



Parkland County

53109A Highway 779
Parkland County, Alberta
T7Z 1R1
Parklandcounty.com

Meeting Minutes Governance and Priorities Committee

Mayor Rod Shaigec
Council Member Jo Szady
Council Member Dianne Allen
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member Denise Locher
Council Member Tracey Melnyk

Tuesday, May 1, 2012

9:00 AM

Council Chambers

1. CALL TO ORDER (Locher)

Committee Chair Locher called the meeting to order at 9:01a.m.

Present: 7 - Mayor Rod Shaigec, Council Member Jo Szady, Council Member Dianne Allen, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member Denise Locher and Deputy Mayor Tracey Melnyk

Administration

Pat Vincent, Chief Administrative Officer

Rob McGowan, General Manager, Sustainable Infrastructure Services

Al McCully, General Manager, Sustainable Development Services

Tracy Kibblewhite, General Manager, Corporate Services

Doug Tymchyshyn, Manager, Legislative & Administrative Services

Jackie Ostashek, Manager, Communications & Strategic Planning Services

Sara Jensen, Municipal Intern

Lois Saumer, Administrative Assistant to the General Managers (recording secretary)

2. ADOPTION OF AGENDA (Locher)

A motion was made by Deputy Mayor Tracey Melnyk that the agenda be adopted as presented. The motion carried unanimously.

3. ADOPTION OF MINUTES (Locher)

[MIN 12-010](#)

April 3, 2012 Governance & Priorities Committee Meeting minutes

Proposed Motion(s)

That the Governance & Priorities Committee adopt the April 3, 2012 committee meeting minutes as presented.

A motion was made by Council Member Dianne Allen that the Minutes be approved as amended with correction of two spelling errors. The motion carried unanimously.

4. SCHEDULED MATTERS

- 4.1 [App 12-040](#) May 2012 Business of the Month presentation - Forget-Me-Not Greenhouses
Paul & Simone Deman
- Division 4 Council Member Darrell Hollands presented the May Business of the Month award to Forget-Me-Not-Greenhouses. The Committee congratulated owners Paul & Simone Deman on their achievement.*

6. NEW BUSINESS

A. Legislative Matters

- A.1 [POL 12-002](#) Council Policy C-PD01: Development Agreement Security Requirements

Recommendation

The Committee recommend to Council that proposed Policy C-PD01 be adopted, replacing current Policy PD 001 dated March 13, 2007.

The Committee and Administration discussed various aspects of the proposed policy with the Committee noting concerns regarding the onus placed on developers.

This Policy was recommended for approval

A motion was made by Deputy Mayor Melnyk that this Policy be tabled. The motion carried by the following vote:

For: 4 - Council Member Allen, Council Member Kobasiuk, Council Member Hollands and Deputy Mayor Melnyk

Against: 3 - Mayor Shaigec, Council Member Szady and Council Member Locher

4 SCHEDULED MATTERS continued

- 4.2 [App 12-023](#) Public Input
- Committee Chair Locher asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.**

- 4.3 [App 12-028](#) Wood Energy Presentation
Toso Bozic, Woodlot Extension Specialist
Crop Business Development Branch
Agriculture & Rural Development.

Proposed Motion(s)

That the Committee accept the presentation for information

Pat Vincent introduced Toso Bozic, Woodlot Extension Specialist, Crop Business Development Branch of Agriculture and Rural Development. Mr Bozic presented

extensive information on the use of wood as energy. Mr. Bozic noted that the Shelterbelt Program has been discontinued. He also noted that this technology is more advanced in Europe, and part of the problem with bringing this technology to Canada is the different provincial certifications. The Committee and Mr. Bozic discussed the many projects that are now in operation, their successes and challenges. The Committee thanked Mr. Bozic for his presentation.

A motion was made by Council Member Phyllis Kobasiuk that the Wood Energy presentation be accepted for information . The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that a letter of support for the Shelterbelt Program be sent to Federal and Provincial Departments of Agriculture and the local MLA's The motion carried unanimously.

RECESS

Committee Chair Locher recessed the meeting at 10: 47 a.m. and reconvened the meeting at 10:59 a.m.

5. OLD BUSINESS

There were no Old Business items brought forward.

6. NEW BUSINESS continued

B. Corporate Services Matters

B.1 [RFD 12-089](#) March 31, 2012 1st Quarter Financial Statements

Proposed Motion(s)

That Council accept the March 31, 2012 Financial Statements as information.

Tracy Kibblewhite gave an overview of the 1st Quarter Financial Statements.

A motion was made by Council Member Dianne Allen that the March 31, 2012 Financial Statements be accepted for information. The motion carried unanimously.

B.2 [RFD 12-093](#) Strategic Plan Quarterly Progress Report Q1 2012

Proposed Motion(s)

That Governance and Priorities Committee receive the Strategic Plan Quarterly Progress Report Q1 2012 as information.

Jackie Ostashek highlighted some of the key points within the Report.

A motion was made by Council Member Darrell Hollands that the Strategic Plan Quarterly Progress Report Q1 be accepted for information. The motion carried unanimously.

C. Sustainable Infrastructure Services Matters

C.1 [COM 12-021](#) Veterans Highway route markers

Proposed Motion(s)

That the Governance & Priorities Committee accept as information Alberta Transportation's response to Parkland County's request to place Veterans Highway route markers along Highway 16A.

A motion was made by Council Member Jo Szady that the response from Alberta Transportation regarding Veteran's Highway route markers along Highway 16A be accepted for information. The motion carried unanimously.

D. **Sustainable Community and Protective Services Matters**

There were no items on this agenda.

E. **Sustainable Development Services Matters**

E.1 [RFD 12-076](#) Ambassador Program Proposal

Proposed Motion(s)

That Governance and Priorities Committee approve the program.

A motion was made by Council Member Phyllis Kobasiuk that the Committee recommend to Council that the proposed Ambassador Program be approved. The motion carried unanimously.

7. **COMMUNICATIONS**

7.1 [COM 12-008](#) AAMDC Newsletter

Proposed Motion

That the Governance & Priorities Committee accept the AAMDC Newsletter as information.

Pat Vincent made note of the article on the Blackberry phone app about Rural Canadians Guide to Programs and Services that is in the April 18th issue of Contact.

A motion was made by Mayor Rod Shaigec that the AAMDC newsletter be accepted for information. The motion carried unanimously.

7.2 [COM 12-017](#) Alberta Capital Region Wastewater Commission 2011 Financial Reports

Proposed Motion(s)

That the Committee accept the Alberta Capital Region Wastewater Commission 2011 Financial Reports as information

Council Member Hollands complimented the Alberta Capital Region Wastewater Commission staff on their excellent work as noted by the auditor.

A motion was made by Council Member Darrell Hollands that the Alberta Capital Region Wastewater Commission 2011 Financial Reports be accepted for information. The motion carried unanimously.

7.3 [COM 12-026](#) Committee Reports

Proposed Motion(s)

That the Committee accept the reports for information

Councillor Kobasiuk reported on the Presidents Forum and noted that community associations are excited about the online tools being made available to them. Councillor Allen attended the April 30th Realtors Tour of Acheson and complimented the Economic Development Department on its success. Councillor Szady reported on Multicultural Committee meeting, the River Valley Alliance, and the Presidents Forum - specifically the energy efficient lighting initiative.

A motion was made by Council Member Jo Szady that the Committee Reports be accepted for information. The motion carried unanimously.

4 SCHEDULED MATTERS continued

4.4 [App 12-029](#) West Parkland Gas Co-op
Wayne Paul, General Manager, and
Board of Directors:

Proposed Motion(s)

That the Committee accept the presentation as information.

The Committee welcomed the West Parkland Gas Co-op Board of Directors: Denis Debrule - Chair, Wayne Paul - Manager, and Keith Bobey, Carell Wingrave, and Michelle Gallagher - Directors. The Co-op gave a presentation on their operations and provided information on their upcoming projects.

A motion was made by Council Member Jo Szady that the presentation of the West Parkland Gas Co-op be accepted for information. The motion carried unanimously.

8. NEXT MEETING

The next meeting is scheduled for Tuesday, May 15th at 9:00 a.m.

9. IN-CAMERA SESSION

There were no In-camera items.

10. BUSINESS ARISING FROM IN-CAMERA SESSION

11. ADJOURNMENT

Committee Chair Locher adjourned the meeting at 12:11 p.m.

Committee Chair

Recording Secretary