



# Parkland County

53109A Highway 779  
Parkland County, Alberta  
T7Z 1R1  
Parklandcounty.com

## Meeting Minutes Council

*Mayor Rod Shaigec*  
*Council Member Jo Szady*  
*Council Member Dianne Allen*  
*Council Member Phyllis Kobasiuk*  
*Council Member Darrell Hollands*  
*Council Member Denise Locher*  
*Council Member Tracey Melnyk*

---

Tuesday, October 8, 2013

9:00 AM

Council Chambers

---

### CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:00 a.m.

**Present:** 4 - Mayor Rod Shaigec, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands and Council Member Tracey Melnyk

#### Administration

Pat Vincent, Chief Administrative Officer  
Rob McGowan, General Manager, Infrastructure Services  
Ken Van Buul, General Manager, Community Services  
Al McCully, General Manager, Development Services  
Gabriel Clarke, Sustainability Services Coordinator (in part)  
Paul Hanlan, Manager, Planning and Development Services (in part)  
Duncan Martin, Planner, Planning and Development Services (in part)  
Doug Tymchyshyn, Manager, Legislative & Administrative Services  
Jackie Ostashek, Manager Communications & Strategic Planning  
Barb Williams, Legislative & Administrative Services Administrator (Recording Secretary)

### OPENING PRAYER

Council Member Jo Szady offered a short prayer.

### ADOPTION OF AGENDA

A motion was made by Council Member Phyllis Kobasiuk that the October 8, 2013 regular Council meeting agenda be adopted, as presented. The motion carried unanimously.

### ADOPTION OF MINUTES

#### MIN 13-033

Adoption of the September 24, 2013 regular Council meeting minutes

#### Proposed Motion

That the regular Council meeting minutes of September 24, 2013 be

adopted, as presented.

**A motion was made by Council Member Jo Szady that the regular Council meeting minutes of September 24, 2013 be adopted, as presented. The motion carried unanimously.**

## **SCHEDULED MATTERS**

### **App 13-083**

#### **Presentation - 9:05 a.m. (5 mins.)**

2012 Renewable Energy Certificate Presentation

#### **Proposed Motion(s)**

That Council accept the presentation of the 2012 Renewable Energy Certificate as information.

**A motion was made by Council Member Jo Szady that the 2012 Renewable Energy Certificate presentation be received for information. The motion carried unanimously.**

### **App 13-084**

#### **Presentation - 9:10 a.m. (5 minutes)**

October 2013 Featured Business of the Month presentation.

Dave's Diesel Repair

(Dave Szybunka)

*Council presented Dave Szybunka, Dave's Diesel Repair, with Parkland County's October 2013 Featured Business of the Month.*

### **App 13-081**

#### **Public Input - 9:15 a.m. (10 mins.)**

*Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. The following public members came forward:*

- 1. Peter Bakker came forward and thanked Council for their warm welcome, and commended Parkland County's continued development of the Emergency Preparedness Plan.*
- 2. Keith Ewanchuk came forward to thank Council for their support regarding his property matter.*
- 3. Eli Adler, founder of Ellis Industrial Park requested Council to consider potential business and development in the Acheson Industrial Park area.*

### **RFD 13-182**

#### **Public Hearing - 9:30 a.m. (30 mins.)**

Duffield Downs Subdivision - Land Exchange and Disposal of Part of Municipal Reserve Lot R-1 in the Area of NW 02-53-3-W5M in Exchange for Lot 2 (privately owned).

#### **Proposed Motion(s)**

That upon closing the Public Hearing:

- 1) Council approve the disposal of part of Municipal Reserve Lot R-1, Block 2, Plan 7820188 (NW 02-53-3-W5M) to the Applicant.
- 2) Council accept the transfer of title of the Applicant's Lot 2, Block 2, Plan 7820188 to the County in exchange for disposal of part of Municipal Reserve Lot R-1, Block 2, Plan 7820188.

*Mayor Shaigec called the public hearing to order at 9:30 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment regarding land exchange and disposal of part of Municipal Reserve Lot R-1 in the area of NW 02-53-03-W5M in exchange for Lot 2 (privately owned), and explained the procedure of the public hearing.*

*Administration presented the proposed land exchange and disposal.*

*Verbal Submissions*

*Dave Burghardt, applicant, supports the land exchange and disposal, as presented.*

*Written Submissions*

*There were no written submissions*

*Mayor Shaigec closed the public hearing at 9:55 a.m.*

**A motion was made by Deputy Mayor Allen that disposal of part of Municipal Reserve Lot R-1, Block 2, Plan 7820188 (NW 02-53-03-W5M) to the applicant be approved, as presented. The motion carried by the following vote:**

**For:** 6 - Mayor Shaigec, Szady, Allen, Council Member Kobasiuk, Council Member Hollands and Locher

**Against:** 1 - Council Member Melnyk

**A motion was made by Council Member Hollands that the transfer of title of the Applicant's Lot 2, Block 2, Plan 7820188 to Parkland County in exchange for disposal of part of Municipal Reserve Lot R-1, Block 2, Plan 7820188 be approved, as presented. The motion carried by the following vote:**

**For:** 6 - Mayor Shaigec, Szady, Allen, Council Member Kobasiuk, Council Member Hollands and Locher

**Against:** 1 - Council Member Melnyk

**A motion was made by Council Member Denise Locher that administration be directed to negotiate fair value with the applicant for the exchange of land in accordance with the policies of Parkland County. The motion carried unanimously.**

## **Recess**

*Mayor Shaigec recessed the meeting at 10:03 a.m. and reconvened the meeting at 10:10 a.m.*

## **App 13-082**

### **Appointment - 10:00 a.m. (30 mins.)**

Stony Plain and Parkland Pioneer Museum Society

(Duncan Schoepp, President and David Fielhaber, Executive Director)

### **Proposed Motion**

That the Stony Plain and Parkland Pioneer Museum Society presentation be received for information, as presented.

**A motion was made by Council Member Tracey Melnyk that the Stony Plain and Parkland Pioneer Museum Society presentation be received for information. The motion carried unanimously.**

**Recess**

*Mayor Shaigec recessed the meeting at 10:38 a.m. and reconvened the meeting at 10:46 a.m.*

**BL 13-050      Public Hearing - 10:30 a.m. (30 mins.)**

Bylaw No. 2013-20

Proposed Amendment to Land Use Bylaw No. 20-2009 to redistrict a portion of NW 11-53-26-W4M from IRD - Industrial Reserve District to BI - Business Industrial District on Land Use District Map 9 and 9A.

**Proposed Motion(s)**

That upon closing the Public Hearing, Bylaw No. 2013-20 receive second reading.

*Mayor Shaigec called the public hearing to order at 10:46 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment on proposed Bylaw No. 2013-20, and explained the process of the public hearing.*

*Administration presented Bylaw No. 2013-20.*

**Verbal Submissions**

*1. Bob Horton, applicant, Parkland Development Corporation, supports proposed Bylaw No. 2013-20.*

**Written Submissions**

*1. City of Edmonton supports proposed Bylaw No. 2013-20 Land Use Amendment, but does not support Bylaw No. 2013-20 due to concerns raised by the City's Transportation Services Department regarding a lack of agreement on key infrastructure projects and funding strategies.*

*Mayor Shaigec closed the hearing at 10:58 a.m.*

**A motion was made by Deputy Mayor Dianne Allen that Bylaw No. 2013-20 receive second reading. The motion carried unanimously.**

**A motion was made by Council Member Phyllis Kobasiuk that Bylaw No. 2013-20 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.**

**BUSINESS ARISING**

*There were no Business Arising items presented at this meeting.*

**NEW BUSINESS****Legislative Matters****BL 13-043      Proposed amendments to Land Use Bylaw No. 20-2009 (Bylaw No. 2013-23)**

**Proposed Motions**

1. That Bylaw No. 2013-23 receive first reading.
2. That a public hearing be scheduled on November 26, 2013 at 9:30 a.m. to hear public comment for Bylaw No. 2013-23.

A motion was made by Council Member Tracey Melnyk that Bylaw No. 2013-23 receive first reading. The motion carried unanimously.

A motion was made by Deputy Mayor Dianne Allen that a public hearing be scheduled on November 26, 2013 at 9:30 a.m. at Parkland County Centre, Council Chambers, to hear public comment regarding Bylaw No. 2013-23. The motion carried unanimously.

**POL 13-009**

Dark Sky Policy C-AD19

**Proposed Motion**

That Council approve the Dark Sky Policy C-AD19.

A motion was made by Council Member Denise Locher that Dark Sky Policy C-AD19 be approved with the following amendment: page three, Exceptions, Item 2, replace the word "shall" to "should", and that it read, "For developments that occur in phases, the type of street lighting installed in phase 1 should also be consistently installed in all other phases of the development."

A motion was made by Council Member Tracey Melnyk that Dark Sky Policy C-AD19, Exceptions, Item 1 be amended to add "agricultural operations", and that it read, "Businesses and agricultural operations may be granted an exemption from this policy under the following special conditions:" The motion carried unanimously.

Mayor Shaigec called on the original motion with amendments and that it read:

**"EXCEPTIONS**

1. Businesses and agricultural operations may be granted an exemption from this policy under the following special conditions:
  - a. A demonstrated need for lighting as a result of night time operations: for the purpose of ensuring personnel and equipment safety
  - b. A demonstrated need for lighting as a result of a security issue: i.e to operate security cameras
  - c. A report outlining the need for additional lighting prepared by a certified lighting engineer
2. For developments that occur in phases, the type of street lighting installed in phase 1 should also be consistently installed in all other phases of the development."

The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that administration be directed to report to Council residential subdivision lighting costs. The motion carried unanimously.

**RFD 13-181**

Public Committee Terms of Reference

**Proposed Motion(s)**

That Council adopt the revised Agriculture and Rural Life Advisory Committee Terms of Reference, as presented.

That Council adopt the revised Alternate Land Use Services (ALUS) Partnership Committee (PAC) Terms of Reference, as presented.

That Council adopt the revised Economic Development and Tourism Advisory Committee Terms of Reference, as presented.

That Council adopt the revised Environmental Advisory Committee Terms of Reference, as presented.

That Council adopt the revised Gravel Advisory Committee Terms of Reference, as presented.

That Council adopt the revised Municipal Library Board Terms of Reference, as presented.

That Council adopt the revised Art Advisory Committee Terms of Reference, as presented.

That Council adopt the revised Horizon Stage Theatre Advisory Board Terms of Reference, as presented.

**A motion was made by Council Member Darrell Hollands that the following revised public committee terms of reference be approved:**

**Agriculture and Rural Life Advisory Committee,  
Alternate Land Use Services (ALUS) Partnership Committee (PAC),  
Economic Development and Tourism Advisory Committee,  
Environmental Advisory Committee,  
Gravel Advisory Committee,  
Municipal Library Board,  
Art Advisory Committee, and  
Horizon Stage Theatre Advisory Board.**

**A motion was made by Mayor Rod Shaigec that the Partnership Advisory Committee (PAC) Membership for the Alternate Land Use Services (ALUS) Partnership Committee (PAC) Terms of Reference be amended by replacing "1 representative from Agriculture & Agri-Food Canada" to "1 representative from Federal Government." The motion carried unanimously.**

**Mayor Shaigec called on the main motion with the amendment to the Partnership Advisory Committee (PAC) Membership Terms of Reference. The motion carried by the following vote:**

**For:** 6 - Mayor Shaigec, Szady, Allen, Council Member Kobasiuk, Council Member Hollands and Council Member Melnyk

**Against:** 1 - Locher

## **BL 13-052**

Municipal Planning Commission Amendment Bylaw No. 2013-25

### **Proposed Motion(s)**

That Council give three readings to Municipal Planning Commission Amendment Bylaw No. 2013-25.

**A motion was made by Council Member Phyllis Kobasiuk that Bylaw No. 2013-25 receive first reading. The motion carried unanimously.**

A motion was made by Deputy Mayor Dianne Allen that Bylaw No. 2013-25 receive second reading. The motion carried unanimously.

A motion was made by Council Member Tracey Melnyk that Bylaw No. 2013-25 be presented at this meeting for third reading. The motion carried unanimously.

A motion was made by Council Member Darrell Hollands that Bylaw No. 2013-25 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

**BL 13-051**

Subdivision and Development Appeal Board Amendment Bylaw No. 2013-24

**Proposed Motion(s)**

That Council give three readings to Subdivision and Development Appeal Board Amendment Bylaw No. 2013-24.

A motion was made by Deputy Mayor Dianne Allen that Bylaw No. 2013-24 receive first reading. The motion carried unanimously.

A motion was made by Council Member Jo Szady that Bylaw No. 2013-24 receive second reading. The motion carried unanimously.

A motion was made by Council Member Tracey Melnyk that Bylaw No. 2013-24 be presented at this meeting for third reading. The motion carried unanimously.

A motion was made by Council Member Darrell Hollands that Bylaw No. 2013-24 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

**Corporate Services Matters****RFD 13-173**

Regional Collaboration Grant Application - Investigate Shared Technology Service Delivery

**Proposed Motion**

That Council direct administration to participate in the collaboration initiative to assess regional opportunities for shared technology service delivery as proposed by Municipal Information Systems Association (MISA).

A motion was made by Deputy Mayor Dianne Allen that administration be directed to participate in the collaboration initiative to assess regional opportunities for shared technology service delivery as proposed by Municipal Information Systems Association (MISA), as presented. The motion carried unanimously.

**RFD 13-174**

Request to cancel October 15, 2013 Governance and Priorities Committee meeting.

**Proposed Motion**

That the October 15, 2013 Governance and Priorities Committee meeting be canceled.

A motion was made by Council Member Jo Szady that the October 15, 2013 Governance and Priorities Committee meeting be cancelled. The motion carried unanimously.

### **Infrastructure Services Matters**

*There were no Infrastructure Services items presented at this meeting.*

### **Community Services Matters**

**RFD 13-102** Trans Alta Tri Leisure Centre (TLC) 2012 Operational Deficit and 2013 Operational Support adjustment.

#### **Proposed Motion(s)**

That Council approve funding in the amount of \$88,269 to address the Trans Alta Tri Leisure Centre's 2012 Operational Deficit and the 2013 Operational funding adjustment from Restricted Surplus - Contingency.

A motion was made by Council Member Phyllis Kobasiuk that funding in the amount of \$88,269 be approved to address the TransAlta Tri-Leisure Centre's 2012 Operational Deficit and the 2013 Operational funding adjustment from Restricted Surplus-Contingency, as presented. The motion carried unanimously.

### **Development Services Matters**

*There were no Development Services items presented at this meeting.*

## **COMMUNICATIONS**

**COM 13-082** Committee Reports

#### **Proposed Motion**

That the Committee Reports be received for information, as presented.

A motion was made by Council Member Denise Locher that the following Committee Reports be received for information:

Council Member Darrell Hollands reported on the ALUS Committee meeting and expressed gratitude to fellow Council members.

Council Member Phyllis Kobasiuk wish fellow Council members well.

Council Member Tracey Melnyk reported on the Tri-Leisure Centre Board meeting, the Pembina Zone meeting, the Parkland County Organizational Review Steering Committee, and wished fellow Council members well.

Council Member Dianne Allen reported on the Environmental Advisory Committee and reflected on her past term serving as Councillor for Parkland County and extended appreciation to residents and fellow Council members for their support during the past term.

Council Member Jo Szady reported on the upcoming Goodwill Grand Opening



in Spruce Grove, the Pembina Zone meeting, the upcoming River Valley Alliance meeting, and thanked fellow Council members, administration and staff for their support, and extended gratitude to residents of Parkland County.

The motion carried unanimously.

**COM 13-083**

AAMDC Contact Newsletter

**Proposed Motion**

That the AAMDC Contact Newsletter be received for information, as presented.

**A motion was made by Council Member Tracey Melnyk that the October 3, 2013 AAMDC Contact Newsletter be received for information. The motion carried unanimously.**

*Mayor Shaigec extended words of gratitude and appreciation to Council and Councillors Dianne Allen and Jo Szady for their commitment to represent residents of Parkland County.*

**IN-CAMERA SESSION**

*There were no In-Camera items presented at this meeting.*

**ADJOURNMENT**

*Mayor Shaigec closed the meeting at 11:59 a.m.*

---

**Mayor**

---

**Manager, Legislative & Administrative Services**