



# Parkland County

53109A Highway 779  
Parkland County, Alberta  
T7Z 1R1  
Parklandcounty.com

## Meeting Minutes Council

*Mayor Rod Shaigec*  
*Council Member Jo Szady*  
*Council Member Dianne Allen*  
*Council Member Phyllis Kobasiuk*  
*Council Member Darrell Hollands*  
*Council Member Denise Locher*  
*Council Member Tracey Melnyk*

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Tuesday, April 24, 2012

9:00 AM

Council Chambers

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### 1. CALL TO ORDER (Mayor)

Mayor Shaigec called the meeting to order at 9:04 a.m.

**Present:** 7 - Mayor Rod Shaigec, Council Member Jo Szady, Council Member Dianne Allen, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Deputy Mayor Denise Locher and Council Member Tracey Melnyk

#### Administration

Pat Vincent, Chief Administrative Officer  
Rob McGowan, General Manager, Sustainable Infrastructure Services  
Ken Van Buul, General Manager, Sustainable Community & Protective Services  
Al McCully, General Manager, Sustainable Development Services  
Tracy Kibblewhite, General Manager, Corporate Services  
Bruno St-Amand, Manager, Infrastructure Services (in part)  
Doug Tymchyshyn, Manager, Legislative & Administrative Services  
Jackie Ostashek, Manager Communications & Strategic Planning  
Barb Williams, Legislative & Administrative Services Assistant (Recording Secretary)

### 2. OPENING PRAYER (Allen)

Council Member Dianne Allen offered a short prayer.

### 3. ADOPTION OF AGENDA (Mayor)

A motion was made by Council Member Jo Szady that the April 24, 2012 Council meeting agenda be adopted, as presented. The motion carried unanimously.

### 4. ADOPTION OF MINUTES (Mayor)

#### 4.1 [MIN 12-009](#) April 10, 2012 regular Council meeting Minutes

#### Proposed Motion

That Council adopt the April 10, 2012 regular Council meeting minutes, as presented.

**A motion was made by Deputy Mayor Denise Locher that the April 10, 2012 Council meeting minutes be adopted, as presented. The motion carried unanimously.**

## **5. SCHEDULED MATTERS**

### **5.1 [App 12-032](#) RECOGNITION TransAlta Tri Leisure Centre - High Five Outstanding Achievement Award**

(Deb Larson, General Manager,  
Rob Svarich, Manager, Programs, Marketing and Events,  
Ginel Stephenson, Supervisor, Wellness  
Jennifer Telfer, Program Coordinator, Children and Youth)

*Council presented recognition to the Tri Leisure Centre on their achievement of receiving the High Five Outstanding Achievement Award.*

### **5.2 [App 12-030](#) Public Input**

*Keith Ewanchuk came forward to advise of the positive progress with administration that has been made regarding the matter to provide road access to the South 1/2 21-50-05-W5M, and asked that Council consider tabling this matter that is scheduled at this meeting.*

*Larry Niblock, came forward on behalf of the Range Road 23 Road group stating concerns with the park analysis process and costs related to the proposed park review. Mr. Niblock requested to stop the proposed park project and to direct the interest in the Whitewood area. Mr. Niblock raised concern of continuous shooting and trespassing of the subject land.*

## **Corporate Services Matters**

### **B.1 [RFD 12-080](#) 2011 Audited Financial Statements**

#### **Proposed Motion**

That the 2011 Audited Financial Statements be approved as presented.

*Council Member Darrell Hollands left the meeting at 9:28 a.m. and returned to the meeting at 9:29 a.m.*

### **[RFD 12-080](#) 2011 Audited Financial Statements**

#### **Proposed Motion**

That the 2011 Audited Financial Statements be approved as presented.

**A motion was made by Council Member Phyllis Kobasiuk that the 2011 Audited Financial Statements be approved, as presented. The motion carried**

unanimously.

*Council Member Darrell Hollands left the meeting at 9:32 a.m.*

## 6. BUSINESS ARISING

- 6.1 [App 12-011](#) Options to provide Road Access to the South 1/2 21-50-05-W5M.

**Proposed Motion**

That Engineering Services, in consultation with the landowner, be directed to proceed with a review of the feasibility for extending Range Road 54 to provide access to the South 1/2 21-50-05-W5M.

*Council Member Darrell Hollands returned to the meeting at 9:41 a.m.*

- [App 12-011](#) Options to provide Road Access to the South 1/2 21-50-05-W5M.

**Proposed Motion**

That Engineering Services, in consultation with the landowner, be directed to proceed with a review of the feasibility for extending Range Road 54 to provide access to the South 1/2 21-50-05-W5M.

**A motion was made by Council Member Tracey Melnyk that the recommendation be approved, as presented. The motion carried unanimously.**

## B. Corporate Services Matters

- B.2 [RFD 12-082](#) Amendments to the 2012 Spring Budget Adjustments

**Proposed Motion**

That Council approve the amendments to the 2012 Spring Budget Adjustments, as per the listing in Attachment 1, which still remains a zero net impact on the 2012 municipal tax levy.

**A motion was made by Council Member Darrell Hollands that the 2012 Spring Budget Adjustments, as per the listing in Attachment 1, which still remains a zero net impact on the 2012 municipal tax levy be approved, as presented. The motion carried unanimously.**

- B.3 [RFD 12-075](#) Transfer to Restricted Surplus - Benefit Premium Stabilization.

**Proposed Motion**

Council transfer \$54,962.14 to Restricted Surplus - Benefit Premium Stabilization.

**A motion was made by Deputy Mayor Denise Locher that the transfer of \$54,962.14 to Restricted Surplus - Benefit Premium Stabilization be approved,**

as presented. The motion carried unanimously.

*Council Member Darrell Hollands left the meeting at 9:53 a.m.*

## Recess

*Mayor Shaigec recessed the meeting at 9:53 a.m. and reconvened the meeting at 10:03 a.m.*

## Roll Call

**Present:** 6 - Mayor Rod Shaigec, Council Member Jo Szady, Council Member Dianne Allen, Council Member Phyllis Kobasiuk, Deputy Mayor Denise Locher and Council Member Tracey Melnyk

**Absent:** 1 - Council Member Darrell Hollands

## SCHEDULED MATTERS

- 5.3     [App 12-026](#)     **APPOINTMENT**  
                                 **2012 Rotary Run for Life**  
                                 (Bob Enders, Treasurer)

### **Recommendation**

That Council receive the 2012 Rotary Run for Life presentation as information.

**A motion was made by Council Member Jo Szady that the 2012 Rotary Run for Life presentation be received for information. The motion carried unanimously.**

## NEW BUSINESS

### **D.     Sustainable Community and Protective Services Matters**

- D.1     [RFD 12-071](#)     Rotary Run For Life Request

### **Proposed Motion**

That Council approve Rotary Run for Life's request for support which includes:

- \$1,500 Cash
- \$1,000 in kind support as identified in their letter of request
- a follow up presentation to Council of the event

**A motion was made by Council Member Phyllis Kobasiuk that the Rotary Run for Life's request for support be approved which includes:**

- \$1,500.00 Cash,
- \$1,000.00 in kind support as identified in the written request from Rotary Run for Life,

- a presentation to Council of the event as a follow-up to be made.; and,
- that Parkland County be platinum sponsors to the Rotary Run for Life annually.

The motion carried unanimously.

## **A. Legislative Matters**

### **A.1 [BL 12-021](#) 2012 Tax Rate Bylaw No. 10-2012**

#### **Proposed Motion**

That Bylaw No. 10-2012 receive all three readings.

A motion was made by Council Member Dianne Allen that Bylaw No. 10-2012 receive first reading. The motion carried unanimously.

A motion was made by Deputy Mayor Denise Locher that Bylaw No. 10-2012 receive second reading. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that Bylaw No. 10-2012 be presented for third reading. The motion carried unanimously.

A motion was made by Council Member Tracey Melnyk that Bylaw No. 10-2012 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

### **A.2 [BL 12-022](#) 2012 Special Tax Rate (Bylaw 11-2012)**

#### **Proposed Motion**

That Bylaw No. 11-2012 receive all three readings.

A motion was made by Council Member Tracey Melnyk that Bylaw No. 11-2012 receive first reading. The motion carried unanimously.

A motion was made by Council Member Dianne Allen that Bylaw No. 11-2012 receive second reading. The motion carried unanimously.

A motion was made by Deputy Mayor Denise Locher that Bylaw No. 11-2012 be presented for third reading. The motion carried unanimously.

A motion was made by Council Member Jo Szady that Bylaw No. 11-2012 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

### **A.3 [BL 12-023](#) 2012 Special Tax Rate (Bylaw 13-2012)**

#### **Proposed Motion**

That Bylaw No. 13-2012 receive all three readings.

A motion was made by Council Member Dianne Allen that Bylaw No. 13-2012 receive first reading. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that Bylaw No. 13-2012 receive second reading. The motion carried unanimously.

A motion was made by Council Member Jo Szady that Bylaw No. 13-2012 be presented for third reading. The motion carried unanimously.

A motion was made by Council Member Dianne Allen that Bylaw No. 13-2012 receive third and final reading, and that it be declared finally passed. The

motion carried unanimously.

**A.4**     [BL 12-024](#)

Bylaw No. 12-2012 to amend Parkland Industrial Estates Schedule 'A' of Bylaw No. 42-00

**Proposed Motion**

That Bylaw No. 12-2012 receive all three readings.

A motion was made by Council Member Tracey Melnyk that Bylaw No. 12-2012 receive first reading. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that Bylaw No. 12-2012 receive second reading. The motion carried unanimously.

A motion was made by Deputy Mayor Denise Locher that Bylaw No. 12-2012 be presented for third reading. The motion carried unanimously.

A motion was made by Council Member Dianne Allen that Bylaw No. 12-2012 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

## **SCHEDULED MATTERS**

**5.4**     [App 12-038](#)

**APPOINTMENT**

'Seed an Idea' - Study and Pilot Budget  
(Judy Unterschultz)

**Proposed Motion**

That Council receive the presentation regarding 'Seed an Idea' as information.

A motion was made by Council Member Jo Szady that the 'Seed an Idea' presentation be received for information. The motion carried unanimously.

## **NEW BUSINESS**

### **Sustainable Community and Protective Services Matters**

[RFD 12-085](#)

'Seed An Idea' funding request

**Proposed Motion:**

That Council accept the presentation as information and direct Administration to bring forward a recommendation on the funding request to the May 22, 2012 Council Meeting.

A motion was made by Council Member Jo Szady that the 'Seed an Idea' funding request be approved in the amount of \$75,000.00 from Contingency. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that 'Seed an Idea' actively recruit a youth member to assist with the program initiative. The motion carried unanimously.

### **Legislative Matters**

- A.5**      [BL 12-025](#)      Proposed Bylaw No. 08-2012 to amend the Subdivision and Development Appeal Board Bylaw No. 34-2009

**Proposed Motions**

1. That Council give first reading to the the proposed Bylaw
2. That Council give second reading to the proposed Bylaw
3. That Council present the proposed Bylaw for third reading
4. That Council give third and final reading to the proposed Bylaw.

**A motion was made by Deputy Mayor Denise Locher that Bylaw No. 08-2012, paragraph two shall read "Bylaw No. 34-2009" replacing "Bylaw No. 40-2005", paragraph four shall read, "Section 5 (c)" replacing "Section 5 (a)", and paragraph five shall read, "Section 5 (c)" replacing "Section 5 (a)"; and that amended Bylaw No. 08-2012 receive first reading. The motion carried unanimously.**

**A motion was made by Council Member Dianne Allen that Bylaw No. 08-2012 receive second reading. The motion carried unanimously.**

**A motion was made by Council Member Jo Szady that Bylaw No. 08-2012 be presented for third reading. The motion carried unanimously.**

**A motion was made by Council Member Tracey Melnyk that Bylaw No. 08-2012 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.**

- A.6**      [BL 12-026](#)      Temporary Community Standards Bylaw No. 14-2012

**Proposed Motion**

That Bylaw No. 14-2012 receive first, second, third and final reading on April 24, 2012

**A motion was made by Council Member Phyllis Kobasiuk that Bylaw No. 14-2012 receive first reading. The motion carried unanimously.**

**A motion was made by Deputy Mayor Denise Locher that the Bylaw No. 14-2012 receive second reading. The motion carried unanimously.**

**A motion was made by Council Member Dianne Allen that Bylaw No. 14-2012 be presented for third reading. The motion carried unanimously.**

**A motion was made by Council Member Jo Szady that Bylaw No. 14-2012 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.**

- A.7**      [POL 12-004](#)      Council Expenses Policy C-AD24

**Proposed Motion**

That Council approve revised Council Expenses Policy C-AD24, as presented.

**A motion was made by Deputy Mayor Locher that Council Expenses Policy C-AD24 be approved, as presented. The motion failed by the following vote:**

**For:** 2 - Mayor Shaigec and Deputy Mayor Locher

**Against:** 4 - Council Member Szady, Council Member Allen, Council Member Kobasiuk and Council Member Melnyk

**C. Sustainable Infrastructure Services Matters**

*There were no Sustainable Infrastructure Services New Business items presented.*

**E. Sustainable Development Services Matters**

**E.1 [RFD 12-084](#) EDTAC Terms of Reference**

**Proposed Motion**

That the revised Economic Development and Tourism Advisory Committee Terms of Reference be approved, as presented.

**A motion was made by Council Member Phyllis Kobasiuk that the revised Economic Development and Tourism Advisory Committee Terms of Reference be approved, as presented. The motion carried unanimously.**

**8. COMMUNICATIONS**

**8.1 [COM 12-018](#) AAMDC Newsletter**

**Proposed Motion**

That the AAMDC Newsletter be received as informaton.

**A motion was made by Council Member Dianne Allen that the AAMDC Newsletter be received as information. The motion carried unanimously.**

**Council Member Tracey Melnyk moved that Parkland County forward congratulatory correspondence to the newly elected Stony Plain MLA. The motion carried unanimously.**

**Council Member Jo Szady moved that thank you letters be sent to all candidates that ran for election in the three provincial constituencies that affect Parkland County. The motion failed by the following vote:**

**For:** 3 - Council Member Szady, Council Member Allen and Council Member Melnyk

**Against:** 3 - Mayor Shaigec, Council Member Kobasiuk and Deputy Mayor Locher

**8.2 [COM 12-019](#) Emergency Preparedness Week May 6-12, 2012.**

**Proposed Motion**

That Council recognizes May 6-12, 2012 as Emergency Preparedness Week, and that the report be received as information.



A motion was made by Deputy Mayor Denise Locher that the Emergency Preparedness Week information be received as information. The motion carried unanimously.

*Council Member Darrell Hollands returned to the meeting at 11:25 a.m.*

## Roll Call

**Present:** 7 - Mayor Rod Shaigec, Council Member Jo Szady, Council Member Dianne Allen, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Deputy Mayor Denise Locher and Council Member Tracey Melnyk

## COMMITTEE REPORTS

### [COM 12-025](#)

#### Committee Reports

##### **Proposed Motion**

That the Committee Reports be received as information.

A motion was made by Council Member Jo Szady that the following Committee Reports be received as information:

Council Member Kobasiuk reported on the EDTAC Conference and Community Planning Association of Alberta Conference.

Council Member Allen reported on the Waste Minimization Advisory Committee and the Community Planning Association of Alberta Conference.

Council Member Locher reported on the Wabamun Watershed Management Council and the Municipal Library Board.

Council Member Szady reported on the Environmental Advisory Committee, Parkland County's Volunteer Appreciation Recognition, River Valley Alliance, the Tri Municipal Trade Show held at the Tri Leisure Centre April 20-22, 2012, and the Community Planning Association of Alberta Conference.

Council Member Melnyk reported on the Earth Day Expo held in Entwistle.

Council Member Kobasiuk highlighted that June 10, 2012 is Parkland County Free Day at the Tri Leisure Centre in celebration of the TLC's 25th anniversary.

Mayor Shaigec reported on the Tri Municipal Trade Show at the Tri Leisure Centre.

Councillors Locher and Melnyk reported on their attendance at the volunteer breakfast held at Garden Valley Community Hall.

The motion carried unanimously.

Council Member Phyllis Kobasiuk moved that a letter of acknowledgement be sent to Fortis Alberta acknowledging ongoing networking and a positive working relationship between Parkland County and Fortis Alberta. The motion carried unanimously.

**9. IN-CAMERA SESSION**

*There were no In-Camera items presented.*

**10. BUSINESS ARISING FROM IN-CAMERA SESSION**

**11. ADJOURNMENT**

Mayor Shaigec closed the meeting at 11:30 a.m.

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Mayor

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Manager, Legislative & Administrative Services