



Parkland County

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Meeting Minutes Council

Mayor Rod Shaigec
Council Member Jo Szady
Council Member Dianne Allen
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member Denise Locher
Council Member Tracey Melnyk

Tuesday, July 9, 2013

9:00 AM

Council Chambers

CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:00 a.m.

Present: 5 - Mayor Rod Shaigec, Council Member Jo Szady, Deputy Mayor Dianne Allen, Council Member Darrell Hollands and Council Member Tracey Melnyk

Absent: 2 - Council Member Phyllis Kobasiuk and Council Member Denise Locher

Administration:

Pat Vincent, Chief Administrative Officer

Bruno St-Amand, Acting General Manager, Infrastructure Services

Dave Cross, Acting General Manager, Community Services

Tom Koep, Acting General Manager, Development Services

Doug Tymchyshyn, Acting General Manager, Corporate Services

Jackie Ostashek, Manager Communications & Strategic Planning

Barb Williams, Legislative & Administrative Services Administrator (Recording Secretary)

OPENING PRAYER

Council Member Darrell Hollands offered a short prayer.

ADOPTION OF AGENDA

A motion was made by Council Member Tracey Melnyk that the July 9, 2013 Council agenda be adopted as presented with the following two additions:

1. C.3 - Infrastructure Planning
2. D.3 - MR/ER Preventative Maintenance

The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 13-025](#)

Adoption of the June 25, 2013 Regular Council Meeting Minutes

Proposed Motion

That the regular Council meeting minutes of June 25, 2013 be adopted, as presented.

A motion was made by Council Member Jo Szady that the June 25, 2013 regular Council meeting minutes be adopted, as presented. The motion carried unanimously.

BUSINESS ARISING

There were no Business Arising items presented at this meeting.

NEW BUSINESS

Legislative Matters

[BL 13-039](#)

Proposed amendments to Land Use Bylaw 20-2009 (Bylaw No. 2013-18)

Proposed Motions

That Bylaw No.2013-18 receive first reading.

That a public hearing be scheduled on August 27th, 2013 at 9:30 a.m. to hear public comment for Bylaw 2013-18.

A motion was made by Deputy Mayor Dianne Allen that Bylaw No. 2013-18 receive first reading. The motion carried unanimously.

A motion was made by Council Member Tracey Melnyk that a public hearing be scheduled on August 27, 2013 at 9:30 a.m. at Parkland County Centre to hear public comment regarding Bylaw No. 2013-18. The motion carried unanimously.

[BL 13-040](#)

Birch Tree Estates Street Lighting (Bylaw No. 2013-19)

Proposed Motions

That Bylaw No. 2013-19 receive first reading.

That Bylaw No. 2013-19 receive second reading.

That Bylaw No. 2013-19 be presented for third reading.

That Bylaw No. 2013-19 receive third and final reading.

A motion was made by Council Member Szady that Bylaw No. 2013-19 receive first reading. The motion carried by the following vote:

For: 4 - Mayor Shaigec, Council Member Szady, Deputy Mayor Allen and Council Member Melnyk

Against: 1 - Council Member Hollands

A motion was made by Deputy Mayor Dianne Allen that Bylaw No. 2013-19 receive second reading. The motion carried unanimously.

A motion was made by Council Member Tracey Melnyk that Bylaw No. 2013-19 be presented at this meeting for third reading. The motion carried unanimously.

A motion was made by Council Member Jo Szady that Bylaw No. 2013-19 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

SCHEDULED MATTERS

[App 13-068](#)

Public Input - 9:15 a.m. (10 mins.)

Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. The following members of the public came forward:

1. Residents of Spruce Bluff Estates brought forward concern regarding the Campsite Road road widening and resurfacing project, seeking a construction completion timeline, and raised safety concern on the road.
2. Walter Nielson, resident of Range Road 25 near Jackfish Lake came forward to report on the recently held Lake Management Planning Workshop at Carvel Hall.

NEW BUSINESS

Legislative Matters

[POL 13-005](#)

Early Retirement Incentive

Proposed Motion(s)

That Policy HR 018 Early Retirement Incentives - Non-Union be amended to expire at 4:30 p.m. on December 31, 2015.

That Policy HR 019 Early Retirement Incentives - Union be amended to expire at 4:30 p.m. on December 31, 2015.

A motion was made by Council Member Darrell Hollands that Early Retirement Incentives - Non-Union Policy HR 018 be amended to expire at 4:30 p.m. on December 31, 2015, as presented.

A motion was made by Council Member Tracey Melnyk that Early Retirement Incentives - Non-Union Policy HR 08 and Early Retirement Incentives - Union Policy HR 019 be tabled to the August 27, 2013 regular Council meeting. The motion carried by the following vote:

For: 4 - Mayor Shaigec, Deputy Mayor Allen, Council Member Hollands and Council Member Melnyk

Against: 1 - Council Member Szady

[RFD 13-108](#)

AAMDC Resolution to Support Bill 201

Proposed Motion

That Council submit a resolution to the July 15, 2013 Pembina Zone meeting, for AAMDC to advocate the passing of Bill 201 - Scrap Metal Dealers and Recyclers Identification Act, as presented.

A motion was made by Council Member Darrell Hollands that a resolution be submitted to the July 15, 2013 Pembina Zone meeting for AAMDC to advocate the passing of Bill 201, Scrap Metal Dealers and Recycling Identification Act, as presented. The motion carried unanimously.

[RFD 13-123](#)

Edmonton Regional Airports Authority - Board of Directors Appointment

Proposed Motion(s)

That Council re-appoint Ms Gail Stepanik-Keber to the Edmonton Regional Airports Authority Board for a four year term commencing January 1st, 2014.

A motion was made by Council Member Tracey Melnyk that Gail Stepanik-Keber be re-appointed to the Edmonton Regional Airports Authority Board for a four-year term commencing January 1, 2014. The motion carried unanimously.

Corporate Services Matters

[RFD 13-112](#)

Transfer to Restricted Surplus - Benefit Premium Stabilization.

Proposed Motion

That Council transfer \$48,804.51 to Restricted Surplus - Benefit Premium Stabilization.

A motion was made by Council Member Dianne Allen that \$48,804.51 be transferred to Restricted Surplus - Benefit Premium Stabilization, as presented. The motion carried unanimously.

[RFD 13-111](#)

County Centre Meeting Room A/V Equipment Funding

Proposed Motion(s)

That Council approve funding of up to \$15,000.00 from MSI Operating to fund the purchase of A/V equipment for the County Centre addition meeting room.

A motion was made by Council Member Jo Szady that funding of up to \$15,000.00 from MSI Operating be approved to fund the purchase of A/V equipment for the County Centre addition meeting room, as presented. The motion carried unanimously.

[RFD 13-115](#)

Stony Plain and District Rural Crime Watch Funding Request

Proposed Motion(s)

1. That Council provide funding in the amount of \$3,500.00 to the Stony Plain and District Rural Crime Watch.
2. That the Stony Plain and District Crime Watch be required to submit a statement of expenses upon completion of the AGM, and that that any surplus grant funds be returned to Parkland County.

A motion was made by Council Member Darrell Hollands that Parkland County provide funding in the amount of \$3,500.00 to the Stony Plain and District Rural Crime Watch; and, that the Stony Plain and District Crime Watch be required to submit a statement of expenses upon completion of the AGM; and, that any surplus grant funds be returned to the contributing municipalities equally. The motion carried unanimously.

[RFD 13-116](#)

Cancellation of Property Taxes

Proposed Motion(s)

That Council approve the cancellation of taxes on Roll Numbers 4178001, 2061000, 27800, 20000774 and 20000441 in the amount of \$19,621.74.

A motion was made by Council Member Jo Szady that cancellation of taxes in the amount of \$19,621.74 on Roll Numbers 4178001, 2061000, 27800, 20000774, and 20000441 be approved, as presented. The motion carried unanimously.

Infrastructure Services Matters[RFD 13-118](#)

Acheson Industrial Park Transit Implementation Committee - Terms of Reference

Proposed Motion

That Council adopts the Terms of Reference for the Acheson Industrial Park Transit Implementation Committee.

A motion was made by Deputy Mayor Dianne Allen that the Acheson Industrial Park Transit Implementation Committee Terms of Reference be approved, as presented. The motion carried unanimously.

[RFD 13-122](#)

Freeway Intersection Removal Agreement

Proposed Motion(s)

1. That Council accepts the conditions described in the Freeway Intersection Removal Agreement.
2. That Council authorize Administration to execute the Agreement.

A motion was made by Council Member Tracey Melnyk that conditions described in the Freeway Intersection Removal Agreement be approved, as presented. The motion carried unanimously.

A motion was made by Council Member Darrell Hollands that administration be authorized to execute the Freeway Intersection Removal Agreement, as presented. The motion carried unanimously.

[RFD 13-125](#)

Infrastructure Planning

A motion was made by Council Member Tracey Melnyk that administration be directed to identify Infrastructure projects and financial availability to proceed with projects. The motion carried unanimously.

Community Services Matters

[RFD 13-120](#)

Power Installation for Chickakoo Lake Aeration Unit

Proposed Motion(s)

That Council approve Administration entering a 12 year agreement with EQUS for the installation of power for the Chickakoo Aeration Unit.

A motion was made by Deputy Mayor Dianne Allen that administration enter into a twelve-year agreement with EQUS for the installation of power for the Chickakoo Aeration Unit, as presented. The motion carried unanimously.

Recess

Mayor Shaigec recessed the meeting at 10:33 a.m. and reconvened the meeting at 10:47 a.m.

[RFD 13-121](#)

TLC Governance Review Recommendations

Proposed Motions

That Council approve and adopt the recommendations of the TransAlta Tri Leisure Centre Governance Review

A motion was made by Council Member Tracey Melnyk that the recommendations from the TransAlta Tri Leisure Centre Governance Review be approved, as presented. The motion carried unanimously.

[RFD 13-126](#)

MR/ER Preventative Maintenance

A motion was made by Council Member Tracey Melnyk that administration be directed to prepare a procedure regarding clearing and site inspection on MR/ER sites to prevent damages that may occur on private property. The motion carried unanimously.

Development Services Matters

[RFD 13-119](#)

Consideration of an amended fee for the approved License of Occupation for Hubbles Lake Resort & RV Park.

Proposed Motion(s)

That Parkland County Administration be instructed to prepare a License of Occupation (with costs of \$2,300 per year and for an initial period of 3 years) that allows retention of the RV placements without the extension of public access (trails) through the Hubbles Lake Resort and RV Park.

A motion was made by Council Member Darrell Hollands that administration be directed to prepare a License of Occupation with costs of \$2,300.00 per year and for an initial period of three-years, that allows retention of the RV placements without the extension of public access (trails) through the Hubbles Lake Resort and RV Park, as presented. The motion carried unanimously.

COMMUNICATIONS

[COM 13-054](#)

Alberta Capital Region Wastewater Commission June 21, 2013 Board of Directors' Minutes and Highlights

Proposed Motion

That the Alberta Capital Region Wastewater Commission Board of Directors' June 21, 2013 meeting minutes and highlights be received for information, as presented.

A motion was made by Council Member Darrell Hollands that the Alberta Capital Region Wastewater Commission Board of Directors' June 21, 2013 meeting minutes and highlights be received for information, as presented. The motion carried unanimously.

[COM 13-056](#)

AAMDC Contact Newsletter

Proposed Motion

That the AAMDC Contact Newsletter be received for information.

A motion was made by Deputy Mayor Dianne Allen that the July 3, 2013 AAMDC Contact Newsletter be received for information, as presented. The motion carried unanimously.

[COM 13-055](#)

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

A motion was made by Council Member Jo Szady that the following Committee Report be received for information:

Council Member Tracey Melnyk reported on her attendance at the ERB Hearing, Fallis Open House event, and her volunteer effort at High River.

The motion carried unanimously.

IN-CAMERA SESSION

There were no In-Camera items presented at this meeting.

ADJOURNMENT

Mayor Shaigec closed the meeting at 11:10 a.m.

Mayor

Manager, Legislative & Administrative Services