



# Parkland County

53109A Highway 779  
Parkland County, Alberta  
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## Meeting Agenda

### Committee of the Whole

*Mayor Rod Shaigec*  
*Council Member AnnLisa Jensen*  
*Council Member Jackie McCuaig*  
*Council Member Phyllis Kobasiuk*  
*Council Member Darrell Hollands*  
*Council Member John McNab*  
*Council Member Tracey Melnyk*

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Tuesday, September 6, 2016

9:00 AM

Council Chambers

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### Vision and Mission

*Our VISION:*

*Parkland County, home to...*  
*Creative Communities*  
*Dynamic Connections*  
*Cherished Ecosystems*  
*Resilient Economies*

*And our MISSION:*

*Parkland County represents the interests and aspirations of its citizens, providing quality municipal services through strategic governance, and delivering the best outcomes for Parkland County as a whole.*

1. **CALL TO ORDER (AnnLisa Jensen)**
2. **ADOPTION OF AGENDA (AnnLisa Jensen)**
3. **ADOPTION OF MINUTES (AnnLisa Jensen)**
- 3.1 [MIN 16-029](#) Unadopted Committee of the Whole July 5, 2016 Minutes

**Proposed Motion**

The Committee of the Whole meeting minutes of July 5, 2016 be adopted, as presented.

**Attachments:** [Unadopted Committee of the Whole July 5, 2016 Minutes](#)

4. **DELEGATIONS**
5. **OLD BUSINESS**
6. **NEW BUSINESS**

**A. Mayor and Council Member Matters****B. Chief Administrative Officer**

- B.1 [RFD 16-178](#) Wendel Heights Road Surfacing Petition Report

**Proposed Motion**

The Wendel Heights road surfacing petition report be received for information.

**Sponsors:** Heck

**Attachments:** [1. Wendel Heights Road Surfacing Petition Report](#)

**C. Chief Financial Officer**

- C.1 [RFD 16-173](#) Parkland County Restricted Surplus Review - Terms of Reference

**Proposed Motion**

The Parkland County Restricted Surplus Review Terms of Reference be received for information.

**Sponsors:** Kibblewhite

**Attachments:** [1. Restricted Surplus Review - Terms of Reference](#)

[2. Administrative Report Restricted Surplus Review](#)

**D. General Manager, Community Services**

- D.1 [RFD 16-176](#) Wabamun Lake Ad Hoc Committee Terms of Reference

**Proposed Motion**

The Wabamun Lake Ad Hoc Committee Terms of Reference be approved as presented.

**Sponsors:** Cross

**Attachments:** [1. Wabamun Lake Ad Hoc Committee Terms of Reference](#)

**E. General Manager, Corporate Services**

- E.1 [RFD 16-166](#) Local Authorities Election Act Discussion Guide Response

**Proposed Motion**

Administration be directed to submit the Local Authorities Election Act Discussion Guide responses to Alberta Municipal Affairs as presented.

**Sponsors:** Van Buul

**Attachments:** [1. Local Authorities Election Act Discussion Guide Response](#)

- E.2 [RFD 16-167](#) Code of Conduct Regulation Discussion Guide Response

**Proposed Motion**

Administration be directed to submit the Code of Conduct Discussion Guide responses to Alberta Municipal Affairs as presented.

**Sponsors:** Van Buul

**Attachments:** [1. Code of Conduct Regulation Discussion Paper](#)

- E.3 [RFD 16-168](#) Public Participation Regulation Discussion Guide Response

**Proposed Motion**

Administration be directed to submit the Public Participation Discussion Guide responses to Alberta Municipal Affairs as presented.

**Sponsors:** Van Buul

**Attachments:** [1. Public Participation Regulation Discussion Guide Response](#)

- E.4 [RFD 16-177](#) Corporate Services - Division Update

**Proposed Motion**

The Corporate Services Division presentation be received for information.

**Sponsors:** Van Buul

**Attachments:** [1. Corporate Services Update September 2016](#)

**F. General Manager, Development Services**

- F.1 [RFD 16-147](#) Highvale End Land Use Area Structure Plan Update

**Proposed Motion**

The Highvale End Land Use Area Structure Plan (Bylaw 2016-12) update be received for information.

**Sponsors:** Vana

- F.2 [RFD 16-158](#) Municipal Development Plan - June 2016 Update

**Proposed Motion**

The Municipal Development Plan update be received for information.

**Sponsors:** Vana

- F.3 [RFD 16-159](#) Wabamun Sub-Watershed Land Use Plan Update

**Proposed Motion**

The Wabamun Sub-Watershed Land Use Plan update be received for information.

**Sponsors:** Vana

**F.4**     [RFD 16-140](#)     Accessory Building Securities**Proposed Motion**

1. The Accessory Building Securities report be received for information.
2. Administration be directed to present amendments to Land Use Bylaw 20-2009 that remove the requirement for securities associated with accessory buildings and allow minor buildings on vacant parcels subject to specific regulations and criteria for Council consideration.

**Sponsors:** Vana

**Attachments:** [1. Administrative Report - Accessory Building Securities](#)  
[2. Presentation - Accessory Building Securities](#)

**F.5**     [RFD 16-175](#)     Planning and Development Services Update Presentation**Proposed Motion**

The Planning and Development Services presentation be received for information.

**Sponsors:** Vana

**Attachments:** [1. Planning & Development Services presentation](#)

**F.6**     [RFD 16-174](#)     Capital Region Growth Plan Update**Proposed Motion**

The Capital Region Growth Plan update be received for information.

**Sponsors:** Vana

**Attachments:** [1. Capital Region Board Attachment](#)

**G.     General Manager, Infrastructure Services****7.     COMMUNICATIONS****7.1**     [COM 16-047](#)     AAMDC Contact Newsletter**Proposed Motion**

The AAMDC Contact Newsletter be received for information.

**Attachments:** [1. August 25, 2016 Contact Newsletter](#)  
[2. August 19, 2016 Contact Newsletter](#)

**7.2**     [COM 16-048](#)     Federation of Canadian Municipalities (FCM) Update**Proposed Motion**

The Federal of Canadian Municipalities (FCM) update be received for information.

**Attachments:** [Federation of Canadian Municipalities \(FCM\) Update](#)

**8. IN-CAMERA SESSION**

**9. BUSINESS ARISING FROM IN-CAMERA SESSION**

**10. NEXT MEETING**

*The next Committee of the Whole meeting is scheduled for September 20, 2016 at 9:00 a.m.*

**11. CLOSE OF MEETING**