



Parkland County

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Parkland County, Alberta
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Meeting Minutes Governance and Priorities Committee

Mayor Rod Shaigec
Council Member Jo Szady
Council Member Dianne Allen
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Deputy Mayor Denise Locher
Council Member Tracey Melnyk

Tuesday, March 6, 2012

9:00 AM

Council Chambers

1. CALL TO ORDER (Locher)

Committee Chair Locher called the meeting to order at 9:02 a.m.

Present: 7 - Mayor Rod Shaigec, Council Member Jo Szady, Council Member Dianne Allen, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Deputy Mayor Denise Locher and Council Member Tracey Melnyk

Administration

Pat Vincent, Chief Administrative Officer

Tracy Kibblewhite, General Manager, Corporate Services (in part)

Rob McGowan, General Manager, Sustainable Infrastructure Services

Al McCully, General Manager, Sustainable Development Services

Ken Van Buul, General Manager, Sustainable Community & Protective Services

Paul Hanlan, Manager, Planning and Development Services (in part)

Bruno St-Amand, Manager, Engineering Services (in part)

Doug Tymchyshyn, Manager, Legislative & Administrative Services

Jackie Ostashek, Manager, Communications & Strategic Planning Services

Sara Jensen, Municipal Intern

Lois Saumer, Administrative Assistant to the General Managers (recording secretary)

Diane Bozek, Administrative Assistant to the General Managers (recording secretary)

2. ADOPTION OF AGENDA (Locher)

A motion was made by Council Member Phyllis Kobasiuk that the agenda be adopted as presented. The motion carried unanimously.

3. ADOPTION OF MINUTES (Locher)

- 3.1 [MIN 12-005](#) February 21, 2012 Governance & Priorities Committee Meeting minutes

Recommendation

That the Governance & Priorities Committee adopt the February 21, 2012 committee meeting minutes as presented.

A motion was made by Council Member Jo Szady that the minutes of February 21, 2012 be adopted with the following corrections:

Item C.1 Range Road 23 Gravel Pit Access Road, the vote should read,

For: Shaigec, Allen and Against: Szady, Locher, Melnyk and Hollands

Item 9.1 Hubbles Lake RV Park to remove the text "the motion carried unanimously"

The motion to adopt the minutes as amended was carried unanimously.

A.1 [AG 12-001](#)

Tri-Municipal Region Discussion Forum - Draft Memorandum of Understanding

Recommendation

That the Committee recommend to Council that Council approves the Tri-Municipal Region Discussion Forum - Draft Memorandum of Understanding.

Pat Vincent provided background on the Tri-Municipal Region Discussion Forum Memorandum of Understanding (MoU) and how the meetings of the councils of Spruce Grove, Stony Plain and Parkland County have evolved. Mr. Vincent suggested some changes to the MoU including replacing the term "Chair" with "Mayor", under Guiding Principles removing the reference to different size and replace the term "innovations" with "ideas", and in item 3.2.1 and 3.2.ii, clarifying the term "significant number of residents". An additional suggestion was to add a rating mechanism and rating criteria to Schedule A.

Committee members expressed concern with: having this type of agreement with these regional partners but not others, revenue sharing, benefit to all Parkland County residents, the perception of regional government and the sense that Council is losing some decision making capability.

CAO Vincent noted that even though projects may be approved at these meetings it is only a review mechanism and each Council must then proceed through their own decision making process to approve or disapprove according to their own municipal priorities.

A motion was made by Council Member Dianne Allen that the recommendation be approved. The motion carried by the following vote:

For: 4 - Mayor Shaigec, Council Member Allen, Council Member Hollands and Deputy Mayor Locher

Against: 3 - Council Member Szady, Council Member Kobasiuk and Council Member Melnyk

4. SCHEDULED MATTERS

4.1 [App 12-015](#)

Public Input

Committee Chair Locher asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. Resident Gladys Evans of West Edmonton RV Park and Campground came forward to request resolution of her ongoing drainage issue and reported on the history of her dealings with Alberta Transportation and Parkland County.

Mayor Shaigec responded to Ms. Evans concerns referring to the provincial storm waters management plan and the steps that Ms. Evans must take to move the course of action forward. Parkland County is aware that the province has taken some

remedial actions last fall and the provinces intention to continue monitoring if more action is required. Mayor Shaigec will provide a letter to Ms. Evans regarding her concerns.

Committee Chair Locher thanked Ms. Evans for attending.

4.2 [App 12-016](#)

Green Hectares presentation
Wendy Schneider, Executive Director
Carlene Van Brabant & Susan Bly

Recommendation

That the Governance & Priorities Committee accept the presentation by Green Hectares as information.

Al McCully introduced Wendy Schneider, Executive Director and Carlene Van Brabant, Development Director of Green Hectares, an organization working with Parkland County to develop and grow agriculture opportunities.

Ms. Schneider and Ms. Van Brabant submitted their Semi Annual report and commented on the rebranding of their initiatives as well as the progress being made within Parkland County regarding the Community Connector program. They introduced Susan Bly, Parkland County's Community Facilitor for the Community Connector Program. They also reported on the sponsorship by Shell Canada of a community hall online reservation system and the support of Agrium in acquiring a mobile computer lab.

The committee complimented, congratulated and thanked Green Hectares for their work.

A motion was made by Council Member Phyllis Kobasiuk that the presentation be accepted for information. The motion carried unanimously.

9. IN-CAMERA SESSION

A motion was made by Council Member Phyllis Kobasiuk that the Committee meet in-camera at this time (10:05 a.m.). The motion carried unanimously.

RETURN TO OPEN SESSION

A motion was made by Council Member Darrell Hollands that the Committee revert to open session at this time (10:50 a.m.). The motion carried unanimously.

Business Arising from In-Camera Session

9.1 [App 12-017](#)

KPMG Audit Planning Report
Taylor Rolheiser and Arnold Follinglo

Recommendation

That the Committee receive the presentation for information.

A motion was made by Council Member Dianne Allen that the presentation be

accepted for information. The motion carried unanimously.

5. OLD BUSINESS

6. NEW BUSINESS

A. Legislative Matters

B. Corporate Services Matters

C. Sustainable Infrastructure Services Matters

D. Sustainable Community and Protective Services Matters

D.1 [BL 12-006](#) Parks Bylaw 05-2012 Information

Recommendation

That the Governance and Priorities Committee accept Administrations report as information.

Ken Van Buul provided background on the proposed Parks Bylaw and outlined the public engagement process. The public engagement will happen at the same time as the Community Standards and the Animal Control Bylaw and prior to first reading of these bylaws. The public engagement will include online surveys and articles in the Communicator. Mr. Van Buul highlighted a few of the changes in the bylaw which include a permitting process for a large event in the park (ie. wedding). The Committee requested that changes in the Bylaw that have an impact on the public be highlighted in the consultation process and that the time that section 3.1.d change the hours from 2300 to 2200.

A motion was made by Council Member Jo Szady that the the report be accepted for information. The motion carried unanimously.

D.2 [RFD 12-043](#) Parkland County Enforcement Services Drug Abuse Resistance Education (DARE) and Off Highway Vehicle (OHV) presentations

Recommendation

That the Governance & Priorities Committee accept the DARE and OHV presentations as information.

Ken Van Buul, General Manager Sustainable Community & Protective Services advised that these presentations are an overview of the information presented by officers to the schools involved in these programs. Councillors are welcome to have direct contact with the the officers if they wish to have more information. Mr. Van Buul also advised that our DARE Patrol Officer is providing the DARE program to schools in addition to the RCMP DARE Officer.

A motion was made by Council Member Darrell Hollands that the presentation be accepted for information. The motion carried unanimously.

E. Sustainable Development Services Matters

- E.1 [POL 12-001](#) Council Policy C-PD03: Subdivision Conditions and Endorsement Practices

Recommendation

The Committee recommend to Council that proposed Council Policy C-PD03 be adopted and that existing policies PD 003, PD 009, PD 020, PD 023 and PD 026 be repealed

Al McCully provided background on Subdivision Conditions and Endorsement Practices which is a consolidation of 5 policies. Steve Fegyverneki, Senior Planner - Current Planning gave an overview of the proposed policy and some of the changes. This new policy will help residents understand the complexities of the subdivision process and it is competitive with other surrounding municipalities.

A motion was made by Council Member Dianne Allen that the recommendation be approved as presented. The motion carried unanimously.

RECESS

- E.2 [POL 12-002](#) Council Policy C-PD01: Development Agreement Security Requirements

Recommendation

The Committee recommend to Council that proposed Council Policy C-PD01 be adopted, replacing current Policy PD 001 dated March 13, 2007.

Al McCully provided background on Policy CPD01 regarding the amount of securities retained during the Development process. Steven Fegyverneki, Senior Planner - Current Planning highlighted the changes in the proposed policy and gave comparisons with other municipalities. The Committee inquired if any developers had been consulted on the process.

A motion was made by Council Member Jo Szady that the recommendation be approved.

A motion was made by Council Member Melnyk that Policy C-PD01 Development Agreement Security Requirements be tabled to the Governance and Priorities Committee meeting of May 1, 2012 . The motion carried by the following vote:

For: 5 - Mayor Shaigec, Council Member Allen, Council Member Kobasiuk, Council Member Hollands and Council Member Melnyk

Against: 2 - Council Member Szady and Deputy Mayor Locher

- E.3 [BL 12-007](#) Entwistle Area Structure Plan Bylaw No. 23-2011.

Recommendation

1. That the Governance & Priorities Committee recommend that Council give First Reading to the Entwistle Area Structure Plan with direction to Administration from GPC on the following topics:

- a. Plan Area Boundary
- b. Industrial Business Park
- c. Highway 16A Use

Al McCully advised that staff taken the Committee's specific questions and developed a presentation to clarify some of the concerns raised by the Committee at previous meetings .

Paul Hanlan, Manager, Planning and Development Services, Christina Kortmeyer, Planning Officer, and Janna Widmer, Planning Officer provided explanation on the issues around the Entwistle structure plan, its boundaries and some of the legislative constraints that influenced the drafting of the Area Structure Plan. They also relayed information they had received from Alberta Transportation regarding Highway 16 access and how development at specific sites would impact these access points. Various options were discussed for the location of a industrial park within the Area Structure Plan. The Committee recommended that the currently identified ASP boundary and industrial park location remain. Direction was given to administration to meet with the land owner(s) located in the identified industrial park area to discuss future plans. Further direction was given to investigate the availability of crown land directly south of the identified business park area.

RECESS

Committee Chair Locher recessed the meeting at 12:28 a.m. and reconvened the meeting at 12:32 a.m.

BL 12-007

Entwistle Area Structure Plan Bylaw No. 23-2011.

Recommendation

1. That the Governance & Priorities Committee recommend that Council give First Reading to the Entwistle Area Structure Plan with direction to Administration from GPC on the following topics:

- a. Plan Area Boundary
- b. Industrial Business Park
- c. Highway 16A Use

Discussion continued on the Area Structure Plan with the Committee recommending that the Highway 16A option be Mixed Use Commercial. Further recommendations included more flexibility in the metal siding options identified, rephrasing of a portion of section 6.1 to remove the term "maximum and the two downtown lots currently identified as commercial be changed to residential.

A motion was made by Council Member Phyllis Kobasiuk that the presentation be accepted for information. The motion carried unanimously.

7. COMMUNICATIONS

- 7.1 COM 12-008 AAMDC Newsletter

Proposed Motion

That the Governance & Priorities Committee accept the AAMDC Newsletter as information.

Committee Chair Locher provided a brief report on the Stony Plain and District Crime Prevention Association.

A motion was made by Council Member Dianne Allen that the Communication items be accepted for information. The motion carried unanimously.

8. NEXT MEETING

10. ADJOURNMENT

Committee Chair Locher adjourned the meeting at 1:31 p.m.