



Parkland County

53109A Highway 779
Parkland County, Alberta
T7Z 1R1
Parklandcounty.com

Meeting Minutes Council

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, February 10, 2015

9:00 AM

Council Chambers

CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:00 a.m.

Present: 5 - Council Member Jackie McCuaig, Council Member John McNab, Mayor Rod Shaigec, Council Member Phyllis Kobasiuk and Council Member Tracey Melnyk

Absent: 2 - Council Member AnnLisa Jensen and Council Member Darrell Hollands

Administration:

Rob McGowan, Interim Chief Administrative Officer/General Manager,
Infrastructure Services

Ken Van Buul, General Manager, Community Services (in part)

Peter Vana, General Manager, Development Services (in part)

Tracy Kibblewhite, General Manager, Corporate Services

Doug Tymchyshyn, Manager, Legislative & Administrative Services

Carson Mills, Communications Assistant

Darlene Bezeau, Municipal Intern (in part)

Barb Williams, Legislative & Administrative Services Administrator (Recording Secretary)

OPENING PRAYER

Council Member Phyllis Kobasiuk offered a short prayer.

ADOPTION OF AGENDA

A motion was made by Council Member John McNab that the February 10, 2015 regular Council meeting agenda be adopted, as presented. The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 15-003](#)

Adoption of the January 13, 2015 regular Council meeting minutes

Proposed Motion

That the January 13, 2015 regular Council meeting minutes be adopted, as presented.

A motion was made by Council Member Jackie McCuaig that the January 13, 2015 regular Council meeting minutes be adopted, as presented. The motion carried unanimously.

BUSINESS ARISING[RFD 15-012](#)

Public Hearing regarding Bylaw No. 2015-02

Proposed Motion(s)

That a Public Hearing to hear public comment regarding Bylaw No. 2015-02 be rescheduled from March 10, 2015 at 10:00 a.m. to March 3, 2015 at 10:00 a.m. in Council Chambers.

A motion was made by Council Member Tracey Melnyk that a public hearing to hear public comment regarding Bylaw No. 2015-02 be rescheduled from March 10, 2015 at 10:00 a.m. to March 3, 2015 at 10:00 a.m. in Council Chamber at Parkland County Centre. The motion carried unanimously.

[RFD 15-030](#)

TransAlta Tri-Leisure Centre (TLC) - Memorandum of Agreement

Proposed Motion(s)

That Council approve the amended Memorandum of Agreement (MOA) between the City of Spruce Grove, the Town of Stony Plain, Parkland County and the Tri-Municipal Leisure Facility Corporation as presented.

A motion was made by Council Member Phyllis Kobasiuk that the Memorandum of Agreement (MOA) between the City of Spruce Grove, the Town of Stony Plain, Parkland County and the Tri-Municipal Leisure Facility Corporation be tabled to the March 24, 2015 Council meeting. The motion carried unanimously.

NEW BUSINESS**Legislative Matters**[RFD 15-020](#)

Appointment of Interim Chief Administrative Officer

Proposed Motion(s)

That Robert McGowan be appointed as Interim Chief Administrative Officer effective January 1, 2015 until such time as the permanent Chief Administrative Officer is appointed by Council.

A motion was made by Council Member Jackie McCuaig that Robert McGowan be appointed as Interim Chief Administrative Officer effective January 1, 2015 until such time as the permanent Chief Administrative Officer is appointed by Council. The motion carried unanimously.

[BL 15-007](#)

Proposed Bylaw 2015-08, being an Amendment to the Land Use Bylaw to redistrict Plan 5389RS, Lot A, from CR - Country Residential District to RIC -

Rural Industrial Commercial District.

Proposed Motion(s)

1. That Bylaw No. 2015-08 receive first reading; and
2. That a Public Hearing be scheduled for March 3, 2015 at 10:30 a.m. in Council Chambers to hear public comment on proposed Bylaw No. 2015-08.

A motion was made by Council Member John McNab that Bylaw No. 2015-08 receive first reading. The motion carried unanimously.

A motion was made by Council Member John McNab that a public hearing be scheduled to hear public comment regarding Bylaw No. 2015-08 on March 3, 2015 at 10:30 a.m. at Parkland County Center, Council Chambers. The motion carried unanimously.

[RFD 15-022](#)

Dissolution of the Waste Management Implementation Committee

Proposed Motion(s)

That Council approve dissolution of the Waste Management Implementation Committee as recommended by the Waste Management Implementation Committee.

A motion was made by Council Member Jackie McCuaig that the dissolution of the Waste Management Implementation Committee be approved as recommended by the Waste Management Implementation Committee. The motion carried unanimously.

[RFD 15-009](#)

Request to cancel February 24, 2015 regular meeting of Council

Proposed Motion(s)

That the February 24, 2015 regular Council meeting be cancelled.

A motion was made by Council Member Phyllis Kobasiuk that the February 24, 2015 regular Council meeting be cancelled. The motion carried unanimously.

[RFD 15-011](#)

Request to cancel March 3, 2015 Governance and Priorities Committee meeting, and to reschedule the March 10, 2015 regular Council meeting to be held on March 3, 2015

Proposed Motions

1. That the March 3, 2015 Governance and Priorities Committee meeting be cancelled.
2. That the March 10, 2015 regular Council meeting be rescheduled to March 3, 2015

A motion was made by Council Member Tracey Melnyk that the March 3, 2015 Governance and Priorities Committee meeting be cancelled; and, that the March 10, 2015 regular Council meeting be rescheduled to March 3, 2015. The motion carried unanimously.

SCHEDULED MATTERS

[App 15-008](#)

Public Input - 9:15 a.m. (10 mins.)

Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.

Legislative Matters

RFD 15-032

Capital Region Board Membership Contribution

Proposed Motion(s)

That Council support the proposed Capital Region Board motion approving member municipality contributions for Priority B Projects for 2015-2016, and Parkland County's cost allocation of \$10,125.52.

A motion was made by Council Member Phyllis Kobasiuk that Council support the proposed Capital Region Board motion approving member municipality contributions for Priority B Projects for 2015-2016; and, that Parkland County's cost allocation be in the amount of \$10,125.52, as presented. The motion carried unanimously.

Corporate Services Matters

RFD 15-013

Information Services Manager Position Approval

Proposed Motions

1. That Council approve the hiring of an Information Services Manager.
2. That \$150,300 be approved from Future Operating Restricted Surplus to fund this position in 2015 .

A motion was made by Council Member John McNab that the hiring of an Information Services Manager be approved, as presented. The motion carried unanimously.

A motion was made by Council Member Jackie McCuaig that \$150,300 from Future Operating Restricted Surplus be approved to fund the Information Services Manager position in 2015, as presented. The motion carried unanimously.

Infrastructure Services Matters

There were no Infrastructure Services items presented at this meeting.

Community Services Matters

RFD 14-196

Town of Devon Capital Cost Share Request (Devon Arena)

Proposed Motion(s)

That Council approve up to \$65,502 from Restricted Surplus - Recreation Facilities for the Town of Devon's Capital Cost Share request as presented.

A motion was made by Council Member Phyllis Kobasiuk that up to \$65,502 from Restricted Surplus - Recreation Facilities be approved for the Town of Devon's Capital Cost Share request. The motion carried unanimously.

[RFD 15-014](#)

Clymont Community League Sustainability Grant - Major Capital

Proposed Motion(s)

That Council approve Clymont Community League's Sustainability Grant - Major Capital application in the amount of \$42,000 to be funded from Restricted Suplus - Recreation Facilities.

A motion was made by Council Member Jackie McCuaig that the Clymont Community League's Sustainability Grant - Major Capital application be approved in the amount of \$42,000 to be funded from Restricted Surplus - Recreation Facilities, as presented. The motion carried unanimously.

[RFD 15-015](#)

Entwistle Community League Sustainability Grant - Major Capital

Proposed Motion

That Council approve Entwistle Community League's Sustainability Grant - Major Capital application in the amount of \$32,892 to be funded from Restricted Suplus - Recreation Facilities.

A motion was made by Council Member Tracey Melnyk that the Entwistle Community League's Sustainability Grant - Major Capital application be approved in the amount of \$32,892 to be funded from Restricted Surplus - Recreation Facilities, as presented. The motion carried unanimously.

SCHEDULED MATTERS[App 15-006](#)

APPOINTMENT - 9:30 a.m. (30 mins.)

Grade Six School Tour - Meridian Heights School
(Colleen McGhan-Cox, Teacher)

Council welcomed teachers and staff from Ecole Meridian Heights School, Parkland School Division No. 70 and grade six students who presented questions to Council as part of the grade six government studies curriculum.

Recess

Mayor Shaigec recessed the meeting at 9:53 a.m. and reconvened the meeting at 10:05 a.m.

[App 15-005](#)

Appointment - 10:00 a.m. (30 mins)

Capital Region Parkland Water Services Commission
(Corey Levasseur, Commission Manager and Stephanie Porter, Controller)

Proposed Motion

That the Capital Region Parkland Water Services Commission presentation be received for information, as presented.

Corey Levasseur, Commission Manager and Stephanie Porter, Controller, Capital Region Parkland Water Services Commission presented the Capital Region Parkland Water Services Commission rate forecasts.

A motion was made by Council Member Phyllis Kobasiuk that the Capital Region Parkland Water Services Commission presentation be received for

information, as presented. The motion carried unanimously.

Community Services Matters

RFD 15-016

Magnolia Community Club Sustainability Grant - Major Capital

Proposed Motion(s)

That Council approve Magnolia Community Club's Sustainability Grant - Major Capital application in the amount of \$23,225 to be funded from Restricted Surplus - Recreation Facilities.

A motion was made by Council Member Tracey Melnyk that the Magnolia Community Club's Sustainability Grant - Major Capital application be approved in the amount of \$23,225 to be funded from Restricted Surplus - Recreation Facilities, as presented. The motion carried unanimously.

RFD 15-019

Annual Fire Guardian Appointments - 2015

Proposed Motion(s)

That Council appoint the people listed on Attachment 1 as Fire Guardians for the year 2015, pursuant to the provisions of Section 4(2) of the Forest and Prairie Protection Act, Chapter F-14 R.S.A. 1980.

A motion was made by Council Member Jackie McCuaig that the attachment list of Fire Guardians for the year 2015 be amended by deleting Peter Morris from the list, and to appoint the following Fire Guardians, pursuant to the provisions of Section 3 (4) of the Forest and Prairie Protection Act, Chapter F-19 R.S.A. 2000, as follows:

Jim Phelan, County Fire Chief
Trevor Sutherley, Deputy Fire Chief
Amber Coleman, Deputy Fire Chief
Shawn McKerry, Deputy Fire Chief
Don Degenhardt, Fire Inspector
Jim Hill, Fire Inspector
Dave Cross, Manager, Community & Protective Services
Karen Clark, Supervisor, Emergency Communications Centre
Randy Shermack, Bylaw Services Supervisor
Geoff Heritage, Supervisor, Enforcement Services
Brad Backstrom, Peace Officer
Gwen Klimosko, Peace Officer
Pedro Acevedo, Peace Officer
Shane Lindeman, Peace Officer
Imorana Ougniwi, Peace Officer
Chris Terry, Peace Officer
Matt Nickless, Peace Officer
Jon Sigurdson, Peace Officer
Lee Hardman, Peace Officer
Travis Henrikson, Peace Officer
Corrine Hammonds, Peace Officer
Craig Moroz, Peace Officer
Pat Milke, Peace Officer
Clinton Sime, Peace Officer

Vanessa Kenyon, Community & Protective Services Clerk
Sarah Madore, Administrative Assistant, Community & Protective Services
Jennifer O'Brien, Administrative Assistant, Community & Protective Services
Mackenzie Blackburn, Bylaw Services Clerk
Susan Evans, Administrator, Seba Beach Fire Services
Janis Brown, Shop Attendant, Tomahawk
Jeff Wiggins, District Fire Chief, Wabamun
Rob Main, District Fire Chief, Devon
Kevin Goerz, District Fire Chief, Tomahawk
Kim Mozak, District Deputy Chief, Seba Beach

The motion carried unanimously.

Development Services Matters

RFD 15-031

TransAlta MidAmerican Partnership - Sundance 7 Project

Proposed Motion

That Council support the TransAlta MidAmerican Partnership - Sundance 7 Project and Parkland County's participation at the Alberta Utilities Commission Hearing scheduled to begin on April 13, 2015.

A motion was made by Council Member John McNab that Council support the TransAlta MidAmerican Partnership - Sundance 7 Project and Parkland County's participation at the Alberta Utilities Commission Hearing scheduled to begin on April 13, 2015, as presented. The motion carried unanimously.

SCHEDULED MATTERS

App 15-012

APPOINTMENT - 10:30 a.m. (15 mins.)

Request for Cancellation of Penalties on Arrears (Roll No. 2009)

Proposed Motion

That Council deny the request to cancel the penalties of \$148.81, on Lot 9, Plan 0124256 in SE 07-51-25 W4M (Roll No. 2009).

A motion was made by Council Member Phyllis Kobasiuk that the request for cancellation of tax penalties regarding Roll Number 2009 be tabled to the March 3, 2015 Council meeting. The motion carried unanimously.

COMMUNICATIONS

COM 15-005

AAMDC Contact Newsletter

Proposed Motion

That the AAMDC Contact Newsletter be received for information, as presented.

A motion was made by Council Member John McNab that January 28, 2015 AAMDC Contact Newsletter be received for information, as presented. The motion carried unanimously.

[COM 15-006](#)

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

A motion was made by Council Member Jackie McCuaig that the following Committee Reports be received for information:

1. Council Member John McNab reported on the Albert Power Line Open House event held at Manley Hall and discussions regarding the Keephills School closure.
2. Council Member Jackie McCuaig reported on the Yellowhead Regional Library and the Municipal Library Board meetings, and the Horizon Stage Theatre events.
3. Council Member Tracey Melnyk reported on the Council Strategic Planning sessions, the Library meetings, and discussions regarding the Keephills School closure.
4. Council Member Phyllis Kobasiuk reported on the Council Strategic Planning sessions, the upcoming farewell event for TranAlta Leisure Centre's Deb Larsen, and the Capital Region Board Governance, Priorities and Finance Committee meeting.
5. Mayor Shaigec reported on the Rural Women's Conference, and the Annual Pioneer Valentine's Tea event.

The motion carried unanimously.

IN-CAMERA SESSION

There were no In-Camera items presented at this meeting.

ADJOURNMENT

Mayor Shaigec closed the meeting at 10:58 a.m.

Mayor

Manager, Legislative & Administrative Services