



# Parkland County

53109A Highway 779  
Parkland County, Alberta  
T7Z 1R1  
Parklandcounty.com

## Meeting Minutes Council

*Mayor Rod Shaigec*  
*Council Member Jo Szady*  
*Council Member Dianne Allen*  
*Council Member Phyllis Kobasiuk*  
*Council Member Darrell Hollands*  
*Council Member Denise Locher*  
*Council Member Tracey Melnyk*

---

Tuesday, September 24, 2013

9:00 AM

Council Chambers

---

### CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:00 a.m.

**Present:** 7 - Mayor Rod Shaigec, Council Member Jo Szady, Deputy Mayor Dianne Allen, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member Denise Locher and Council Member Tracey Melnyk

#### Administration

Pat Vincent, Chief Administrative Officer  
Dave Cross, Acting General Manager, Community Services  
Al McCully, General Manager, Development Services  
Tracy Kibblewhite, General Manager, Corporate Services (in part)  
Doug Tymchyshyn, Manager, Legislative & Administrative Services  
Jackie Ostashek, Manager Communications & Strategic Planning  
Paul Hanlan, Manager, Planning and Development Services (in part)  
Janna Widmer, Planner, Planning and Development Services (in part)  
Sara Jensen, Municipal Intern  
Barb Williams, Legislative & Administrative Services Administrator (Recording Secretary)

### OPENING PRAYER

Council Member Tracey Melnyk offered a short prayer.

### ADOPTION OF AGENDA

A motion was made by Council Member Jo Szady that the September 24, 2013 regular Council agenda be adopted, as presented. The motion carried unanimously.

### ADOPTION OF MINUTES

**MIN 13-031** Adoption of the September 10, 2013 Regular Council Meeting Minutes

**Proposed Motion**

That the regular Council meeting minutes of September 10, 2013 be adopted, as presented.

A motion was made by Council Member Denise Locher that the minutes of the September 10, 2013 regular Council meeting be adopted, as presented. The motion carried unanimously.

**BUSINESS ARISING****Legislative Matters****POL 13-007**

Early Retirement Incentive

**Proposed Motions**

1. That Council rescind Early Retirement Incentives for Non-Union Employees Policy HR 018.
2. That Council rescind Early Retirement Incentives for Union Employees Policy HR 019.

A motion was made by Council Member Dianne Allen that Early Retirement Incentives for Non-Union Employees Policy HR 018 be rescinded, as presented. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that Early Retirement Incentives for Union Employees Policy HR 019 be rescinded, as presented. The motion carried unanimously.

**NEW BUSINESS****Corporate Services Matters**

*There were no Corporate Services items presented at this meeting.*

**Infrastructure Services Matters**

*There were no Infrastructure Services items presented at this meeting.*

**Community Services Matters****RFD 13-144**

Parkland County Enforcement Services 2013 Interim Gravel Enforcement

**Proposed Motion(s)**

That Council accepts the Enforcement Services 2013 Interim Gravel Enforcement Report as information.

A motion was made by Council Member Tracey Melnyk that the Enforcement Services 2013 Interim Gravel Enforcement Report be received for information, as presented. The motion carried unanimously.

**SCHEDULED MATTERS**

**BL 13-046****PUBLIC HEARING - 9:30 a.m. (30 mins.)**

Bylaw No. 2013-21 Boundary changes to a portion of Environmental Reserve Parcel (36ER Block 1 Plan 8021782) in Douglas Meadows Subdivision.

**Proposed Motions**

1. That Bylaw No. 2013-21 receives second reading.
2. That Bylaw No. 2013-21 receives third, and final reading.

*Mayor Shaigec called the public hearing to order at 9:30 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment on proposed Bylaw No. 2013-21, and explained the process of the public hearing.*

*Administration presented Bylaw No. 2013-21.*

**Written Submissions**

*There were no written submissions.*

**Verbal submissions**

*There were no verbal submissions.*

*Mayor Shaigec closed the public hearing at 9:38 a.m.*

**A motion was made by Council Member Phyllis Kobasiuk that Bylaw No. 2013-21 receive second reading. The motion carried unanimously.**

**A motion was made by Deputy Mayor Dianne Allen that Bylaw No. 2013-21 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.**

**App 13-078**

Public Input (9:15 a.m. - 10 mins)

**Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.**

**Council Member Phyllis Kobasiuk commended Parkland County's Legislative and Administrative Services Department for their organized procedure at the September 23, 2013 Nomination Day event.**

**Council Member Jo Szady brought forward suggestion that administration move to provide public access on-line allowing public comment on matters of interest.**

**NEW BUSINESS****Community Services Matters****RFD 13-165**

Parkland County Commemorative Art Piece

**Proposed Motion(s)**

That Council authorizes the purchase of "Synchronicity" by Tarra Wedman and 200 signed and numbered unframed reproductions for a total cost of \$17,200 funded from Contingency.

A motion was made by Council Member Phyllis Kobasiuk that the purchase of "Synchronicity" by Tarra Wedman and 200 signed and numbered unframed reproductions for a total cost of \$17,200 from Contingency be approved, as presented. The motion carried unanimously.

**RFD 13-170**

Entwistle Community Development Fund - Funding Request

**Proposed Motion(s)**

That Council approve the funding request of \$25,000 for The Friends of Entwistle Learning Society to be funded from Restricted Surplus - Entwistle Community Development.

A motion was made by Council Member Tracey Melnyk that the funding request in the amount of \$25,000 for The Friends of Entwistle Learning Society be approved, and that funding be from Restricted Surplus - Entwistle Community Development, as presented. The motion carried unanimously.

**RFD 13-166**

Rescinding of Motion RFD 13-120 regarding Chickakoo Aeration Unit

**Proposed Motion(s)**

That Council rescind motion RFD 13-120 from the Council Meeting held on July 9, 2013.

A motion was made by Council Member Darrell Hollands that motion RFD 13-120 from the July 9, 2013 regular Council meeting that reads; "that administration enter into a twelve-year agreement with EQUUS for the installation of power for the Chickakoo Aeration Unit" be rescinded, as presented. The motion carried unanimously.

**RFD 13-155**

Town of Devon - 2014 Capital Cost Share Request (Devon Swimming Pool)

**Proposed Motion(s)**

That Council approve funding of up to \$20,375 from Recreation Facilities Restricted Surplus for the Town of Devon's Capital Cost Share request for upgrades to the Devon Swimming Pool.

A motion was made by Council Member Jo Szady that funding in the amount of up to \$20,375 from Recreation Facilities Restricted Surplus be approved for the Town of Devon's Capital Cost Share request for upgrades to the Devon swimming pool, as presented. The motion carried unanimously.

**RFD 13-157**

City of Spruce Grove - 2013 Capital Cost Share Request for additional funding

**Proposed Motion(s)**

That Council approve funding in the amount of \$9,132 from Recreation Facilities Restricted Surplus to cover cost overruns associated with the City of Spruce Grove Agrena Lighting Replacement project.

A motion was made by Council Member Denise Locher that funding in the amount of \$9,132.00 from Recreation Facilities Restricted Surplus be approved to cover cost overrun associated with the City of Spruce Grove Agrena Lighting Replacement project, as presented. The motion carried unanimously.

**RFD 13-158**

City of Spruce Grove - 2014 Capital Cost Share Request

**Proposed Motion(s)**

That Council approve funding of up to \$53,462 from Recreation Facilities Restricted Surplus for the City of Spruce Grove's 2014 Capital cost share request for replacement of the Underfloor Heat Exchanger and Ice Resurfacer as well as repairs to the Cold Brine Piping at the Spruce Grove Agrena.

A motion was made by Council Member Tracey Melnyk that funding in the amount of up to \$53,462 from Recreation Facilities Restricted Surplus be approved for the City of Spruce Grove's 2014 Capital cost share request for replacement of the Underfloor Heat Exchanger and Ice Resurfacer, and repairs to the Cold Brine Piping at the Spruce Grove Agrena, as presented. The motion carried unanimously.

**RFD 13-160**

Town of Stony Plain - 2014 Capital Cost Share Request

**Proposed Motion(s)**

That Council approve up to \$469,819 from the Recreation Facilities Restricted Surplus for the Town of Stony Plain's 2014 Capital Cost Share Request.

A motion was made by Council Member Darrell Hollands that funding in the amount of up to \$469,819 from the Recreation Facilities Restricted Surplus be approved for the Town of Stony Plain's 2014 Capital Cost Share Request, as presented. The motion carried unanimously.

**Development Services Matters****RFD 13-164**

ALUS Partnership Advisory Committee (PAC) Terms of Reference Change and new member appointment

**Proposed Motions**

1. That Council approve the proposed change to the PAC Terms of Reference, replacing member representation from Agriculture and Agrifood Canada with representation from the Agricultural Research and Extension Council of Alberta.
2. That Council appoint Fiona Briody as representative of the Agricultural Research and Extension Council of Alberta to Parkland County's ALUS PAC.

A motion was made by Council Member Darrell Hollands that the ALUS Partnership Advisory Committee Terms of Reference be amended and approved to replace member representation from Agriculture and Agrifood Canada with representation from the Agricultural Research and Extension Council of Alberta, as presented. The motion carried unanimously.

A motion was made by Council Member Denise Locher that Fiona Briody be appointed as representative of the Agricultural Research and Extension Council of Alberta to Parkland County's ALUS Partnership Advisory Committee, as presented. The motion carried unanimously.

A motion was made by Council Member Darrell Hollands that the original motion; "that the ALUS Partnership Advisory Committee Terms of Reference be amended and approved to replace member representation from Agriculture and Agrifood Canada with representation from the Agricultural Research and Extension Council of Alberta" be rescinded. The motion carried unanimously.

A motion was made by Council Member Darrell Hollands that the ALUS Partnership Advisory Committee Terms of Reference be amended to add a member representative from the Agricultural Research and Extension Council of Alberta. The motion carried unanimously.

## COMMUNICATIONS

**COM 13-076** Alberta Capital Region Wastewater Commission - September 13, 2013  
Unadopted Board Meeting Minutes and Highlights

### **Proposed Motion**

That the unadopted September 13, 2013 Alberta Capital Region Wastewater Commission Board meeting minutes and highlights be received for information, as presented.

A motion was made by Council Member Darrell Hollands that the unadopted September 13, 2013 Alberta Capital Region Wastewater Commission Board meeting minutes and highlights be received for information, as presented. The motion carried unanimously.

**COM 13-074** AAMDC Contact Newsletter

### **Proposed Motion**

That the AAMDC Contact Newsletter be received for information, as presented.

A motion was made by Deputy Mayor Dianne Allen that the September 19, 2013 AAMDC Contact Newsletter be received for information, as presented. The motion carried unanimously.

**COM 13-075** Committee Reports

### **Proposed Motion**

That the Committee Reports be received for information, as presented.

A motion was made by Council Member Denise Locher that the following Committee Reports be received for information:

1. Council Member Jo Szady reported on her attendance at the Stony Plain and District Crime Prevention Association meeting, the Meridian Foundation meeting, and Environmental Advisory Committee meeting.
2. Council Member Tracey Melnyk reported on the Municipal Library meeting, Tri-Municipal Leisure Board meeting, the Wabamun Watershed Management

Council meeting, and formally expressed her gratitude to the residents of Division 6 to continue representing Parkland County residents.

3. Councillor Member Dianne Allen reported on the Environmental Advisory Committee and the Parkland County's Environmental Master Plan presentation.

4. Council Member Phyllis Kobasiuk formally expressed gratitude to Council members during the past term. Councillor Kobasiuk reported on the Tri-Municipal Leisure Board's Strategic Planning session and the Horizon Stage Advisory Board meeting.

5. Council Member Denise Locher reported on the Sod Turning Event in Wabamun.

6. Mayor Shaigec reported on the West Inter Lake District (WILD) Sod Turning event attended with Councillors Locher and Melnyk, the City Slicker's annual event, the Acheson Business Association Fall Breakfast organized by Parkland County's Economic Development and Tourism Department that was well organized and attended, and the "Veteran's Way" dedication event scheduled for today. Mayor Shaigec formally thanked residents for support in his past term and his ambition to continue to serve the residents of Parkland County.

The motion carried unanimously.

## IN-CAMERA SESSION

*There were no In-Camera items presented at this meeting.*

## ADJOURNMENT

*Mayor Shaigec closed the meeting at 10:47 a.m.*

---

Mayor

---

Manager, Legislative & Administrative Services