



# Parkland County

53109A Highway 779  
Parkland County, Alberta  
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Parklandcounty.com

## Meeting Minutes

### Council

*Mayor Rod Shaigec*  
*Council Member AnnLisa Jensen*  
*Council Member Jackie McCuaig*  
*Council Member Phyllis Kobasiuk*  
*Council Member Darrell Hollands*  
*Council Member John McNab*  
*Council Member Tracey Melnyk*

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Tuesday, June 12, 2018

9:00 AM

Council Chambers

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### CALL TO ORDER

**Mayor Shaigec called the meeting to order at 9:00 a.m.**

**Present:** 7 - Mayor Rod Shaigec, Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member John McNab and Council Member Tracey Melnyk

#### **Administration:**

**Michael Heck, Chief Administrative Officer (in part)**  
**Arlan Delisle, County Solicitor/Director, Legal Services (in part)**  
**Tracy Kibblewhite, General Manager, Chief Financial Officer (in part)**  
**Dave Cross, General Manager, Community Services (in part)**  
**Lenny Richer, Director, Parks, Recreation and Culture (in part)**  
**Peter Vana, General Manager, Development Services (in part)**  
**Jody Hancock, General Manager, Infrastructure Services (in part)**  
**Sarah Mate, Director, Communications (in part)**  
**Stephen Fegervyneki, Acting Director, Planning & Development Services (in part)**  
**Sharif Ibrahim, Planning and Off-Site Levy Coordinator, Planning & Development Services (in part)**  
**Martin Frigo, Manager, Long Range Policy Planner, Planning & Development Services (in part)**  
**Erin Felker, Transit Coordinator, Engineering Services (in part)**  
**Teri Stewart, Director, Budget & Financial Reporting (in part)**  
**Marc Ficht, Director, Assessment & Strategic Financial Services (in part)**  
**James Leskiw, Acting Manager, Agricultural Services (in part)**  
**Krista Quesnel, Manager, Community Sustainability (in part)**  
**Barb Williams, Acting Manager, Legislative Services (Recording Secretary)**  
**Lois Tyerman, Legislative Officer, Legislative Services (Recording Secretary)**

## CELEBRATING SUCCESSES

Council gave recognition to:

Rachelle Trovato who is the recipient of the 2018 Alberta Professional Planners Institute (APPI) Legacy Award.

Parkland County Libraries who is the recipient of the 2018 Minister's Award for Excellence in Public Library Services. Brian Bettis, TELUS Corporation gave accolades to Smart Parkland for the collaboration with TELUS and Parkland County Libraries that resulted in the success for rural connectivity.

Communications Services who is the recipient of the International Association of Business Communicator's Awards, as follows:

- Social Development Plan
- My Parkland
- Keep Parkland Growing

## ADOPTION OF AGENDA

A motion was made by Council Member Jackie McCuaig that the June 12, 2018 Council meeting agenda be adopted, as presented. The motion carried unanimously.

## INSPIRATIONAL REFLECTION

Council Member Phyllis Kobasiuk offered a short inspirational reflection.

## ADOPTION OF MINUTES

### [MIN 18-014](#)

Adoption of the May 22, 2018 Council Meeting Minutes

#### **Proposed Motion**

That the May 22, 2018 Council meeting minutes be adopted, as presented.

**A motion was made by Council Member AnnLisa Jensen that the Council meeting minutes of May 22, 2018 be adopted, as presented. The motion carried unanimously.**

### [MIN 18-015](#)

Adoption of the June 5, 2018 Special Council Meeting Minutes

#### **Proposed Motion**

That the June 5, 2018 Special Council meeting minutes be adopted, as presented.

**A motion was made by Council Member Tracey Melnyk that the special Council meeting minutes of June 5, 2018 be adopted, as presented. The motion carried unanimously.**

## DELEGATIONS

### [App 18-040](#)

Public Input - 9:15 a.m. (10 mins.)

Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County.

Don Szybunka came forward expressing concern of his property tax increase. His property had not been regularly assessed prior to purchasing the property, and after purchasing his property, Assessment Services had updated the property assessment that resulted in an increase of 21%. Mr. Szybunka requests Council's consideration to waive all or a portion of the 21% increase to his taxes due to the irregular assessment of his property.

### [BL 18-018](#)

APPOINTMENT - 9:30 a.m

2018 Off-Site Levy Rates and Annual Report

Adoption of Updated Schedules "C" through "G" under Bylaw 2015-07

(Greg Weiss, Corvus Business Advisor)

#### **Proposed Motions**

1. That the 2018 Off-Site Levy Annual Report be received for information, as presented.
2. That the 2018 Water, Sanitary, Storm and Transportation Off-Site Levy Projects & Estimated Costs (Schedules "C", "D", "E" and "F") and Off-Site Levy Rates (Schedule "G") be approved as presented.

*Greg Weiss, Corvus Business Advisor presented the Offsite Levy Report.*

**Mayor Shaigec passed the Chair to Deputy Mayor Jackie McCuaig.**

**A motion was made by Mayor Rod Shaigec that administration present a report to the Committee of the Whole to examine the potential for implementation of the newly identified off-site levies in accordance with the Municipal Government Act, Section 648. The motion carried unanimously.**

**Deputy Mayor Jackie McCuaig passed the chair back to Mayor Shaigec.**

**A motion was made by Council Member Tracey Melnyk that the 2018 Off-Site Levy Annual Report be received for information, as presented. The motion carried unanimously.**

**A motion was made by Council Member John McNab that the 2018 Water, Sanitary, Storm and Transportation Off-Site Levy Projects and Estimated Costs (Schedules "C", "D", "E", and "F") and Off-Site Levy Rates (Schedule "G") be approved, as presented. The motion carried unanimously.**

[App 18-044](#)

APPOINTMENT - 10:00 a.m.  
Parkland County Municipal Library Board  
(Sarah Leteta - Board Chair, Cheryl Budzinski - Treasurer and Kathy Gardiner - Library Manager)

**Proposed Motion**

That the Parkland County Municipal Library Board's presentation be received for information, as presented.

*Sarah Leteta, Cheryl Budzinski, and Kathy Gardiner, presented the Parkland County Libraries programs and updates.*

**A motion was made by Council Member Jackie McCuaig that the Parkland County Municipal Library Board's presentation be received for information, as presented. The motion carried unanimously.**

**Recess**

Mayor Shaigec recessed the meeting at 10:46 a.m. and reconvened the meeting at 10:58 a.m.

**Legislative Matters**[BL 18-027](#)

Parkland County and Brazeau County Intermunicipal Collaboration Framework Bylaw 2018-12

**Proposed Motions**

1. That Bylaw 2018-12 receive first reading.
2. That Bylaw 2018-12 receive second reading.

**A motion was made by Council Member Jackie McCuaig that Bylaw 2018-12 receive first reading. The motion carried unanimously.**

**A motion was made by Council Member Phyllis Kobasiuk that Bylaw 2018-12 receive second reading. The motion carried unanimously.**

[BL 18-022](#)

Bylaw 2018-10 - Public Transportation Utility

**Proposed Motions**

1. That Bylaw 2018-10 receive first reading.
2. That Bylaw 2018-10 receive second reading.
3. That Bylaw 2018-10 be presented for third reading at this meeting.
4. That Bylaw 2018-10 receive third and final reading.

**A motion was made by Council Member Darrell Hollands that Bylaw 2018-10 receive first reading. The motion carried unanimously.**

**A motion was made by Council Member Tracey Melnyk that Bylaw 2018-10 receive second reading. The motion carried unanimously.**

**A motion was made by Council Member John McNab that Bylaw 2018-10 be presented at this meeting for third reading. The motion carried unanimously.**

**A motion was made by Council Member Jackie McCuaig that Bylaw 2018-10 receive third and final reading, and that it be declared finally passed. The**

motion carried unanimously.

## NEW BUSINESS

### Chief Financial Officer

#### RFD 18-111

2019 Budget Philosophy, Calendar and Tax Rate Analysis

##### **Proposed Motions**

1. That Council receive the Tax Rate Analysis as information; and
2. That Council approve the 2019 Budget Philosophy and the 2019 Budget Calendar as presented.

**A motion was made by Council Member AnnLisa Jensen that the Tax Rate Analysis be received for information, as presented. The motion carried unanimously.**

**A motion was made by Council Member Phyllis Kobasiuk that the 2019 Budget Philosophy and the 2019 Budget Calendar be approved, as presented. The motion carried unanimously.**

### Community Services Matters

#### RFD 18-103

Appointment of 2018 Weed and Crop Inspectors

##### **Proposed Motion**

That the appointment of Duncan McDonald and Harnoor Mehta as Inspectors under the *Weed Control Act* as per Part 2, 7(1) and the *Agricultural Pests Act* as per Section 10 (1), of Alberta for 2018 be approved.

**A motion was made by Council Member John McNab that the appointment of Duncan McDonald and Harnoor Mehta be approved as Inspectors under the Weed Control Act as per Part 2, 7(1) and the Agricultural Pests Act as per Section 10(1), of Alberta for 2018. The motion carried unanimously.**

#### RFD 18-097

Hasse Lake Washroom Insurance Claim

##### **Proposed Motion**

That Council approve the transfer of \$34,838.50 from the Hasse Lake Washroom insurance claim to Restricted Surplus - Municipal Parks.

**A motion was made by Council Member Jackie McCuaig that the transfer of \$34,838.50 be approved from the Hasse Lake washroom insurance claim to Restricted Surplus - Municipal Parks, as presented. The motion carried unanimously.**

#### RFD 18-118

Wabamun Lake Ice Heaves 2018

##### **Proposed Motion**

That Council approve up to \$100,000 for repairs to Parkland County owned lands damaged during the 2018 ice heaving on Wabamun Lake, to be funded by the Extreme Events Restricted Surplus.

A motion was made by Council Member John McNab that up to \$100,000 for repairs to Parkland County owned lands damaged during the 2018 ice heaving on Wabamun Lake, to be funded by the Extreme Events Restricted Surplus be approved, as presented.

A motion was made by Council Member Phyllis Kobasiuk that the Wabamun Lake Ice Heaves 2018 be tabled to the June 26, 2018 Council meeting. The motion carried by the following vote:

**For:** 4 - Mayor Shaigec, Council Member Kobasiuk, Council Member Hollands and Council Member McNab

**Against:** 3 - Council Member Jensen, Council Member McCuaig and Council Member Melnyk

#### RFD 18-102

University of Alberta Aga Khan Garden Pavilion - Funding Contribution

##### **Proposed Motion**

That Council approve \$250,000 for the University of Alberta Aga Khan Pavilion to be paid over five (5) years in installments of \$50,000 per year funded in Year One (2018) from the Environmental Restricted Surplus and Years Two to Five (2019-2022) from the Municipal Tax Levy.

A motion was made by Council Member Phyllis Kobasiuk that \$250,000 be approved for the University of Alberta Aga Khan Pavilion to be paid over five (5) years in installments of \$50,000 per year funded in Year One (2018) from the 2018 Future Operating Surplus and Years Two to Five (2019-2022) from the Municipal Tax Levy.

#### **Recess**

Mayor Shaigec recessed the meeting at 12:19 p.m. and reconvened the meeting at 12:24 p.m.

#### RFD 18-102

University of Alberta Aga Khan Garden Pavilion - Funding Contribution

##### **Proposed Motion**

That Council approve \$250,000 for the University of Alberta Aga Khan Pavilion to be paid over five (5) years in installments of \$50,000 per year funded in Year One (2018) from the Environmental Restricted Surplus and Years Two to Five (2019-2022) from the Municipal Tax Levy.

Mayor Shaigec called on the original motion made by Council Member Phyllis Kobasiuk that \$250,000 be approved for the University of Alberta Aga Khan Pavilion to be paid over five (5) years in installments of \$50,000 per year funded in Year One (2018) from the 2018 Future Operating Surplus and Years Two to Five (2019-2022) from the Municipal Tax Levy. The motion failed by the following vote:

**For:** 2 - Council Member Jensen and Council Member Kobasiuk

**Against:** 5 - Mayor Shaigec, Council Member McCuaig, Council Member Hollands, Council Member McNab and Council Member Melnyk

Mayor Shaigec passed the Chair to Deputy Mayor Jackie McCuaig.

A motion was made by Mayor Rod Shaigec that an amount of \$100,000 be approved for the University of Alberta Aga Khan Pavilion to be paid over four (4) years in installments of \$25,000 per year funded in Year One (2018) from 2018 Future Operating Restricted Surplus and Years Two to Four (2019-2021) from the Municipal Tax Levy. The motion carried by the following vote:

**For:** 4 - Mayor Shaigec, Council Member Jensen, Council Member McCuaig and Council Member Kobasiuk

**Against:** 3 - Council Member Hollands, Council Member McNab and Council Member Melnyk

Deputy Mayor Jackie McCuaig passed the chair back to Mayor Shaigec.

## COMMUNICATIONS

### [COM 18-036](#)

Rural Municipalities of Alberta Contact Newsletter

#### **Proposed Motion**

That the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented.

A motion was made by Council Member AnnLisa Jensen that the May 24 and 30, 2018 Rural Municipalities of Alberta Contact Newsletters be received for information, as presented. The motion carried unanimously.

### [COM 18-037](#)

Federation of Canadian Municipalities Update

#### **Proposed Motion**

That the Federation of Canadian Municipalities update be received for information, as presented.

A motion was made by Council Member Phyllis Kobasiuk that the Federation of Canadian Municipalities update be received for information, as presented. The motion carried unanimously.

### [COM 18-038](#)

Committee Reports

#### **Proposed Motion**

That the Committee Reports be received for information, as presented.

A motion was made by Council Member Jackie McCuaig that the Committee Reports be received for information, as follows:

1. Council Member Tracey Melnyk reported on the Army Cadet Ceremony event.
2. Council Member Jackie McCuaig reported on the Federation of Canadian Municipalities Conference and the Halifax Central Library tour.
3. Council Member AnnLisa Jensen reported on the Employee Safety and Recognition event, the Sustainability Awards event, and the Federation of Canadian Municipalities Conference.
4. Council Member Phyllis Kobasiuk reported on the Federation of Canadian

Municipalities Conference, the Employee Safety and Recognition event, the Sustainability Awards event, and congratulated Council Member AnnLisa Jensen on her successful election to the Board of Directors with the Federation of Canadian Municipalities.

5. Mayor Rod Shaigec reported on the Alberta Land Use Institute Conference.

The motion carried unanimously.

## **CLOSE OF MEETING**

Mayor Shaigec closed the meeting at 12:57 p.m.

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Mayor

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Manager, Legislative Services