



Parkland County

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Meeting Minutes Council

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, June 10, 2014

9:00 AM

Council Chambers

CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:00 a.m.

Present: 7 - Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member John McNab, Mayor Rod Shaigec, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands and Council Member Tracey Melnyk

Administration:

Pat Vincent, Chief Administrative Officer
Ken Van Buul, General Manager, Community Services
Peter Vana, General Manager, Development Services
Tracy Kibblewhite, General Manager, Corporate Services
Doug Tymchyshyn, Manager, Legislative & Administrative Services
Carson Mills, Communications Assistant, Communications & Strategic Planning
Kerri Doone-Swedberg, Supervisor, Emergency Communications Services (in-part)
Mark Cardinal, Manager, Agricultural Services (in-part)
Paul Hanlan, Manager, Planning & Development Services (in-part)
Martin Frigo, Senior-Planner - Long Range Planning, Planning & Development Services (in-part)
Amy Mitchell, Administrative Assistant, Legislative & Administrative Services (Recording Secretary)

OPENING PRAYER

Council Member Darrell Hollands offered a short prayer.

ADOPTION OF AGENDA

A motion was made by Council Member Darrell Hollands that the June 10, 2014 regular Council meeting agenda be adopted with the following addition:

Item 5.3A - New Business - RFD 14-124 Moratorium Prohibiting New Development Permits

The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 14-015](#)

Adoption of the May 27, 2014 regular Council meeting minutes.

Proposed Motion

That the regular Council meeting minutes of May 27, 2014 be adopted, as presented.

A motion was made by Council Member AnnLisa Jensen that the May 27, 2014 regular Council meeting minutes be adopted, as amended by replacing "Town of Gibbons Trail Committee" with "TransAlta Tri Leisure Board" in Council Member Jensen's Committee Reports. The motion carried unanimously.

Legislative Matters

[BL 14-025](#)

Bylaw 2014-20

Proposed amendment to Land Use Bylaw No. 20-2009 to redistrict Plan 872TR, Lot B (Linc Number 0015 979 941) from IRD - Industrial Reserve District to MI - Medium Industrial District on Land Use District Map 9 and 9A.

Proposed Motion(s)

1. That Bylaw No. 2014-20 receives first reading; and
2. That a Public Hearing be scheduled for July 8, 2014 at 9:30 a.m. in Council Chambers to hear public comment on proposed Bylaw No. 2014-20.

A motion was made by Council Member Jackie McCuaig that Bylaw No. 2014-20 receive first reading. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that a public hearing be scheduled on July 8, 2014 at Parkland County Centre, Council Chambers at 9:30 a.m. to hear public comment on Bylaw No. 2014-20. The motion carried unanimously.

[BL 14-028](#)

Bylaw No. 2014-21 to amend certain regulations within Land Use Bylaw No. 20-2009. Regulating Accessory Structures in the BRR - Bareland Recreational Resort District. Removal of the Direct Control District from two areas within the Hamlet of Entwistle. Addition of a definition for "Temporary Structures" and add in the Deemed Approved Section of the Land Use Bylaw "Temporary Structures" that are 600 sq. ft. or less in total area. This will not materially affect the Bylaw in principal or substance.

Proposed Motion(s)

1. That Bylaw No. 2014-21 receives first reading.
2. That a public hearing be scheduled on June 24, 2014 at 10:30 a.m. at Parkland County Centre to hear public comment on proposed Bylaw No. 2014-21.

A motion was made by Council Member Tracey Melnyk that Bylaw No. 2014-21 receive first reading. The motion carried unanimously.

A motion was made by Council Member John McNab that a public hearing be scheduled on July 8, 2014 at Parkland County Centre, Council Chambers at 10:30 a.m. to hear public comment on Bylaw No. 2014-21. The motion carried unanimously.

SCHEDULED MATTERS

[App 14-046](#)

Public Input - 9:15 a.m. (10 mins.)

Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. The following people came forward:

1. Mr. David Cymbaluk, area resident came forward expressing concern regarding item 6.1 proposed TransAlta Power Plant Development Permit. Mr. Cymbaluk continues to support Bylaw No. 28-97 being tabled for further review and suggested that Council and Administration wait to see if the Alberta Utilities Commission grants the license for this project. If this is approved, then Council can redirect resident complaints to Alberta Utilities Commission.

2. Mr. Dave Plante regarding item 6.2 Order to Remedy - Jackfish Lake came forward with an apology regarding his comments that the email was not received. Mr. Plante informed Council that he is willing to work with Administration to get this resolved.

BUSINESS ARISING

[RFD 14-107](#)

TransAlta Power Plant Development Permit

Proposed Motion(s)

That Council table Development Permit 14-D-040 until a decision is made on the required amendments to the Highvale End Land Use Area Structure Plan and the County's Municipal Development Plan.

A motion was made by Council Member John McNab that the Development Permit 14-D-040 be tabled until a decision is made on the required amendments to the Highvale End Land Use Area Structure Plan and the County's Municipal Development Plan. The motion carried unanimously.

SCHEDULED MATTERS

[App 14-045](#)

Appointment - 9:30 a.m. (30 mins.)

Ministry of Municipal Affairs - Alberta Emergency Management Agency (911 Grant Program Overview)
(Andrew Renfree, 911 Program Manager, AEMA, Ministry of Municipal Affairs)

Proposed Motion

That the Ministry of Municipal Affairs - Alberta Emergency Management

Agency (911 Grant Program Overview) presentation be received for information, as presented.

A motion was made by Council Member Tracey Melnyk that the Ministry of Municipal Affairs - Alberta Emergency Management Agency presentation be received for information, as presented. The motion carried unanimously.

BUSINESS ARISING

[RFD 14-113](#)

Order to Remedy - Jackfish Lake

Proposed Motion(s)

That Council uphold the revised Order to Remedy issued on March 12, 2014 to 1709790 Alberta Ltd., and Visionary Concepts Ltd., as is.

A motion was made by Council Member John McNab that Council uphold the revised Order to Remedy issued on March 12, 2014 to 1709790 Alberta Ltd., and Visionary Concepts Ltd., as is. The motion carried unanimously.

NEW BUSINESS

[POL 14-015](#)

Rescinding of Agriculture Services Policies

Proposed Motion(s)

That Council approve the rescinding of Policies: AG 009 Central Office Building Maintenance, AG 015 Weed Control in Multi-Lot Subdivisions, AG 017 Fire Blight Control, AG 022 Beaver Management, AG 024 Roadside Shelterbelts, and PW 015 Roadside Vegetation Management.

A motion was made by Council Member Darrell Hollands that the rescinding of policies: AG 009 Central Office Building Maintenance, AG 015 Weed Control in Multi-Lot Subdivisions, AG 017 Fire Blight Control, AG 022 Beaver Management, AG 024 Roadside Shelterbelts, and PW 015 Roadside Vegetation Management be approved, as presented. The motion carried unanimously.

[POL 14-016](#)

New Agriculture Services Policies - Clubroot Management Policy C-AG02 and Beaver Management Policy C-EN22

Proposed Motion(s)

That Council approve new Clubroot Management Policy C-AG02 and new Beaver Management Policy C-EN22, as presented.

A motion was made by Council Member John McNab that the new Clubroot Management Policy C-AG02 and new Beaver Management Policy C-EN22, be approved, as presented. The motion carried unanimously.

[POL 14-017](#)

Updated Agriculture Services Policies

Proposed Motion(s)

That Council approve the revisions to the following Agriculture Services policies, as presented:

1. Shelterbelt Trees Policy C-AG03 (previously Policy AG 003)
2. Coyote Control Policy C-AG06 (previously Policy AG 006)
3. Ground Squirrel and Gopher Control Policy C-AG07 (previously Policy AG 007)
4. Vegetation Control Policy C-AG08 (previously Policy AG 008)
5. Weed Inspectors Policy C-AG14 (previously Policy AG 014).

A motion was made by Council Member Darrell Hollands that the revisions to the following Agriculture Services policies be approved, as presented:

1. Shelterbelt Trees Policy C-AG03
2. Coyote Control Policy C-AG06
3. Ground Squirrel and Gopher Control Policy
4. Vegetation Control Policy C-AG08
5. Weed Inspectors Policy C-AG14

The motion carried unanimously.

Recess

Mayor Rod Shaigec recessed the meeting at 10:15 a.m. and reconvened the meeting at 10:25 a.m.

NEW BUSINESS[POL 14-018](#)

Farewell Gifts for Council Members Policy C-AD50

Proposed Motion(s)

That Council approve revised Farewell Gifts for Council Members Policy C-AD50, as presented.

A motion was made by Council Member AnnLisa Jensen that Council revise Farewell Gifts for Council Members Policy C-AD50 be approved with the following changes:

1. Under #2 change the wording at the end of the sentence to read along with spouses and guests.
2. Under #1b and 1c to add the word consecutive in regards to Council serving a two or three year consecutive term.

For: 5 - Council Member Jensen, Council Member McCuaig, Mayor Shaigec, Council Member Kobasiuk and Council Member Hollands

Against: 2 - Council Member McNab and Council Member Melnyk

Development Services Matters

There were no Development Services items presented at this meeting .

Infrastructure Services Matters

There were no Infrastructure Services items presented at this meeting .

Corporate Services Matters

[RFD 14-110](#)

Strategic Plan 2014 - 2034

Proposed Motion(s)

That Council adopt the Parkland County Strategic Plan 2014-2034.

A motion was made by Council Member Jackie McCuaig that Council accept the strategic plan document as information and immediately engage a consultant to develop and finalize Council's strategic plan by July 15, 2014.

The motion carried by the following vote:

For: 6 - Council Member Jensen, Council Member McCuaig, Council Member McNab, Mayor Shaigec, Council Member Kobasiuk and Council Member Hollands

Against: 1 - Council Member Melnyk

[RFD 14-092](#)

2015 to 2018 Operating and Capital Budget Philosophy and Budget Calendar

Proposed Motion

That Council approve the 2015 to 2018 Operating and Capital Budget Philosophy and Budget Calendar as presented and;
that Administration prepare the 2015 Budget on the basis of a 3.22% tax rate increase.

A motion was made by Council Member Phyllis Kobasiuk that the 2015 to 2018 Operation and Capital Budget Philosophy and Budget Calendar and that Administration prepare the 2015 budget on the basis of a 3.22% tax rate increase be approved, as presented. The motion carried unanimously.

SCHEDULED MATTERS

[App 14-047](#)

Appointment - 11:00 a.m. (30 mins.)
(Doug Olson, O2 Planning + Design)
Parkland County Environmental Conservation Master Plan

Proposed Motion

That Council accept the 2014 Parkland County Environmental Conservation Master Plan (ECMP) as information.

A motion was made by Council Member AnnLisa Jensen that the 2014 Parkland County Environmental Conservation Master Plan (ECMP) be received as information, as presented. The motion carried unanimously.

NEW BUSINESS[RFD 14-124](#)

Moratorium prohibiting new Development Permits for "Natural Resource Extraction/Processing" applications for any lands mapped as Environmentally Sensitive Area's (ESA's) within the County's 2014 Environmental Conservation Master Plan.

A motion was made by Council Member Phyllis Kobasiuk that effective 11:59 a.m. June 10, 2014 Parkland County prohibits accepting applications for new development permits for natural resource extraction, processing operations, or expansions as may be considered under Section 12.12 of Land Use Bylaw No. 20-2009 that are situated fully or partially on any titled lands within environmentally sensitive areas identified in the maps of the 2014 Parkland County Environmental Conservation Master Plan as accepted by Council. This Moratorium shall remain in effect until 11:59 pm, December 31, 2015, or an earlier date if so directed by Council be approved, as presented. The motion failed by the following vote:

Against: 7 - Council Member Jensen, Council Member McCuaig, Council Member McNab, Mayor Shaigec, Council Member Kobasiuk, Council Member Hollands and Council Member Melnyk

[RFD 14-111](#)

2014 Tax Recovery Public Auction Reserve Bids and Conditions of Sale

Proposed Motion(s)

- (1) That Council establish the reserve bids as presented for properties being offered for sale at the public auction on August 20, 2014, and
- (2) That Council approve the Terms and Conditions of Sale for the 2014 Public Auction as presented.

A motion was made by Council Member Jackie McCuaig that Council establish the reserve bids as presented for properties being offered for sale at the public auction on August 20, 2014. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that the Terms and Conditions of Sale for the 2014 Public Auction be approved, as presented. The motion carried unanimously.

Community Services Matters

[AG 14-002](#)

9-1-1 Wireless Fees Provincial Grant Program Agreement

Proposed Motion(s)

That Council authorize Administration to enter into agreement with the Ministry of Municipal Affairs as per the attached agreement.

A motion was made by Council Member Darrell Hollands that Council authorize Administration to enter into agreement with the Ministry of Municipal Affairs as per the attached agreement, as presented. The motion carried unanimously.

COMMUNICATIONS[COM 14-047](#)

AAMDC Contact Newsletter

Proposed Motion

That the AAMDC Contact Newsletter be received for information, as presented.

A motion was made by Council Member John McNab that the May 28, 2014 AAMDC Contact Newsletter be received for information, as presented. The motion carried unanimously.

[COM 14-048](#)

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

A motion was made by Council Member Jackie McCuaig that the following Committee Reports be received for information:

1. Council Member Tracey Melnyk reported on Tomahawk School Garden Planting session, Gravel Committee, and the Capital Region Board Strategic Planning meeting.
2. Council Member John McNab reported on Grand Opening and tour of Legacy Hall, D-Day Ceremony, and the Parent Open House with amalgamation of Keepphills and Duffield School.
3. Council Member Darrell Hollands reported on attending the retirement for Daryl Phillips, and the Department of Canadian Heritage to Government of Canada presentation.
4. Council Member Phyllis Kobasiuk reported on Municipal Art Committee meeting, FCM workshop, Intelligent Community workshop, and EDTAC meeting.
5. Council Member Jackie McCuaig reported on FCM workshop, tour of Niagra Parks, Seniors Appreciation BBQ, Horizon Stage presentation, and mentioned to check out the Wagner Natural Area Father's Day walk.
6. Council Member AnnLisa Jensen reported on Heritage Agriculture Society meeting, FCM workshop, Intelligent Community workshop, and mentioned to check out River Days this Sunday, June 15, 2014 from 10:30 a.m. to 2:30 p.m.
7. Mayor Rod Shaigec reported on Development on North Saskatchewan Regional Plan workshop, Farmers Days, Special Olymjpics.

The motion carried unanimously.

IN-CAMERA SESSION

There were no In-Camera items presented at this meeting.

ADJOURNMENT

Mayor

Manager, Legislative & Administrative Services