



# Parkland County

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## Meeting Minutes Council

*Mayor Rod Shaigec*  
*Council Member AnnLisa Jensen*  
*Council Member Jackie McCuaig*  
*Council Member Phyllis Kobasiuk*  
*Council Member Darrell Hollands*  
*Council Member John McNab*  
*Council Member Tracey Melnyk*

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Tuesday, April 28, 2015

9:00 AM

Council Chambers

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### CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:00 a.m.

**Present:** 7 - Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member John McNab, Mayor Rod Shaigec, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands and Council Member Tracey Melnyk

#### Administration:

Rob McGowan, Interim Chief Administrative Officer  
Ken Van Buul, General Manager, Community Services (in part)  
Peter Vana, General Manager, Development Services  
Tracy Kibblewhite, General Manager, Corporate Services (in part)  
Jeff Dyck, Manager, Financial Services  
Rhonda Grenier, Supervisor, Financial Reporting (in part)  
Paul Hanlan, Manager, Planning and Development Services (in part)  
Stephen Fegyverneki, Senior Planner - Current Planning, Planning and Development Services (in part)  
Deanna Cambridge, Planner, Planning and Development Services (in part)  
Carson Mills, Communications Assistant  
Doug Tymchyshyn, Manager, Legislative & Administrative Services  
Barb Williams, Legislative & Administrative Services Administrator (Recording Secretary)

### INSPIRATIONAL REFLECTION

Council Member John McNab offered a short inspirational reflection.

### ADOPTION OF AGENDA

A motion was made by Council Member Tracey Melnyk that the April 28, 2015 regular Council meeting agenda be adopted, as presented. The motion carried unanimously.

### ADOPTION OF MINUTES

[MIN 15-009](#)

There are no minutes presented at this meeting for adoption.

## **SCHEDULED MATTERS**

[App 15-022](#)

APPOINTMENT - 9:05 a.m. (10 mins.)  
Year End Financial Report  
(Taylor Rolheiser and Sarah Freedman, KPMG)

### **Proposed Motion**

That the KPMG Year End Financial Report be received for information, as presented.

*Taylor Rolheiser, KPMG presented Parkland County's 2014 Year End Financial Report.*

**A motion was made by Council Member Darrell Hollands that the 2014 KPMG Year End Financial Report be received for information, as presented. The motion carried unanimously.**

## **Corporate Services Matters**

[RFD 15-018](#)

2014 Audited Financial Statements

### **Proposed Motion(s)**

That the 2014 Audited Financial Statements be approved as presented.

*Jeff Dyck, Manager Financial Services and Rhonda Grenier, Supervisor Financial Reporting, Financial Services presented the 2014 Audited Financial Statements.*

**A motion was made by Council Member Jackie McCuaig that the 2014 Audited Financial Statements be approved, as presented. The motion carried unanimously.**

[App 15-027](#)

Public Input - 9:15 a.m. (10 mins.)

**Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.**

## **Legislative Matters**

[BL 15-028](#)

2015 Tax Rate Bylaw No. 2015-19

### **Proposed Motions**

That Bylaw No. 2015-19 receive first reading.  
That Bylaw No. 2015-19 receive second reading.  
That Bylaw No. 2015-19 be presented for third reading.  
That Bylaw No. 2015-19 receive third and final reading.

**A motion was made by Council Member Phyllis Kobasiuk that Bylaw No. 2015-19 received first reading The motion carried unanimously.**

A motion was made by Council Member Jackie McCuaig that Bylaw No. 2015-19 receive second reading. The motion carried unanimously.

A motion was made by Council Member AnnLisa Jensen that Bylaw No. 2015-19 be presented at this meeting for third reading. The motion carried unanimously.

A motion was made by Council Member Darrell Hollands that Bylaw No. 2015-19 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

#### [BL 15-024](#)

2015 Special Tax for the Repair, Maintenance and Upgrading of the Water Supply and Distribution System in Acheson Industrial Area, Parkland Industrial Estates and Parkland Business Park (Bylaw No. 2015-17)

#### **Proposed Motions**

That Bylaw No. 2015-17 receive first reading.

That Bylaw No. 2015-17 receive second reading.

That Bylaw No. 2015-17 be presented for third reading.

That Bylaw No. 2015-17 receive third and final reading.

A motion was made by Council Member John McNab that Bylaw No. 2015-17 receive first reading. The motion carried unanimously.

A motion was made by Council Member Tracey Melnyk that Bylaw No. 2015-17 receive second reading. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that Bylaw No. 2015-17 be presented at this meeting for third reading. The motion carried unanimously.

A motion was made by Council Member Jackie McCuaig that 2015-17 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

#### [BL 15-016](#)

Proposed Bylaw No. 2015-05, being a bylaw to amend Community Standards Bylaw No 03-2012

#### **Proposed Motion(s)**

1. That Bylaw No. 2015-05 receive first reading.

2. That Bylaw No. 2015-05 receive second reading.

3. That Bylaw No. 2015-05 be presented at this meeting for third reading.

4. That Bylaw No. 2015-05 receive third and final reading.

A motion was made by Council Member John McNab that Bylaw No. 2015-05 receive first reading. The motion carried unanimously.

A motion was made by Council Member AnnLisa Jensen that Bylaw No. 2015-05 receive second reading. The motion carried unanimously.

A motion was made by Council Member Darrell Hollands that Bylaw No. 2015-05 be presented at this meeting for third reading. The motion carried unanimously.

A motion was made by Council Member Jackie McCuaig that Bylaw No. 2015-05 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

## SCHEDULED MATTERS

### [BL 15-022](#)

#### **PUBLIC HEARING 9:30 a.m. (60 mins)**

Proposed Bylaw No. 2015-10, being an amendment to Section 4.1.2 within the AGG - Agricultural General District of Land Use Bylaw No. 20-2009 Site-specific industrial/commercial uses requested as discretionary uses on property S.E. 35-52-06-W5M only

#### **Proposed Motion**

Upon closing the Public Hearing:

1. That Bylaw No. 2015-10 receive second reading.

*Mayor Shaigec called the public hearing to order at 9:20 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment regarding proposed Bylaw No. 2015-10, and explained the process of the hearing.*

*Administration presented Bylaw No. 2015-10.*

#### *Verbal Submissions*

*1. Marlene Semsch, area resident, presented photographs supporting her opposition of Bylaw No. 2015-10 that will have a negative impact on the area agricultural land, increased traffic, noise, deterioration of road, and safety.*

*2. Walter Kuypers, area resident, opposed to Bylaw No. 2015-10 for reasons of increased traffic, road safety, road deterioration and road maintenance.*

*3. Wendy Snow, applicant, Tri-Lakes Septic supports Bylaw No. 2015-10 and confirmed that the property is owned by Tri-Lakes Septic. Ms. Snow confirmed that with family members locating in the area, there will be increased traffic with school buses and increased subdivision development. Ms. Snow confirmed the number and type of units that would be on the proposed site.*

#### *Written Submissions*

*There were no written submissions presented.*

*Mayor Shaigec closed the public hearing at 10:17 a.m.*

**A motion was made by Council Member Tracey Melnyk that Bylaw No. 2015-10 receive second reading. The motion carried by the following vote:**

**For:** 5 - Council Member Jensen, Council Member McNab, Mayor Shaigec, Council Member Kobasiuk and Council Member Melnyk

**Against:** 2 - Council Member McCuaig and Council Member Hollands

## Recess

**Mayor Shaigec recessed the meeting at 10:19 a.m. and reconvened the meeting at 11:01 a.m.**

### [BL 15-019](#)

#### **RECONVENE PUBLIC HEARING 10:30 a.m. (30 mins)**

Proposed Bylaw 2015-08, being an Amendment to the Land Use Bylaw to redistrict Plan 5389RS, Lot A, from CR - Country Residential District to RIC -

Rural Industrial Commercial District.

**Proposed Motion(s)**

Upon closing the Public Hearing:

1. That Bylaw No. 2015-08 receive second reading.

*Mayor Shaigec reconvened the March 3, 2015 public hearing regarding proposed Bylaw No. 2015-08 at 10:30 a.m., in accordance with the provisions of the Municipal Government Act, and explained the process of the hearing.*

*Administration presented that Alberta Environment and Sustainable Resource Development has not presented Parkland County with correspondence expressing concern with the historic operation of the facility at the existing location or the current development request.*

*Verbal Submissions*

*There were no verbal submissions presented at this meeting.*

*Written Submissions*

*There were no written submissions presented at this meeting.*

*Mayor Shaigec closed the public hearing at 10:38 a.m.*

**A motion was made by Council Member Melnyk that Bylaw No. 2015-08 receive second reading. The motion carried by the following vote:**

**For:** 6 - Council Member Jensen, Council Member McCuaig, Mayor Shaigec, Council Member Kobasiuk, Council Member Hollands and Council Member Melnyk

**Against:** 1 - Council Member McNab

**Legislative Matters**

**[BL 15-017](#)**

Proposed Bylaw No. 2015-14, being a bylaw to amend Map 9 and 9A of Land Use Bylaw No. 20-2009 to redistrict various County owned parcels adjacent to Osborne Acres

**Proposed Motions**

1. That Bylaw No. 2015-14 receive first reading; and
2. That a Public Hearing be scheduled for May 26, 2015 at 9:30 a.m. in Council Chambers to hear public comment on proposed Bylaw No. 2015-14.

**A motion was made by Council Member Jackie McCuaig that Bylaw No. 2015-14 receive first reading. The motion carried unanimously.**

**A motion was made by Council Member Jackie McCuaig that a public hearing be scheduled on May 26, 2015 at 9:30 a.m. in Council Chambers to hear public comment regarding proposed Bylaw No. 2015-14. The motion carried unanimously.**

**BUSINESS ARISING**

*There was no Business Arising items presented at this meeting.*

## NEW BUSINESS

### Infrastructure Services Matters

*There were no Infrastructure Services items presented at this meeting.*

### Community Services Matters

*There were no Community Services items presented at this meeting.*

### Development Services Matters

*There were no Development Services items presented at this meeting.*

## COMMUNICATIONS

### [COM 15-018](#)

AAMDC Contact Newsletter

#### **Proposed Motion**

That Council receive the AAMDC Contact Newsletter for information, as presented.

**A motion was made by Council Member Darrell Hollands that the April 16 and April 22, 2015 AAMDC Contact Newsletters be received for information, as presented. The motion carried unanimously.**

### [COM 15-019](#)

Committee Reports

#### **Proposed Motion**

That the Committee Reports be received for information, as presented.

**A motion was made by Council Member AnnLisa Jensen that the following Committee Reports be received for information:**

1. Council Member AnnLisa Jensen reported on the Capital Region Growth Plan Task Force session, the River Valley Alliance, and the Sturgeon River Watershed Alliance Steering Committee.
2. Council Member Jackie McCuaig reported on the Capital Region Growth Plan Task Force session, the Meridian Foundation meeting and Strategic Planning session, and the Municipal Library Board meeting.
3. Council Member Tracey Melnyk reported on the Municipal Library Board, and the Keephills community library status.
4. Mayor Shaigec reported on the Capital Region Growth Plan Task Force session, and the West Inter Lake District (WILD) Regional Water Services Commission.

**The motion carried unanimously.**

## Recess

Mayor Shaigec recessed the meeting at 10:53 a.m. and reconvened the meeting at 11:01 a.m.

## SCHEDULED MATTERS

### [BL 15-032](#)

#### **RECONVENE PUBLIC HEARING 11:00 a.m. (30 mins)**

Off-Site Levy Bylaw No. 2015-07

*(Repeals Bylaw No. 01-2010 and Bylaw No. 2013-03)*

#### **Proposed Motion(s)**

Upon closing the Public Hearing:

1. That Bylaw No. 2015-07 receive second reading; and
2. That Bylaw No. 2015-07 receive third and final reading.

*Mayor Shaigec reconvened the April 21, 2015 public hearing regarding proposed Bylaw No. 2015-07 at 11:01 a.m., in accordance with the provisions of the Municipal Government Act, and explained the process of the hearing.*

*Administration presented amended Bylaw No. 2015-07.*

#### *Verbal Submission*

1. *Mike Danko, TransAmerica, presented concern regarding amended Bylaw No. 2015-07.*

#### *Written Submissions*

*There were no written submissions presented.*

*Mayor Shaigec closed the public hearing at 11:26 a.m.*

**A motion was made by Council Member Jackie McCuaig that Bylaw No. 2015-07, Schedule 'G', Off-Site Levy Rates Page 2 of 2, Area Reference Numbers from 1600.3 - 1600.7, Transportation Charges column rates be added, as presented. The motion carried unanimously.**

**A motion was made by Council Member Phyllis Kobasiuk that Bylaw No. 2015-07 receive second reading. The motion carried unanimously.**

**A motion was made by Council Member Jackie McCuaig that Bylaw No. 2015-07 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.**

## IN-CAMERA SESSION

*There were no In-Camera items presented at this meeting.*

## CLOSE OF MEETING

*Mayor Shaigec closed the meeting at 11:30 a.m.*

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**Mayor**

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**Manager, Legislative & Administrative Services**