



Parkland County

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Meeting Minutes

Committee of the Whole

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, February 7, 2017

9:00 AM

Council Chambers

CALL TO ORDER

Committee Chair Tracey Melnyk called the meeting to order at 9:00 a.m.

Present: 7 - Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member John McNab, Mayor Rod Shaigec, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands and Council Member Tracey Melnyk

Administration:

Michael Heck, Chief Administrative Officer
Arlan Delisle, County Solicitor/Director, Legal & Legislative Services
Dave Cross, General Manager Community Services (in part)
Mark Cardinal, Manager Agricultural Services
Brian Cornforth, Fire Chief
Karen Clark, Manager Emergency Communications Services
Geoff Heritage, Manager Enforcement Services
Lenny Richer, Director Parks, Recreation & Culture Services
Ken Van Buul, General Manager Corporate Services (in part)
Peter Vana, General Manager Development Services (in part)
Martin Frigo, Manager Long Range Policy Planning
Kristin Quesnel, Manager Community Sustainability
Barb Williams, Legislative Officer
Sheryl Cammidge, Recording Secretary

ADOPTION OF AGENDA

A motion was made by Committee Member Darrell Hollands that the agenda be adopted as presented. The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 17-005](#)

Unadopted Committee of the Whole January 17, 2017 Meeting Minutes

Proposed Motion

The Committee of the Whole meeting minutes of January 17, 2017 be

adopted, as presented.

A motion was made by Committee Member AnnLisa Jensen that the minutes of the January 17, 2017 meeting be adopted, as presented. The motion carried unanimously.

NEW BUSINESS

Chief Administrative Officer

RFD 17-023

Metro Mayors Alliance and Capital Region Board Update

Proposed Motion

The Metro Mayors Alliance and Capital Region Board update be received for information, as presented.

Mike Heck, Chief Administrative Officer, presented the Metro Mayors Alliance and Capital Region Board Update.

A motion was made by Mayor Rod Shaigec that the Metro Mayors Alliance and Capital Region Board Update be received for information, as presented. The motion carried unanimously.

RFD 17-027

Inter-Municipal Collaboration Committee (ICC) Waste Sub-Committee, Transit Sub-Committee and Safety Codes Sub-Committee Update

Proposed Motion

The Inter-Municipal Collaboration Committee (ICC) Sub-Committees update be received for information, as presented.

Mike Heck, Chief Administrative Officer, presented the Inter-Municipal Collaboration Committee (ICC) Sub-Committees Update.

A motion was made by Committee Member Phyllis Kobasiuk that the Inter-Municipal Collaboration Committee (ICC) Sub-Committees Update be received for information, as present. The motion carried unanimously.

General Manager, Community Services

RFD 17-018

Horizon Stage Operational Update

Proposed Motion

The Horizon Stage Operational Update be received for information, as presented.

Dave Cross, General Manager Community Services, presented the Horizon Stage Operational Update.

A motion was made by Committee Member Jackie McCuaig that the Horizon Stage Operational Update be received for information, as presented. The motion carried unanimously.

DELEGATIONS

[App 17-008](#)

Public Input - 9:15 a.m. (10 minutes)

Committee Chair Tracey Melnyk asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.

General Manager, Community Services

[RFD 17-012](#)

Community Services Division Update

Proposed Motion

The Community Services Division update be received for information, as presented.

Dave Cross, General Manager Community Services, provided an overview of the Community Services Division Update. Mark Cardinal, Manager Agricultural Services; Brian Cornforth, Fire Chief; Karen Clark, Manager Emergency Communications Services; Geoff Heritage, Manager Enforcement Services and Lenny Richer, Director Parks, Recreation & Culture Services provided updates of their respective service areas.

A motion was made by Mayor Rod Shaigec that the Community Services Update be received for information, as presented. The motion carried unanimously.

Recess

Committee Chair Tracey Melnyk recessed the meeting at 10:26 a.m. and reconvened the meeting at 10:36 a.m.

General Manager, Corporate Services

[RFD 17-022](#)

2017 Council Committee Work Plans

Proposed Motions

The 2017 Work Plans for the Agricultural Service Board, the Community Sustainability Committee, and the Economic Diversification Committee be approved, as presented.

Arlan Delisle, Director of Legal & Legislative Services, provided an overview of the 2017 Council Committee Work Plans.

A motion was made by Committee Member John McNab that the 2017 Council Committee Work Plans be revised and presented for approval at a February, 2017 meeting of Council. The motion carried unanimously.

General Manager, Development Services

[RFD 17-015](#)

Municipal Development Plan - February, 2017 Update

Proposed Motion

The Municipal Development Plan update be received for information, as presented.

Martin Frigo, Manager Long Range Planning presented the Municipal Development Plan-February, 2017 Update.

A motion was made by Committee Member AnnLisa Jensen that the Municipal Development Plan-February, 2017 Update be received for information, as presented. The motion carried unanimously.

[RFD 17-026](#)

Integrated Community Sustainability Plan (ICSP) Update-2017 Status Report

Proposed Motion(s)

The Integrated Community Sustainability Plan (ICSP) Update-2017 Status Report be received for information, as presented.

Kristin Quesnel, Manager Community Sustainability presented the Integrated Community Sustainability Plan Update-2017 Status Report.

A motion was made by Committee Member Jackie McCuaig that the Integrated Community Sustainability Plan Update-2017 Status Report be received for information, as presented. The motion carried unanimously.

COMMUNICATIONS

[COM 17-007](#)

AAMDC Member Bulletin

Proposed Motion

The AAMDC Member Bulletin be received for information, as presented.

A motion was made by Committee Member Phyllis Kobasiuk that the AAMDC Member Bulletins be received for information, as presented. The motion carried unanimously.

[COM 17-008](#)

Federation of Canadian Municipalities Update

Proposed Motion

The Federation of Canadian Municipalities update be received for information, as presented.

A motion was made by Committee Member Jackie McCuaig that the Federation of Canadian Municipalities update be received for information, as presented. The motion carried unanimously.

NEXT MEETING

The next Committee of Whole meeting is scheduled for February 21, 2017 at 9:00 a.m.

CLOSE OF MEETING

Committee Chair Tracey Melnyk adjourned the meeting at 11:54 a.m.

Committee Chair

Recording Secretary