



Parkland County

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Meeting Minutes Governance and Priorities Committee

Mayor Rod Shaigec
Council Member Jo Szady
Council Member Dianne Allen
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member Denise Locher
Council Member Tracey Melnyk

Tuesday, July 2, 2013

9:00 AM

Council Chambers

CALL TO ORDER

Committee Chair Allen called the meeting to order at 9:00 a.m.

Present: 6 - Mayor Rod Shaigec, Council Member Jo Szady, Deputy Mayor Dianne Allen, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands and Council Member Denise Locher

Absent: 1 - Council Member Tracey Melnyk

Administration

Pat Vincent, Chief Administrative Officer

Rob McGowan, General Manager, Infrastructure Services

Ken Van Buul, General Manager, Community Services

Doug Tymchyshyn, Manager, Legislative & Administrative Services

Carson Mills, Communications Assistant

Lois Saumer, Administrative Assistant to the General Managers (Recording Secretary)

ADOPTION OF AGENDA

A motion was made by Council Member Darrell Hollands that the agenda be adopted as presented. The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 13-024](#)

Adoption of the June 18, 2013 Governance & Priorities Committee meeting minutes

Proposed Motion

That the June 18, 2013 Governance & Priorities Committee meeting minutes be adopted as presented.

A motion was made by Council Member Denise Locher that the June 18th, 2013 Governance & Priorities Committee meeting minutes be adopted as presented. The motion carried unanimously.

SCHEDULED MATTERS

[App 13-067](#)

Appointment - 9:05 a.m. (10 mins)

July 2013 Featured Business of the Month presentation.

The Committee congratulated Landtran Carriers on receiving the June 2013 Featured Business of the Month Award.

OLD BUSINESS

There were no Old Business Items presented at this meeting.

NEW BUSINESS

Legislative Matters

[RFD 13-114](#)

Parkland County Organizational Review - Terms of Reference and Expression of Interest

Proposed Motion(s)

That Council approve the proposed Terms of Reference and Expression of Interest for the 2013 Organizational Review as presented and authorize administration to proceed with the review.

A motion was made by Mayor Rod Shaigec that the Committee approve the proposed Terms of Reference and Expression of Interest for the 2013 Organizational Review with the amendment of Objective #12 to read, ". . interview process to include Council, a representation sample of Executive, management & staff. ." and that administration be authorized to proceed with the review. The motion carried unanimously.

SCHEDULED MATTERS - continued

[App 13-065](#)

Appointment - 9:30 a.m. (30 mins)

Parkland Neighbourlink
(Bill Almal)

Proposed Motion

That the Parkland Neighbourlink presentation be received for information, as presented.

Mr. Almal submitted material for presentation at the meeting.

A motion was made by Council Member Denise Locher that the presentation by Parkland NeighbourLink be accepted for information. The motion carried unanimously.

[App 13-063](#)

Public Input (9:15 a.m. - 10 minutes)

Mr. Jim Colleton representing the Birch Tree Estates Community Association came forward with information on the Birch Tree Estates streetlighting item scheduled later on this agenda. Mr. Colleton provided a copy of the original letter from Parkland County to Birch Tree Estates Community Association authorizing the streetlight project.

NEW BUSINESS - continued

Legislative Matters - continued

RFD 13-113

Birch Tree Estates Street Lighting

Proposed Motion

That the Governance and Priorities Committee reaffirm the previous position on the request to provide municipal support for the private street lighting installed within Birch Tree Estates subdivision.

A motion was made by Council Member Jo Szady that Parkland County take over Birch Tree Estates street lighting account in full with the understanding that future upgrade be cost shared with the residents following a Local Improvement Program. The motion failed by the following vote:

For: 2 - Council Member Szady and Council Member Kobasiuk

Against: 4 - Mayor Shaigec, Deputy Mayor Allen, Council Member Hollands and Council Member Locher

A motion was made by Council Member Jo Szady that Parkland County collect the funds under bylaw then forward the funds to Birch Street Community Association. The motion passed by the following vote

For: 5 - Mayor Shaigec, Council Member Szady, Deputy Mayor Allen, Council Member Kobasiuk and Council Member Locher

Against: 1 - Council Member Hollands

SCHEDULED MATTERS - continued

App 13-066

Appointment - 10:00 a.m. (30 mins)

West Edmonton Seed Potato Road Permits
(Jan and Nynke Vermue)

Proposed Motion

That the West Edmonton Seed Potato Road Permits presentation be received for information, as presented.

Two pages of information were submitted for presentation at this appointment.

A motion was made by Council Member Jo Szady that Administration waive the road ban for West Edmonton Seed Potato Farm from 52112 Range Road 275 onto Range Road 275 north to Township Road 522. The motion carried

unanimously.

RECESS

Committee Chair Allen recessed the meeting at 10:30 a.m. and reconvened the meeting at 10:42 a.m.

Corporate Services Matters

[RFD 13-094](#)

Strategic Plan Review - Governance

Proposed Motion(s)

That Governance and Priorities Committee direct Administration to incorporate suggested changes to the Governance section in Council's Strategic Plan for further discussion and bring forward for review by Council.

A motion was made by Council Member Denise Locher that the Governance and Priorities Committee direct Administration to incorporate suggested changes to the Governance section in Council's Strategic Plan for further discussion and bring forward for review by Council. The motion carried unanimously.

Infrastructure Services Matters

[RFD 13-109](#)

Acheson Industrial Park Transit Implementation Committee - Terms of Reference

Proposed Motion

That Governance & Priorities Committee recommend to Council that the Terms of Reference for the Acheson Industrial Park Transit Implementation Committee be adopted as presented.

A motion was made by Mayor Rod Shaigec that the Governance & Priorities Committee recommend to Council that the Terms of Reference for the Acheson Industrial Park Transit Implementation Committee be adopted as presented. The motion carried unanimously.

Community Services Matters

There were no Community Services items presented at this meeting.

Development Services Matters

There were no Development Services items presented at this meeting.

COMMUNICATIONS

[COM 13-052](#)

Committee Reports

Proposed Motion

That the Governance & Priorities Committee receive the Committee Reports for information, as presented.

Committee Members reported on the following:

Councillor Hollands attended Tri-Council meeting, ALUS meeting, Acheson Business Association and Spruce Grove & Stony Plain Chambers of Commerce Golf Tournament.

Councillor Locher attended Tri-Council meeting, Canada Day Citizenship ceremony at Multicultural Centre, and volunteered for Horizon Stage

Councillor Kobasiuk attended the Tri-Leisure Board meeting

Councillor Szady attended Multicultural Heritage Ag Society meeting, Environmental Advisory Committee, North Saskatchewan Watershed Alliance Annual General Meeting, River Valley Alliance appreciation night and meeting, Meridian Foundation meeting, Lake Management Workshop, Tri-Council meeting. CRB Housing Meeting (on behalf of Meridian Foundation).

Councillor Allen attended Environmental Advisory Committee, Everest Development Group groundbreaking event, Acheson Association golf event,

A motion was made by Council Member Phyllis Kobasiuk that the Governance & Priorities Committee receive the Committee Reports for information, as presented. The motion carried unanimously.

[COM 13-053](#)

AAMDC Newsletter

Proposed Motion(s)

That the Governance & Priorities Committee accept the AAMDC newsletter as information.

A motion was made by Council Member Jo Szady That the Governance & Priorities Committee accept the AAMDC newsletter of June 26th, 2013 as information. The motion carried unanimously.

IN-CAMERA SESSION

There were no In-Camera items presented at this meeting.

NEXT MEETING

The next Governance & Priorities committee meeting is scheduled for September 3, 2013 at 9:00 a.m.

ADJOURNMENT

Committee Chair Allen adjourned the meeting at 11: 19 a.m.

Committee Chair

Recording Secretary