



Parkland County

53109A Highway 779
Parkland County, Alberta
T7Z 1R1
Parklandcounty.com

Meeting Minutes Council

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, January 13, 2015

9:00 AM

Council Chambers

CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:00 a.m.

Present: 7 - Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member John McNab, Mayor Rod Shaigec, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands and Council Member Tracey Melnyk

Administration:

Rob McGowan, Acting Chief Administrative Officer
Ken Van Buul, General Manager, Community Services (in part)
Peter Vana, General Manager, Development Services
Tracy Kibblewhite, General Manager, Corporate Services (in part)
Doug Tymchyshyn, Manager, Legislative & Administrative Services
Jackie Sargent, Manager, Communications
Jody Hancock, Manager, Engineering Services (in part)
Darlene Bezeau, Municipal Intern
Barb Williams, Legislative & Administrative Services Administrator (Recording Secretary)

OPENING PRAYER

Council Member Darrell Hollands offered a short prayer.

ADOPTION OF AGENDA

A motion was made by Council Member Tracey Melnyk that the January 13, 2015 Council meeting agenda be adopted, as presented. The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 15-001](#)

Adoption of the December 9 and December 16, 2014 regular Council meeting minutes

Proposed Motion

That the regular Council meeting minutes of December 9 and December 16, 2014 be adopted as presented.

A motion was made by Council Member Jackie McCuaig that the December 9, 2014 regular Council meeting minutes be adopted, as presented. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that the December 16, 2014 regular Council meeting minutes be adopted, as presented. The motion carried unanimously.

SCHEDULED MATTERS[App 14-125](#)

Appointment - 9:05 a.m. (5 mins)
January 2015 Featured Business of the Month Presentation
Columbia Ice

Council presented Parkland County's Business of the Month recognition for January, 2015 to Columbia Ice, Ernie Graveline.

BUSINESS ARISING

There were no Business Arising items presented at this meeting.

NEW BUSINESS**Legislative Matters**[BL 14-054](#)

Bylaw No. 2015-02
Proposed Amendment to Land Use Bylaw No. 20-2009 to redistrict Pt. N.E. 31-51-07-W5M (Linc. No. 0022432397) from the ANC - Agricultural / Nature Conservation District to the AGG - Agricultural General District on Land Use District Map 3.

Proposed Motion(s)

1. That Bylaw No. 2015-02 receive first reading; and
2. That a Public Hearing be scheduled for February 24, 2015 at 9:30 a.m. in Council Chambers to hear public comment on proposed Bylaw No. 2015-02.

A motion was made by Council Member Tracey Melnyk that Bylaw No. 2015-02 receive first reading. The motion carried unanimously.

A motion was made by Council Member John McNab that a public hearing be scheduled for March 10, 2015 at 10:00 a.m. at Parkland County Centre, Council Chambers to hear public comment regarding proposed Bylaw No. 2015-02. The motion carried unanimously.

[BL 15-001](#)

Bylaw No. 2015-03 to Provide for Compulsory Tax Installment Payments for Designated Manufactured Homes in a Manufactured Home Community

Proposed Motion(s)

1. That Bylaw No. 2015-03 receive first reading.

2. That Bylaw No. 2015-03 receive second reading.
3. That Bylaw No. 2015-03 be presented at this meeting for third reading.
4. That Bylaw No. 2015-03 receive third and final reading.

A motion was made by Council Member Jackie McCuaig that Bylaw No. 2015-03 receive first reading. The motion carried unanimously.

A motion was made by Council Member AnnLisa Jensen that Bylaw No. 2015-03 receive second reading. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that Bylaw No. 2015-03 be presented at this meeting for third and final reading. The motion carried unanimously.

A motion was made by Council Member Jackie McCuaig that Bylaw No. 2015-03 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

[RFD 15-005](#)

Federal/Provincial Endorsement of Municipality Decision Making Resolution

Proposed Motion

That Council approve the Federal/Provincial Endorsement of Municipality Decision Making resolution and that administration be directed to forward the resolution to Federation of Canadian Municipalities (FCM), as presented.

A motion was made by Council Member Phyllis Kobasiuk that the Federal/Provincial Endorsement of Municipality Decision Making resolution be approved, as presented; and, that administration be directed to forward the resolution to Federal of Canadian Municipalities (FCM). The motion carried unanimously.

Corporate Services Matters

There were no Corporate Services items presented at this meeting.

Infrastructure Services Matters

[RFD 14-224](#)

Engineering Design Standards Variance Requests

Proposed Motions

- 1) That Council receive the Engineering Design Standards Variance Report as information and,
- 2) That Council approve the amendment to the 2015 Departmental Fees and Charges - Engineering Services - Schedule C, to include Engineering Design Standard Variance Requests fee of \$1,200.00 per application plus associated costs.

A motion was made by Council Member Darrell Hollands that the Engineering Design Standards Variance Report be received for information, as presented. The motion carried unanimously.

A motion was made by Council Member John McNab that the amendment to the 2015 Department Fees and Charges - Engineering Services - Schedule C be approved to include Engineering Design Standard Variance Requests fee of \$1,200.00 per application plus associated costs, as presented. The motion carried unanimously.

Community Services Matters**RFD 15-008**

TransAlta Tri-Leisure Centre (TLC) - Memorandum of Agreement

Proposed Motion(s)

That Council approve the amended Memorandum of Agreement (MOA) between the City of Spruce Grove, the Town of Stony Plain, Parkland County and the Tri-Municipal Leisure Facility Corporation as presented.

A motion was made by Council Member Phyllis Kobasiuk that the amended Memorandum of Agreement between the City of Spruce Grove, the Town of Stony Plain, Parkland County, and the Tri-Municipal Leisure Facility Corporation be tabled to the February 10, 2015 regular Council meeting. The motion carried unanimously.

Development Services Matters**RFD 15-004**

Development Permit Application No.: 14-D-616

Proposed Motion(s)

That Development Permit No.: 14-D-616 for the construction of a single detached dwelling with attached garage be approved with conditions, as presented.

A motion was made by Council Member John McNab that Development Permit Number 14-D-616 for the construction of a single detached dwelling with attached garage be approved with the following conditions:

- 1. The applicant shall provide proof to the Development Authority prior to Building Permit Issuance, that the development will be located outside of the historic Whitewood Mine Permit Boundary (C2000-25), and License No. C2003-6 area.**
- 2. The exterior of the single detached dwelling shall be finished in the manner shown on the submitted drawings.**
- 3. The proposed development shall be sited, oriented and conform to all building setbacks as shown on the submitted site plan and shall not be moved or enlarged except where authorized or directed through this permit approval.**
- 4. Prior to construction or commencement of any development, the applicant is responsible to obtain building, electric, plumbing and gas permits required. Permits must be obtained from Parkland County.**
- 5. All development shall be graded and landscaped in a manner to prevent any surface run-off onto adjacent properties, as shown on the submitted documentation.**
- 6. The applicant shall remove all garbage and waste at his/her own expense and keep the site in a neat and orderly manner.**
- 7. Any changes or additions to this permit shall require a new development permit application.**

8. Failure to comply with the conditions of this permit may result in the permit being cancelled, suspended or modified.

The motion carried unanimously.

[RFD 15-003](#)

Parkland Aerodrome Development and Airport Certification

Proposed Motion

That Council direct Administration to communicate with Transport Canada advising that Parkland County will withhold local authority consent for the certification of the Parkland Aerodrome Development and Airport until such time as Parkland County consults with Canadian Environmental Assessment Agency (CEAA) and secures participation status if an Environmental Assessment for the lands on or adjacent to the aerodrome are required.

A motion was made by Council Member Jackie McCuaig that the Parkland Aerodrome Development and Airport Certification matter be tabled to later at this meeting. The motion carried unanimously.

SCHEDULED MATTERS

[App 15-001](#)

Public Input - 9:15 a.m. (10 mins.)

Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. Len O'Donnell, area resident of Parkland County located near the Parkland Aerodrome site brought forward concern of recent vandalism activities in the area. Mr. O'Donnell stated that he does not support the Federal Government for allowing the development to proceed, and thanked Council for their effort to support the residents of Parkland County with this matter.

COMMUNICATIONS

[COM 15-001](#)

AAMDC Contact Newsletter

Proposed Motion

That the AAMDC Contact Newsletter be received for information, as presented.

A motion was made by Council Member John McNab that the December 17, December 31, 2014, and January 7, 2015 AAMDC Contact Newsletters be received for information, as presented. The motion carried unanimously.

[COM 15-002](#)

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

A motion was made by Council Member Tracey Melnyk that the following Committee Reports be received for information:

1. Council Member AnnLisa Jensen reported on the Art Advisory Committee.

2. Council Member Phyllis Kobasiuk reported on the Tri-Municipal Leisure Facility Board
3. Council Member Tracey Melnyk reported on the Library Board and Economic Development & Tourism Advisory Committee.
4. Council Member Jackie McCuaig reported on the Library Board, Horizon Stage Theatre Advisory Board, and Economic Development & Tourism Advisory Committee.

The motion carried unanimously.

Development Services Matters

[RFD 15-003](#)

Parkland Aerodrome Development and Airport Certification

Proposed Motion

That Council direct Administration to communicate with Transport Canada advising that Parkland County will withhold local authority consent for the certification of the Parkland Aerodrome Development and Airport until such time as Parkland County consults with Canadian Environmental Assessment Agency (CEAA) and secures participation status if an Environmental Assessment for the lands on or adjacent to the aerodrome are required.

A motion was made by Council Member Jackie McCuaig that Council direct administration to communicate with the Minister of Transport Canada requesting a formal Environmental Assessment for the lands on or adjacent to the aerodrome prior to certification of the Parkland Aerodrome Development Corporation. The motion carried unanimously.

IN-CAMERA SESSION

There were no In-Camera items presented at this meeting.

ADJOURNMENT

Mayor Shaigec closed the meeting at 10:24 a.m.

Mayor

Manager, Legislative & Administrative Services