



Parkland County

53109A Highway 779
Parkland County, Alberta
T7Z 1R1
Parklandcounty.com

Meeting Agenda

Council

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, December 8, 2020

9:00 AM

Council Chambers

VISION:

One Parkland: Powerfully Connected

Telephone Conference Details

This meeting will be conducted by telephone conferencing. To virtually participate, call the number below on the day of the meeting, type in the access code and a moderator will add you to the meeting queue.

For Public Input, call at 9:00 a.m.:

- Phone number: 780-429-5820 or toll free: 1-855-353-9183
- Access code: 81418#

For Public Hearing regarding Bylaw 2020-13, call at 9:15 a.m.:

- Phone number: 780-429-5820 or toll free: 1-855-353-9183
- Access code: 81418#

Please contact Legislative Services at governanceagendas@parklandcounty.com for more information.

1. **CALL TO ORDER (Deputy Mayor)**
- . **CELEBRATING SUCCESSES**
- . **INSPIRATIONAL REFLECTION (Kobasiuk)**
2. **ADOPTION OF AGENDA (Deputy Mayor)**
3. **CONSENT AGENDA (Deputy Mayor)**
4. **ADOPTION OF MINUTES (Deputy Mayor)**

- 4.1 [MIN 20-041](#) Adoption of November 24, 2020 Council Meeting Minutes

Proposed Motions

1. That the November 24, 2020 Council meeting minutes be adopted, as presented.
2. That Council approve authorization of electronic signature for the November 24, 2020 Council meeting minutes in accordance with Section 213 of the Municipal Government Act.

Sponsors: Melnyk

Attachments: [1. Unadopted November 24, 2020 Council Meeting Minutes](#)

5. DELEGATIONS

- 5.1 [App 20-086](#) 9:15 a.m. - Public Input (10 minutes)

Sponsors: Melnyk

- 5.2 [BL 20-031](#) 9:30 a.m. Public Hearing - Bylaw 2020-13 Acheson Industrial Area Structure Plan

Proposed Motions

1. That Bylaw 2020-13 be amended, as presented.
2. That Bylaw 2020-13 receive second reading.
3. That Bylaw 2020-13 receive third and final reading.
4. That Council approve electronic signature for Bylaw 2020-13 in accordance with Section 213 of the Municipal Government Act.

Sponsors: McGowan

Attachments: [1. Chair's Procedural Notes](#)

[2. Bylaw 2020-13 Acheson Industrial Area Structure Plan](#)

[3. Public Hearing Speakers List](#)

[4. Written Submissions for Public Hearing](#)

[5. Administrative Report](#)

[6. Table of Proposed Amendments](#)

[7. Acheson Industrial Area Structure Plan - Clean](#)

[8. Acheson Industrial Area Structure Plan - Redlined Changes](#)

[9. Public Hearing Presentation](#)

[10. Bylaw 2014-29 Acheson Industrial Area Structure Plan - Circulated Nov 10,](#)

[11. Background Research Report - Circulated Nov 10, 2020](#)

[12. What We Heard Report - Circulated November 10, 2020](#)

6. BUSINESS ARISING

- 6.1 [RFD 20-220](#) Appointment of Third Party Administrator - Whistleblower Policy C-HR30

Proposed Motion

That Council appoint Xpera HR Services effective December 8, 2020 as the Third Party Administrator for the Whistleblower Policy C-HR30, as presented.

Sponsors: Swain

Attachments: [1. Whistleblower Policy C-HR30](#)

7. **NEW BUSINESS**

A. **Mayor and Council Member Matters**

B. **Chief Administrative Officer**

- B.1 [RFD 20-245](#) Village of Wabamun Update

Proposed Motion

That the Village of Wabamun update be received for information, as presented.

Sponsors: Swain

C. **Legislative Matters**

- C.1 [BL 20-032](#) Bylaw 2020-16 Use Classification Amendment to Land Use Bylaw 2017-18

Proposed Motions

1. That Bylaw 2020-16 receive first reading.
2. That a public hearing be scheduled for January 26, 2021 at 9:30 a.m. in Council Chambers to hear public comment on Bylaw 2020-16.

Sponsors: McGowan

Attachments: [1. Bylaw 2020-16 Use Classification Amendment](#)

[2. Administrative Report](#)

[3. Land Use Bylaw 2017-18 - Redlined](#)

[4. What We Heard Report](#)

- C.2 [POL 20-020](#) Land Management Policy C-AD53

Proposed Motion

That Council approve Land Management Policy C-AD53, as presented.

Sponsors: Swain

Attachments: [1. Land Management Policy C-AD53](#)

[2. Administrative Presentation](#)

D. **Agriculture, Community and Protective Services Matters**

D.1 [RFD 20-244](#) Yellowhead County - Recreation Cost Share Agreement**Proposed Motion**

That Council approve the updated Recreation Cost Share Agreement with Yellowhead County, as presented.

Sponsors: Cross

Attachments: [1. Recreation Cost Share Agreement](#)

D.2 [RFD 20-241](#) Alberta Wetland Replacement Program Funding**Proposed Motions**

1. That Council approve an additional operating expense and grant revenue be added to the 2020 ALUS program budget in the amount of \$38,000.

2. That Council approve up to \$472,000 in operating project expenses in the 2021 Community Sustainability budget, funded by the Wetland Replacement Program.

3. That Council direct administration to pursue additional projects eligible under the Wetland Replacement Program, to be approved by council in 2021.

Sponsors: Cross

Attachments: [1. Memorandum of Understanding - October 1, 2020](#)

D.3 [RFD 20-246](#) Westland Park Community League Sustainability Grant - Major Capital Funding Request**Proposed Motion**

That Council approve the transfer of \$42,000 for the Westland Park Community League Sustainability Grant - Major Capital from Restricted Surplus - Recreation Facilities.

Sponsors: Cross

Attachments: [1. Administrative Report](#)

[2. Community Association Grant Funding Policy C-RP03](#)

E. **Chief Financial Officer****F.** **Corporate & Shared Services Matters****G.** **Operations Services Matters****H.** **Strategic Initiatives Matters**

H.1 [RFD 20-239](#) Parkland County Transfer Station Project**Proposed Motion**

That Council approve the transfer of up to \$1,009,900 from the Solid Waste Restricted Surplus to fund expenditures for the Parkland County Transfer Station Project, as presented.

Sponsors: Swain

H.2 [RFD 20-243](#) Legend Estates Project**Proposed Motion**

That Council approve a transfer of \$102,000 from the Long Term Sustainability Restricted Surplus to fund expenditures for the Legend Estates Project, as presented.

Sponsors: Swain

8. COMMUNICATIONS**8.1** [COM 20-083](#) Rural Municipalities of Alberta Contact Newsletter**Proposed Motion**

That the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented.

Sponsors: Melnyk

Attachments: [1. November 27, 2020 Contact Newsletter](#)

8.2 [COM 20-084](#) Federation of Canadian Municipalities Update**Proposed Motion**

That the Federation of Canadian Municipalities Update be received for information, as presented.

Sponsors: Melnyk

Attachments: [1. Federation of Canadian Municipalities Update](#)

8.3 [COM 20-085](#) Committee Reports**Proposed Motion**

That the Committee Reports be received for information, as presented.

Sponsors: Melnyk

9. CLOSED SESSION**10. BUSINESS ARISING FROM CLOSED SESSION****11. CLOSE OF MEETING**