



Parkland County

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Meeting Minutes Council

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, May 26, 2015

9:00 AM

Council Chambers

CALL TO ORDER

Mayor Shaigec called the meeting to order at 9:00 a.m.

Present: 7 - Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member John McNab, Mayor Rod Shaigec, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands and Council Member Tracey Melnyk

Administration:

Peter Vana, General Manager, Development Services
Paul Hanlan, Manager, Planning and Development Services
Jody Hancock, Manager, Engineering Services (in part)
Tom Koep, Manager, Economic Development & Tourism Services (in part)
Doug Tymchyshyn, Manager, Legislative & Administrative Services
Darlene Bezeau, Municipal Intern
Carson Mills, Communications Assistant
Barb Williams, Legislative & Administrative Services Administrator (Recording Secretary)

INSPIRATIONAL REFLECTION

Council Member Darrell Hollands offered a short inspirational reflection.

ADOPTION OF AGENDA

A motion was made by Council Member Jackie McCuaig that the May 26, 2015 regular Council meeting agenda be adopted with the following addition:

9.1 - In-Camera - Land Matter.

The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 15-015](#)

Adoption of the May 12, 2015 regular Council meeting minutes.

Proposed Motion

That the May 12, 2015 regular Council meeting minutes be adopted, as presented.

A motion was made by Council Member John McNab that the May 12, 2015 regular Council meeting minutes be adopted, as presented. The motion carried unanimously.

BUSINESS ARISING

[BL 15-034](#)

Proposed Bylaw No. 2015-10, being amendments to Section 4.1.2 within the AGG - Agricultural General District of Land Use Bylaw No. 20-2009. Three industrial/commercial uses to be added as site specific discretionary uses on the 8.09 hectare area within S.E. 35-52-06-W5M only, as shown on proposed Schedule 'A'.

Proposed Motion(s)

1. That Bylaw No. 2015-10 be amended by adding Schedule 'A' to the Bylaw and restricting the site specific industrial/commercial discretionary uses to only the 8.09 hectare (20.0 ac) area within S.E. 35-52-06-W5M as shown on Schedule 'A'.
2. That Bylaw No. 2015-10 receive third and final reading.

A motion was made by Council Member Tracey Melnyk that Bylaw No. 2015-10 be amended by adding Schedule 'A' to Bylaw No. 2015-10 and restricting the site specific industrial/commercial discretionary uses to only the 8.09 hectare (20.0 ac) area within SE 35-52-06-W5M as shown on Schedule 'A'. The motion carried unanimously.

A motion was made by Council Member John McNab that Bylaw No. 2015-10 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

[BL 15-038](#)

Subdivision and Development Appeal Board Bylaw No. 2015-15

Proposed Motion

1. That Bylaw No. 2015-15 receive first reading.
2. That Bylaw No. 2015-15 receive second reading.
3. That Bylaw No. 2015-15 be presented at this meeting for third reading.
4. That Bylaw No. 2015-15 receive third and final reading.
5. That the existing Subdivision and Development Appeal Board alternate member appointments be changed to full member appointments.

A motion was made by Council Member AnnLisa Jensen that Bylaw No. 2015-15 receive first reading.

A motion was made by Council Member Tracey Melnyk that proposed Bylaw No. 2015-15 be amended by revising the composition of the Subdivision and Development Board, and Chairperson appointment, as follows:

- Council member appointments - three (3).
- Public Committee Members - a pool of nine (9).
- Quorum is a minimum of five (5) Board members, being at least one (1) appointed Council member, but no more than two (2). (Number of Council members cannot exceed the number of appointed public committee members.)
- Three (3) elected Chairpersons to serve on a rotational basis.

The motion carried unanimously.

A motion was made by Council Member Darrell Hollands that proposed amended Bylaw No. 2015-15 be tabled to the June 9, 2015 Council meeting. The motion carried unanimously.

SCHEDULED MATTERS

[App 15-035](#)

Public Input - 9:15 a.m. (10 mins.)

Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County.

Paulo DaCruz came forward to present support for Council's consideration regarding Item C.1, Request to Construct a Second Access Approach that will be presented during this meeting.

NEW BUSINESS

Legislative Matters

[BL 15-039](#)

Amendment to Electoral Boundary Bylaw No. 63-2003 (Bylaw No. 2015-20)

Proposed Motion(s)

1. That Bylaw No. 2015-20 receive first reading.
2. That Bylaw No. 2015-20 receive second reading.
3. That Bylaw No. 2015-20 be presented at this meeting for third reading.
4. That Bylaw No. 2015-20 receive third and final reading.

A motion was made by Council Member Phyllis Kobasiuk that Bylaw No. 2015-20 receive first reading. The motion carried unanimously.

A motion was made by Council Member John McNab that Bylaw No. 2015-20 receive second reading. The motion carried unanimously.

A motion was made by Council Member AnnLisa Jensen that Bylaw No. 2015-20 be presented at this meeting for third reading. The motion carried unanimously.

A motion was made by Council Member Darrell Hollands that Bylaw No. 2015-20 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

[BL 2015-21](#)

Bylaw No. 2015-21 Local Improvement Levy for surfacing in Highland Acres 1 Country Residential Subdivision.

Proposed Motions

1. That Bylaw No. 2015-21 receive first reading
2. That Bylaw No. 2015-21 receive second reading
3. That Bylaw No. 2015-21 be presented at this meeting for third reading
4. That Bylaw No. 2015-21 receive third and final reading.

A motion was made by Council Member Jackie McCuaig that Bylaw No. 2015-21 receive first reading. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that Bylaw No. 2015-21 receive second reading. The motion carried unanimously.

A motion was made by Council Member Tracey Melnyk that Bylaw No. 2015-21 be presented at this meeting for third reading. The motion carried unanimously.

A motion was made by Council Member AnnLisa Jensen that Bylaw No. 2015-21 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

SCHEDULED MATTERS[BL 15-036](#)**Public Hearing 9:30a.m.(30min)**

Proposed Bylaw No. 2015-14, being a Bylaw to amend Map 9 and 9A of Land Use Bylaw No. 20-2009 to redistrict various County owned parcels adjacent to Osborne Acres

Proposed Motions

Upon closing the Public Hearing:

1. That Bylaw No. 2015-14 receive second reading; and
2. That Bylaw No. 2015-14 receive third and final reading.

Mayor Shaigec called the public hearing to order at 9:29 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment regarding proposed Bylaw No. 2015-14, and explained the process of the hearing.

Administration presented Bylaw No. 2015-14.

Verbal Submissions

Tom Fath, Fath Group presented support for Bylaw No. 2015-14.

Written Submissions

There were no written submissions.

Mayor Shaigec closed the public hearing at 9:40 a.m.

A motion was made by Council Member Jackie McCuaig that Bylaw No. 2015-14 receive second reading. The motion carried unanimously.

A motion was made by Council Member AnnLisa Jensen that Bylaw No. 2015-14 receive third and final reading, and that it be declared finally passed.

The motion carried unanimously.

NEW BUSINESS

Legislative Matters

[BL 2015-22](#)

Bylaw No. 2015-22 Local Improvement Levy for surfacing in Greenfield Acres Country Residential Subdivision

Proposed Motions

1. That Bylaw No. 2015-22 receive first reading
2. That Bylaw No. 2015-22 receive second reading
3. That Bylaw No. 2015-22 be presented at this meeting for third reading
4. That Bylaw No. 2015-22 receive third and final reading.

A motion was made by Council Member Darrell Hollands that Bylaw No. 2015-22 receive first reading. The motion carried unanimously.

A motion was made by Council Member John McNab that Bylaw No. 2015-22 receive second reading. The motion carried unanimously.

A motion was made by Council Member AnnLisa Jensen that Bylaw No. 2015-22 be presented at this meeting for third reading. The motion carried unanimously.

A motion was made by Council Member Jackie McCuaig that Bylaw No. 2015-22 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

Corporate Services Matters

[RFD 15-076](#)

Tax Cancellation on Church Manses

Proposed Motion

That Council cancel the 2015 tax levies against church manses on the properties as per Attachment 1.

A motion was made by Council Member Phyllis Kobasiuk that cancellation of taxes for 2015 tax levies against church manses on the following properties be approved:

Roll Number	Church Name	Legal Description	Estimated Tax Levy
565002	Parkland Congregation of Jehovah's Witnesses	NW 21-52-27-W4M	\$ 979.79
3053003	Immanuel Lutheran	NE 11-51-06-W5M	\$1,913.17
1153000	The Stony Plain Congregation of Jehovah's Witnesses	SW 32-52-01-W5M	\$ 603.84
TOTAL			\$3,496.80

The motion carried unanimously.

[RFD 15-077](#)

Cancellation of Leased Land Minimum Taxes on Roll Number 275001 (SE 16-53-26-W4M)

Proposed Motion

That Council cancel the minimum taxes of \$36.19 on Roll Number 275001.

A motion was made by Council Member Tracey Melnyk that cancellation of leased land minimum taxes on Roll Number 275001, SE 16-53-26-W4M, in the amount of \$36.19 be approved, as presented. The motion carried unanimously.

[RFD 15-078](#)

Cancellation of Leased Land Minimum Taxes on Roll Numbers 2195001, 2196001, 2198001, and 2197001.

Proposed Motion

That Council cancel the minimum taxes on the lands leased from the Crown to the landowners as per Attachment 1.

A motion was made by Council Member Darrell Hollands that cancellation of leased land minimum taxes be approved, as follows:

Roll Number	Legal Description	Minimum Tax to be Cancelled
2195001	SE 19-51-4-W5M	\$ 49.38
2196001	SW 19-51-4-W5M	\$ 37.25
2198001	NE 19-51-4-W5M	\$ 41.07
2197001	NW 19-51-4-W5M	\$ 39.82
TOTAL		\$167.52

The motion carried unanimously.

Infrastructure Services Matters[RFD 15-075](#)

Request to Construct a Second Access Approach

Proposed Motion

That Council approve a second access approach to Lot 55 - 26107 Twp Rd 532A in Park Lane Estates.

A motion was made by Council Member Jensen that a second access approach to Lot 55, 26107 Township Road 532A, Parkland Lane Estates be approved, as presented. The motion failed by the following vote:

Against: 7 - Council Member Jensen, Council Member McCuaig, Council Member McNab, Mayor Shaigec, Council Member Kobasiuk, Council Member Hollands and Council Member Melnyk

Community Services Matters

Recess

Mayor Shaigec recessed the meeting at 10:05 a.m. and reconvened the meeting at 10:14 a.m.

Development Services Matters

RFD 15-067

Results of Safety Codes Council External Audit (January 1, 2012 to December 31, 2012)
Review of Safety Codes Council response letter (dated April 23, 2015)
Review of Administration's Report of Audit Responses
Execution of Municipal Uniform Quality Management Plan (Revision 1) dated May 12, 2015

Proposed Motion(s)

1. That Council accept the Safety Codes Council External Audit from the Safety Codes Council for the building, electrical, gas, plumbing and private sewage disciplines for the period of January 1, 2012 to December 31, 2012 as information.
2. That Council accept the Safety Codes Council letter dated April 23, 2015 on the County's 2014 Internal Audit as information.
3. That Council accept Administration's Report dated April 2015 of the Safety Codes Audits and list of response actions taken by the Planning and Development department as information.
4. That Council authorize Administration to enter into an updated Municipal Uniform Quality Management Plan (UQMP) with the Safety Codes Council, as presented, in response to the completed Safety Codes Council Audit, and as now required by the Province of Alberta.

A motion was made by Council Member Jackie McCuaig that the Safety Codes Council External Audit from the Safety Codes Council for the building, electrical, gas, plumbing, and private sewage disciplines for the period of January 1, 2012 to December 31, 2012 be received for information, as presented. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that the Safety Codes Council letter dated April 23, 2015 regarding the Parkland County's 2014 Internal Audit be received for information, as presented. The motion carried unanimously.

A motion was made by Council Member Tracey Melnyk that the Administrative Report dated May 2015 regarding the Safety Codes Audits and list of response actions taken by the Planning and Development Department be received for information, as presented. The motion carried unanimously.

A motion was made by Council Member Darrell Hollands that administration be directed to enter into an updated Municipal Uniform Quality Management Plan (UQMP) with the Safety Codes Council, as presented, in response to the completed Safety Codes Council Audit, and as now required by the Province of Alberta. The motion carried unanimously.

COMMUNICATIONS

[COM 15-027](#)

AAMDC Contact Newsletter

Proposed Motion

That the AAMDC Contact Newsletter be received for information, as presented.

A motion was made by Council Member John McNab that the May 20, 2015 AAMDC Contact Newsletter be received for information, as presented. The motion carried unanimously.

[COM 15-028](#)

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

A motion was made by Council Member Darrell Hollands that the following Committee Reports be received for information:

1. Council Member Tracey Melnyk reported on the Pembina Agricultural Recreation Society meeting.
2. Council Member Phyllis Kobasiuk reported on the Capital Region Parkland Water Services Commission meeting.
3. Council Member Jackie McCuaig reported on the Capital Region Parkland Water Services Commission and the Acheson Business Association lunch event.
4. Council Member John McNab reported on the North Saskatchewan Watershed Alliance meeting.
5. Council Member Darrell Hollands reported on the Alberta Regional Wastewater Commission workshop.

The motion carried unanimously.

SCHEDULED MATTERS

[App 15-032](#)

Appointment - 10:30 a.m. (30 mins.)
Travel Alberta
(Wynn McLean)

Proposed Motion

That the Travel Alberta presentation be received for information, as presented.

Tom Koep, Manager, Parkland County's Economic Development and Tourism presented an overview of tourism in Parkland County.

Wynn McLean and Don Willson, Travel Alberta, presented an economic strategy to collaborate with Parkland County's economic tourism strategy initiatives.

A motion was made by Council Member Tracey Melnyk that the Travel Alberta presentation be received for information, as presented. The motion carried unanimously.

Recess

Mayor Shaigec recessed the meeting at 11:15 a.m. and reconvened the meeting at 11:18 a.m.

IN-CAMERA SESSION

[RFD 15-080](#)

Land Matter - Negotiation Status

A motion was made by Council Member Phyllis Kobasiuk that Council go into in-camera session at 11:18 a.m. The motion carried unanimously.

REGULAR MEETING SESSION

[RFD 15-080](#)

Land Matter - Negotiation Status

A motion was made by Council Member Tracey Melnyk that Council return to regular meeting session of Council at 11:59 a.m. The motion carried unanimously.

CLOSE OF MEETING

Mayor Shaigec closed the meeting at 11:59 a.m.

Mayor

Manager, Legislative & Administrative Services