

## Not for Profit Organization Grant -Project (draft)

Organization:	Category
Reviewer	Date

Technical Review	Check	Comments/Notes
Completed application and declaration		
Last years audited/reviewed financial statements- signed by 2 non signing authorities		
Most recet AGM Minutes or Annual Report		
Current Proof of Filing-Annual Return (stamped)		
Long/Short Term Plan		
Bylaw or Object Amendments		
Objects and Bylaws (first time applicants)		
Registered Society for more than one year		
Board of Directors names and positions		
Not a CA or getting operational funding from the Province		
<b>Principle Review</b>	<b>Check</b>	<b>Comments</b>
Benficiaries/membership from Parkland County		
Improve quality of life for County residents		
Supports "objects" of the organization in corporate documents and is not used to further a profit venture		
Activities merit public funding		
Activities do not substantially duplicate other applicants within Parkland County.		
Can accomplish adequate level of activity without funding		
Demonstrates fiscal responsibiilty and manages finances responsibly (other revenue)		
Open membership		
No outstanding documentation from previous grants.		
<b>Council Priorities/Areas of Focus</b>	<b>Check</b>	<b>Comments</b>

### Not for Profit Organization Grant -Project (draft)

<b>NFP-Operating Grant Criteria (Max \$10K)</b>	<b>Check</b>	<b>Comments</b>
Facility Operations Max\$3500/yr		
Org Operations Max \$10K/yr		
Funds not used for capital purchases (land, equip >\$5K, buildings)		
Operating Budget less than \$1M		
Less than 2 years operating reserves		
Expenses are eligible		
Expenses are within last fiscal year		
Non eligible expenses are identified		
<b>NFP-Project Grant Criteria (Max \$5K)</b>	<b>Check</b>	<b>Comments</b>
Funds used within 12 months of receipt		
Recognition to County		
Matching funds in place		
Final report within 2 mos of completion		
<b>NFP -Sustainabilty Minor Capital Grant Criteria (Max \$5K)</b>	<b>Check</b>	<b>Comments</b>
Fire/safety/health, preventative maintenance, or renovation		
Equipment Purchase +\$5000		
Facility in Parkland County		
Facility in parnter community/no cost share		
Matching funds in place		
Completed within last 6 months or upcoming		
5 yr max does not exceed \$15K		
Dissolution agreement if required		

**Not for Profit Organziation Grant -Project (draft)**

[illegible]