



# Parkland County

53109A Highway 779  
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## Meeting Minutes Committee of the Whole

*Mayor Rod Shaigec*  
*Council Member AnnLisa Jensen*  
*Council Member Jackie McCuaig*  
*Council Member Phyllis Kobasiuk*  
*Council Member Darrell Hollands*  
*Council Member John McNab*  
*Council Member Tracey Melnyk*

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Tuesday, September 15, 2015

9:00 AM

Council Chambers

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### CALL TO ORDER

Committee Chair AnnLisa Jensen called the meeting to order at 9:00 a.m.

**Present:** 7 - Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member John McNab, Mayor Rod Shaigec, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands and Council Member Tracey Melnyk

#### Administration:

Beth James, Chief Administrative Officer  
Rob McGowan, General Manager, Infrastructure Services  
Peter Vana, General Manager, Development Services  
Martin Frigo, Senior Planner, Planning & Development Services (in-part)  
Deanna Cambridge, Planner, Planning & Development Services (in-part)  
Duncan Martin, Planner, Planning & Development Services (in-part)  
Mark Cardinal, Acting General Manager, Community Services  
Tracy Kibblewhite, General Manager, Corporate Services  
Sarah Mate, Communications Coordinator  
Doug Tymchyshyn, Manager, Legislative & Administrative Services  
Darlene Bezeau, Municipal Intern  
Helene Sommer, Administrative Assistant, Legislative & Administrative Services (Recording Secretary)

### ADOPTION OF AGENDA

A motion was made by Council Member Tracey Melynk that the September 15, 2015 Committee of the Whole agenda be adopted, as presented. The motion carried unanimously.

### ADOPTION OF MINUTES

#### [MIN 15-028](#)

Adoption of the July 7, 2015 unadopted regular Committee of the Whole meeting minutes

#### **Proposed Motion(s)**

That the July 7, 2015 Committee of the Whole meeting minutes be adopted,

as presented..

A motion was made by Council Member Jackie McCuaig that the July 7, 2015 Committee of the Whole meeting minutes be adopted, as presented. The motion carried unanimously.

## **Mayor**

### **COM 15-048**

Committee Reports

#### **Proposed Motion(s)**

That the Committee Reports be received for information, as presented.

A motion was made by Council Member Phyllis Kobasiuk that the following Committee Reports be received for information:

1. Council Member Jackie McCuaig attended the Economic Development and Tourism Advisory Committee Meeting, Rotary Run for Life Breakfast, and Big Lake Community League Playground Opening.
2. Mayor Rod Shaigec attended the Capital Region Board Meeting.
3. Council Member Phyllis Kobasiuk attended the Tri-Municipal Leisure Facility Board Meeting.
4. Council Member Tracey Melynk attended the Parkland County Library Board Meeting, Keephills Power Project Steering Committee, and Economic Development and Tourism Advisory Committee.
5. Council Member AnnLisa Jensen attended the Art Advisory Committee Meeting.

The motion carried unanimously.

## **OLD BUSINESS**

## **NEW BUSINESS**

### **General Manager, Development Services**

#### **POL 15-017**

Dedication and Use of Municipal Reserve, Environmental Reserve, and/or Environmental Reserve Easement Policy C-PD15

#### **Proposed Motion**

That the revised Dedication and Use of Municipal Reserve, Environmental Reserve, and Environment Reserve Easement Policy C-PD15 be received as information.

A motion was made by Council Member Phyllis Kobasiuk that the revised Dedication and Use of Municipal Reserve, Environmental Reserve, and Environment Reserve Easement Policy C-PD15 be received as information, as presented.

The motion carried unanimously.

## DELEGATIONS

### [App 15-052](#)

Public Input - 9:15 a.m. (10 mins)

**Council Member AnnLisa Jensen asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County.**

**Carol Ethier, a Parkland County resident brought forward concern regarding the requirement Subdivision approval prior to selling or building on their property by providing a road.**

## Appointments

### [App 15-053](#)

APPOINTMENT: 9:30 a.m. (15 mins.)  
Goodwill Industries of Alberta Presentation  
(Dale Monaghan)

#### **Proposed Motion**

That the Goodwill Industries of Alberta presentation be received for information, as presented.

**A motion was made by Council Member John McNab that the Goodwill Industries of Alberta presentation be received for information, as presented. The motion carried unanimously.**

## **Recess**

**Council Member AnnLisa Jensen recessed the meeting at 10:05 a.m. and reconvened the meeting at 10:18 a.m.**

## General Manager, Development Services

### [RFD 15-119](#)

Proposed amendment to rescind Bylaw 2014-09 for the Licensing and Regulation of Businesses within Parkland County; and Bylaw 2015-25 for the amendment of Business License Fees

#### **Proposed Motion**

That the Committee of the Whole receive the review on Business Licensing as information.

**A motion was made by Mayor Rod Shaigec that the Committee of the Whole receive the review on Business Licensing as information, as presented. The motion carried unanimously.**

### [RFD 15-126](#)

Future of Agriculture Study - September 2015 Situation Report.

#### **Proposed Motion:**

That the Committee of the Whole (CoW) accept the Future of Agriculture Study - September 2015 update as information.

*Parkland County's Martin Frigo, Deanna Cambridge, and Duncan Martin presented the Future of Agriculture Study with Jerry Bouma from Toma and Bouma and John Steil from Stantec.*

A motion was made by Council Member Darrell Hollands that the Committee of the Whole accept the Future of Agriculture Study - September 2015 update as information, as presented. The motion carried unanimously.

## **IN-CAMERA SESSION**

There we no in-camera items.

## **BUSINESS ARISING FROM IN-CAMERA SESSION**

## **NEXT MEETING**

*The next Committee of the Whole meeting is scheduled for October 6, 2015 at 9:00 a.m.*

## **CLOSE OF MEETING**

Council Member AnnLisa Jensen closed the meeting at 12:07 a.m.

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Committee Chair

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Recording Secretary