



Parkland County

53109A Highway 779
Parkland County, Alberta
T7Z 1R1
Parklandcounty.com

Meeting Minutes

Council

Mayor Rod Shaigec
Deputy Mayor Sally Kucher Johnson
Council Member Jason Doucette
Council Member Ben Jespersen
Council Member Corey Kyle
Council Member Kristine Olson
Council Member John McNab

Tuesday, October 28, 2025

9:00 AM

Council Chambers

Organizational Meeting

CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:03 a.m.

Present: 7 - Ben Jespersen, Kristine Olson, Corey Kyle, Sally Kucher-Johnson, Jason Doucette, John McNab and Rod Shaigec

Administration:

Laura Swain, Chief Administrative Officer

Jeff Dyck, Chief Operating Officer

Lois Tyerman, Director, Governance & Engagement

Odessa Bartel, Manager, Legislative & Legal Services

Rachel Coupal, Legislative Officer, Legislative & Legal Services (Recording Secretary)

CELEBRATING SUCCESS

Council Member Olson would like to acknowledge the incredible work of the Parkland County staff and the Electoral Officials who helped ensure our election process was so successful and without incident.

She would also like to thank Parkland County staff who made last night's Swearing in Ceremony so special. It was an incredible evening and we thank you all so much.

ADOPTION OF AGENDA

A motion was made by Council Member Kucher Johnson that the October 28, 2025 Organizational Meeting Agenda be adopted, as presented.

The motion carried unanimously.

DEPUTY MAYOR APPOINTMENTS

[RFD 25-190](#)

Deputy Mayor Appointments

Proposed Motion

That members of Council be appointed as Deputy Mayor pursuant to Section 152(1) of the Municipal Government Act, as follows:

Division 1 Councillor - October 28, 2025 to February 25, 2026
Division 2 Councillor - February 26, 2026 to June 26, 2026
Division 3 Councillor - June 27, 2026 to October 25, 2026
Division 4 Councillor - October 26, 2026 to February 23, 2027
Division 5 Councillor - February 24, 2027 to June 24, 2027
Division 6 Councillor - June 25, 2027 to October 23, 2027
Division 1 Councillor - October 24, 2027 to February 22, 2028
Division 2 Councillor - February 23, 2028 to June 23, 2028
Division 3 Councillor - June 24, 2028 to October 23, 2028
Division 4 Councillor - October 24, 2028 to February 22, 2029
Division 5 Councillor - February 23, 2029 to June 23, 2029
Division 6 Councillor - June 24, 2029 to October 23, 2029

A motion was made by Council Member Doucette that members of Council be appointed as Deputy Mayor pursuant to Section 152(1) of the Municipal Government Act, as follows:

- Division 1 Councillor – October 28, 2025 to February 25, 2026
- Division 6 Councillor – February 26, 2026 to June 26, 2026
- Division 5 Councillor – June 27, 2026 to October 25, 2026
- Division 4 Councillor – October 26, 2026 to February 23, 2027
- Division 3 Councillor – February 24, 2027 to June 24, 2027
- Division 2 Councillor – June 25, 2027 to October 23, 2027
- Division 1 Councillor – October 24, 2027 to February 22, 2028
- Division 6 Councillor – February 23, 2028 to June 23, 2028
- Division 5 Councillor – June 24, 2028 to October 23, 2028
- Division 4 Councillor – October 24, 2028 to February 22, 2029
- Division 3 Councillor – February 23, 2029 to June 23, 2029
- Division 2 Councillor – June 24, 2029 to October 23, 2029

The motion carried unanimously.

ESTABLISH REGULAR MEETING DATES OF COUNCIL

[RFD 25-195](#)

Establish the 2026 Council Organizational Meeting

Proposed Motion

That the 2026 Council Organizational Meeting be scheduled on Tuesday, October 27, 2026 at 9:00 a.m. at Parkland County Centre, Council Chambers.

A motion was made by Council Member Jespersen that the 2026 Council Organizational Meeting be scheduled on Tuesday October 27, 2026 at 9:00 a.m. at Parkland County Centre, Council Chambers.

The motion carried unanimously.

[RFD 25-191](#)

Establish Dates for Regular Meetings of Council

Proposed Motion

That the 2025-2026 regular meetings of Council be scheduled to commence at 9:00 a.m. at Parkland County Centre, Council Chambers, on the following dates, as presented.

- December 9, 2025
- January 13, 2026
- January 27, 2026
- February 10, 2026
- February 24, 2026
- March 10, 2026
- March 24, 2026
- April 14, 2026
- April 28, 2026
- May 12, 2026
- May 26, 2026
- June 9, 2026
- June 23, 2026
- July 14, 2026
- September 8, 2026
- September 22, 2026
- October 13, 2026

A motion was made by Council Member Kyle that the 2025-2026 regular meetings of Council be scheduled to commence at 9:00 a.m. at Parkland County Centre, Council Chambers, on the following dates, as presented:

- December 9, 2025
- January 13, 2026
- January 27, 2026
- February 10, 2026
- February 24, 2026
- March 10, 2026
- March 24, 2026
- April 14, 2026
- April 28, 2026
- May 12, 2026
- May 26, 2026
- June 9, 2026
- June 23, 2026
- July 14, 2026
- September 8, 2026
- September 22, 2026
- October 13, 2026

The motion carried unanimously.

[RFD 25-194](#)

Establish Dates for Council Strategic Planning Meetings

Proposed Motion

That regular meetings of Council be scheduled for the purpose of Strategic Planning at the DoubleTree Hotel West Edmonton, commencing at 9:00 a.m., as presented.

- February 4, 2026
- February 5, 2026
- March 11, 2026
- March 12, 2026

A motion was made by Council Member Olson that regular meetings of Council be scheduled for the purpose of Strategic Planning at the DoubleTree Hotel West Edmonton, commencing at 9:00 a.m., as presented.

- February 4, 2026
- February 5, 2026
- March 11, 2026
- March 12, 2026

The motion carried unanimously.

[RFD 25-192](#)

Establish Dates for 2026 Budget Presentations to Council

Proposed Motion

That regular meetings of Council for the purpose of 2026 Budget Presentations be scheduled to commence at 9:00 a.m. at Parkland County Centre, Council Chambers, as presented.

- November 24, 2025
- November 25, 2025
- To be continued, if necessary: November 26, 2025

A motion was made by Council Member McNab that regular meetings of Council for the purpose of 2026 Budget Presentations be scheduled to commence at 9:00 a.m. at Parkland County Centre, Council Chambers, as presented.

- November 24, 2025
- November 25, 2025
- To be continued, if necessary: November 26, 2025

The motion carried unanimously.

[RFD 25-193](#)

Establish a Meeting Date for Council Budget Approval

Proposed Motion

That a regular meeting of Council be scheduled to commence at 9:00 a.m. at Parkland County Centre, Council Chambers, on December 2, 2025 for Council Budget Approval.

A motion was made by Council Member Kucher Johnson that a regular

meeting of Council be scheduled to commence at 9:00 a.m. at Parkland County Centre, Council Chambers, on December 2, 2025 for Council Budget Approval.

The motion carried unanimously.

ESTABLISH REGULAR MEETING DATES FOR GOVERNANCE & PRIORITIES COMMITTEE

RFD 25-196

Establish Dates for Governance and Priorities Committee Meetings

Proposed Motion

1. That the 2025-2026 Governance and Priorities Committee meetings be scheduled to commence at 9:00 a.m. at Parkland County Centre, Council Chambers, on the following dates, as presented.

- November 4, 2025
- January 20, 2026
- February 3, 2026
- February 17, 2026
- March 3, 2026
- April 7, 2026
- April 21, 2026
- May 5, 2026
- May 19, 2026
- June 2, 2026
- June 16, 2026
- July 7, 2026
- September 1, 2026
- September 15, 2026
- October 6, 2026
- October 20, 2026

2. That a Governance and Priorities Committee meeting be scheduled to commence at 10:00 a.m. at Parkland County Centre, Council Chambers, on December 2, 2025.

A motion was made by Council Member Doucette that the 2025-2026 Governance and Priorities Committee meetings be scheduled to commence at 9:00 a.m. at Parkland County Centre, Council Chambers, on the following dates, as presented.

- November 4, 2025
- January 20, 2026
- February 3, 2026
- February 17, 2026
- March 3, 2026
- April 7, 2026
- April 21, 2026
- May 5, 2026
- May 19, 2026
- June 2, 2026
- June 16, 2026
- July 7, 2026

- September 1, 2026
- September 15, 2026
- October 6, 2026
- October 20, 2026

The motion carried unanimously.

A motion was made by Council Member Jespersen that a Governance and Priorities Committee meeting be scheduled to commence at 10:00 a.m. at Parkland County Centre, Council Chambers, on December 2, 2025.

The motion carried unanimously.

APPOINTMENT OF COUNCIL MEMBERS TO BOARDS & COMMITTEES

[RFD 25-197](#)

2025-2026 Council Member Appointments to Boards and Committees

Proposed Motion

That the Council member appointments to Boards and Committees for 2025 - 2026 be approved as presented.

A motion was made by Council Member Kyle that the Council member appointments to Boards and Committees for 2025-2026 be approved, as presented.

RECESS

Mayor Shaigec recessed the meeting at 9:16 a.m., and reconvened the meeting at 9:29 a.m.

[RFD 25-197](#)

2025-2026 Council Member Appointments to Boards and Committees

Proposed Motion

That the Council member appointments to Boards and Committees for 2025 - 2026 be approved as presented.

Mayor Shaigec called on the motion made by Council Member Kyle that the Council member appointments to Boards and Committees for 2025-2026 be approved, as presented in Attachment 1.

The motion carried unanimously.

A motion was made by Council Member Olson that administration prepare a Bylaw amending the Subdivision and Development Appeal Board Bylaw to remove appointments of Councillors to the Board for Councils consideration at the December 9, 2025 Council Meeting.

The motion carried unanimously.

A motion was made by Council Member McNab that Council Member Appointees to the following Boards and Committees be deferred and that administration be directed to bring additional information to Council at a future Council meeting.

- Acheson Business Association

- Heritage Agricultural Society Board of Directors
- Headwaters Alliance Steering Committee
- Stony Plain & Parkland Pioneer Museum Society Board of Directors
- Stony Plain Seed Cleaning Association
- Sturgeon River Watershed Alliance Steering Committee
- Wabamun & District Museum Society
- West Inter Lake District (WILD) Regional Water Services Commission
- Villeneuve Landing Network
- Yellowhead Regional Library Board

The motion carried unanimously.

DEPUTY MAYOR APPOINTMENTS

[RFD 25-190](#)

Deputy Mayor Appointments

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Division 4 Councillor - October 24, 2028 to February 22, 2029

Division 5 Councillor - February 23, 2029 to June 23, 2029

Division 6 Councillor - June 24, 2029 to October 23, 2029

Odessa Bartel, Manager, Legislative and Legal Services provided an oath for the swearing in of the Deputy Mayors, as follows:

I, Sally Kucher Johnson solemnly affirm that I will diligently, faithfully and to the best of my ability execute according to the law the office of Deputy Mayor for the term October 28, 2025 to February 25, 2026 for Parkland County.

I, John McNab solemnly affirm that I will diligently, faithfully and to the best of my ability execute according to the law the office of Deputy Mayor for the term February 26, 2026 to June 26, 2026 for Parkland County.

I, Kristine Olson, solemnly affirm that I will diligently, faithfully and to the best of my ability execute according to the law the office of Deputy Mayor for the term June 27, 2026 to October 25, 2026 for Parkland County.

CLOSE OF MEETING

Mayor Shaigec closed the meeting at 9:34 a.m.

Mayor

Manager, Legislative Services

Unadopted