



Parkland County

53109A Highway 779
Parkland County, Alberta
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Parklandcounty.com

Meeting Minutes

Council

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, December 8, 2020

9:00 AM

Council Chambers

CALL TO ORDER

Deputy Mayor Melnyk called the teleconference meeting to order at 9:01 a.m.

Present: 7 - Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member Jackie McCuaig, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member John McNab and Council Member Tracey Melnyk

Absent: 1 - Mayor Rod Shaigec

Administration:

Laura Swain, Interim Chief Administrative Officer/General Manager, Corporate & Shared Services

Dave Cross, General Manager, Agriculture, Community & Protective Services (in part)

Rob McGowan, General Manager, Operations Services

Sarah Mate, Director, Community Services (in part)

Marc Ficht, Director, Strategic Initiatives (in part)

Feinan Long, Long Range Planner (in part)

Rachelle Trovato, Development Planner II (in part)

Martin Frigo, Manager, Long Range Policy Planning (in part)

Karen Kormas, Manager, Development Planning & Safety Codes (in part)

Thomas Lippiatt, Development Planner I (in part)

Dawna Woytowich, Municipal Land Specialist (in part)

Krista Quesnel, Manager, Community Sustainability (in part)

Tom Watts, Director, Employee Services (in part)

Barb Williams, Manager, Legislative Services

Sheryl Cammidge, Legislative Officer/Recording Secretary

INSPIRATIONAL REFLECTION

Council Member Kobasiuk offered a short inspirational reflection.

ADOPTION OF AGENDA

A motion was made by Council Member Kobasiuk that the December 8, 2020 agenda be adopted, as presented. The motion carried unanimously.

CONSENT AGENDA

A motion was made by Council Member Hollands that Council consent to adopt the following agenda items without debate:

Agenda Item 4.1 - Adoption of November 24, 2020 Council Meeting Minutes

1. That the November 24, 2020 Council meeting minutes be adopted, as presented.
2. That Council approve authorization of electronic signature for the November 24, 2020 Council meeting minutes in accordance with Section 213 of the Municipal Government Act.

Agenda Item 8.1 - Rural Municipalities of Alberta Contact Newsletter

That the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented.

The motion carried unanimously.

BUSINESS ARISING

[RFD 20-220](#)

Appointment of Third Party Administrator - Whistleblower Policy C-HR30

Proposed Motion

That Council appoint Xpera HR Services effective December 8, 2020 as the Third Party Administrator for the Whistleblower Policy C-HR30, as presented.

A motion was made by Council Member McNab that Council appoint Xpera HR Services effective December 8, 2020 as the Third Party Administrator for the Whistleblower Policy C-HR30 and, that Whistleblower Policy C-HR30 be amended to reflect this appointment. The motion carried unanimously.

Chief Administrative Officer

[RFD 20-245](#)

Village of Wabamun Update

Proposed Motion

That the Village of Wabamun update be received for information, as presented.

Deputy Mayor Melnyk deferred discussion on the Village of Wabamun Update to allow for the scheduled Public Input delegation at 9:15 a.m.

DELEGATIONS

[App 20-086](#)

9:15 a.m. - Public Input (10 minutes)

Deputy Mayor Melnyk asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. The following person called into the meeting:

Dianne Allen, Parkland County resident, commented on proposed Bylaw 2020-13.

NEW BUSINESS

Chief Administrative Officer

RFD 20-245

Village of Wabamun Update

Proposed Motion

That the Village of Wabamun update be received for information, as presented.

Deputy Mayor Melnyk reconvened discussion on the Village of Wabamun Update.

A motion was made by Council Member Jensen that the Village of Wabamun update be received for information, as presented. The motion carried unanimously.

Agriculture, Community and Protective Services Matters

RFD 20-244

Yellowhead County - Recreation Cost Share Agreement

Proposed Motion

That Council approve the updated Recreation Cost Share Agreement with Yellowhead County, as presented.

Deputy Mayor Melnyk deferred discussion on the Yellowhead County - Recreation Cost Share Agreement to allow for the scheduled Public Hearing delegation at 9:30 a.m.

DELEGATIONS

BL 20-031

9:30 a.m. Public Hearing - Bylaw 2020-13 Acheson Industrial Area Structure Plan

Proposed Motions

1. That Bylaw 2020-13 be amended, as presented.
2. That Bylaw 2020-13 receive second reading.
3. That Bylaw 2020-13 receive third and final reading.
4. That Council approve electronic signature for Bylaw 2020-13 in accordance with Section 213 of the Municipal Government Act.

Deputy Mayor Melnyk called the Public Hearing to order at 9:32 a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment regarding proposed Bylaw 2020-13, and explained the process of the hearing.

Administration presented proposed Bylaw 2020-13.

Verbal Submissions

1. Dianne Allen, Parkland County resident, presented concerns regarding agricultural lands on the west side of the plan area which act as a development buffer to residential properties and as a protective development buffer for the water recharge zone for the Wagner Natural Area being included in Bylaw 2020-13 as industrial lands; increased traffic; and tax mitigation considerations as lands are rezoned from agricultural to industrial.
2. Dave Ealey, President, Wagner Natural Area Society, presented concerns regarding groundwater and the recharge zone feeding the Wagner Natural Area and provided an historic overview of land development in proximity to the Wagner Natural Area.
3. Murray Munro, Kiwi Nurseries, presented concerns regarding lack of consultation with landowners within Study Area A of the plan area and access from Highway 16 and Highway 16A.

Written Submissions

1. Wagner Natural Area Society expressed concern with Bylaw 2020-13.
2. Alberta Transportation supports Bylaw 2020-13.
3. Acheson Business Association supports Bylaw 2020-13.
4. City of Spruce Grove supports Bylaw 2020-13.
5. Dianne and Dale Allen (handout) expressed concern with Bylaw 2020-13.
6. Enoch Cree Nation (handout) supports Bylaw 2020-13.

Deputy Mayor Melnyk closed the Public Hearing at 10:32 a.m.

A motion was made by Council Member Kobasiuk that Bylaw 2020-13 be amended, as presented.

A motion was made by Council Member McNab that Bylaw 2020-13 be amended to include the amendments proposed in Table 1.

Administration requested clarification whether the amendments in Table 1 also include the amendments proposed by Enoch Cree Nation.

Recess

Deputy Mayor Melnyk recessed the meeting at 10:35 a.m. and reconvened the meeting at 10:40 a.m.

[BL 20-031](#)

9:30 a.m. Public Hearing - Bylaw 2020-13 Acheson Industrial Area Structure Plan

Proposed Motions

1. That Bylaw 2020-13 be amended, as presented.
2. That Bylaw 2020-13 receive second reading.
3. That Bylaw 2020-13 receive third and final reading.
4. That Council approve electronic signature for Bylaw 2020-13 in accordance with Section 213 of the Municipal Government Act.

Administration clarified that the proposed amendments include those amendments in Table 1 of Attachment 6 and the amendments proposed by Enoch Cree Nation in the handout.

Council Member McNab advised he supports the original motion and withdrew the motion that Bylaw 2020-13 be amended to include the amendments proposed in Table 1.

Council Member Jensen advised she was disconnected from the telephone conference for a portion of the Public Hearing

Recess

Deputy Mayor Melnyk recessed the meeting at 10:51 a.m. and reconvened the meeting at 10:54 a.m.

[BL 20-031](#)

9:30 a.m. Public Hearing - Bylaw 2020-13 Acheson Industrial Area Structure Plan

Proposed Motions

1. That Bylaw 2020-13 be amended, as presented.
2. That Bylaw 2020-13 receive second reading.
3. That Bylaw 2020-13 receive third and final reading.
4. That Council approve electronic signature for Bylaw 2020-13 in accordance with Section 213 of the Municipal Government Act.

Council Member Jensen advised of her intention to abstain from voting on Bylaw 2020-13 as she was not present for the entirety of the Public Hearing.

Administration again clarified that the proposed amendments include those amendments in Table 1 of Attachment 6 and the amendments proposed by Enoch Cree Nation in the handout.

Deputy Mayor Melnyk called on the original motion made by Council Member Kobasiuk that Bylaw 2020-13 be amended, as presented. The motion carried by the following vote:

For: 5 - Council Member McCuaig, Council Member Kobasiuk, Council Member Hollands, Council Member McNab and Council Member Melnyk

Abstain: 1 - Council Member Jensen

A motion was made by Council Member Hollands that Bylaw 2020-13 receive second reading. The motion carried by the following vote:

For: 5 - Council Member McCuaig, Council Member Kobasiuk, Council Member Hollands, Council Member McNab and Council Member Melnyk

Abstain: 1 - Council Member Jensen

A motion was made by Council Member McNab that Bylaw 2020-13 receive third and final reading and, that it be declared finally passed. The motion carried by the following vote:

For: 5 - Council Member McCuaig, Council Member Kobasiuk, Council Member Hollands, Council Member McNab and Council Member Melnyk

Abstain: 1 - Council Member Jensen

A motion was made by Council Member McCuaig that Council approve electronic signature for Bylaw 2020-13 in accordance with Section 213 of the

Municipal Government Act. The motion carried by the following vote:

For: 5 - Council Member McCuaig, Council Member Kobasiuk, Council Member Hollands, Council Member McNab and Council Member Melnyk

Abstain: 1 - Council Member Jensen

NEW BUSINESS**Agriculture, Community and Protective Services Matters****RFD 20-244**

Yellowhead County - Recreation Cost Share Agreement

Proposed Motion

That Council approve the updated Recreation Cost Share Agreement with Yellowhead County, as presented.

Deputy Mayor Melnyk reconvened discussion on the Yellowhead County - Recreation Cost Share Agreement.

A motion was made by Council Member McCuaig that Council approve the updated Recreation Cost Share Agreement with Yellowhead County, as presented. The motion carried unanimously.

Recess

Deputy Mayor Melnyk recessed the meeting at 11:11 a.m. and reconvened the meeting at 11:16 a.m.

Legislative Matters**BL 20-032**

Bylaw 2020-16 Use Classification Amendment to Land Use Bylaw 2017-18

Proposed Motions

1. That Bylaw 2020-16 receive first reading.
2. That a public hearing be scheduled for January 26, 2021 at 9:30 a.m. in Council Chambers to hear public comment on Bylaw 2020-16.

A motion was made by Council Member Kobasiuk that Bylaw 2020-16 receive first reading. The motion carried unanimously.

A motion was made by Council Member Hollands that a public hearing be scheduled for January 26, 2021 at 9:30 a.m. in Council Chambers to hear public comment on Bylaw 2020-16. The motion carried unanimously.

POL 20-020

Land Management Policy C-AD53

Proposed Motion

That Council approve Land Management Policy C-AD53, as presented.

A motion was made by Council Member McNab that Council approve Land Management Policy C-AD53, as presented. The motion carried unanimously.

Agriculture, Community and Protective Services Matters**RFD 20-241**

Alberta Wetland Replacement Program Funding

Proposed Motions

1. That Council approve an additional operating expense and grant revenue be added to the 2020 ALUS program budget in the amount of \$38,000.
2. That Council approve up to \$472,000 in operating project expenses in the 2021 Community Sustainability budget, funded by the Wetland Replacement Program.
3. That Council direct administration to pursue additional projects eligible under the Wetland Replacement Program, to be approved by council in 2021.

A motion was made by Council Member Jensen that Council approve an additional operating expense and grant revenue be added to the 2020 ALUS program budget in the amount of \$38,000. The motion carried unanimously.

A motion was made by Council Member McCuaig that Council approve up to \$472,000 in operating project expenses in the 2021 Community Sustainability budget, funded by the Wetland Replacement Program. The motion carried unanimously.

A motion was made by Council Member Kobasiuk that Council direct administration to pursue additional projects eligible under the Wetland Replacement Program, to be approved by Council in 2021. The motion carried unanimously.

RFD 20-246

Westland Park Community League Sustainability Grant - Major Capital Funding Request

Proposed Motion

That Council approve the transfer of \$42,000 for the Westland Park Community League Sustainability Grant - Major Capital from Restricted Surplus - Recreation Facilities.

A motion was made by Council Member Hollands that Council approve the transfer of \$42,000 for the Westland Park Community League Sustainability Grant - Major Capital from Restricted Surplus - Recreation Facilities. The motion carried unanimously.

Strategic Initiatives Matters**RFD 20-239**

Parkland County Transfer Station Project

Proposed Motion

That Council approve the transfer of up to \$1,009,900 from the Solid Waste Restricted Surplus to fund expenditures for the Parkland County Transfer Station Project, as presented.

A motion was made by Council Member McNab that Council approve the transfer of up to \$1,009,900 from the Solid Waste Restricted Surplus to fund expenditures for the Parkland County Transfer Station Project, as presented. The motion carried unanimously.

[RFD 20-243](#)

Legend Estates Project

Proposed Motion

That Council approve a transfer of \$102,000 from the Long Term Sustainability Restricted Surplus to fund expenditures for the Legend Estates Project, as presented.

A motion was made by Council Member Jensen that Council approve a transfer of \$102,000 from the Long Term Sustainability Restricted Surplus to fund expenditures for the Legend Estates Project, as presented. The motion carried unanimously.

COMMUNICATIONS[COM 20-084](#)

Federation of Canadian Municipalities Update

Proposed Motion

That the Federation of Canadian Municipalities Update be received for information, as presented.

A motion was made by Council Member McCuaig that the Federation of Canadian Municipalities Update be received for information, as presented. The motion carried unanimously.

[COM 20-085](#)

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

A motion was made by Council Member Kobasiuk that the Committee Reports be received for information, as presented:

- 1. Council Member Kobasiuk participated in an EMRB Appeal Process Workshop, a Capital Region Parkland Water Services Commission meeting and a RMA information session.**
- 2. Council Member Jensen participated in River Valley Alliance meetings and a Sturgeon River Watershed Alliance meeting.**
- 3. Deputy Mayor Melnyk participated in a meeting of The Evergreens Foundation, a WILD Regional Water Services Commission meeting, Yellowhead Regional Library Board meetings and an Edmonton Air Cargo and Passenger Summit.**

The motion carried unanimously.

CLOSE OF MEETING

Deputy Mayor Melnyk closed the teleconference meeting at 12:17 p.m.

Deputy Mayor

Manager, Legislative Services