AM

Council Chambers

CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:01 a.m.

Present: 7 - Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member John McNab, Mayor Rod Shaigec, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands and Council Member Tracey Melnyk

Administration:

Beth James, Chief Administrative Officer
Rob McGowan, General Manager, Infrastructure Services
Ken Van Buul, General Manager, Community Services
Peter Vana, General Manager, Development Services
Tracy Kibblewhite, General Manager, Corporate Services
Sarah Mate, Communications Coordinator
Jody Hancock, Manager, Engineering Services (in part)
Rod Fraser, Manager, Public Works (in part)
Jennifer McAdam, Supervisor, Legislative & Administrative Services
Barb Williams, Legislative & Administrative Services Administrator (Recording Secretary)

CELEBRATING SUCCESSES

Festival of Trees

Drayton Valley Memorandum of Understanding

Beth James, Chief Administrative Officer advised that Parkland County sponsored the 2015 Festival of Trees by contributing \$1,000. Mayor Shaigec thanked the organizers of the Festival of Trees.

Council Member Tracey Melnyk advised that Parkland County and the Town of Drayton Valley signed a Memorandum of Understanding for the Collaboration for the Clean Energy Technology Centre.

INSPIRATIONAL REFLECTION

Council Member John McNab offered a short inspirational reflection.

2. ADOPTION OF AGENDA

A motion was made by Council Member Jackie McCuaig that the November 10, 2015 regular Council meeting agenda be adopted with the following addition:

F.3 - Additional Funding the for the Municipal Development Plan.

The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 15-036](#)

Adoption of the October 27, 2015 Organizational Meeting Minutes

Proposed Motion

That the October 27, 2015 Organizational meeting minutes be adopted, as presented.

A motion was made by Council Member Tracey Melnyk that the October 27, 2015 Council Organizational meeting minutes be adopted, as presented. The motion carried unanimously.

[MIN 15-037](#)

Adoption of the October 27, 2015 Regular Council Meeting Minutes

Proposed Motion

That the October 27, 2015 regular Council meeting minutes be adopted, as presented.

A motion was made by Council Member Phyllis Kobasiuk that the October 27, 2015 regular Council meeting minutes be adopted, as presented. The motion carried unanimously.

BUSINESS ARISING

[BL 15-065](#)

Proposed Amendment to Land Use Bylaw No. 20-2009 (Bylaw No. 2015-29) Natural Resource District

Proposed Motion

That Bylaw No. 2015-29 be further tabled to the February 9, 2016 Council meeting.

A motion was made by Council Member Tracey Melnyk that Bylaw No. 2015-29 be further tabled to the February 9, 2016 Council meeting. The motion carried unanimously.

NEW BUSINESS

Legislative Matters

[BL 15-067](#)

Parkland County Transportation System Bylaw No. 2015-31

Proposed Motions

1. That Bylaw No. 2015-31 receive first reading.
2. That Bylaw No. 2015-31 receive second reading.
3. That Bylaw No. 2015-31 be presented at this meeting for third reading.
4. That Bylaw No. 2015-31 receive third and final reading.
5. That Council rescind Policy EN 018 Roadway Functional Classification System.

A motion was made by Council Member John McNab that Bylaw No. 2015-31 receive first reading. The motion carried unanimously.

A motion was made by Council Member AnnLisa Jensen that Bylaw No. 2015-31 receive second reading. The motion carried unanimously.

A motion was made by Council Member Darrell Hollands that Bylaw No. 2015-31 be presented for third reading at this meeting. The motion carried unanimously.

A motion was made by Council Member Jackie McCuaig that Bylaw No. 2015-31 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that Roadway Functional Classification System Policy EN 018 be rescinded. The motion carried unanimously.

DELEGATIONS

[App 15-062](#)

Public Input - 9:15 a.m. (10 mins.)

Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. The following people came forward:

1. Dan Chugg, a Fallis area resident and member of the Fallis Association, presented a 2015 Questionnaire Result from the Fallis residents regarding topics of gravel pit, parking, enforcement, garbage cans, shoreline and boat launch issues. The Fallis Association and residents request consideration to support lake management in Parkland County for long term use.

2. Joanne Vanderwell, Parkland County farming resident of Range Road 43 and Township Road 12, raised concern that a dog which had chased and

fatally injured a calf had been taken to Parkland County's pound, was released to the Rescue Society, and then returned back to the owner who was given no information that his dog had done such damage. Ms. Vanderwell suggests that documentation follow the animals that are left with the pound so that all parties are aware of issues related to an animal's behavior, including the owner.

Ms. Vanderwell raised concern regarding Parkland County's gravel truck hauling on Range Road 43. Ms. Vanderwell asked that the County have the same hauling hours as other gravel hauling operations. Ms. Vanderwell extended her appreciation to the County's Public Works staff at Tomahawk for road grading.

NEW BUSINESS

Legislative Matters

[BL 15-068](#)

Pre-Authorized Tax Payment Bylaw No. 2015-34

Proposed Motion(s)

That Bylaw No. 2015-34 receive first reading.

That Bylaw No. 2015-34 receive second reading.

That Bylaw No. 2015-34 be presented at this meeting for third reading.

That Bylaw No. 2015-34 receive third and final reading.

A motion was made by Council Member Jackie McCuaig that Bylaw No. 2015-34 receive first reading. The motion carried unanimously.

A motion was made by Council Member AnnLisa Jensen that Bylaw No. 2015-34 receive second reading. The motion carried unanimously.

A motion was made by Council Member Darrell Hollands that Bylaw No. 2015-34 be presented at this meeting for third reading. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that Bylaw No. 2015-34 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

Corporate Services Matters

[RFD 15-188](#)

Cancellation of 2015 Property Taxes Due to Burn Down (Roll 640011)

Proposed Motion

That Council cancel a portion of the 2015 taxes on Roll No. 640011 in the amount of \$541.33 due to burn down of a residence and garage on 11-53219 Range Road 271.

A motion was made by Council Member John McNab that a portion of the 2015 property taxes on Roll Number 640011 in the amount of \$541.33 be cancelled due to burn down of a residence and garage on 11, 53219 Range Road 271. The motion carried unanimously.

Infrastructure Services Matters

AG 15-002

West Inter-Lake District Regional Water Services Commission (WILD)
Operating and Maintenance Service

Proposed Motion

That Parkland County choose to recommend an operator for the West Inter-Lake District Regional Water Services Commission other than Parkland County.

A motion was made by Council Member AnnLisa Jensen that Parkland County choose to recommend an operator for the West Inter-Lake District Regional Water Services Commission other than Parkland County. The motion failed by the following vote:

Against: 7 - Council Member Jensen, Council Member McCuaig, Council Member McNab, Mayor Shaigec, Council Member Kobasiuk, Council Member Hollands and Council Member Melnyk

A motion was made by Council Member Phyllis Kobasiuk that Parkland County approach the West Inter-Lake District Regional Water Services Commission to provide operation and maintenance servicing. The motion carried unanimously.

Community Services Matters

RFD 15-182

Imrie Prospectors Point Management Agreement

Proposed Motion

That Council approve the Imrie Prospectors Point Management Agreement between Parkland County and the Alberta Sport Connection.

A motion was made by Council Member AnnLisa Jensen that the Imrie Prospectors Point Management Agreement between Parkland County and the Alberta Sport Connection be approved, as presented. The motion carried unanimously.

Development Services Matters

RFD 15-181

Proposed repeal of Bylaw 2014-09 for the Licensing and Regulation of Businesses within Parkland County; and Bylaw 2015-25 to Amend the Business Licensing Bylaw No. 2014-09 - Business License Fees Schedule 'A'.

Proposed Motion

That Council direct administration to bring forward a bylaw repealing both Bylaw 2014-09 for the Licensing and Regulation of Businesses within Parkland County, and Bylaw 2015-25 to Amend the Business Licensing

Bylaw No. 2014-09 - Business License Fees Schedule 'A'.

A motion was made by Council Member Jackie McCuaig that administration be directed to bring forward a bylaw repealing both Bylaw No. 2014-09 for the Licensing and Regulation of Businesses within Parkland County, and Bylaw No. 2015-25 to Amend the Business Licensing Bylaw No. 2014-09 - Business License Fees Schedule 'A'. The motion carried unanimously.

[RFD 15-187](#)

Municipal Planning Commission Recommendations to Council

A motion was made by Council Member Phyllis Kobasiuk that the following recommendations from the Municipal Planning Commission be referred to administration for comment at a Committee of the Whole meeting, as follows:

- to hire/contract a biologist;
- to review the reclamation requirements for natural resource extraction;
- to review the Community Standards Bylaw with particular regard to prevent noise;
- to review the definition of "on-site work camp" in the Parkland County's Land Use Bylaw; and,
- to provide training to Municipal Planning Commission members

The motion carried unanimously.

RFD 15-207

Additional Funding for the Municipal Development Plan

A motion was made by Council Member Darrell Hollands that additional funding in the amount of \$200,000 from Long Term Sustainability Restricted Surplus for the Municipal Development Plan be approved. The motion carried unanimously.

COMMUNICATIONS

[COM 15-053](#)

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

A motion was made by Council Member Jackie McCuaig that the following Committee Reports be received for information:

1. Council Member AnnLisa Jensen reported on the Heritage Agricultural Society, the Judy Unterschultz retirement event, and Parkland County's joint committee meeting.
2. Council Member Phyllis Kobasiuk reported on the Stony Plain and District Chamber of Commerce annual award ceremony event, and the Heritage Agricultural Society retirement event for Judy Unterschultz.
3. Council Member Tracey Melnyk reported on Parkland County's joint committee meeting, and MLA Erin Babcock's Parkland County map presentation.
4. Mayor Rod Shaigec reported on the Tech Fest event, the Spruce Grove and District Chamber of Commerce event that presented the Business of the Year to Young Guns Paintball located in Parkland County.

The motion carried unanimously.

[COM 15-054](#)

Alberta Association of Municipal Districts and Counties (AAMDC)
Update(s)

Proposed Motion

That the AAMDC update(s) be received for information, as presented.

A motion was made by Council Member Phyllis Kobasiuk that the AAMDC update regarding the Fall Convention be received for information. The motion carried unanimously.

[COM 15-055](#)

Federation of Canadian Municipalities (FCM) Update(s)

Proposed Motion

That the FCM update(s) be received for information, as presented.

A motion was made by Council Member Phyllis Kobasiuk that the FCM update regarding Strengthening Municipal Government Partnerships be received for information. The motion carried unanimously.

CLOSE OF MEETING

Mayor Shaigec closed the meeting at 10:43 a.m.

Mayor

Manager, Legislative & Administrative Services