



# Parkland County

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## Meeting Minutes

### Council

*Mayor Rod Shaigec*  
*Council Member AnnLisa Jensen*  
*Council Member Jackie McCuaig*  
*Council Member Phyllis Kobasiuk*  
*Council Member Darrell Hollands*  
*Council Member John McNab*  
*Council Member Tracey Melnyk*

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Tuesday, May 9, 2017

9:00 AM

Council Chambers

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### CALL TO ORDER

**Mayor Shaigec called the meeting to order at 9:00 a.m.**

**Present:** 6 - Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member John McNab, Mayor Rod Shaigec, Council Member Phyllis Kobasiuk and Council Member Tracey Melnyk

**Absent:** 1 - Council Member Darrell Hollands

#### Administration:

**Michael Heck, Chief Administrative Officer (in part)**  
**Arlan Delisle, County Solicitor/Director, Legal & Legislative Services (in part)**  
**Tracy Kibblewhite, General Manager, Chief Financial Officer (in part)**  
**Brian Cornforth, Acting General Manager, Community Services**  
**Lenny Richer, Director, Parks, Recreation & Culture Services**  
**Ken Van Buul, General Manager, Corporate Services (in part)**  
**Peter Vana, General Manager, Development Services**  
**Carol Bergum, Director, Planning & Development Services (in part)**  
**Jody Hancock, Acting General Manager, Infrastructure Services**  
**Leo Girard, Director, Public Works Services**  
**Sarah Mate, Manager, Communications**  
**Doug Tymchyshyn, Manager, Legislative Services/Chief Legislative Officer**  
**Sheryl Cammidge, Recording Secretary**

### INSPIRATIONAL REFLECTION

Council Member Jackie McCuaig offered a short inspirational reflection.

### ADOPTION OF AGENDA

A motion was made by Council Member Tracey Melnyk that the agenda be adopted with the addition of Item #C.1 - Linear Property Assessment Complaint. The motion carried unanimously.

## ADOPTION OF MINUTES

[MIN 17-015](#) Adoption of the April 25, 2017 Council Meeting Minutes

**Proposed Motion**

That the April 25, 2017 Council meeting minutes be adopted, as presented.

**A motion was made by Council Member Phyllis Kobasiuk that the minutes of the April 25, 2017 Council meeting be adopted, as presented. The motion carried unanimously.**

## NEW BUSINESS

### Community Services Matters

[RFD 17-095](#) Appointment of 2017 Weed Inspectors

**Proposed Motion**

That the appointment of Karissa Fald and Kirsten Wasylenchuk as Inspectors under the Weed Control Act as per Part 2, 7(1) and the Agricultural Pests Act as per Section 10 (1), of Alberta for 2017 be approved.

**A motion was made by Council Member AnnLisa Jensen that the appointment of Karissa Fald and Kirsten Wasylenchuk as Inspectors under the Weed Control Act as per Part 2, 7(1) and the Agricultural Pests Act as per Section 10(1) for 2017 be approved. The motion carried unanimously.**

[RFD 17-102](#) Appointment of 2017 Crop Inspector

**Proposed Motion**

That the appointment of Devon Lloyd as Inspector under the Weed Control Act as per Part 2 7(1) and the Agricultural Pests Act as per Section 10(1), of Alberta for 2017 be approved.

**A motion was made by Council Member Jackie McCuaig that the appointment of Devon Lloyd as Inspector under the Weed Control Act as per Part 2, 7(1) and the Agricultural Pests Act as per Section 10(1) for 2017 be approved. The motion carried unanimously.**

## DELEGATIONS

[App 17-031](#) Public Input - 9:15 a.m. (10 mins.)

**Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County.**

**The following persons provided comments regarding the proposed amendments to the Land Use Bylaw to exclude outdoor gun ranges:**

**Jim Wright, Stony Plain Fish & Game Association  
Matthew McIsaac, President of Wabamun Gun Club**

Theresa Paquette, member of Spruce Grove Gun Club  
Pat Doyle, member of Wabamun Gun Club  
Greg Heinrichs, Director of Spruce Grove Gun Club  
Daniel Legacy  
Allen Gamble, resident of Parkland County  
Cheryl Ball, resident of Parkland County

Eric Von Stackelberg, resident of Parkland County, commented on the proposed membership and contribution to the Edmonton Metropolitan Region Economic Development entity.

[App 17-030](#)

Appointment - 9:30 a.m.  
Meridian Heights School  
(Colleen McGhan, Teacher)

Council welcomed Colleen McGhan of Ecole Meridian Heights School, Parkland School Division No. 70 and Grade 6 students who presented questions to Council as part of the Grade 6 government studies curriculum.

### Recess

Mayor Shaigec recessed the meeting at 9:52 a.m. and reconvened the meeting at 10:04 a.m.

### NEW BUSINESS

#### Mayor and Council Member Matters

[RFD 17-098](#)

Amendments to Exclude Outdoor Gun Ranges

#### **Proposed Motion**

That Administration be directed to prepare an amendment to the Land Use Bylaw and the accompanying definition section of the bylaw to exclude outdoor gun ranges from the definition of Outdoor Participant Recreation Services.

**A motion was made by Mayor Shaigec that Administration be directed to prepare an amendment to the Land Use Bylaw and the accompanying definition section of the bylaw to exclude outdoor gun ranges from the definition of Outdoor Participant Recreation Services within all residential districts.**

**A motion was made by Council Member John McNab that the proposed amended motion be tabled for decision to a future meeting date. The motion was defeated.**

**For:** 2 - Council Member McCuaig and Council Member McNab

**Against:** 4 - Council Member Jensen, Mayor Shaigec, Council Member Kobasiuk and Council Member Melnyk

**Mayor Shaigec called on the original motion that Administration be directed to prepare an amendment to the Land Use Bylaw and the accompanying definition section of the bylaw to exclude outdoor gun ranges from the definition of Outdoor Participant Recreation Services within all residential**

**districts. The motion passed by the following vote:**

**For:** 5 - Council Member Jensen, Council Member McCuaig, Mayor Shaigec, Council Member Kobasiuk and Council Member Melnyk

**Against:** 1 - Council Member McNab

**A motion was made by Council Member Tracey Melnyk that Council direct Administration to provide a full comprehensive review of shooting ranges on all regulatory matter within its purview in 2018 as part of broader Municipal Development Plan and Land Use Bylaw changes. The motion carried unanimously**

## Recess

Mayor Shaigec recessed the meeting at 10:51 a.m. and reconvened the meeting at 11:01 a.m.

## DELEGATIONS

### [App 17-033](#)

Appointment - 10:00 a.m.  
Tri-Municipal Indoor Facility Strategy - Draft  
(Glynis Middleton - Stantec and Justin Ellis - McElhanney Consulting Services)

#### **Proposed Motion**

That the Tri-Municipal Indoor Facility Strategy draft plan be received for information, as presented.

**A motion was made by Council Member Tracey Melnyk that the Tri-Municipal Indoor Facility Strategy draft plan be received for information, as presented. The motion carried unanimously.**

## NEW BUSINESS

### Chief Financial Officer

**RFD 17-114** Linear Property Assessment Complaint

**A motion was made by Phyllis Kobasiuk that Administration be directed to bring a list of proposed balanced budget adjustments to the next Council meeting. The motion carried unanimously.**

**A motion was made by Council Member Jackie McCuaig that the Linear Property Assessment Complaint be received for information, as presented. The motion carried unanimously.**

## Recess

Mayor Shaigec recessed the meeting at 12:15 p.m. and reconvened the meeting at 12:24 p.m.

## **Development Services Matters**

### **RFD 17-099**

Edmonton Metropolitan Region Economic Development

#### **Proposed Motions**

1) That Council approve a three year membership commitment to Edmonton Metropolitan Region Economic Development entity, subject to 2/3 of the Capital Region municipalities participating in the membership contributions in the new entity.

2) That Council approve the 2017 membership contribution to the Edmonton Metropolitan Region Economic Development entity in the amount of up to \$40,000 in 2017; up to \$50,000 in 2018; and \$75,000 in 2019; to be funded from the Planning Operating Budget.

**A motion was made by Council Member Jackie McCuaig that Council approve a three year membership commitment to Edmonton Metropolitan Region Economic Development entity, subject to 2/3 of the Capital Region municipalities participating in the membership contributions in the new entity. The motion carried unanimously.**

**A motion was made by Council Member Phyllis Kobasiuk that Council approve the 2017 membership contribution to the Edmonton Metropolitan Region Economic Development entity in the amount of up to \$40,000 in 2017; up to \$50,000 in 2018; and up to \$75,000 in 2019; to be funded from the Planning Operating Budget. The motion carried unanimously.**

### **RFD 17-100**

Capital Region Board - Habitat for Humanity Donation Request

#### **Proposed Motion**

That a donation of \$7,500 be provided to the Capital Region Board to serve as part of their cumulative legacy gift towards the Habitat for Humanity's Carter Work Project, with funding provided from Planning and Development's 2017 Operating Budget - Capital Region Board.

**A motion was made by Council Member Tracey Melnyk that a donation of \$7,500 be provided to the Capital Region Board to serve as part of their cumulative legacy gift towards the Habitat for Humanity's Carter Work Project, with funding provided from Planning and Development's 2017 Operating Budget - Capital Region Board. The motion was defeated.**

**Against:** 6 - Council Member Jensen, Council Member McCuaig, Council Member McNab, Mayor Shaigec, Council Member Kobasiuk and Council Member Melnyk

## **Infrastructure Services Matters**

### **RFD 17-096**

Hydraulic Lift Gates - Funding Request

#### **Proposed Motion**

That up to \$15,000 be approved from Contingency Restricted Surplus for the acquisition of two hydraulic lift gates due to safety reasons.

A motion was made by Council Member John McNab that up to \$15,000 be approved from Contingency Restricted Surplus for the acquisition of two hydraulic lift gates due to safety reasons. The motion carried unanimously.

## COMMUNICATIONS

### [COM 17-032](#)

AAMDC Contact Newsletter

#### **Proposed Motion**

That the AAMDC Contact Newsletter be received for information, as presented.

A motion was made by Council Member Tracey Melnyk that the AAMDC Contact Newsletter be received for information, as presented. The motion carried unanimously.

### [COM 17-033](#)

Federation of Canadian Municipalities Update

#### **Proposed Motion**

That the Federation of Canadian Municipalities update be received for information, as presented.

A motion was made by Council Member John McNab that the Federation of Canadian Municipalities update be received for information, as presented. The motion carried unanimously.

### [COM 17-034](#)

Committee Reports

#### **Proposed Motion**

That the Committee Reports be received for information, as presented.

Mayor Shaigec deferred the Committee Reports to the May 23, 2017 Council meeting.

## IN-CAMERA SESSION

### [RFD 17-103](#)

In-Camera Session

#### **Proposed Motion**

That Council convene In-Camera pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Section 24 of the *Freedom of Information and Protection of Privacy Act*.

A motion was made by Mayor Shaigec that Council convene In-Camera pursuant to Section 197 of the *Municipal Government Act* to meet in private to discuss matters protected from disclosure by Section 24 of the *Freedom of Information and Protection of Privacy Act* at 12:38 p.m. The motion carried unanimously.

### [PRE 17-011](#)

Land Matter  
FOIP Section 24

[RFD 17-105](#)

Regular Council Meeting Session

**Proposed Motion**

That Council revert to regular session.

A motion was made by Council Member AnnLisa Jensen that Council revert to regular session at 12:46 p.m. The motion carried unanimously.

**BUSINESS ARISING FROM IN-CAMERA SESSION**

A motion was made by Council Member Jackie McCuaig that Council direct Administration to proceed with the funding direction as discussed. The motion carried unanimously.

**CLOSE OF MEETING**

Mayor Shaigec closed the meeting at 12:47 p.m.

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Mayor

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Manager, Legislative Services/Chief Legislative Officer