

**MINUTES OF THE GOVERNANCE & PRIORITIES COMMITTEE MEETING OF PARKLAND COUNTY HELD
IN PARKLAND COUNTY, ALBERTA, TUESDAY, JANUARY 17, 2012 IN THE
COUNCIL CHAMBERS AT PARKLAND COUNTY CENTRE**

CALL TO ORDER: Mayor Shaigec called the meeting to order at 9:03 a.m. with the following in attendance:

Council

Mayor Rodney Shaigec
Jo Szady, Division 1
Dianne Allen, Division 2
Phyllis Kobasiuk, Division 3
Darrell Hollands, Division 4 (arrived at 10:51 a.m.)
Denise Locher, Division 5
Tracey Melnyk, Division 6

Administration

Pat Vincent, Chief Administrative Officer
Randy Dubord, General Manager, Corporate Services (in part)
Al McCully, General Manager, Sustainable Development Services
Rob McGowan, General Manager, Sustainable Infrastructure Services (in part)
Ken Van Buul, Manager, Acting General Manager, Sustainable Community
& Protective Services
Doug Tymchyshyn, Manager Legislative & Administrative Services
Jackie Ostashek, Manager of Communications & Strategic Planning
Dave Cross, Acting Manager, Community & Protective Services
Sara Jensen, Municipal Intern
Gabriel Clarke, Sustainability Services Coordinator (in part)
Diane Bozek, Secretary to the General Managers (recording secretary)

**ADOPTION OF
AGENDA:**

D. Locher **MOVED:**
That the agenda be adopted as presented.

GPC-12-001
Carried Unanimously

**ADOPTION OF
MINUTES:**

J. Szady **MOVED:**
That the minutes of the December 6, 2011 Governance & Priorities Committee meeting be adopted as presented.

GPC-12-002
Carried Unanimously

SCHEDULED MATTERS:

Staff Introduction – Trevor Sider

Bill Clow, Senior Project Officer in Engineering Services introduced new staff member Trevor Sider to the Committee. Mr. Sider is filling the Survey Technician I position. The Committee welcomed Trevor to Parkland County.

NEW BUSINESS

Legislative Matters:

AAMD&C Spring Convention resolutions

Pat Vincent advised the Committee that at the January 10, 2012 Council meeting, Council directed Administration to prepare a resolution for the January Pembina Zone Meeting regarding the utilization of GPS technology to monitor

*Unadopted
Minutes*

and enforce the Traffic Safety Act as well as haul agreements and development permits.

P. Kobasiuk **MOVED:**

That the Committee approve Parkland County's resolution regarding GPS Utilization for Gravel Industry to go forward to the Pembina Zone meeting on January 23, 2012.

GPC-12-003

Carried Unanimously

Business of the Month Presentation – January 2012 - Broadband Surfer Canada Inc.

Councillor Szady provided a brief history on Broadband Surfer Canada Inc. for the Committee. Stephan Friend, Liz Hedegaard and Birgith Hedegaard were present and accepted the award of the January 2012 Business of the Month from Councillor Szady.

Public Input

Mayor Shaigec noted for the minutes that no public members in the gallery came forward at this time.

**Corporate Services
Matters:**

November 30, 2011 Financial Statements

Tracy Kibblewhite provided an overview of the November 30, 2011 financial statements for the Committee. Councillor Kobasiuk requested a financial summary of the Rancher's Meats invoice and also asked for a report comparing budgeted to actual expenditures for snow removal to the end of 2011. Pat Vincent advised that the \$5,000 from Contingency Funds designated to the Aurora Foundation will not be utilized as their application to the Rural Alberta Development Fund has been denied.

D. Allen **MOVED:**

That the Committee accept the November 30, 2011 financial statements as information.

GPC-12-004

Carried Unanimously

SCHEDULED MATTERS:

Michelson's Pit Resident's petition

Pat Vincent advised the Committee that Parkland County has received a petition from the Range Road 23 Residents Group noting that representatives Doug Hutton, Larry Niblock, Doris Barnes and Leo Ziehr are here today to express their concerns to the Committee. Mr. Hutton began the presentation noting that their correspondence was not intended as a petition but rather a list of their concerns. Administration further noted that it was referred to as a petition to give it context only. Mr. Hutton accepted this explanation. Mrs. Doris Barnes (nee Michelson) insisted that Parkland County stop using the name Michelson's Pit when describing this gravel pit as it is not on land owned by their family and they resent the negative connotations associated with it. Mr. Larry Niblock brought forward concerns with how this land is currently being abused and how Parkland

County has not reclaimed the gravel operations in accordance with the 1985 lease agreement and that had the road been removed 17 years ago as per this agreement, they would not be here today discussing this issue. Mr. Hutton summarized their issues as follows: i) Stop using the Michelson name when referencing this gravel pit; ii) permanently close the road; iii) barricade and reclaim the haul road, after April 1st as the original lease agreements states there should be no construction activity on this road between October 1st and April 1st. In response to a question from the Committee, Mr. Ziehr noted that he has lived in this area for 35 years and there are no issues in the winter, just the summer months and that area residents do not feel safe as a result of the activities occurring at the gravel pit. Mayor Shaigec noted that Council will direct Administration to immediately stop referring to this area as Michelson's Pit. Rob McGowan provided a brief history of Parkland County's lease of this property noting that the County is required to reclaim the land back to its natural state once upon completion of gravel extraction but there is no timeline associated with the reclamation. He further noted that a number of years ago Alberta Environment directed all municipalities to stop extracting gravel from river flats, which they did but a number of municipalities did not reclaim these lands as they were expecting the province to reverse their decision, which has not happened. Mayor Shaigec committed to advising area residents of Parkland County's plan of action for this gravel pit within 1 ½ months. Dave Cross also provided a brief overview of the results of the County's recent survey on the future land use of this pit.

D. Locher **MOVED:**

That the Committee accept the presentation by the Range Road 23 Residents as information.

GPC-12-005

Carried Unanimously

RECESS:

Mayor Shaigec recessed the meeting at 10:37 a.m. and reconvened the meeting at 10:51 a.m. with Councillor Darrell Hollands and without Rob McGowan in attendance.

OLD BUSINESS:

None.

**Corporate Services
Matters continued:**

Policy C-AD43 Promotion Items

Randy Dubord advised the Committee that Administration is recommending that this policy be revised in its entirety as this new policy is more conducive to current practices, allows flexibility, and sets the standards for distributing and selling promotional items for both Council and staff.

D. Allen **MOVED:**

That the Committee recommend to Council that they approve revised Policy C-AD43 Promotional Items with the addition of "and in compliance with prescribed legislation".

GPC-12-006

Carried

For: Mayor Shaigec, Councillors Melynk, Kobasiuk, Hollands, Locher and Allen
Against: Councillor Szady

Policy C-AD24 Council Expenses

Randy Dubord advised that the proposed revision to Policy C-AD24 would allow for a \$75 payment to a friend or relative of a Council member as compensation or appreciation for allowing a Council member to stay overnight in their home instead of booking a hotel room. Administration noted that several municipalities have a similar policy already in place. Doug Tymchyshyn provided further clarification on the process for how the reimbursement would occur.

T. Melynk **MOVED:**

That the Committee table this item to the February 21, 2012 Governance & Priorities Committee meeting to allow Council more time to review the proposed policy.

GPC-12-007

Carried Unanimously

**Sustainable Development
Services Matters:**

Integrated Community Sustainability Plan Q4 Report 2011

Gabriel Clarke provided an overview of the Q4 ICSP Report for the Committee. Discussion followed on the program he developed for the CFL lights, are green house gases included. Natural Resources Canada has provided some statistics which he has taken into consideration when determining his results. The Committee thanked Gabriel for his efforts on this project so far. Councillor Kobasiuk suggested that a Councillor representative be included on this initial committee and also promote this initiative. Discussion followed on “green” products currently being purchased by the County and a request was made that a list of “green” products currently being used by Parkland County be provided to Council. The Committee also discussed doing more to promote our “green” initiatives in the community and in the daily operations of the County; applying for awards recognizing our “green” initiatives; setting up a booth at the Earth Day Expo in Evansburg on April 22, 2012; and an official kick-off the County’s new Environmental Advisory Committee.

P. Kobasiuk **MOVED:**

That the Committee accept the Integrated Community Sustainability Plan Q4 (2011) report as information.

GPC-12-008

Carried Unanimously

2011 State of the Environment Report

Gabriel Clarke advised the Committee that this report contains an overview of Administration’s progress on the 21 action items contained in the County’s Environmental Policy for 2011. He further noted that future State of the Environment Reports will contain information on the County’s performance in three key areas: land, water and air.

D. Allen **MOVED:**

That the Committee accept the 2011 State of the Environment Report as information.

GPC-12-009
Carried Unanimously

RECESS:

Mayor Shaigec recessed the meeting at 12:03 p.m. and reconvened it at 12:38 p.m. without Randy Dubord and Gabriel Clarke.

**Sustainable Community
& Protective Services
Matters:**

Tri-Municipal Regional Facilities Cost Sharing

Ken Van Buul advised the Committee that since the development of the tri-region municipality's recreational facilities master plan in 2009, the three municipalities have been discussing the development of three specific facilities: The Heritage Park Pavilion and Community Hall, expansion of the TransAlta Tri Leisure Centre and a new gymnastics facility. Mr. Van Buul further explained the proposed cost share arrangement for funding these three facilities. Discussion followed on the funding model and the amount each municipality contributes.

T. Melnyk **MOVED:**

That the Committee not proceed with the funding of The Heritage Park Pavilion, & Community Hall, TLC expansion and the new gymnastics facility in Spruce Grove and that Parkland County Council determine their strategic position to communicate with Stony Plain and Spruce Grove regarding cost-sharing of facilities.

GPC-12-010
Carried Unanimously

RECESS:

Mayor Shaigec recessed the meeting at 1:06 p.m. for the Agricultural Service Board meeting and reconvened at 3:42 p.m.

**Sustainable Community
& Protective Services
Matters continued:**

River Valley Alliance Articles of Incorporation Municipal Review

Ken Van Buul provided an overview of the River Valley Alliance's (RVA) proposed changes to their Articles of Incorporation noting that

J. Szady **MOVED:**

That the Committee accept the River Valley Alliance Articles of Incorporation as information.

GPC-12-011
Carried Unanimously

T. Melnyk **MOVED:**

That the River Valley Alliance's request for municipal feedback regarding their amended Articles of Incorporation be forwarded to the January 31, 2012 Council meeting for further discussion.

GPC-12-012
Carried Unanimously

Sustainable Infrastructure**Services Matters:** None.**COMMITTEE REPORTS:**J. Szady **MOVED:**

That the Alberta Capital Region Wastewater Commission meeting minutes of December 16, 2011 be accepted as information.

GPC-12-013

Carried Unanimously

D. Locher **MOVED:**

That the Committee recommend to Council that the February 7, 2012 Governance & Priorities Committee meeting be cancelled.

GPC-12-014

Carried Unanimously

IN-CAMERA:D. Locher **MOVED:**

That the Committee move in-camera at 4:05 p.m.

GPC-12-015

Carried Unanimously

P. Kobasiuk **MOVED:**

That the Committee revert to open session at 5:07 p.m.

GPC-12-016

Carried Unanimously

**BUSINESS ARISING
FROM IN-CAMERA:**D. Locher **MOVED:**

That the Committee recommend to Council that the full price of \$137,000 be paid by the City of Spruce Grove to the TransAlta Tri-Leisure Centre to acquire the road access property from the company; and should one of the TLC municipal partners request a refund of their portion of the road access acquisition monies that Parkland County immediately request the refund of our portion of these funds; and should the TransAlta Tri-Leisure Centre entrance sign require relocation due to the sale of the road access property to the City of Spruce Grove that the City of Spruce Grove be solely responsible for the full cost of relocating this sign.

GPC-12-017

Carried

For: Mayor Shaigec, Councillors Allen, Locher, Hollands, Kobasiuk and Melnyk

Against: Councillor Szady

D. Hollands **MOVED:**

That the Committee recommend to Council that Parkland County adopt a “soft enforcement” approach to address Municipal and Environment Reserve encroachments; and that the “soft enforcement” approach include the use of a License of Occupation tool in enforcement actions where deemed appropriate.

GPC-12-018

Carried

For: Mayor Shaigec, Councillors Locher, Hollands, Kobasiuk and Melnyk

Against: Councillors Szady and Allen

NEXT MEETING: Tuesday, February 21, 2012 at 9:00 a.m.

ADJOURNMENT: Mayor Shaigec adjourned the meeting at 5:14 p.m.

Chairperson

Recording Secretary

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Unadopted
Minutes