



Parkland County

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Parkland County, Alberta
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Parklandcounty.com

Meeting Minutes

Council

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, May 10, 2016

9:00 AM

Council Chambers

CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:00 a.m.

Present: 6 - Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member John McNab, Mayor Rod Shaigec, Council Member Phyllis Kobasiuk and Council Member Tracey Melnyk

Absent: 1 - Council Member Darrell Hollands

Administration:

Michael Heck, Chief Administrative Officer
Rob McGowan, Interim Chief Administrative Officer
Ken Van Buul, General Manager, Community Services
Michelle Bonnici, General Manager, Corporate Services
Peter Vana, General Manager, Development Services
Tracy Kibblewhite, Chief Financial Officer
Jody Hancock, Manager, Engineering Services (in part)
Erin Felker, Transit Coordinator (in part)
Dave Cross, Manager, Community and Protective Services (in part)
Sarah Mate, Communications Coordinator
Doug Tymchyshyn, Supervisor, Legislative & Administrative Services
Barb Williams, Legislative & Administrative Services Administrator (Recording Secretary)

INSPIRATIONAL REFLECTION

Council Member AnnLisa Jensen offered a short inspirational reflection.

ADOPTION OF AGENDA

A motion was made by Council Member Phyllis Kobasiuk that the May 10, 2016 Council agenda be adopted, as presented. The motion carried unanimously.

ADOPTION OF MINUTES[MIN 16-017](#)

Adoption of the April 19, 2016 Special Council Meeting Minutes

Proposed Motion

That the April 19, 2016 special Council meeting minutes be adopted, as presented.

A motion was made by Council Member Jackie McCuaig that the April 19, 2016 special Council meeting minutes be adopted, as presented. The motion carried unanimously.

[MIN 16-018](#)

Adoption of the April 26, 2016 Special Council Meeting Minutes

Proposed Motion

That the April 26, 2016 special Council meeting minutes be adopted, as presented.

A motion was made by Council Member AnnLisa Jensen that the April 26, 2016 special Council meeting minutes be adopted, as presented. The motion carried unanimously.

[MIN 16-019](#)

Adoption of the April 26, 2016 Regular Council Meeting Minutes

Proposed Motion

That the April 26, 2016 regular Council meeting minutes be adopted, as presented.

A motion was made by Council Member Tracey Melnyk that the April 26, 2016 Council meeting minutes be adopted, as presented. The motion carried unanimously.

BUSINESS ARISING[RFD 16-089](#)

Accessory Building Securities

Proposed Motion

That Administration's report on alternatives for accessory building security deposits for developments be tabled to June 14, 2016.

A motion was made by Council Member John McNab that the matter regarding accessory building security deposits for development be tabled to the June 14, 2016 Council meeting. The motion carried unanimously.

NEW BUSINESS

Legislative Matters

[POL 16-024](#)

Street Lighting Policy C-EN16

Proposed Motions

1. That Council approve Street Lighting Policy C-EN16 as presented; and
2. That Council rescind Street Lighting Policy EN-016.

A motion was made by Council Member Jackie McCuaig that Street Lighting Policy C-EN16 be approved.

A motion was made by Council Member Tracey Melnyk that that Street Lighting Policy C-EN16 be tabled. The motion carried unanimously.

DELEGATIONS

[App 16-024](#)

Public Input - 9:15 a.m. (10 mins.)

Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. The following people came forward:

1. Dan Stewart, lake front area resident, had drainage issues in the past that required drainage redesign to mitigate water damage on his property. Mr. Stewart explained that he hired WSP to further develop his property for drainage reasons. As a result, Alberta Environment requires that Parkland County who owns the Municipal Reserve in the area of interest to sign a Department License of Occupation with the Province of Alberta. Mr. Stewart asked that Parkland County give consideration to sign the Department License of Occupation in order to retain the state of the property.
2. Paddi Sprecher, Parkland County resident who attended the public meeting at Graminia regarding the fire bylaws, brought forward concern that the fire bylaws were not communicated clearly to Parkland County residents, and that Parkland County needs to better communicate that there is a proposed new Fire Permit and Fireworks bylaw and what the changes are.
3. Floyd Young, area resident brought forward concern that Parkland County fire bylaws were not communicated well with the public and agreed with Ms. Sprecher's concern. Mr. Young requested that the fire bylaws not receive third reading on June 14th, and that public comments be considered before Council's consideration for third reading. Mr. Young does not support the Fireworks Bylaw for reasons that may harm people and animals and would like the current bylaw to remain. Mr. Young also brought to the attention of Council the poor condition of Range Road 524.

[App 16-025](#)

APPOINTMENT - 9:30 a.m.
STARS Foundation
(Glenda Farnden, Senior Municipal Relations Liaison)

Proposed Motion

That the STARS Foundation presentation be received for information.

Glenda Farnden, Senior Municipal Relations Liaison, STARS Foundation presented community and provincial operating services and requested Parkland County's consideration for financial support in the amount of \$1 - \$2 per capita.

A motion was made by Council Member Tracey Melnyk that the STARS Foundation presentation be received for information. The motion carried unanimously.

Recess

Mayor Shaigec recessed the meeting at 10:00 a.m. and reconvened the meeting at 10:08 a.m.

[BL 16-023](#)

PUBLIC HEARING - 10:00 a.m.
Fire Permit Bylaw 2016-09

Proposed Motions

1. That Council recess and reconvene the public hearing to June 14, 2016 at 10:00 a.m. to hear further public comment regarding Bylaw 2016-09.
2. That second and third reading of Bylaw 2016-09 be tabled to the June 14, 2016 Council meeting.

Mayor Shaigec called the public hearing to order at 10:08 a.m., to provide an opportunity for public input and comment regarding proposed Bylaw 2016-09, and explained the process of the hearing.

Administration presented Bylaw 2016-09.

Verbal Submissions

1. *Floyd Young, area resident, has no concern with Bylaw 2016-09.*

Written submissions

There were no written submissions.

A motion was made by Council Member John McNab that Council recess the public hearing at 10:16 a.m. and that the public hearing be reconvened at 10:00 a.m. on June 14, 2016 at Parkland County Centre, Council Chambers to hear further public comment regarding Bylaw 2016-09. The motion carried unanimously.

A motion was made by Council Member AnnLisa Jensen that second and third reading of Bylaw 2016-09 be tabled to the June 14, 2016 Council meeting. The motion carried unanimously.

BUSINESS ARISING

[RFD 16-090](#)

Informal Boat Access - Fallis

Proposed Motion

That Council direct Administration to proceed with the Fallis Environmental Assessment scope of work as presented; and that up to \$30,000 be approved from Contingency to fund the work.

A motion was made by Council Member Tracey Melnyk that administration be directed to proceed with the Fallis Environmental Assessment scope of work as presented; and, that up to an amount of \$30,000 be approved from Contingency to fund the work, as presented. The motion carried unanimously.

NEW BUSINESS

DELEGATIONS

[BL 16-024](#)

PUBLIC HEARING - 10:30 a.m.

Fireworks Bylaw 2016-08

Proposed Motions

1. That Council recess and reconvene the public hearing to June 14, 2016 at 10:30 a.m. to hear further public comment regarding Bylaw 2016-08.
2. That second and third reading of Bylaw 2016-08 be tabled to the June 14, 2016 Council meeting.

Mayor Shaigec called the public hearing to order at 10:30 a.m., to provide an opportunity for public input and comment regarding proposed Bylaw 2016-08, and explained the process of the hearing.

Administration presented Bylaw 2016-08.

Verbal Submissions

1. *Floyd Young, area resident, does not support Bylaw 2016-08 and stated that the bylaw is being rushed. Mr. Young referred to resident comments at a public meeting held at Graminia who also do not support Bylaw 2016-08.*

Written Submission

There were no written submissions.

A motion was made by Council Member Jackie McCuaig that Council recess the public hearing at 10:36 a.m. and that the public hearing be reconvened at 10:30 a.m. on June 14, 2016 at Parkland County Centre, Council Chambers to hear further public comment regarding Bylaw 2016-08. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that second and third reading of Bylaw 2016-08 be tabled to the June 14, 2016 Council meeting. The motion carried unanimously.

NEW BUSINESS

Chief Financial Officer

[RFD 16-082](#) 2017 Strategic Plan Budget Initiatives

Proposed Motion

That the 2017 Strategic Plan Budget Initiatives are supported for inclusion in the 2017 Budget for Council's final review and approval.

A motion was made by Council Member Tracey Melnyk that the 2017 Strategic Plan Budget Initiatives be amended by deleting the Construction of Regional Live Fire Training Center; and, that the 2017 Strategic Plan Budget Initiatives be supported for inclusion in the 2017 Budget for Council's final review and approval. The motion carried unanimously.

Infrastructure Services Matters

[RFD 16-070](#) Free Transit for Clean Air Day

Proposed Motion

That cash and ticket fees for transit be waived for riders on June 8, 2016, in recognition of Clean Air Day.

A motion was made by Council Member Jackie McCuaig that cash and ticket fees for transit be waived for riders on June 8, 2016, in recognition of Clean Air Day. The motion carried unanimously.

COMMUNICATIONS

[COM 16-026](#) AAMDC Contact Newsletter

Proposed Motion

That the AAMDC Contact Newsletters be received for information, as presented.

A motion was made by Council Member Phyllis Kobasiuk that the April 14, 15, 20, and 28, 2016 AAMDC Contact Newsletters be received for information, as presented. The motion carried unanimously.

[COM 16-027](#) Federation of Canadian Municipalities (FCM) Update

Proposed Motion

That the Federation of Municipalities update be received for information, as presented.

A motion was made by Council Member Jackie McCuaig that the Federation of Canadian Municipalities update be received for information, as presented. The motion carried unanimously.

[COM 16-028](#)

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

A motion was made by Council Member AnnLisa Jensen that the following Committee Reports be received for information:

1. Council Member John McNab reported on the Land Use Conference, and the North Saskatchewan Watershed Alliance Headwaters Committee.
2. Council Member Jackie McCuaig reported on the Seniors Conference and the Library Conference.
3. Council Member Phyllis Kobasiuk reported on the Capital Region Women's Conference, Community Planning Conference, and the Municipal Government Officials Workshop.
4. Council Member Tracey Melnyk reported on the Parklandia Event, the Health Services Thrive on Wellness grant program, the Pembina Agricultural Recreational Society, and the Land Use Conference.
5. Mayor Shaigec reported on the Capital Region Board Land Use Planning Committee, and the Community Planning Conference.

The motion carried unanimously.

IN-CAMERA SESSION[RFD 16-087](#)

In-Camera Session

Proposed Motion

That Council convene In-Camera pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 21, 24, and 27 of the Freedom of Information and Protection of Privacy Act.

A motion was made by Council Member Phyllis Kobasiuk that Council convene in-camera pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 21, 24, and 27 of the Freedom of Information and Protection of Privacy Act. The motion carried unanimously.

[PRE 16-037](#)

Land and Legal Matter

FOIP Section 21

FOIP Section 24

FOIP Section 27

[RFD 16-088](#)

Regular Council Meeting Session

Proposed Motion

That Council revert to regular session.

A motion was made by Council Member Jackie McCuaig that Council revert to regular session at 11:57 a.m. The motion carried unanimously.

BUSINESS ARISING FROM IN-CAMERA SESSION**PRE 16-037**

Land and Legal Matter
FOIP Section 21
FOIP Section 24
FOIP Section 27

A motion was made by Council Member Tracey Melnyk that administration be directed to evaluate and provide final recommendations for approval at the June 14, 2016 Council meeting regarding the Mattwa Bay reclamation work. The motion carried unanimously.

NEW BUSINESS**Legislative Matters****RFD 16-091**

Appointment of Chief Administrative Officer

Proposed Motion

That Mr. Michael Heck be appointed to the position of Chief Administrative Officer for Parkland County, effective May 10, 2016.

A motion was made by Council Member AnnLisa Jensen that Michael Heck be appointed to the position of Chief Administrative Officer for Parkland County, effective May 10, 2016. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that gratitude be extended to Robert McGowan for the term he served as Interim Chief Administrative Officer, and to administration for their support during the interim to fill the Chief Administrative Officer position. The motion carried unanimously.

CLOSE OF MEETING

Mayor Shaigec closed the meeting at 12:02 a.m.

Mayor

Supervisor, Legislative & Administrative Services