



# Parkland County

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## Meeting Minutes Governance and Priorities Committee

*Mayor Rod Shaigec*  
*Council Member Jo Szady*  
*Council Member Dianne Allen*  
*Council Member Phyllis Kobasiuk*  
*Council Member Darrell Hollands*  
*Council Member Denise Locher*  
*Council Member Tracey Melnyk*

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Tuesday, May 21, 2013

9:00 AM

Council Chambers

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### CALL TO ORDER

**Present:** 7 - Mayor Rod Shaigec, Council Member Jo Szady, Deputy Mayor Dianne Allen, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member Denise Locher and Council Member Tracey Melnyk

#### *Administration:*

*Pat Vincent, Chief Administrative Officer*  
*Al McCully, General Manager, Development Services*  
*Ken Van Buul, General Manager, Community Services*  
*Tracy Kibblewhite, General Manager, Corporate Services (in part)*  
*Jackie Ostashek, Manager, Communications & Strategic Planning Services*  
*Amy Mitchell, Administrative Assistant, Legislative & Administrative Services*  
*Lois Saumer, Administrative Assistant to the General Managers (Recording Secretary)*

### ADOPTION OF AGENDA

A motion was made by Council Member Darrell Hollands that the Agenda of May 21st, 2013 be adopted, as presented. The motion carried unanimously.

### ADOPTION OF MINUTES

**MIN 13-019** Adoption of the Governance and Priorities Committee minutes of May 7th, 2013.

#### **Proposed Motion(s)**

That the Committee adopt the May 7, 2013 Governance & Priorities Committee meeting minutes as presented.

A motion was made by Council Member Denise Locher that the meeting minutes of May 7th, 2013 be adopted, as presented. The motion carried unanimously.

### SCHEDULED MATTERS

**App 13-015** Government of Finance Officers Association - Canadian Award for Financial Reporting. (9:05 a.m.)

**Proposed Motion(s)**

That the recognition for the Canadian Award for Financial Reporting presentation be received for information.

*The Committee congratulated Financial Services on the receipt of the Canadian Award for Financial Planning.*

**A motion was made by Council Member Jo Szady that the presentation of Canadian Award for Financial Reporting from Government Finance Officers Association be accepted for information. The motion carried unanimously.**

**App 13-048** Staff Introductions - (9:15 a.m. - 5 mins)  
Kayla Thorsen - Special Projects Assistant, Economic Development and Tourism Services  
(Tom Koep)

*The Committee welcomed Kayla Thorsen to Parkland County.*

**App 13-044** Appointment 9:10 am  
April 2013 Featured Business of the Month presentation  
Supreme Group (John Leder, President & COO and Kevin Guile)  
*The Committee congratulated Mr. John Leder and the Supreme Group on receiving the May Featured Business of the Month award.*

## **NEW BUSINESS**

### **Corporate Services Matters**

**RFD 13-079** April 30, 2013 Financial Statements

**Proposed Motion(s)**

That the Governance and Priorities Committee receive the April 30, 2013 Financial Statements as information.

**A motion was made by Council Member Denise Locher that the April 20, 2013 Financial Statements be accepted for information. The motion carried unanimously.**

## **SCHEDULED MATTERS - continued**

**App 13-045** Public Input (9:20 a.m. - 10 minutes)

*Chair Kobasiuk asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.*

## OLD BUSINESS

*There were no Old Business items presented at this meeting.*

## NEW BUSINESS - continued

### Legislative Matters

*There were no Legislative items presented at this meeting.*

### Infrastructure Services Matters

*There were no Infrastructure Services items presented at this meeting.*

### Community Services Matters

*There were no Community Services items presented at this meeting.*

### Development Services Matters

#### **RFD 13-080**

Review of existing policy regarding security requirements for the relocation of buildings and structures within Parkland County.

#### **Proposed Motion:**

That the Committee direct Administration to bring forward an amendment to the Land Use Bylaw to make the following changes to the regulation for relocated building and structures:

1. Eliminate security for all accessory buildings and;
2. Reduce security for relocated and/or removal of single detached dwellings (stick built) or double-wide manufactured homes to \$5000.00 and;
3. Reduce security for relocated and/or removal of single-wide manufactured homes to \$2000.00.

**A motion was made by Council Member Tracey Melnyk that the Committee direct Administration to bring forward an amendment to the Land Use Bylaw to make the following changes to the regulation for relocated building and structures:**

- 1. Eliminate security for all accessory buildings, and;**
- 2. Eliminate security for relocated and/or removal of single detached dwellings (stick-built) or double-wide manufactured home, and;**
- 3. Eliminate security for relocated and/or removal of single-wide manufactured home.**

**The motion failed by the following vote:**

**For:** 3 - Council Member Hollands, Council Member Locher and Council Member Melnyk

**Against:** 4 - Mayor Shaigec, Council Member Szady, Deputy Mayor Allen and Council Member Kobasiuk

**A motion was made by Council Member Jo Szady that the Committee direct Administration to bring forward an amendment to the Land Use Bylaw to make the following changes to the regulation for relocated building and structures:**

- 1. Eliminate security for all accessory buildings, and;**
- 2. Reduce security for relocated and/or removal of single detached dwellings (stick-built) or double-wide manufactured homes to \$5000.00, and;**
- 3. Reduce security for relocated and/or removal of single-wide manufactured homes to \$2000.00.**

**The motion carried by the following vote:**

**For:** 5 - Mayor Shaigec, Council Member Szady, Deputy Mayor Allen, Council Member Kobasiuk and Council Member Hollands

**Against:** 2 - Council Member Locher and Council Member Melnyk

**A motion was made by Mayor Rod Shaigec that Administration prepare and bring forward to the May 28th Council meeting a proposed amendment to the Schedule of Fees and Charges to:**

- 1. Eliminate security for all accessory buildings, and;**
- 2. Reduce security for relocated and/or removal of single detached dwellings (stick-built) or double-wide manufactured homes to \$5000.00, and;**
- 3. Reduce security for relocated and/or removal of single-wide manufactured homes to \$2000.00.**

**The motion carried unanimously.**

## **SCHEDULED MATTERS - continued**

**App 13-035** Parkland County River Valley Alliance Advisory Committee Update - 9:45am (45 minutes)  
(AnnLisa Jensen, Valerie Turner, Arlaine Monaghan)

Proposed Motion:

That the Governance and Priorities Committee receive the update as information.

**A motion was made by Council Member Jo Szady that the River Valley Alliance presentation be accepted for information. The motion carried unanimously.**

## **RECESS**

*Chair Kobasiuk recessed the meeting at 10:32 a.m. and reconvened the meeting at 10:40 a.m.*

## **Development Services Matters - continued**

**RFD 13-078** Parkland County State of the Environment Report 2012

**Proposed Motion(s)**

That the Governance and Priorities Committee direct Administration to bring

forward Parkland County's inaugural State of the Environment 2012 for Council's consideration at the May 28 2013 Council meeting.

A motion was made by Deputy Mayor Dianne Allen that the Committee direct Administration to bring forward Parkland County's inaugural State of the Environment 2012 Report for Council's consideration at the May 28, 2013 Council meeting. The motion carried unanimously.

## COMMUNICATIONS

### COM 13-039 AAMDC Newsletter

#### **Proposed Motion(s)**

That the Governance & Priorities Committee accept the AAMDC newsletter of May 15th as information.

A motion was made by Council Member Denise Locher that the Governance & Priorities Committee accept the AAMDC newsletter of May 15th for information. The motion carried unanimously.

### COM 13-040 Committee Reports

#### **Proposed Motion**

That the Governance & Priorities Committee receive the Committee Reports for information, as presented.

A motion was made by Mayor Rod Shaigec that the following Committee Reports be received for information:

1. Councillor Locher reported on the CRB Housing Committee, Horizon Stage Theatre Advisory Board meeting, and Wabamun Watershed Management meeting.
2. Mayor Shaigec reported on the Big Data Conference, Parkland County Intelligent Community Workshop, and Intelligent Community Luncheon.
3. Councillor Szady reported on the Intelligent Community Workshop and the Acheson Spring Breakfast.
4. Councillor Allen reported on Capital Region Waste Minimization Advisory Committee meeting and the Acheson Business Spring Breakfast.
5. Councillor Melnyk reported on Mr. Naidoo's retirement from the Drayton Valley Municipal Library.
6. Councillor Kobasiuk reported on the Intelligent Community Workshop and the Acheson Spring Breakfast.

The motion carried unanimously.

## RECESS

*Chair Kobasiuk recessed the meeting at 11:08 a.m. and reconvened the meeting at 11:13 a.m.*

## IN-CAMERA SESSION

A motion was made by Council Member Tracey Melnyk that the Committee go into In-Camera session at 11:15 a.m. The motion carried unanimously.

**App 13-049**

Appointment: Fortis Alberta (11:00 a.m. - 12 noon)

Proposed Motion:

That the Governance and Priorities Committee receive the presentation as information.

**BUSINESS ARISING FROM IN-CAMERA SESSION**

A motion was made by Council Member Jo Szady that the Committee go into regular meeting at 12:16 p.m. The motion carried unanimously.

**App 13-049**

Appointment: Fortis Alberta (11:00 a.m. - 12 noon)

Proposed Motion:

That the Governance and Priorities Committee receive the presentation as information.

A motion was made by Council Member Denise Locher that the Committee receive the presentation by Fortis Alberta as information. The motion carried unanimously.

**NEXT MEETING**

*The next Governance and Priorities Committee meeting is scheduled for Tuesday, June 18th, 2013 at 9:00 a.m.*

**ADJOURNMENT**

*Committee Chair Kobasiuk adjourned the meeting at 12:17 p.m.*

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*Committee Chair*

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*Recording Secretary*