



Meeting Minutes

Governance and Priorities Committee

Tuesday, September 16, 2025

9:00 AM

Council Chambers

CALL TO ORDER/TERRITORIAL LAND ACKNOWLEDGEMENT

Committee Chairperson Kowalski called the meeting to order at 9:00 a.m.

On behalf of the Committee, Chairperson Kowalski offered the following Treaty 6 lands acknowledgement:

We acknowledge that our meeting today convenes on the lands of Treaty 6, which is the traditional home of Cree, Dene Saulteaux, Blackfoot, Nakota Sioux Nations and members of the Metis Nation of Alberta, Inuit and all First Nations sharing this land for generations.

We recognize the long history and contributions of Indigenous peoples who have cared for this land from time immemorial to the present. We acknowledge that we are all Treaty people, bound to one another by the spirit and intent of Treaty “as long as the sun shines, the grass grows and the river flows”.

Administration:

Laura Swain, Chief Administrative Officer

Jeff Dyck, Chief Operating Officer

Rachel Coupal, Legislative Officer, Legislative & Legal Services

Deb Crowder, Legislative Officer, Legislative & Legal Services (Recording Secretary)

CELEBRATING SUCCESS

Mayor Gamble celebrated Council Member Kobasiuk's retirement and her 33 years of dedicated service to Parkland County.

ADOPTION OF AGENDA

A motion was made by Committee Member Birnie that the September 16, 2025 Governance and Priorities Committee meeting agenda be adopted, as amended, with the following item added:

Item 6.A.1 - Road Safety Division # 4 presentation.

The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 25-030](#)

Adoption of September 2, 2025 Governance and Priorities Committee Meeting Minutes

Proposed Motion

That the September 2, 2025 Governance and Priorities Committee Meeting Minutes be adopted, as presented.

A motion was made by Committee Member Wiedeman that the September 2, 2025 Governance and Priorities Committee meeting minutes be adopted, as presented.

The motion carried unanimously.

DELEGATIONS

[App 25-055](#)

9:05 a.m. Public Input (10 mins.)

Committee Chairperson Kowalski asked the gallery if there were any matters that the public wished to bring to the attention of Parkland County.

Darlene Bosch, a resident of Parkland County, came forward to present concerns related to permits and inspections for new homes in the County.

Mayor Gamble left the meeting at 9:12 a.m. and returned to the meeting at 9:13 a.m.

[App 25-054](#)

9:30 a.m. Appointment - Yellowhead Regional Library Annual Update
Karla Palichuk, Director, Yellowhead Regional Library
Hank Smit, Board Chair, Yellowhead Regional Library

Proposed Motion

That the Yellowhead Regional Library annual update be received for information, as presented.

A motion was made by Committee Member Kucher-Johnson that the Yellowhead Regional Library annual update be received for information, as presented.

The motion carried unanimously.

[App 25-053](#)

10:00 a.m. Appointment - Parkland County Library Board Annual Update
Presenters:
Kathy Gardiner, Director, Parkland County Library Board
Sharon Cornelius, Chair, Parkland County Library Board
Cheryl Budzinski, Board Treasurer, Parkland County Library Board

Proposed Motion

That the Parkland County Library Board update be received for information, as presented.

A motion was made by Committee Member Birnie that the Parkland County Library Board update be received for information, as presented.

The motion carried unanimously.

RECESS

Chairperson Kowalski recessed the meeting at 10:05 a.m., and reconvened the meeting at 10:23 a.m.

DELEGATIONS

[App 25-056](#)

10:30 a.m. Appointment - Parkland Food Bank Update
Sheri Ratsoy, Executive Director, Parkland Food Bank

Proposed Motion

That the Parkland Food Bank update be received for information, as presented.

Committee Member Kucher-Johnson left the meeting at 10:43 a.m. and returned to the meeting at 10:44 a.m.

A motion was made by Committee Member Kobasiuk that the Parkland Food Bank update be received for information, as presented.

The motion carried unanimously.

NEW BUSINESS

Mayor and Council Member Matters

[RFD 25-198](#)

Road Safety Division #4 Presentation

Proposed Motion

That the Road Safety Division #4 Presentation be received for information, as presented.

A motion was made by Committee Member Birnie that the Road Safety Division #4 presentation be received for information, as presented.

The motion carried unanimously.

DELEGATIONS

[App 25-057](#)

11:00 a.m. Appointment - Rotary Club of Spruce Grove - Our Community Pantry Update
Dianne Brown, Rotary Club of Spruce Grove
Linda Pawlowich, Rotary Club of Spruce Grove

Proposed Motion

That the Rotary Club of Spruce Grove - Our Community Pantry update be received for information, as presented.

Mayor Gamble left the meeting at 11:00 a.m. and returned to the meeting at 11:04 a.m.

A motion was made by Committee Member Mayor Gamble that the Rotary Club of Spruce Grove - Our Community Pantry update be received for information, as presented.

The motion carried unanimously.

RECESS

Chairperson Kowalski recessed the meeting at 11:36 a.m., and reconvened the meeting at 11:47 a.m.

DELEGATIONS

[App 25-058](#)

11:30 a.m. Appointment - TransAlta Tri-Leisure Centre Budget Presentation
Lenny Richer, General Manager, TransAlta Tri-Leisure Centre

Proposed Motion

That the TransAlta Tri-Leisure Centre budget presentation be received for information, as presented.

A motion was made by Committee Member Kucher-Johnson that the TransAlta Tri-Leisure Centre budget presentation be received for information, as presented.

The motion carried unanimously.

COMMUNICATIONS

[COM 25-082](#)

Rural Municipalities of Alberta Contact Newsletter

Proposed Motion

That the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented.

A motion was made by Committee Member Birnie that the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented.

The motion carried unanimously.

[COM 25-083](#)

Federation of Canadian Municipalities Update

Proposed Motion

That the Federation of Canadian Municipalities Update be received for information, as presented.

A motion was made by Committee Member Kowalski that the Federation of Canadian Municipalities Update be received for information, as presented.

The motion carried unanimously.

NEXT MEETING

The next Governance and Priorities Committee meeting will be scheduled at the Organizational Meeting on October 28, 2025 at 9:00 a.m.

CLOSE OF MEETING

Committee Chairperson Kowalski closed the meeting at 12:10 p.m.

Committee Chair

Recording Secretary