



Parkland County

53109A Highway 779
Parkland County, Alberta
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Parklandcounty.com

Meeting Agenda

Council

Mayor Allan Gamble
Deputy Mayor Sally Kucher-Johnson
Council Member Natalie Birnie
Council Member Kristina Kowalski
Council Member Phyllis Kobasiuk
Council Member Rob Wiedeman

Tuesday, September 9, 2025

9:00 AM

Council Chambers

VISION

Parkland County: gifted by nature, inspired by innovation, powerfully connected,
and home to opportunity.

1. CALL TO ORDER/TERRITORIAL LAND ACKNOWLEDGEMENT (MAYOR)

. CELEBRATING SUCCESSES

. INSPIRATIONAL REFLECTION (Kucher-Johnson)

2. ADOPTION OF AGENDA (MAYOR)

3. ADOPTION OF MINUTES (MAYOR)

3.1 [MIN 25-028](#) Adoption of the July 8, 2025 Council Meeting Minutes

Proposed Motion

That the July 8, 2025 Council Meeting Minutes be adopted, as presented.

Sponsors: Gamble

Attachments: [1. July 8, 2025 - Unadopted-Council Meeting Minutes](#)

3.2 [MIN 25-029](#) Adoption of the July 29, 2025 Special Council Meeting Minutes

Proposed Motion

That the July 29, 2025 Special Council Meeting Minutes be adopted, as presented.

Sponsors: Gamble

Attachments: [1. July 29, 2025-Unadopted-Special Council Meeting Minutes](#)

4. DELEGATIONS

- 4.1 **App 25-052** 9:05 a.m. - Public Input (15 minutes)

Sponsors: Gamble

- 4.2 [App 25-049](#) 11:00 a.m. Appointment - Community Sustainability Committee 2026 Not for Profit Organization Grant Funding Allocation
Julie Burger, Chairperson, Community Sustainability Committee

Proposed Motion

That the 2026 Not for Profit Organization Grant Funding Allocation in the amount of \$102,093.00 be approved for inclusion in the 2026 Budget, as presented.

Sponsors: Swain

Attachments: [1. NFP 2022 Policy C-RP14](#)
[2. 2026 NFP Admin report](#)
[3. NFP 2026 Council Presentation](#)
[4. 2026 NFP CSC Recommendations](#)
[5. 2026 NFP Summaries](#)

5. **BUSINESS ARISING**

6. **NEW BUSINESS**

A. **Mayor and Council Member Matters**

- 6.A.1 [RFD 25-161](#) Senior Property Tax Assistance Options

Proposed Motion

That Council receive the summary of Senior Property Tax Assistance Options for information.

Sponsors: Dyck

Attachments: [1. Senior Tax Assistance Programs](#)
[2. AB Senior Deferral Program Fact Sheet 2025](#)

- 6.A.2 [RFD 25-167](#) 2025 Tax Recovery Public Auction Reserve Bids

Proposed Motion

That Council approve the Reserve Bids for properties being offered for sale at the public auction on Wednesday September 17th, 2025 at 2:00 p.m., as presented.

Sponsors: Dyck

Attachments: [1. 2025 Tax Auction List](#)

6.A.3 [RFD 25-187](#) Prioritization of the Highvale End Land Use Area Structure Plan**Proposed Motion**

That administration prioritize the Highvale End Land Use Area Structure Plan and include the feedback provided by the Wabamun Watershed Management Council and Community On Keephills Environment for consideration during the Area Structure Plan prioritization project.

Sponsors: Swain

B. Legislative Matters**6.B.1** [BL 25-030](#) Bylaw 2025-21 - 2026 Fees & Charges**Proposed Motions**

1. That Bylaw 2025-21 receive first reading.
2. That Bylaw 2025-21 receive second reading.
3. That Bylaw 2025-21 be presented at this meeting for third reading.
4. That Bylaw 2025-21 receive third and final reading.

Sponsors: Dyck

- Attachments:** [1. 2026 Fees and Charge Presentation](#)
[2. 2026 Fees and Charges - With Tracked Changes](#)
[3. Bylaw 2025-21 - 2026 Fees and Charges Bylaw](#)
[4. Bylaw 2024-19 – 2025 Fees and Charges Bylaw](#)
[5. Bylaw 2025-10 – Amended 2025 Fees and Charges Bylaw-Schedule C.1](#)
[6. Bylaw 2025-19 – Amended 2025 Fees and Charges Bylaw-Schedule H.2, H.3](#)

6.B.2 [BL 25-032](#) Bylaw 2025-28 - Access to Information**Proposed Motions**

1. That Bylaw 2025-28 receive first reading.
2. That Bylaw 2025-28 receive second reading.
3. That Bylaw 2025-28 be presented at this meeting for third reading.
4. That Bylaw 2025-28 receive third and final reading.

Sponsors: Dyck

- Attachments:** [1. Bylaw 2025-28 - Access to Information](#)
[2. Bylaw 2015-32 - Freedom of Information and Protection of Privacy Act](#)

6.B.3 [BL 25-033](#) Bylaw 2025-29 - Protection of Privacy**Proposed Motions**

1. That Bylaw 2025-29 receive first reading.
2. That Bylaw 2025-29 receive second reading.
3. That Bylaw 2025-29 be presented at this meeting for third reading.
4. That Bylaw 2025-29 receive third and final reading.

Sponsors: Dyck

- Attachments:** [1. 2025-29 - Protection of Privacy Bylaw](#)

- 6.B.4 [BL 25-034](#) Bylaw 2025-07 - Road Closure - Sale (Meridian 5 Range 6 Township 52 Plan 822 1031)

Proposed Motions

1. That Bylaw 2025-07 receive second reading.
2. That Bylaw 2025-07 receive third reading.

Sponsors: McGowan

Attachments: [1. BLW 2025-07-Road Closure Sale ATEC-Signed](#)

[2. PLN 8221031](#)

[3. DWG Road Closure Area](#)

[4. DWG Road Closure Area Close Up](#)

[5. Letter Submission](#)

[6. Policy EN 009](#)

- 6.B.5 [RFD 25-179](#) Resolution to Opt-Out of an Intermunicipal Collaboration Framework with Leduc County

Proposed Motion

That Parkland County agrees not to create an Intermunicipal Collaboration Framework (ICF) with Leduc County.

Sponsors: Dyck

- 6.B.6 [RFD 25-180](#) Resolution to Opt-Out of an Intermunicipal Development Plan with Leduc County

Proposed Motion

That Parkland County agrees that an Intermunicipal Development Plan (IDP) is not required between Parkland County and Leduc County.

Sponsors: Swain

C. Chief Administrative Officer

D. Chief Operating Officer

- 6.D.1 [RFD 25-173](#) Request for Cancellation of the October 28, 2025 Council Meeting

Proposed Motion

That the October 28, 2025 Council meeting be cancelled, as presented.

Sponsors: Dyck

E. Operation Services

6.E.1 [RFD 25-175](#) Highway 60 Service Road Streetlights**Proposed Motion**

That Council approve \$100,000 for the installation of Service Road Streetlights as part of the Highway 60 Twinning and Rail Grade Separation Project to be reimbursed by Alberta Transportation and Economic Corridors.

Sponsors: McGowan

Attachments: [1. Service Road Alignment](#)

6.E.2 [RFD 25-177](#) Funding Request - Township Road 531A (114 Avenue) Widening**Proposed Motion**

That Council approve \$200,000 of funding from Long Term Sustainability Restricted Surplus for the Township Road 531A (114 Avenue) widening project.

Sponsors: McGowan

F. Community & Development Services**6.F.1** [RFD 25-181](#) Stretcher Mule Purchase**Proposed Motions**

That Council approve \$8,700 to purchase a Stretcher Mule funded by the AHS MFR Training and Equipment Fund 2025-2026.

Sponsors: Swain

Attachments: [1. MFR Fund Presentation](#)

7. COMMUNICATIONS**7.1** [COM 25-080](#) Proclamations - October 2025**Proposed Motion**

That the following proclamations for October 2025 be received for information:

National Seniors Day
Fire Prevention Week
Circular Economy Month
Conflict Resolution Day

Sponsors: Gamble

Attachments: [1. October Proclamations](#)

7.2 [COM 25-081](#) Proclamations - November 2025**Proposed Motion**

That the following proclamations for November 2025 be received for information:

Family Violence Prevention Month
Seniors' Fall Prevention Month
Restorative Justice Week
GIS Day
World Pancreatic Cancer Day

Sponsors: Gamble

Attachments: [1. November Proclamations](#)

7.3 [COM 25-076](#) Rural Municipalities of Alberta Newsletter Update**Proposed Motion**

That the Rural Municipalities of Alberta newsletter be received for information, as presented.

Sponsors: Gamble

Attachments: [1. Rural Municipalities of Alberta](#)

7.4 [COM 25-077](#) Federation of Canadian Municipalities Update**Proposed Motion**

That the Federation of Canadian Municipalities update be received for information, as presented.

Sponsors: Gamble

Attachments: [1. Federation of Canadian Municipalities](#)

7.5 [COM 25-078](#) Mayor's Report**Proposed Motion**

That the Mayor's Report be received for information, as presented.

Sponsors: Gamble

7.6 [COM 25-079](#) Committee Reports**Proposed Motion**

That the Committee Reports be received for information, as presented.

Sponsors: Gamble

8. CLOSED SESSION

- 8.1 [RFD 25-169](#) Closed Session

Proposed Motion

That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 19 and 29 of the Access to Information Act.

Sponsors: Gamble

- 8.2 [PRE 25-062](#) The Evergreens Foundation Agreement
ATIA Section 19 - Disclosure harmful to business interests of a third party
ATIA Section 29 - Advice from Officials

Sponsors: Kobasiuk

- 8.3 [RFD 25-170](#) Regular Session

Proposed Motion

That Council revert to the regular meeting session.

Sponsors: Gamble

9. BUSINESS ARISING FROM CLOSED SESSION

10. CLOSED SESSION

- 10.1 [RFD 25-171](#) Closed Session

Proposed Motion

That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 20 and 29 of the Access to Information Act.

Sponsors: Gamble

- 10.2 [PRE 25-063](#) Planning and Development Enforcement Matter
ATIA Section 20 - Disclosure harmful to personal privacy
ATIA Section 29 - Advice from officials

Sponsors: Swain

- 10.3 [RFD 25-172](#) Regular Session

Proposed Motion

That Council revert to the regular meeting session.

Sponsors: Gamble

11. BUSINESS ARISING FROM CLOSED SESSION

12. CLOSED SESSION

12.1 [RFD 25-182](#) Closed Session**Proposed Motion**

That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 26 and 29 of the Access to Information Act.

Sponsors: Gamble

12.2 [PRE 25-064](#) Planning and Development Update
ATIA Section 26 - Disclosure harmful to intergovernmental relations
ATIA Section 29 - Advice from officials

Sponsors: Swain

12.3 [RFD 25-183](#) Regular Session**Proposed Motion**

That Council revert to the regular meeting session.

Sponsors: Gamble

13. BUSINESS ARISING FROM CLOSED SESSION**14. CLOSED SESSION****14.1** [RFD 25-184](#) Closed Session**Proposed Motion**

That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 26 and 29 of the Access to Information Act.

Sponsors: Gamble

14.2 [PRE 25-065](#) Planning and Development Matter
ATIA Section 26 - Disclosure harmful to intergovernmental relations
ATIA Section 29 - Advice from officials

Sponsors: Swain

14.3 [RFD 25-185](#) Regular Session**Proposed Motion**

That Council revert to the regular meeting session.

Sponsors: Gamble

15. BUSINESS ARISING FROM CLOSED SESSION**16. CLOSE OF MEETING**