



Parkland County

53109A Highway 779
Parkland County, Alberta
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Parklandcounty.com

Meeting Minutes

Council

Mayor Rod Shaigec
Deputy Mayor John McNab
Council Member Sally Kucher Johnson
Council Member Jason Doucette
Council Member Ben Jespersen
Council Member Corey Kyle
Council Member Kristine Olson

Tuesday, June 9, 2026

9:00 AM

Council Chambers

CALL TO ORDER

Present: 7 - Mayor Rod Shaigec, Council Member Sally Kucher Johnson, Council Member Jason Doucette, Council Member Ben Jespersen, Council Member Corey Kyle, Council Member Kristine Olson and Council Member John McNab

Administration:

Laura Swain, Chief Administrative Officer
Jeff Dyck, Chief Operating Officer
Trent Tompkins, General Manager, Operations Services
Jeff Chase, General Manager, Community & Development Services
Brandon Sidhu, Director, Community Services (In-part)
Carilyn Bjarnason, Manager, Community Programs, Community Services (In-part)
Amanda Simmonds, Community Development Coordinator, Community Services (In-part)
Justin Young, Director, Planning & Development Services (In-part)
Jessica Harnden, Manager, Subdivision Planning, Planning & Development Services (In-part)
Maureen Nolan, Planner II, Subdivision Planning, Planning & Development Services (In-part)
Aman Jhaver, Senior Planner, Development Planning, Planning & Development Services (In-part)
Braden Slemko, Manager, Development Planning & Safety Codes, Planning & Development Services (In-part)
Odessa Bartel, Manager, Legislative & Legal Services
Deb Crowder, Legislative Officer, Legislative & Legal Services (Recording Secretary)

CELEBRATING SUCCESSES

Mayor Shaigec celebrated the City of Edmonton for successfully hosting the Federation of Canadian Municipalities Convention, noting that Parkland County had the opportunity to showcase the University of Alberta Botanical Gardens, an ALUS project site, and the Acheson Industrial Area.

INSPIRATIONAL REFLECTION

Council Member Kucher Johnson offered a short inspirational reflection.

ADOPTION OF AGENDA

[RFD 26-147](#)

Adoption of the June 9, 2026 Council Meeting Agenda

Proposed Motion

That the June 9, 2026 Council Meeting Agenda be adopted, as presented.

A motion was made by Council Member Kyle that the June 9, 2026 Council meeting agenda be adopted, as presented.

The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 26-025](#)

Adoption of the May 26, 2026 Council Meeting Minutes

Proposed Motion

That the May 26, 2026 Council Meeting Minutes be adopted, as presented.

Mayor Shaigec advised that the May 26, 2026 Council Meeting Minutes requires one correction.

APP 26-044 1:00 Appointment - Q1 Performance & Project Update, to now read:

A motion was made by Council Member Olson that the Performance & Project Update Report be received for information, as presented.

A motion was made by Council Member Olson that the May 26, 2026 Council Meeting Minutes be adopted, as amended.

The motion carried unanimously.

DELEGATIONS

[App 26-054](#)

9:05 a.m. - Public Input

Mayor Shaigec asked the gallery if there were any matters that the public wished to bring to the attention of Parkland County.

No one came forward.

NEW BUSINESS

Mayor and Council Member Matters

[RFD 26-153](#)

Review of Littering and Illegal Dumping in Parkland County

Proposed Motion

That Administration be directed to review Parkland County Bylaws related to littering and illegal dumping occurring on roadways, in ditches, and on public and private lands to identify opportunities to strengthen deterrence through increased fines, including a standardized penalty structure that distinguishes between individual and commercial infractions and reflects the severity of the infraction and the cost of clean-up; and to develop a communications strategy to communicate any proposed changes in a strategic effort to curb infractions before they occur; and report back to Council by July 14, 2026.

A motion was made by Council Member Doucette that Administration be directed to review Parkland County Bylaws related to littering and illegal dumping occurring on roadways, in ditches, and on public and private lands to identify opportunities to strengthen deterrence through increased fines, including a standardized penalty structure that distinguishes between individual and commercial infractions and reflects the severity of the infraction and the cost of clean-up; and to develop a communications strategy to communicate any proposed changes in a strategic effort to curb infractions before they occur; and report back to Council by July 14, 2026.

The motion carried unanimously.

Community & Development Services[RFD 26-145](#)

Woodbend Community Society - Major Sustainability Grant Request

Proposed Motion

That Council approve the Woodbend Community Society's request of \$95,590 for an inclusive playground re-development, funded through the Major Sustainability Grant, to be included in the 2027 Budget, as presented.

Brandon Sidhu, Carilyn Bjarnason, and Amanda Simmonds presented the Woodbend Community Society - Major Sustainability Grant Request.

A motion was made by Council Member McNab that Council approve the Woodbend Community Society's request of \$95,590 for an inclusive playground re-development, funded through the Major Sustainability Grant, as presented.

The motion carried unanimously.

[RFD 26-108](#)

Rosenthal Community Association License of Occupation - County Lands

Proposed Motion

That Council authorize Administration to issue a 25-year License of Occupation to Rosenthal Community Association to support access to their Community Hall, located at 1231 Township Road 524, as presented.

Brandon Sidhu, Carilyn Bjarnason, and Amanda Simmonds presented the Rosenthal Community Association License of Occupation - County Lands presentation.

A motion was made by Council Member Kyle that Council authorize Administration to issue a 25-year License of Occupation to Rosenthal Community Association to support access to their Community Hall, located at 1231 Township Road 524, as presented.

The motion carried unanimously.

[RFD 26-143](#)

Parkland Big Lake Area Community Association License of Occupation Amendment - County Lands

Proposed Motion

That Council authorize Administration to amend the existing License of Occupation Agreement between Parkland County and The Parkland Big Lake Area Community Association (PBLACA) to include an additional parcel of Municipal Reserve (MR) land within the licensed area, as presented.

Brandon Sidhu, Carilyn Bjarnason, and Amanda Simmonds presented the Parkland Big Lake Area Community Association License of Occupation Amendment - County Lands presentation.

A motion was made by Council Member Kucher Johnson that Council authorize Administration to amend the existing License of Occupation Agreement between Parkland County and The Parkland Big Lake Area Community Association (PBLACA) to include an additional parcel of Municipal Reserve (MR) land within the licensed area, as presented.

The motion carried unanimously.

[RFD 26-144](#)

The Carvel Ukrainian Cultural Society - Major Sustainability Grant Request

Proposed Motion

That Council approve the Carvel Ukrainian Cultural Society's request of \$75,000 for modernization and energy efficiency upgrades, funded through the Major Sustainability Grant, to be included in the 2027 Budget.

Mayor Shaigec recused himself from this matter as he serves as President for the Carvel Ukrainian Cultural Society.

Mayor Shaigec handed the Chair to Deputy Mayor McNab at 9:38 a.m.

Mayor Shaigec left the meeting at 9:38 a.m.

Present: 6 - Council Member John McNab, Council Member Sally Kucher Johnson, Council Member Jason Doucette, Council Member Ben Jespersen, Council Member Corey Kyle and Council Member Kristine Olson.

Absent: 1 - Mayor Rod Shaigec

Brandon Sidhu, Carilyn Bjarnason, and Amanda Simmonds presented the Carvel Ukrainian Cultural Society - Major Sustainability Grant Request.

A motion was made by Council Member Olson that Council approve the Carvel Ukrainian Cultural Society's request of \$75,000 for modernization and energy

efficiency upgrades, funded through the Major Sustainability Grant, to be included in the 2027 Budget.

RECESS

Deputy Mayor McNab recessed the meeting at 9:44 a.m., and reconvened the meeting at 9:52 a.m.

NEW BUSINESS

Community & Development Services

[RFD 26-144](#)

The Carvel Ukrainian Cultural Society - Major Sustainability Grant Request

Proposed Motion

That Council approve the Carvel Ukrainian Cultural Society's request of \$75,000 for modernization and energy efficiency upgrades, funded through the Major Sustainability Grant, to be included in the 2027 Budget.

Administration presented additional information to Council.

Deputy Mayor McNab called the question on the motion.

The motion carried unanimously.

RECESS

Deputy Mayor McNab recessed the meeting at 9:58 a.m.

Deputy Mayor McNab returned the Chair to Mayor Shaigec at 9:58 a.m.

Present: 7 - Mayor Rod Shaigec, Council Member Sally Kucher Johnson, Council Member Jason Doucette, Council Member Ben Jespersen, Council Member Corey Kyle, Council Member Kristine Olson, and Council Member John McNab.

Mayor Shaigec reconvened the meeting at 10:00 a.m.

DELEGATIONS

[BL 26-029](#)

10:00 a.m. Public Hearing - Bylaw 2026-24 - SE-32-52-26-W4M Industrial Redistricting Amendment to Amend Land Use Bylaw 2025-12

Proposed Motions

1. That Bylaw 2026-24 receive first reading.
2. That Bylaw 2026-24 receive second reading.
3. That Bylaw 2026-24 be presented at this meeting for third reading.
4. That Bylaw 2026-24 receive third reading.

Mayor Shaigec called the Public Hearing to order at 10:00 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity

for public input and comment regarding proposed Bylaw 2026-24 - SE-32-52-26-W4M Industrial Redistricting Amendment to Amend Land Use Bylaw 2025-12, and outlined how the Public Hearing would proceed.

Administration presented information on proposed Bylaw 2026-24 - SE-32-52-26-W4M Industrial Redistricting Amendment to Amend Land Use Bylaw 2025-12.

No written submissions were received.

No verbal submissions were presented.

Mayor Shaigec closed the Public Hearing at 10:13 a.m.

A motion was made by Council Member McNab that Bylaw 2026-24 receive first reading.

The motion carried unanimously.

A motion was made by Council Member Kucher Johnson that Bylaw 2026-24 receive second reading.

The motion carried unanimously.

A motion was made by Council Member Doucette that Bylaw 2026-24 be presented at this meeting for third reading.

The motion carried unanimously.

A motion was made by Council Member Jespersen that Bylaw 2026-24 receive third reading.

The motion carried.

For: 6 - Mayor Shaigec, Council Member Kucher Johnson, Council Member Jespersen, Council Member Kyle, Council Member Olson and Council Member McNab

Against: 1 - Council Member Doucette

COMMUNICATIONS

[COM 26-018](#) Federation of Canadian Municipalities Update

Proposed Motion

That the Federation of Canadian Municipalities update be received for information, as presented.

A motion was made by Council Member Kyle that the Federation of Canadian Municipalities update be received for information, as presented.

The motion carried unanimously.

[COM 26-019](#) Rural Municipalities of Alberta Newsletter Update

Proposed Motion

That the Rural Municipalities of Alberta newsletter be received for information, as presented.

A motion was made by Council Member Olson that the Rural Municipalities of Alberta newsletter be received for information, as presented.

The motion carried unanimously.

NEW BUSINESS**Operation Services****RFD 26-150**

Policy C-458 Development Agreement Security

Proposed Motion

That Policy C-458 Development Agreement Security be approved, as presented.

Justin Young and Jessica Harnden presented Policy C-458 Development Agreement Security.

A motion was made by Council Member McNab that Policy C-458 Development Agreement Security be approved, as presented.

The motion carried unanimously.

RECESS

Mayor Shaigec recessed the meeting at 10:21 a.m., and reconvened the meeting at 10:31 a.m.

NEW BUSINESS**DELEGATIONS****App 26-053**

10:30 a.m. Appointment - Yellowhead Regional Library Municipal Levy Increases

Presenter: Jocie Wilson, Deputy Director

Proposed Motions

1. That Council accept the Yellowhead Regional Library presentation for information, as presented.
2. That Council approve a Municipal Levy increase for the Yellowhead Regional Library in the amount of \$24,153.75 to be included in the 2027 Budget, as presented.

Tara Elwood, Chair, and Karla Palichuk, Director, presented the Yellowhead Regional Library Municipal Levy Increases presentation.

A motion was made by Council Member Olson that Council accept the Yellowhead Regional Library presentation for information, as presented.

The motion carried unanimously.

A motion was made by Council Member Kyle that Council approve a Municipal Levy increase for the Yellowhead Regional Library in the amount of \$24,153.75 to be included in the 2027 Budget, as presented.

The motion carried unanimously.

CLOSE OF MEETING

Mayor Shaigec closed the meeting at 11:09 a.m.

Mayor

Manager, Legislative Services

Unadopted