



Parkland County

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Parkland County, Alberta
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Parklandcounty.com

Meeting Minutes

Council

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, October 25, 2016

10:00 AM

Council Chambers

CALL TO ORDER

Mayor Shaigec called the meeting to order at 10:02 a.m.

Present: 6 - Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member John McNab, Mayor Rod Shaigec, Council Member Phyllis Kobasiuk and Council Member Tracey Melnyk

Absent: 1 - Council Member Darrell Hollands

Administration:

Michael Heck, Chief Administrative Officer
Dave Cross, Interim General Manager, Community Services (in part)
Ken Van Buul, Interim General Manager, Corporate Services (in part)
Tracy Kibblewhite, Chief Financial Officer (in part)
Rob McGowan, General Manager, Infrastructure Services (in part)
Mark Edwards, Manager, Community Economic Diversification (in part)
Stephen Fegyverneki, Supervisor-Current Planning (in part)
Karen Oxley, Planner (in part)
Arlan Delisle, Manager, Legal & Legislative Services/County Solicitor
Barb Williams, Legislative & Administrative Services Administrator (in part)
Sheryl Cammidge, Recording Secretary (in part)

INSPIRATIONAL REFLECTION

Councillor John McNab offered a short inspirational reflection.

ADOPTION OF AGENDA

A motion was made by Council Member Jackie McCuaig that the agenda be adopted with the following addition:

Agenda Item 8.1 In-Camera Session

The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 16-036](#) Adoption of the October 11, 2016 Council Meeting Minutes

Proposed Motion

That the October 11, 2016 regular Council minutes be adopted, as presented.

A motion was made by Council Member AnnLisa Jensen that the minutes of the October 11, 2016 regular Council minutes be adopted, as presented. The motion carried unanimously.

[MIN 16-037](#) Adoption of the October 12, 2016 Special Council Meeting Minutes

Proposed Motion

That the October 12, 2016 special Council minutes be adopted, as presented.

A motion was made by Council Member Jackie McCuaig that the minutes of the October 12, 2016 special Council minutes be adopted, as presented. The motion carried unanimously.

DELEGATIONS

[App 16-053](#) APPOINTMENT - 10:05 a.m.
Royal Canadian Legion - Poppy Presentation
(Gord Morrison)

Gord Morrison and members of the Royal Canadian Legion presented poppies to members of Council, Administration and those seated in the gallery. Mayor Shaigec thanked the Royal Canadian Legion for their attendance.

NEW BUSINESS

Legislative Matters

[BL 16-040](#) Bylaw 2016-21- Bunchberry Meadows Redistricting Bylaw

Proposed Motions

1. That Bylaw 2016-21 receive first reading.
2. That a public hearing be scheduled on November 22, 2016 at 9:30 a.m. to hear public comment on Bylaw 2016-21.

A motion was made by Council Member AnnLisa Jensen that Bylaw 2016-21 receive first reading. The motion carried unanimously.

A motion was made by Council Member Jackie McCuaig that a public hearing be scheduled on November 22, 2016 at 9:30 a.m. to hear public comment on Bylaw 2016-21. The motion carried unanimously.

Chief Financial Officer

[RFD 16-221](#)

Request for Cancellation of Penalties on 2015 and 2016 Tax Levies.

Proposed Motion

That the request to cancel tax penalties in the amount of \$921.20 be denied.

A motion was made by Council Member Tracey Melnyk that the request to cancel tax penalties in the amount of \$921.20 be denied. The motion carried unanimously.

DELEGATIONS[App 16-064](#)

Public Input - 10:15 a.m.

Mayor Rod Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. Harriet Switzer and Peter Willott spoke against the proposed Memorandum of Understanding with Parkland Airport Development Corporation.

[App 16-054](#)

APPOINTMENT - 10:30 a.m.

Bylaw 2016-03, Assessed Person of Designated Manufactured Homes in Manufactured Home Communities and Reporting Requirements for Owners of Manufactured Home Communities
(Kelly Chisholm - Parkland Village)

Kelly Chisholm spoke against Bylaw 2016-03 Assessed Person of Designated Manufactured Homes in Manufactured Home Communities and Reporting Requirements for Owners of Manufactured Home Communities.

RECESS

Mayor Rod Shaigec recessed the meeting at 11:05 a.m. and reconvened the meeting at 11:14 a.m.

[App 16-061](#)

APPOINTMENT - 11:00 a.m.

Utility Rate Review

(Andrew Mirabella, Consultant, and Craig Binning, Partner - Hemson Consulting)

Proposed Motion

That the Utility Rate Review presentation be received for information, as presented.

Andrew Mirabella, Consultant and Craig Binning, Partner both of Hemson Consulting Ltd. presented the Utility Rate Review presentation.

A motion was made by Council Member Phyllis Kobasiuk that the Utility Rate Review presentation be received for information, as presented. The motion carried unanimously.

NEW BUSINESS

Infrastructure Services Matters

[RFD 16-233](#) Water and Wastewater Utility Rate Model

Proposed Motion

That Council direct Administration to incorporate the Hemson Consulting Ltd. harmonized the utility rate structure (Option 1) in the 2017 fees and charges bylaw.

A motion was made by Council Member Jackie McCuaig that Council direct Administration to incorporate the Hemson Consulting Ltd. harmonized utility rate structure (Option 1) in the 2017 fees and charges bylaw. The motion carried unanimously.

Corporate Services Matters

[RFD 16-232](#) Parkland Airport Development Corporation - Draft Memorandum of Understanding

Proposed Motion

That the draft Memorandum of Understanding be accepted for information, as presented.

A motion was made by Council Member Jackie McCuaig that the draft Memorandum of Understanding be received for information, as presented. The motion carried unanimously.

DELEGATIONS

[App 16-062](#) APPOINTMENT - 12:00 p.m.
Horizon Stage Theatre - Utah Ballroom Dance Company
(Kerri Gibson Loranger, Cultural Program Coordinator, City of Spruce Grove, and Alex Galvan, Utah Ballroom Dance Company)

Kerri Gibson Loranger, Cultural Program Coordinator, City of Spruce Grove and Alex Galvan and members of the Utah Ballroom Dance Company gave a dance demonstration.

NEW BUSINESS

Legislative Matters

[BL 16-043](#) Bylaw 2016-22 to Establish Council Committees

Proposed Motions

1. That Bylaw 2016-22 receive first reading.
2. That Bylaw 2016-22 receive second reading.
3. That Bylaw 2016-22 be presented at this meeting for third reading.
4. That Bylaw 2016-22 receive third reading.

A motion was made by Council Member Tracey Melnyk that Bylaw 2016-22 receive first reading. The motion carried unanimously

A motion was made by Council Member John McNab that Bylaw 2016-22 receive second reading. The motion carried unanimously.

A motion was made by Council Member AnnLisa Jensen that Bylaw 2016-22 be presented at this meeting for third reading. The motion carried unanimously.

A motion was made by Council Member Jackie McCuaig that Bylaw 2016-22 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

Corporate Services Matters

RFD 16-236

Council Member Appointments to Internal Council Committees

Proposed Motion

That Council Member appointments to internal Council committees be approved for the 2016/17 term from October 25, 2016 to October 24, 2017, as follows:

Economic Diversification Committee:

Council Member Melnyk

Council Member Kobasiuk

Community Sustainability Committee:

Council Member Jensen

Council Member McNab

Agricultural Service Board

Council Member Hollands

Council Member Kobasiuk (Alternate)

A motion was made by Council Member John McNab that Council member appointments to internal Council committees be approved for the 2016/2017 term from October 25, 2016 to October 24, 2017 as follows:

Economic Diversification Committee:

Council Member Melnyk

Council Member Kobasiuk

Community Sustainability Committee:

Council Member Jensen

Council Member McNab

Agricultural Service Board

Council Member Hollands

Council Member Kobasiuk (Alternate)

COMMUNICATIONS

COM 16-068

AAMDC Contact Newsletter

Proposed Motion

That the AAMDC Contact Newsletter be received for information, as presented.

A motion was made by Council Member AnnLisa Jensen that the AAMDC Contact Newsletter be received for information, as presented. The motion carried unanimously.

[COM 16-069](#)

Federation of Canadian Municipalities (FCM) Update

Proposed Motion

That the Federation of Canadian Municipalities update be received for information, as presented.

A motion was made by Council Member Tracey Melnyk that the Federation of Canadian Municipalities update be received for information, as presented. The motion carried unanimously.

[COM 16-070](#)

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

A motion was made by Council Member Jackie McCuaig that the following Committee Reports be received for information:

- 1. Council Member Tracey Melnyk reported on the Municipal Library Board, Keephills Power Project Steering Committee, Evergreen Foundation, Pembina Zone meeting and Alberta Recreation & Parks Association conference.**
- 2. Council Member John McNab reported on the Alberta Recreation & Parks Association conference.**
- 3. Council Member Phyllis Kobasiuk reported on the Pembina Zone meeting, Alberta Recreation & Parks Association conference, Prescott Learning Centre opening, Presidents Forum and Mayatan Lake Management Association meeting.**
- 4. Council Member AnnLisa Jensen reported on the Chamber of Commerce Gala Awards and Terwillegar Park foot bridge and trail system opening.**
- 5. Mayor Rod Shaigec commented on the Acheson Business Association Business of the Year Awards.**

IN-CAMERA SESSION

A motion was made by Council Member John McNab that the Committee of the Whole meet In-Camera under the provision of Section 197 of the Municipal Government Act to discuss matters protected from disclosure by Sections 21, 24 and 27 of the Freedom of Information and Protection of Privacy Act at 12:33 p.m. The motion carried unanimously.

Council Member Darrell Hollands attended the meeting at 12:33 p.m.

Present: 7 - Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member John McNab, Mayor Rod Shaigec, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands and Council Member Tracey Melnyk

A motion was made by John McNab that Committee of the Whole revert to regular meeting session at 2:02 p.m.

CLOSE OF MEETING

Mayor Shaigec closed the meeting at 2:03 p.m.

Mayor

Supervisor, Legislative & Administrative Services