



Parkland County

53109A Highway 779
Parkland County, Alberta
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Parklandcounty.com

Meeting Agenda

Council

Mayor Allan Gamble
Deputy Mayor Phyllis Kobasiuk
Council Member Kristina Kowalski
Council Member Sally Kucher-Johnson
Council Member Allan Hoefsloot
Council Member Natalie Birnie
Council Member Rob Wiedeman

Tuesday, November 28, 2023

9:00 AM

Council Chambers

VISION

Parkland County: gifted by nature, inspired by innovation, powerfully connected,
and home to opportunity.

1. **CALL TO ORDER/TERRITORIAL LAND ACKNOWLEDGEMENT (Mayor Gamble)**

. **CELEBRATING SUCCESSES**

. **INSPIRATIONAL REFLECTION (Councillor Kowalski)**

2. **ADOPTION OF AGENDA (Mayor Gamble)**

3. **ADOPTION OF MINUTES (Mayor Gamble)**

3.1 [MIN 23-039](#) Adoption of the October 24, 2023 Organizational Meeting Minutes

Proposed Motion

That the October 24, 2023 Organizational Meeting Minutes be adopted, as presented.

Sponsors: Gamble

Attachments: [1. October 24, 2023-Unadopted-Organizational Meeting Minutes](#)

3.2 [MIN 23-040](#) Adoption of the October 24, 2023 Council Meeting Minutes

Proposed Motion

That the October 24, 2023 Council Meeting Minutes be adopted, as presented.

Sponsors: Gamble

Attachments: [1. October 24, 2023-Unadopted-Council Meeting Minutes](#)

- 3.3 [MIN 23-042](#) Adoption of the November 14, 2023 Budget Presentations Meeting Minutes

Proposed Motion

That the November 14, 2023 Budget Presentations Meeting Minutes be adopted, as presented.

Attachments: [1. November 14, 2023-Unadopted-Budget Presentation Meeting Minutes](#)

- 3.4 [MIN 23-043](#) Adoption of the November 15, 2023 Budget Presentations Meeting Minutes

Proposed Motion

That the November 15, 2023 Budget Presentations Meeting Minutes be adopted, as presented.

Attachments: [1. November 15, 2023-Unadopted-Budget Presentation Meeting Minutes](#)

4. DELEGATIONS

- 4.1 [App 23-087](#) 9:05 a.m. - Public Input (15 minutes)

Sponsors: Gamble

- 4.2 [BL 23-030](#) 9:30 a.m. - Public Hearing
Bylaw 2023-17 - Fire Services

Proposed Motions

1. That Bylaw 2023-17 receive second reading.
2. That Bylaw 2023-17 receive third and final reading.

Sponsors: Cross

Attachments: [1. Bylaw 2023-17 - Fire Services](#)
[2. Public Hearing - Chair Notes Bylaw 2023-17](#)
[3. Fire Services Bylaw Nov 28 Council Presentation](#)
[4. Proposed Fire Services Fees and Penalties Amendment \(Presented Oct 24, 2023\)](#)
[5. Fire Services Bylaw Administrative Report 2023-10 \(Presented Oct 24, 2023\)](#)
[6. Parkland County, 2023 Fire Services Bylaw Review - What We Heard \(Presented Oct 24, 2023\)](#)
[7. Current Fire Permit Bylaw 22-2012](#)
[8. Current False Alarm Bylaw 2016-24](#)

- 4.3 [RFD 23-298](#) 10:30 a.m. - Public Hearing
Bylaw 2023-10 Wabamun Hamlet Area Redevelopment Plan

Proposed Motions

1. That Bylaw 2023-10 receive second reading.
2. That Council direct Administration to prepare and submit Bylaw 2023-10 to the Edmonton Metropolitan Regional Board to be reviewed for recommended approval under the Regional Evaluation Framework.

Sponsors: Blumenthal

- Attachments:** [1. Bylaw 2023-10-Wabamun Hamlet Area Redevelopment Plan_Schedule A](#)
[2. Chair's Notes](#)
[3. Administrative Report](#)
[4. Presentation](#)
[5. Referral Responses Bylaw 2023-10](#)
[6. Registered Speakers for Public Hearing](#)
[7. Written Submissions for Public Hearing](#)

- 4.4 [BL 23-033](#) 11:30 a.m. Reconvene Public Hearing
Bylaw 2023-15 Unauthorized Use of County Land

Proposed Motions

1. That Bylaw 2023-15 receive second reading.
2. That Bylaw 2023-15 receive third and final reading.

Sponsors: Blumenthal

- Attachments:** [1. Bylaw 2023-15-Unauthorized Use of County Land](#)
[2. Bylaw 2023-15 - Chair Notes](#)
[3. Administrative Report - Bylaw 2023-15 \(Presented October 10, 2023\)](#)
[4. Bylaw Review - County Land \(Presented October 10, 2023\)](#)
[5. Schedule - Fines and Enforcement \(Presented October 10, 2023\)](#)
[6. What We Heard - Update Bylaw 2023-15 \(Presented October 10, 2023\)](#)
[7. October 10 Public Comment/Responses](#)
[8. October 24, 2023 - HANDOUT - PH - Bylaw 2023-15 - T Bichel](#)
[9. October 24, 2023 - Bylaw 2023-15 - Registered Speakers & Written List](#)

5. BUSINESS ARISING

- 5.1 [BL 23-031](#) Bylaw 2023-13 - Infrastructure Borrowing - Acheson Zone 5 Wastewater Trunk Upgrade

Proposed Motion

1. That Bylaw 2023-12 receive second reading.
2. That Bylaw 2023-12 receive third and final reading.

Sponsors: Dyck

Attachments: [1. Bylaw 2023-13 - Acheson Zone 5 Wastewater Trunk Upgrade](#)

6. NEW BUSINESS

- 6.1 [RFD 23-294](#) Request for Additional Funding - Parkland County Transfer Station Project

Proposed Motion

That Council approve an additional \$75,000 in funding from the Canada Community Building Fund, for the Parkland County Transfer Station Project, as presented.

Sponsors: Swain

A. Mayor and Council Member Matters

B. Chief Administrative Officer

C. Legislative Matters

- C.1 [BL 23-035](#) Bylaw 2023-08 Land Use Bylaw 2017-18 Amendment
Trestle Creek Recreational Resort Land Use Bylaw Amendment and
Redistricting, and Conceptual Scheme

Proposed Motions

1. That Bylaw 2023-08 receive first reading.
2. That a Public Hearing be scheduled for January 9, 2024 at 9:30 a.m. at Parkland County Centre, Council Chambers to hear public comment on Bylaw 2023-08.

Sponsors: Blumenthal

Attachments: [1. Bylaw 2023-08 TCRR District](#)

[2. Location Map](#)

[3. Administration Report](#)

[4. Trestle-Creek-Golf-Resort---Sec.12-53-7-W5M-Conceptual-Scheme-FINAL](#)

[5. REDLINE Land Use Bylaw Text Amendments 2020-08](#)

[6. Redistricting Map](#)

[7. Existing Trestle Creek Golf and RV Resort - Outline Plan Aug 05 2014](#)

[8. MDP Notification 2017 Oct 20](#)

- C.2 [POL 23-005](#) Request to Rescind Subdivision Signs Policy PW-005

Proposed Motion

That Subdivision Signs Policy PW-005 be rescinded, as presented.

Sponsors: McGowan

Attachments: [1. Subdivision Sign Policy PW-005](#)

[2. Subdivision Sign Policy PW-005 Presentation](#)

- C.3 [RFD 23-309](#) Revised Deputy Mayor Appointments

Proposed Motion

That members of Council be appointed as Deputy Mayor pursuant to Section 152(1) of the Municipal Government Act, as follows:

Council Member Kobasiuk - October 24, 2023 to February 29, 2024

Council Member Birnie - March 1, 2024 to June 30, 2024

Council Member Kucher-Johnson - July 1, 2024 to October 21, 2024

Council Member Kowalski - October 22, 2024 to February 28, 2025

Council Member Wiedeman - March 1, 2025 to June 30, 2025

Council Member Hoefsloot - July 1, 2025 - October 28, 2025

Sponsors: Swain

- C.4 [RFD 23-307](#) Request for Authorized Absence for Council Member Allan Hoefsloot - Section 174(2) Municipal Government Act

Proposed Motion

That Council authorize Council Member Allan Hoefsloot to be absent effective December 12, 2023 in accordance with the Municipal Government Act, Section 174(2), as presented.

Sponsors: Swain

D. **Agriculture, Community and Protective Services Matters**

E. **Chief Financial Officer**

E.1 [RFD 23-306](#) Parkland County 2024 Operating and Capital Budget**Proposed Motions**

1. That Council approve the 2024 Operating Program Budget containing \$26,422,800 in revenues; \$96,888,400 in expenditures; a municipal tax requirement of \$70,465,600.

2. That Council approve the 2024 Operating Project Budget containing \$3,591,900 in revenues; \$4,527,300 in expenditures; a municipal tax requirement of \$935,400.

3. That Council approve the 2024 Capital Budget containing \$52,113,400 in revenues; \$54,259,600 in expenditures; a municipal tax requirement of \$2,146,200.

4. That Council approve the projects spanning more than one year in duration as per the attached 2024 Multi-Year Project Summary.

5. That Council approve the 2024 Statement of Operations.

6. That Council approved projects not completed in 2023 year be added to the 2024 budget after the accounting close for the fiscal year.

7. That Council direct administration to present the 2024 Tax Rate Bylaw in April 2024.

Sponsors: Dyck

Attachments: [1. 2024 Municipal Budget Summary](#)
[2. 2024 Capital Budget by Class Funding](#)
[3. 2024 Capital and Operating Multi-Year Total List](#)
[4. 2024 Statement of Operations](#)

F. Corporate & Shared Services Matters**G. Operations Services Matters****7. COMMUNICATIONS****7.1** [COM 23-109](#) Rural Municipalities of Alberta Newsletter Update**Proposed Motion**

That the Rural Municipalities of Alberta newsletter be received for information, as presented.

Sponsors: Gamble

Attachments: [1. Rural Municipalities of Alberta](#)

7.2 [COM 23-110](#) Federation of Canadian Municipalities Update

Proposed Motion

That the Federation of Canadian Municipalities update be received for information, as presented.

Sponsors: Gamble

Attachments: [1. Federation of Canadian Municipalities](#)

7.3 [COM 23-111](#) Mayor's Report

Proposed Motion

That the Mayor's Report be received for information, as presented.

Sponsors: Gamble

7.4 [COM 23-112](#) Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

Sponsors: Gamble

8. **CLOSED SESSION**

9. **BUSINESS ARISING FROM CLOSED SESSION**

10. **CLOSE OF MEETING**