



Parkland County

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Parkland County, Alberta
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Parklandcounty.com

Meeting Agenda

Council

Mayor Allan Gamble
Deputy Mayor Kristina Kowalski
Council Member Sally Kucher-Johnson
Council Member Phyllis Kobasiuk
Council Member Natalie Birnie
Council Member Rob Wiedeman

Tuesday, December 10, 2024

9:00 AM

Council Chambers

VISION

Parkland County: gifted by nature, inspired by innovation, powerfully connected,
and home to opportunity.

1. CALL TO ORDER/TERRITORIAL LAND ACKNOWLEDGEMENT (Mayor)

. CELEBRATING SUCCESSES

- King Charles III's Coronation Medal, Bill Purdy
- Wabamun School

. INSPIRATIONAL REFLECTION (Kowalski)

2. ADOPTION OF AGENDA (Mayor)

3. ADOPTION OF MINUTES (Mayor)

3.1 [MIN 24-041](#) Adoption of the November 18, 2024 Budget Presentation Minutes

Proposed Motion

That the November 18, 2024 Budget Presentation Minutes be adopted, as presented.

Sponsors: Gamble

Attachments: [1. November 18, 2024-Unadopted-Budget Presentation Minutes](#)

3.2 [MIN 24-042](#) Adoption of the November 19, 2024 Budget Presentation Minutes

Proposed Motion

That the November 19, 2024 Budget Presentation Minutes be adopted, as presented.

Sponsors: Gamble

Attachments: [1. November 19, 2024-Unadopted-Budget Presentation Minutes](#)

- 3.3 [MIN 24-040](#) Adoption of the November 26, 2024 Council Meeting Minutes

Proposed Motion

That the November 26, 2024 Council Meeting Minutes be adopted, as presented.

Sponsors: Gamble

Attachments: [1. November 26, 2024-Unadopted-Council Meeting Minutes](#)

4. DELEGATIONS

- 4.1 [App 24-075](#) 9:05 a.m. - Public Input (15 minutes)

Sponsors: Gamble

- 4.2 [BL 24-046](#) 9:30 a.m. - Public Hearing - Bylaw 2024-21 - Advertising Bylaw

Proposed Motions

1. That Bylaw 2024-21 receive second reading.
2. That Bylaw 2024-21 receive third reading.

Sponsors: Dyck

Attachments: [1. Bylaw 2024-21 - Advertising](#)
[2. Public Hearing Chair Notes - Bylaw 2024-21](#)
[3. Advertising Bylaw Presentation](#)
[4. Tearsheet Ad Bylaw Nov 22](#)

5. BUSINESS ARISING

- 5.1 [RFD 24-333](#) Request to Table Council Code of Conduct Matters

Proposed Motion

That the Council further table two Code of Conduct matters from the June 25, 2024 and August 27, 2024 Council meeting respectively that were submitted to the Minister of Municipal Affairs for direction resulting from a loss of quorum until March 11, 2025 or earlier to allow for a response to be received by the Minister of Municipal Affairs.

Sponsors: Dyck

6. NEW BUSINESS

A. Mayor and Council Member Matters

- 6.A.1 [RFD 24-334](#) Request for Area Structure Plan Review

Proposed Motion

That administration be directed to prioritize an update of the Area Structure Plans for Big Lake and Acheson.

Sponsors: Kowalski

6.A.2 [RFD 24-338](#) Request to Cancel Lake Access Project**Proposed Motion**

That administration be directed to cancel the lake access project that includes providing clarity on tree clearing on County lands and water body access for semi-waterfront properties.

Sponsors: Wiedeman

B. Chief Administrative Officer**C. Legislative Matters****6.C.1** [BL 24-044](#) Bylaw 2024-25 Village of Wabamun Land Use Bylaw 07-2010 Amendment - Redistricting**Proposed Motions**

1. That Bylaw 2024-25 receive first reading.
2. That a Public Hearing be scheduled on January 28, 2025 at 9:30 a.m. at Parkland County Centre, Council Chambers.

Sponsors: Domijan

- Attachments:** [1. Bylaw 2024-25-Wabamun Parcel Redistricting](#)
[2. Location Map](#)
[3. Administrative Report to Council](#)
[4. Administration Presentation](#)
[5. Redistricting Map - Bylaw 2024-25](#)
[6. What We Heard Report - Nov.14.2024](#)

6.C.2 [BL 24-043](#) Bylaw 2024-24 Osprey Bay Direct Control District Land Use Bylaw Amendment & Redistricting**Proposed Motions**

1. That Bylaw 2024-24 receive first reading.
2. That a Public Hearing be scheduled on January 28, 2025 at 10:00 a.m. at Parkland County Centre, Council Chambers.

Sponsors: Domijan

- Attachments:** [1. Bylaw 2024-24-Amend Land Use Bylaw 2017-18-Osprey Bay Direct Control I](#)
[2. Location Map](#)
[3. Administrative Report to Council](#)
[4. Administration Presentation](#)
[5. REDLINE Proposed LUB Amendments](#)
[6. Redistricting Map - Bylaw 2024-24](#)
[7. What We Heard Report - Nov.14.2024](#)

6.C.3 [RFD 24-305](#) Public Member Appointments to Boards and Committees**Proposed Motion**

That the following public member appointments to Boards and Committees be approved effective January 1, 2025:

Subdivision and Development Appeal Board

- Lillian Helton* (3-Year Term)
- Barb Bundt* (3-Year Term)
- Tyler Grenier* (3-Year Term)
- Alana Tollenaar* (3-Year Term)
- Mitch Fix (3-Year Term)

River Valley Alliance - Community Engagement Committee

- Shelley Spangler* (2-Year Term)
- Jaimy Miller (2-Year Term)

Parkland County Library Board

- Barb Shackel-Hardman (2-Year Term)

Tri-Municipal Leisure Facility Board of Directors

- Rob Hagg* (3-Year Term)

* incumbent

Sponsors: Froehlich

Attachments: [1. Policy C-AD26 Public Committee Members](#)

6.C.4 [RFD 24-332](#) Request for Cancellation of January 7, 2025 Governance and Priorities Committee Meeting**Proposed Motion**

That the January 7, 2025 Governance and Priorities Committee meeting be cancelled, as presented.

Sponsors: Dyck

6.C.5 [POL 24-4](#) Policy C-RP03 - Community League Grant Funding**Proposed Motion**

That the revised Policy C-RP03 Community League Grant Funding be approved, as presented.

Sponsors: Cross

Attachments: [1. Community League Grant Funding Policy C-RP03](#)

[2. Community League Grant Funding Policy C-RP03 Track Changes](#)

D. Agriculture, Community and Protective Services Matters**E. Chief Financial Officer**

F. Corporate & Shared Services Matters

- 6.F.1** [RFD 24-302](#) Provincial Education Requisition Credit (PERC) and Designated Industrial Requisition Credit (DIRC)

Proposed Motions

1. That Administration be directed to apply to recover the education portion of the taxes through the Provincial Education Requisition Credit Program for uncollectible education property taxes on oil and gas properties in the amount of \$9,651.34.

2. That Administration be directed to apply to recover the Designated Industrial Requisition portion of the taxes through the Designated Industrial Requisition Credit Program for uncollectible Designated Industrial Property Tax Requisition on oil and gas properties in the amount of \$313.58.

Sponsors: Froehlich

Attachments: [1. Uncollectible Properties Under PERC and DIRC](#)

G. Operations Services Matters**H. Development Services Matters**

- 6.H.1** [RFD 24-313](#) Corporate Update - 2024 Year-in-Review

Proposed Motion

That the Corporate Update - 2024 Year-in-Review be received for information, as presented.

Sponsors: Domijan

Attachments: [1. 2024 Year in Review - Corporate Update](#)

- 6.H.2** [RFD 24-314](#) 2025 Corporate Plan

Proposed Motion

That the 2025 Corporate Plan be received for information, as presented.

Sponsors: Domijan

Attachments: [1. 2025 Corporate Plan](#)

[2. 2025 Corporate Plan Presentation](#)

7. COMMUNICATIONS

7.1 [COM 24-109](#) Proclamations - January 2025

Proposed Motion

That the following proclamation for January 2025 be received for information:

Family Literacy Day

Sponsors: Dyck

Attachments: [1. January 2025 Proclamation](#)

7.2 [COM 24-105](#) Rural Municipalities of Alberta Newsletter Update

Proposed Motion

That the Rural Municipalities of Alberta newsletter be received for information, as presented.

Sponsors: Gamble

Attachments: [1. Rural Municipalities of Alberta](#)

7.3 [COM 24-106](#) Federation of Canadian Municipalities Update

Proposed Motion

That the Federation of Canadian Municipalities update be received for information, as presented.

Sponsors: Gamble

Attachments: [1. Federation of Canadian Municipalities](#)

7.4 [COM 24-107](#) Mayor's Report

Proposed Motion

That the Mayor's Report be received for information, as presented.

Sponsors: Gamble

7.5 [COM 24-108](#) Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

Sponsors: Gamble

8. **CLOSED SESSION**

8.1 [RFD 24-336](#) Closed Session

Proposed Motion

That Council convene in Closed Session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 17 and 24 of the Freedom of Information and Protection of Privacy Act.

Sponsors: Dyck

- 8.2 [PRE 24-111](#) 2024 - Whistleblower Review
 FOIP Section 17 - Harmful to personal privacy
 FOIP Section 24 - Advice from officials

- 8.3 [RFD 24-337](#) Regular Session

Proposed Motion

That Council revert to regular meeting session.

Sponsors: Dyck

9. BUSINESS ARISING FROM CLOSED SESSION

10. CLOSE OF MEETING