



Parkland County

53109A Highway 779
Parkland County, Alberta
T7Z 1R1
Parklandcounty.com

Meeting Agenda

Council

Mayor Allan Gamble
Deputy Mayor Rob Wiedeman
Council Member Sally Kucher-Johnson
Council Member Phyllis Kobasiuk
Council Member Natalie Birnie
Council Member Kristina Kowalski

Tuesday, April 8, 2025

9:00 AM

Council Chambers

VISION

**Parkland County: gifted by nature, inspired by innovation, powerfully connected,
and home to opportunity.**

1. CALL TO ORDER/TERRITORIAL LAND ACKNOWLEDGEMENT (MAYOR)

. CELEBRATING SUCCESSES

. INSPIRATIONAL REFLECTION (Birnie)

2. ADOPTION OF AGENDA (MAYOR)

3. ADOPTION OF MINUTES (MAYOR)

3.1 [MIN 25-015](#) Adoption of the March 25, 2025 Council Meeting Minutes

Proposed Motion

That the March 25, 2025 Council Meeting Minutes be adopted, as presented.

Sponsors: Gamble

Attachments: [1. March 25, 2025 - Unadopted - Council Meeting Minutes](#)

3.2 [MIN 25-018](#) Adoption of the March 27, 2025 Special Council Meeting Minutes

Proposed Motion

That the March 27, 2025 Special Council Meeting Minutes be adopted, as presented.

Sponsors: Gamble

Attachments: [1. March 27, 2025 - Unadopted - Special Council Meeting Minutes](#)

4. DELEGATIONS

- 4.1 [App 25-023](#) 9:05 a.m. - Public Input (15 minutes)

Sponsors: Gamble

- 4.2 [RFD 24-140](#) 10:00 a.m. Appointment - Council Remuneration Review-Recommendations from the Council Compensation Review Public Member Advisory Panel
-Tyler Marlatt, Advisory Committee Member
-Colin Tooth, Advisory Committee Member
-Barb Shackel-Hardman, Advisory Committee Member

Proposed Motions

1. That Council accept the recommendations from the Council Compensation Review Public Member Advisory Panel, as presented.
2. That administration be directed to present a revised Elected Official Remuneration Policy C-AD22, based on the Public Member Advisory Panel recommendations and Council feedback, to the May 20, 2025, Governance & Priorities Committee meeting.
3. That administration be directed to present a revised Elected Official Expenses Policy C-AD24, based on the Public Member Advisory Panel recommendations and Council feedback, to the May 20, 2025, Governance & Priorities Committee meeting.

Sponsors: Dyck

Attachments: [1. Parkland County 2025 Council Remuneration Review](#)

5. **BUSINESS ARISING**

6. **NEW BUSINESS**

A. **Mayor and Council Member Matters**

B. **Legislative Matters**

- 6.B.1 [RFD 25-073](#) Appointment Substitute Returning Officer - Municipal Election 2025

Proposed Motions

1. That the motion passed by Council on May 28, 2024 that Barb Williams, Manager, Legislative and Legal Services be appointed as Parkland County's Substitute Returning Officer for the 2025 Municipal Election in accordance with the Local Authorities Election Act be rescinded.
2. That Odessa Bartel, Manager of Legislative and Legal Services, be appointed as Parkland County's Substitute Returning Officer for the 2025 Municipal Election in accordance with the Local Authorities Election Act.

Sponsors: Dyck

- 6.B.2** [BL 25-019](#) Bylaw 2023-04 - Road Closure for the Purpose of Sale and Consolidation - All of Road Plan 3972ET Within SE 7-53-3-W5

Proposed Motions

1. That Bylaw 2023-04 receive second reading.
2. That Bylaw 2023-04 receive third and final reading.

Sponsors: McGowan

- Attachments:** [1. Bylaw 2023-04-Road Closure-Plan 3972ET-Sale](#)
[2. AER Road Closure Plan 3972ET-Sale](#)
[3. PLN Road Closure Plan 3972ET-Sale](#)
[4. Policy EN 009 Road Allowances - Sale, Lease](#)

- 6.B.3** [RFD 25-076](#) 2025 Off-Site Levy Rates and Annual Report - Off-Site Levy Bylaw 2015-07

Proposed Motion

That the 2025 Off-Site Levy Rates and Annual Report for Bylaw 2015-07 containing updated Schedules "C" through "G" be tabled to a regular scheduled Council meeting no later than May 27, 2025.

Sponsors: Cornforth

- Attachments:** [1. 2015-07-Off-Site-Levy-with-2024-Schedules](#)

C. Chief Administrative Officer

D. Chief Operating Officer

- 6.D.1** [RFD 25-078](#) Request for Cancellation of the June 3, 2025 Governance and Priorities Committee Meeting

Proposed Motion

That the June 3, 2025 Governance and Priorities Committee meeting be cancelled, as presented.

Sponsors: Dyck

6.D.2 [RFD 25-074](#) 2025 Final Budget**Proposed Motions**

1. That Council approve \$1,406,714 in Program Budget adjustments, resulting in a \$657,500 increase to the municipal tax levy compared to the budget approved at the December 3, 2024 Council meeting.
2. That Council approve \$205,000 in Operating Project adjustments, resulting in no change to the municipal tax levy compared to the budget approved at the December 3, 2024 Council meeting.
3. That Council approve \$308,812 in Capital Project adjustments, resulting in no change to the municipal tax levy compared to the budget approved at the December 3, 2024 Council meeting.

Sponsors: Dyck

Attachments: [1. 2025 Final Budget Presentation](#)

[2. 2025 Municipal Budget Council](#)

[3. 2025 Statement of Operations Council](#)

[4. 2025 Capital Budget by Infrastructure Class](#)

E. Operation Services**6.E.1** [RFD 25-072](#) Curbside Blue Bag Recycling Program Options**Proposed Motions**

1. That Council approve introducing free blue bag curbside recycling for Big Lake Area residents from June 1, 2025 to October 1, 2026, at a cost to the County of \$36,000 per year.
2. That Council approve introducing free blue bag curbside recycling for Entwistle residents from June 1, 2025 to October 1, 2026, at a cost to the County of \$14,400 per year.
3. That Council approve the closure of the Entwistle Recycling Depot as of July 1, 2025.

Sponsors: McGowan

F. Community & Development Services**6.F.1** [RFD 25-050](#) Parkland Dragonboat Racing Club Storage**Proposed Motion**

That Council receive the Parkland Dragonboat Racing Club Storage presentation for information as presented.

Sponsors: Cornforth

Attachments: [1. Parkland Dragon Boat Racing Club - Storage Presentation 2025](#)

6.F.2 [RFD 25-075](#) Community Preparedness and Stock Pre-positioning Program**Proposed Motions**

1. That Council direct administration to complete the Community Preparedness and Stock Pre-positioning Program project, as presented.
2. That Council approve the addition of \$40,000 funded by the Red Cross Community Preparedness and Stock Pre-positioning Program project to the 2025 Budget, as presented.

Sponsors: Cornforth

6.F.3 [RFD 25-071](#) Shock Trauma Air Rescue Service (STARS) Funding Request**Proposed Motion**

That Council approve an additional \$11,000 for STARS, to be funded from the 2025 Future Operating budget.

Sponsors: Cornforth

6.F.4 [RFD 25-092](#) Request for Waiver of Land Use Bylaw 2017-18 Section 19.6.1 Resubmission Interval - Highvale End Land Use Direct Control District Regulations (DC Area 2) Land Use Bylaw 2017-18 amendment**Proposed Motion**

That Council waive the one (1) year waiting period for the resubmission of the Land Use Bylaw amendment related to regulations and definitions for the Highvale End Land Use Direct Control District Regulations (DC Area 2) in accordance with Land Use Bylaw 2017-18, Section 19.6.1, as presented.

Sponsors: Cornforth

7. COMMUNICATIONS**7.1** [COM 25-037](#) Rural Municipalities of Alberta Newsletter Update**Proposed Motion**

That the Rural Municipalities of Alberta newsletter be received for information, as presented.

Sponsors: Gamble

Attachments: [1. Rural Municipalities of Alberta](#)

7.2 [COM 25-038](#) Federation of Canadian Municipalities Update**Proposed Motion**

That the Federation of Canadian Municipalities update be received for information, as presented.

Sponsors: Gamble

Attachments: [1. Federation of Canadian Municipalities](#)

7.3 [COM 25-039](#) Mayor's Report**Proposed Motion**

That the Mayor's Report be received for information, as presented.

Sponsors: Gamble

7.4 [COM 25-040](#) Committee Reports**Proposed Motion**

That the Committee Reports be received for information, as presented.

Sponsors: Gamble

8. CLOSED SESSION8.1 [RFD 25-089](#) Closed Session**Proposed Motion**

That Council convene in Closed Session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 16 and 24 of the Freedom of Information and Protection of Privacy Act.

Sponsors: Gamble

8.2 [PRE 25-035](#) 1:00 p.m. Appointment - Land Matter
FOIP Section 16 - Harmful to business interest of third party
FOIP Section 24 - Advice from officials

Sponsors: Cornforth

8.3 [RFD 25-090](#) Regular Session**Proposed Motion**

That Council revert to regular meeting session.

Sponsors: Gamble

9. BUSINESS ARISING FROM CLOSED SESSION**10. CLOSE OF MEETING**