



# Parkland County

53109A Highway 779  
Parkland County, Alberta  
T7Z 1R1  
Parklandcounty.com

## Meeting Minutes

### Council

*Mayor Rod Shaigec*  
*Council Member AnnLisa Jensen*  
*Council Member Jackie McCuaig*  
*Council Member Phyllis Kobasiuk*  
*Council Member Darrell Hollands*  
*Council Member John McNab*  
*Council Member Tracey Melnyk*

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Tuesday, September 11, 2018

9:00 AM

Council Chambers

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### CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:00 a.m.

**Present:** 6 - Mayor Rod Shaigec, Council Member Jackie McCuaig, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member John McNab and Council Member Tracey Melnyk

**Absent:** 1 - Council Member AnnLisa Jensen

#### Administration:

Michael Heck, Chief Administrative Officer (in part)  
Arlan Delisle, County Solicitor/Director, Legal Services (in part)  
Laura Swain, Director, Strategic Planning & Intergovernmental Affairs (in part)  
Dave Cross, General Manager, Community Services (in part)  
Ken Van Buul, General Manager, Corporate Services (in part)  
Rob McGowan, General Manager, Infrastructure Services  
Sarah Mate, Director, Communications & Recreation, Parks & Culture (in part)  
Christine Beveridge, Manager, Legislative Services  
Suzanne Merrills, Community Development Coordinator (in part)  
Angela Turner, Manager, Recreation & Culture Services (in part)  
Carilyn Bjarnason, Community Development Coordinator (in part)  
Barb Williams, Legislative Officer, Legislative Services (Recording Secretary)

### INSPIRATIONAL REFLECTION

Council Member Tracey Melnyk offered a short inspirational reflection.

### ADOPTION OF AGENDA

A motion was made by Council Member Darrell Hollands that the September 11, 2018 Council meeting agenda be adopted, as presented. The motion carried unanimously.

## ADOPTION OF MINUTES

### [MIN 18-019](#)

Adoption of the July 10, 2018 Council Meeting Minutes

**Proposed Motion**

That the Council meeting minutes of July 10, 2018 be adopted, as presented.

**A motion was made by Council Member John McNab that the Council meeting minutes of July 10, 2018 be adopted, as presented. The motion carried unanimously.**

### [MIN 18-020](#)

Adoption of the August 7, 2018 Council Meeting Minutes

**Proposed Motion**

That the special Council meeting minutes of August 7, 2018 be adopted, as presented.

**A motion was made by Council Member Phyllis Kobasiuk that the special Council meeting minutes of August 7, 2018 be adopted, as presented. The motion carried unanimously.**

## BUSINESS ARISING

### [RFD 18-156](#)

Wabamun Lake Sub-Watershed Advisory Report and Revised Action Plan

**Proposed Motion**

That the Wabamun Lake Sub-Watershed Advisory Report and Revised Action Plan be tabled to a future Council date following approval of the Hierarchy of Documents Report.

**A motion was made by Council Member John McNab that the Wabamun Lake Sub-Watershed Advisory Report and revised Action Plan be tabled to a future Council meeting date following approval of the Hierarchy of Documents Report. The motion carried unanimously.**

## NEW BUSINESS

### Chief Administrative Officer

### [RFD 18-159](#)

Request to Reschedule the September 25, 2018 Council Meeting Time

**Proposed Motion**

That the September 25, 2018 Council meeting commence at 2:00 p.m. at Parkland County Centre, Council Chambers.

**A motion was made by Council Member Jackie McCuaig that the September 25, 2018 Council meeting commence at 2:00 p.m. at Parkland County Centre, Council Chambers. The motion carried unanimously.**

[RFD 18-177](#)

Declaration in Support of Public - Rail Safety Week

**Proposed Motion**

That Parkland County support national Public - Rail Safety Week to be held from September 23 to 29, 2018, as presented.

**A motion was made by Council Member Phyllis Kobasiuk that Council support national Public - Rail Safety Week to be held from September 23 to 29, 2018, as presented. The motion carried unanimously.**

**Legislative Matters**[BL 18-049](#)

Bylaw 2018-17 - Consumption of Cannabis in Public Places

**Proposed Motion**

1. That Bylaw 2018-17 receive first reading.
2. That Bylaw 2018-17 receive second reading.
3. That Bylaw 2018-17 be presented at this meeting for third reading.
4. That Bylaw 2018-17 receive third and final reading.

**A motion was made by Council Member Tracey Melnyk that Bylaw 2018-17 receive first reading. The motion carried unanimously.**

**A motion was made by Council Member Jackie McCuaig that Bylaw 2018-17 receive second reading. The motion carried unanimously.**

**A motion was made by Council Member John McNab that Bylaw 2018-17 be presented at this meeting for third reading. The motion carried unanimously.**

**A motion was made by Council Member Phyllis Kobasiuk that Bylaw 2018-17 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.**

**Community Services Matters**[RFD 18-162](#)

Holborn Community Hall Association Sustainability Grant - Major Capital

**Proposed Motion**

That Council approve Holborn Community Hall Association's Sustainability Grant - Major Capital application in the amount of \$62,289 to be funded from Restricted Surplus - Municipal Park.

**A motion was made by Council Member Darrell Hollands that the Holborn Community Hall Association Sustainability Grant - Major Capital application be approved in the amount of \$62,289 to be funded from Restricted Surplus - Municipal Park. The motion carried unanimously.**

## DELEGATIONS

### [App 18-055](#)

Public Input - 9:15 a.m. (10 mins.)

Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. The following came forward:

1. April McDonald, President, Holborn Community Hall Association thanked Parkland County for the grant application approval and requested consideration for written confirmation to be received by the Association this date to meet the qualifications to be considered for an additional grant application.
2. Kim Hurley came forward requesting written correspondence from Parkland County accepting responsibility for poor road conditions where her daughter damaged her vehicle.

## **Community Services Matters**

### [RFD 18-160](#)

2019 Not for Profit Organization Grant Funding Allocation

#### **Proposed Motion**

That the 2019 Not for Profit Organization Grant Funding Allocation be approved as recommended for inclusion in the 2019 Budget.

**A motion was made by Council Member Jackie McCuaig that the 2019 Not for Profit Organization Grant Funding Allocation be approved as presented to be included in the 2019 Budget. The motion carried unanimously.**

### [RFD 18-182](#)

2018 Specialized Transportation Grant

#### **Proposed Motion**

That the 2018 Specialized Transportation Grant allocations be approved as recommended.

**A motion was made by Council Member John McNab that the 2018 Specialized Transportation Grant allocations be approved, as presented. The motion carried unanimously.**

## **Development Services Matters**

### [RFD 18-167](#)

Alternative Land Use Services (ALUS) Partnership Advisory Committee (PAC)  
Public Member Appointment

#### **Proposed Motion**

That Council approve the following public committee member appointment effective September 11th, 2018:

ALUS Partnership Advisory Committee

Julie Burger (four year term, ending December 31, 2022)

**A motion was made by Council Member Darrell Hollands that Julie Burger be appointed to the Alternative Land Use Services (ALUS) Partnership Advisory Committee effective September 11, 2018 for a four-year term ending December 31, 2022. The motion carried unanimously.**

[RFD 18-183](#)

Tri-Municipal Organics Processing Facility Feasibility Study Conclusion Report

**Proposed Motions**

1. That Council accept the Conclusion Report for information, as presented; and
2. That the Tri-Municipal Organics Processing Facility Feasibility Study be concluded.

**A motion was made by Council Member Jackie McCuaig that the Tri-Municipal Organics Processing Facility Feasibility Study Conclusion Report be received for information. The motion carried unanimously.**

**A motion was made by Council Member John McNab that the Tri-Municipal Organics Processing Facility Feasibility Study be concluded. The motion carried unanimously.**

## COMMUNICATIONS

[COM 18-048](#)

Rural Municipalities of Alberta Contact Newsletters

**Proposed Motion**

That the Rural Municipalities of Alberta Contact Newsletters be received for information, as presented.

**A motion was made by Council Member Jackie McCuaig that the Rural Municipalities of Alberta Contact Newsletters be received for information, as presented. The motion carried unanimously.**

[COM 18-049](#)

Federation of Canadian Municipalities Update

**Proposed Motion**

That the Federation of Canadian Municipalities update be received for information, as presented.

**A motion was made by Council Member Phyllis Kobasiuk that the Federation of Canadian Municipalities update be received for information, as presented. The motion carried unanimously.**

[COM 18-050](#)

Committee Reports

**Proposed Motion**

That the Committee Reports be received for information, as presented.

**A motion was made by Council Member Darrell Hollands that the Committee Reports be received for information, as follows:**

1. Council Member Tracey Melnyk reported on her attendance at the Rotary

- Run for Life event, and the Yellowhead Regional Library Board meeting.
2. Council Member Jackie McCuaig reported on the Meridian Foundation unveiling of the Muriel event.
  3. Council Member Darrell Hollands reported on the Agriculture Service Board meeting and that Mr. John Knapp will be presenting to Parkland County at the October 2, 2018 Committee of the Whole meeting.
  4. Mayor Shaigec reported on the Agriculture Service Board meeting, Edmonton Global, and the West Inter Lake District Regional Water Services Commission meeting.

The motion carried unanimously.

## ADOPTION OF AGENDA

A motion was made by Council Member Jackie McCuaig that the September 11, 2018 Council meeting agenda be amended by deleting the following item from the agenda:

Item Number H.1 - West Inter Lake District (WILD) Water Commission - Phase 3

The motion carried unanimously.

## Recess

Mayor Shaigec recessed the meeting at 9:56 a.m. and reconvened the meeting at 10:30 a.m.

## IN-CAMERA SESSION

### [RFD 18-164](#)

In-Camera Session

#### **Proposed Motion**

That Council convene In-Camera pursuant to Sections 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 16, 24, and 25 of the Freedom of Information and Protection of Privacy Act.

A motion was made by Council Member John McNab that Council convene In-Camera at 10:30 a.m. pursuant to Sections 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 16, 24, and 25 of the Freedom of Information and Protection of Privacy Act. The motion carried unanimously.

## Attendance:

**Present:** 6 - Mayor Rod Shaigec, Council Member Jackie McCuaig, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member John McNab and Council Member Tracey Melnyk

**Absent:** 1 - Council Member AnnLisa Jensen

**Administration:****Mike Heck, Chief Administrative Officer - Administrative Liaison****Rob McGowan, General Manager, Infrastructure Services - Infrastructure Liaison****Laura Swain, Director, Strategic Planning & Intergovernmental Affairs - Intergovernmental Liaison****Sarah Mate, Interim Director, Parks, Recreation and Culture - Community Liaison****Dave Cross, General Manager, Community Services - Community Services Liaison****Christine Beveridge, Manager, Legislative Services - Parliamentarian****Bob Horton, River Valley Alliance Implementation Committee Chairperson****Phil Krysa, River Valley Alliance, Consultant****Barb Williams, Legislative Officer - Recording Secretary**[PRE 18-018](#)

Appointment - 10:30 a.m.

Land Matter - River Valley Alliance

FOIP Section 21 - Harmful to intergovernmental relations

FOIP Section 24 - Advice from officials

**Attendance:**

**Present:** 6 - Mayor Rod Shaigec, Council Member Jackie McCuaig, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member John McNab and Council Member Tracey Melnyk

**Absent:** 1 - Council Member AnnLisa Jensen

**Administration:****Mike Heck, Chief Administrative Officer - Administrative Liaison****Rob McGowan, General Manager, Infrastructure Services - Infrastructure Liaison****Laura Swain, Director, Strategic Planning & Intergovernmental Affairs - Intergovernmental Liaison****Christine Beveridge, Manager, Legislative Services - Parliamentarian****Rob McIntosh, Senior Partner, Greenplanet Energy Analytics****Clayton Stafford, Senior Partner, Greenplanet Energy Analytics****Barb Williams, Legislative Officer - Recording Secretary**[PRE 18-016](#)

Appointment - 11:00 a.m.

Land Matter - Economic Development - Greenplanet Energy Analytics

FOIP Section 16 - Harmful to business interests of third party

FOIP Section 24 - Advice from officials

FOIP Section 25 - Harmful to Economic interests of a public body

[RFD 18-166](#)

Regular Council Meeting Session

**Proposed Motion**

That Council revert to regular session.

A motion was made by Council Member Jackie McCuaig that Council revert to regular meeting session at 12:30 p.m. The motion carried unanimously.

**CLOSE OF MEETING**

Mayor Shaigec closed the meeting at 12:30 p.m.

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Mayor

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Manager, Legislative Services