



Parkland County

53109A Highway 779
Parkland County, Alberta
T7Z 1R1
Parklandcounty.com

Meeting Minutes

Council

Mayor Allan Gamble
Deputy Mayor Rob Wiedeman
Council Member Sally Kucher-Johnson
Council Member Phyllis Kobasiuk
Council Member Natalie Birnie
Council Member Kristina Kowalski

Tuesday, June 10, 2025

9:00 AM

Council Chambers

CALL TO ORDER/TERRITORIAL LAND ACKNOWLEDGEMENT

Mayor Gamble called the meeting to order at 9:00 a.m.

On behalf of Council, Mayor Gamble offered the following Treaty 6 lands acknowledgement:

We acknowledge the homeland of the many diverse First Nations and Metis people whose ancestors have walked this land since time immemorial. We are grateful to work, live, and learn on the traditional territory of Treaty 6.

Present: 5 - Council Member Phyllis Kobasiuk, Council Member Natalie Birnie, Council Member Rob Wiedeman, Mayor Allan Gamble and Council Member Kristina Kowalski

Absent: 1 - Council Member Sally Kucher-Johnson

Administration:

Laura Swain, Chief Administrative Officer
Jeff Dyck, Chief Operating Officer
Rob McGowan, General Manager, Operations Services
Brian Cornforth, Interim General Manager, Community & Development Services
April Gallays, Manager, Subdivision & Planning Coordination (In-part)
Derek MacDonald, Planner II, Planning Coordination (In-part)
Krista Quesnel, Director, Agriculture & Environment Services (In-part)
Jody Hancock, Director, Engineering Services (In-part)
Odessa Bartel, Manager, Legislative & Legal Services
Rachel Coupal, Legislative Officer, Legislative & Legal Services (Recording Secretary)

INSPIRATIONAL REFLECTION

Council Member Kobasiuk offered a short inspirational reflection.

ADOPTION OF AGENDA

A motion was made by Council Member Wiedeman that the June 10, 2025 Council meeting agenda be adopted, as amended, with the following item amended:

- Rename item 6.D.1 - Request to Schedule Special Council Meetings

The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 25-022](#)

Adoption of the May 27, 2025 Council Meeting Minutes

Proposed Motion

That the May 27, 2025 Council Meeting Minutes be adopted, as presented.

A motion was made by Council Member Kobasiuk that the May 27, 2025 Council meeting minutes be adopted, as presented.

The motion carried unanimously.

DELEGATIONS

[App 25-042](#)

9:05 a.m. - Public Input (15 minutes)

Mayor Gamble asked the gallery if there were any concerns that the public wishes to bring to the attention of Parkland County. No one came forward.

NEW BUSINESS

Legislative Matters

[POL 25-002](#)

Elected Official Remuneration Policy C-AD22

Proposed Motion

That the Elected Official Remuneration Policy C-AD22 be approved as presented.

A motion was made by Council Member Kowalski that the Elected Official Remuneration Policy C-AD22 be approved as presented.

RECESS

Mayor Gamble recessed the meeting at 9:08 a.m., and reconvened the meeting at 9:16 a.m.

[POL 25-002](#)

Elected Official Remuneration Policy C-AD22

Proposed Motion

That the Elected Official Remuneration Policy C-AD22 be approved as presented.

An amending motion was made by Council Member Kowalski that the Honorarium for Mayor be increased evenly over four years to align with the average honorarium of the comparators, which included Rocky View County, Sturgeon County and Leduc County.

The motion was defeated by the following vote:

For: 1 - Council Member Kowalski

Against: 4 - Council Member Kobasiuk, Council Member Birnie, Council Member Wiedeman and Mayor Gamble

An amending motion was made by Council Member Kowalski that the Honorarium for Deputy Mayor and Councillors be increased evenly over four years to align with the average honorarium of the comparators, which included Rocky View County, Strathcona County, Sturgeon County and Leduc County.

The motion was defeated by the following vote:

For: 2 - Council Member Birnie and Council Member Kowalski

Against: 3 - Council Member Kobasiuk, Council Member Wiedeman and Mayor Gamble

Mayor Gamble called on the original motion that the Elected Official Remuneration Policy C-AD22 be approved as presented.

The motion carried by the following vote:

For: 4 - Council Member Kobasiuk, Council Member Birnie, Council Member Wiedeman and Mayor Gamble

Against: 1 - Council Member Kowalski

[POL 25-003](#)

Elected Official Expenses Policy C-AD24

Proposed Motions

That the Elected Official Expenses Policy C-AD24 be approved as presented.

A motion was made by Council Member Birnie that the Elected Official Expenses Policy C-AD24 be approved as presented.

RECESS

Mayor Gamble recessed the meeting at 9:29 a.m., and reconvened the meeting at 9:34 a.m.

[POL 25-003](#)

Elected Official Expenses Policy C-AD24

Proposed Motions

That the Elected Official Expenses Policy C-AD24 be approved as presented.

An amending motion was made by Council Member Kobasiuk that section 1 read:

Members of Council requesting reimbursement for business expenses shall submit their monthly expense claims to the Executive Assistant to Mayor and Council, who will apply the policy and enter them into the financial payment system. Each Council member must sign off on their final expense report. The Mayor will review and approve all Council expense reports prior to the CAO processing them for payment. The Deputy Mayor will review and approve the Mayor's expense reports prior to the CAO processing them for payment.

The motion carried unanimously.

Mayor Gamble called on the original motion that the Elected Official Expenses Policy C-AD24 be approved as amended.

RECESS

Mayor Gamble recessed the meeting at 9:41 a.m., and reconvened the meeting at 9:49 a.m.

[POL 25-003](#)

Elected Official Expenses Policy C-AD24

Proposed Motions

That the Elected Official Expenses Policy C-AD24 be approved as presented.

Mayor Gamble called on the original motion that the Elected Official Expenses Policy C-AD24 be approved as amended.

The motion carried unanimously.

DELEGATIONS

[BL 25-027](#)

9:30 a.m. Public Hearing - Bylaw 2025-16 Amendment to the Parkland County Municipal Development Plan

Proposed Motions

1. That Bylaw 2025-16 receive first reading.
2. That Bylaw 2025-16 receive second reading.
3. That Bylaw 2025-16 be presented at this meeting for third reading.
4. That Bylaw 2025-16 receive third reading.

Mayor Gamble called the Public Hearing to order at 9:52 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment regarding proposed Bylaw 2025-16, and explained the process of the Public Hearing.

Administration presented proposed Bylaw 2025-16.

Verbal Submissions

None

Written Submissions

None

Mayor Gamble closed the Public Hearing at 10:04 a.m.

A motion was made by Council Member Wiedeman that Bylaw 2025-16 receive

first reading.

The motion carried unanimously.

A motion was made by Council Member Kobasiuk that Bylaw 2025-16 receive second reading.

The motion carried unanimously.

A motion was made by Council Member Kowalski that Bylaw 2025-16 be presented at this meeting for third reading.

The motion carried unanimously.

A motion was made by Council Member Birnie that Bylaw 2025-16 receive third reading.

The motion carried unanimously.

RECESS

Mayor Gamble recessed the meeting at 10:07 a.m., and reconvened the meeting at 10:19 a.m.

NEW BUSINESS

Chief Operating Officer

[RFD 25-141](#)

Request to Schedule Regular Council Meetings

Proposed Motions

1. That a Regular Council meeting be scheduled in accordance with Section 193 of the Municipal Government Act on June 17, 2025 at 9:00 a.m., to start immediately following the Governance and Priorities Committee Meeting, at Parkland County Centre, Council Chambers.
2. That a Regular Council meeting be scheduled in accordance with Section 193 of the Municipal Government Act on July 29, 2025 at 9:00 a.m., at Parkland County Centre, Council Chambers.
3. That a Regular Council meeting be scheduled in accordance with Section 193 of the Municipal Government Act on August 19, 2025 at 9:00 a.m., at Parkland County Centre, Council Chambers.

A motion was made by Council Member Wiedeman that a Special Council meeting be scheduled in accordance with Section 194(1) of the Municipal Government Act on June 17, 2025 at 9:00 a.m., to start immediately following the Governance and Priorities Committee Meeting, at Parkland County Centre, Council Chambers for the purpose of discussing and acting upon the following item of business:

1. Bylaw 2025-20-Acheson Zone 6 Infrastructure Upgrades.

The motion carried unanimously.

A motion was made by Council Member Kobasiuk that a Special Council meeting be scheduled in accordance with Section 194(1) of the Municipal

Government Act on July 29, 2025 at 9:00 a.m., at Parkland County Centre, Council Chambers for the purpose discussing and acting upon the following item of business:

1. Bylaw 2025-20 – Acheson Zone 6 Infrastructure Upgrades.

The motion carried unanimously.

A motion was made by Council Member Kowalski that a Special Council meeting be scheduled in accordance with Section 194(1) of the Municipal Government Act on August 19, 2025 at 9:00 a.m., at Parkland County Centre, Council Chambers for the purpose of discussing and acting upon the following items of business:

- 1. Amendments to Bylaw 2016-12 – Highvale End Land Use Area Structure Plan; and**
- 2. Amendments to Bylaw 2025-12 – Land Use Bylaw.**

The motion carried unanimously.

[RFD 25-126](#)

Request for Cancellation of the August 26, 2025 Council Meeting

Proposed Motion

That the August 26, 2025 Council meeting be cancelled, as presented.

A motion was made by Council Member Birnie that the August 26, 2025 Council meeting be cancelled, as presented.

The motion carried unanimously.

Operation Services

[RFD 25-134](#)

Nature Policy Framework

Proposed Motions

1. That the Nature Policy Framework be accepted for information, as presented.
2. That the Environmentally Significant Areas Policy be approved, as presented.
3. That the Protected Natural Areas Policy be approved, as presented.
4. That the Local Conservation Fund Policy be approved, as presented.
5. That the Innovative Conservation Approaches Policy be approved, as presented.

A motion was made by Council Member Kobasiuk that the Nature Policy Framework be accepted for information, as presented.

The motion carried unanimously.

A motion was made by Council Member Kowalski that the Environmentally Significant Areas Policy be approved, as presented.

The motion carried unanimously.

A motion was made by Council Member Birnie that the Protected Natural Areas Policy be approved, as presented.

The motion carried unanimously.

A motion was made by Council Member Wiedeman that the Local Conservation Fund Policy be approved, as presented.

The motion carried unanimously.

A motion was made by Council Member Kobasiuk that the Innovative Conservation Approaches Policy be approved, as presented.

The motion carried unanimously.

RECESS

Mayor Gamble recessed the meeting at 11:26 a.m., and reconvened the meeting at 11:40 a.m.

[RFD 25-138](#)

Entwistle Watermain and Wastewater Crossings of Highway 16 - 2025 Funding Request

Proposed Motion

That Council approve an additional \$100,000 of funding through Water and Wastewater Restricted Surplus to support the detailed design for the Entwistle Watermain and Wastewater Crossings of Highway 16.

A motion was made by Council Member Kowalski that Council approve an additional \$100,000 of funding through Water and Wastewater Restricted Surplus to support the detailed design for the Entwistle Watermain and Wastewater Crossings of Highway 16.

The motion carried unanimously.

COMMUNICATIONS

[COM 25-057](#)

Rural Municipalities of Alberta Newsletter Update

Proposed Motion

That the Rural Municipalities of Alberta newsletter be received for information, as presented.

A motion was made by Council Member Birnie that the Rural Municipalities of Alberta newsletter be received for information, as presented.

The motion carried unanimously.

[COM 25-058](#)

Federation of Canadian Municipalities Update

Proposed Motion

That the Federation of Canadian Municipalities update be received for information, as presented.

A motion was made by Council Member Wiedeman that the Federation of Canadian Municipalities update be received for information, as presented.

The motion carried unanimously.

[COM 25-059](#)

Mayor's Report

Proposed Motion

That the Mayor's Report be received for information, as presented.

A motion was made by Council Member Kobasiuk that the Mayor's Report be received for information, as follows:

- Federation of Canadian Municipalities Conference in Ottawa
- Acheson Business Association with MLA Getson – Foreign Trade Zone Acheson
- Kidsport Golf Tournament – Petroleum Golf & Country Club
- Edmonton Global Shareholder Strategy Session
- Spruce Grove Composite High School Graduation Ceremony

The motion carried unanimously.

[COM 25-060](#)

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

A motion was made by Council Member Kowalski that the Committee Reports be received for information, as follows:

1. Council Member Kobasiuk
 - MultiCulture Centre/ Red Brick Common Meeting
 - Federation of Canadian Municipalities Conference in Ottawa
 - Public Board/Committee Appreciation Dinner
2. Council Member Wiedeman
 - ARROW Utilities Workshop
 - Attended a meeting regarding roads and development in Seba Beach
 - Federation of Canadian Municipalities Conference in Ottawa
 - ARROW Utilities Meeting - attended virtually
3. Council Member Kowalski
 - Alternate Land Use Services (ALUS) Partnership Advisory Committee (PAC) Meeting
 - Community Sustainability Committee Meeting
 - Atim Road Review
 - Attended Farmer's Days - served breakfast and attended the parade
 - Parkland Village Meeting - Concerns regarding the Sewage Lagoon
 - 2025 Annual Builder and Developer Luncheon
 - Edmonton Global Meeting
 - 755 Royal Canadian Air Cadet Squadron 60th Annual Ceremonial Review
 - Rolling Meadows Meeting - Review Storm Water Report with Resident
4. Council Member Birnie
 - Parkland County Library Board Meeting
 - Alternate Land Use Services (ALUS) Partnership Advisory Committee (PAC) Meeting

- Public Board/Committee Appreciation Dinner

The motion carried unanimously.

CLOSE OF MEETING

Mayor Gamble closed the meeting at 12:01 p.m.

Mayor

Manager, Legislative Services