



Meeting Minutes

Governance and Priorities Committee

Mayor Allan Gamble
Deputy Mayor Phyllis Kobasiuk
Council Member Kristina Kowalski
Council Member Sally Kucher-Johnson
Council Member Allan Hoefsloot
Council Member Natalie Birnie
Council Member Rob Wiedeman

Tuesday, October 17, 2023

9:00 AM

Council Chambers

CALL TO ORDER/TERRITORIAL LAND ACKNOWLEDGEMENT

Committee Chairperson Hoefsloot called the meeting to order at 9:00 a.m.

On behalf of the Committee, Chairperson Hoefsloot offered the following Treaty 6 lands acknowledgement:

We acknowledge the homeland of the many diverse first nations and metis people whose ancestors have walked this land since time immemorial. We are grateful to work, live and learn on the traditional territory of Treaty 6.

Committee Members Kowalski and Kucher-Johnson attended the meeting virtually.

Present: 7 - Mayor Allan Gamble, Council Member Sally Kucher-Johnson, Council Member Kristina Kowalski, Council Member Phyllis Kobasiuk, Council Member Natalie Birnie, Council Member Rob Wiedeman and Council Member Allan Hoefsloot

Administration:

Laura Swain, Chief Administrative Officer

Dave Cross, General Manager, Agriculture, Community & Protective Services

Rob McGowan, General Manager, Operations Services

Jeff Dyck, General Manager, Corporate & Shared Services and Chief Financial Officer

Geoff Heritage, Director, Enforcement Services (In-part)

Jody Hancock, Director, Engineering Services (In-part)

Trent Tompkins, Director, Road Maintenance & Drainage (In-part)

Joshua Culling, Director, Growth & Strategy (In-part)

Lauren Aebig, Director, Legal & Administrative Services (In-part)

Suzanne Merrills, Director, Community Services (In-part)

Braden Slemko, Supervisor, Safety Code Services (In-part)

Natalie Skalicky, Executive Assistant to Mayor & Council, Office of the CAO (In-part)

Barb Williams, Manager, Legislative Services

Odessa Bartel, Legislative Officer, Legislative Services (Recording Secretary)

ADOPTION OF AGENDA

A motion was made by Committee Member Wiedeman that the October 17, 2023 Governance and Priorities Committee meeting agenda be adopted, as presented.

The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 23-034](#)

Adoption of October 3, 2023 Governance and Priorities Committee Meeting Minutes

Proposed Motion

That the October 3, 2023 Governance and Priorities Committee Meeting Minutes be adopted, as presented.

A motion was made by Committee Member Kobasiuk that the October 3, 2023 Governance and Priorities Committee meeting minutes be adopted, as presented.

The motion carried unanimously.

DELEGATIONS

[App 23-073](#)

9:05 a.m. Public Input (15 mins.)

Committee Chairperson Hoefsloot asked the gallery if there were any issues that the public wished to bring to the attention of Parkland County.

Parkland County resident, Yvonne Seethram, attended to speak to concerns regarding the smell of wastewater lagoon on Range Road 272.

NEW BUSINESS

Mayor and Council Member Matters

[RFD 23-276](#)

Code of Conduct Bylaw Review

Proposed Motion

That the revised Council Code of Conduct Bylaw presentation be received for information, as presented.

Lauren Aebig presented the proposed Council Code of Conduct Bylaw.

A motion was made by Committee Member Mayor Gamble that the revised Council Code of Conduct Bylaw presentation be received for information, as presented.

The motion carried unanimously.

Chief Administrative Officer

[RFD 23-275](#)

Healthy Lakes Program Update

Proposed Motion

That the Healthy Lakes Program Update be received for information, as presented.

Braden Slemko presented the Healthy Lakes Program presentation.

A motion was made by Committee Member Birnie that the Healthy Lakes Program update be received for information, as presented.

The motion carried unanimously.

[RFD 23-279](#)

Q3 Projects Update (Includes: Wabamun Waterfront Initiatives & Satellite Pilot Update)

Proposed Motion

That the Q3 Projects Update be received for information, as presented.

Jeff Dyck, Jody Hancock and Joshua Culling presented the 2023 Q3 Projects update.

A motion was made by Committee Member Kucher-Johnson that the Q3 Projects update be received for information, as presented.

The motion carried unanimously.

RECESS

Chairperson Hoefsloot recessed the meeting at 10:19 a.m., and reconvened the meeting at 10:10:35 a.m.

Chief Financial Officer

[RFD 23-272](#)

2024 Program Budget Briefing

Proposed Motion

That the 2024 Program Budget Briefing presentation be received for information, as presented.

Jeff Dyck presented the 2024 Project Budget Briefing.

A motion was made by Committee Member Kowalski that the 2024 Program Budget Briefing presentation be received for information, as presented.

The motion carried unanimously.

General Manager, Agriculture, Community and Protective Services

[RFD 23-278](#)

Recreation Cost Share Agreements Update

Proposed Motion

That the Recreation Cost Share Agreements update be received for information, as presented.

Dave Cross and Suzanne Merrills presented the Recreation Cost Share Agreements update.

Committee Member Kowalski left the meeting at 10:58 a.m.

Committee Member Kowalski joined the meeting at 11:10 a.m.

Committee Member Kowalski left the meeting at 11:12 a.m.

Present: 6 - Mayor Allan Gamble, Council Member Sally Kucher-Johnson, Council Member Phyllis Kobasiuk, Council Member Natalie Birnie, Council Member Rob Wiedeman and Council Member Allan Hoefsloot

Absent: 1 - Council Member Kristina Kowalski

[RFD 23-278](#)

Recreation Cost Share Agreements Update

Proposed Motion

That the Recreation Cost Share Agreements update be received for information, as presented.

Administration continued the Recreation Cost Share Agreements update.

A motion was made by Committee Member Wiedeman that the Recreation Cost Share Agreements update be received for information, as presented.

The motion carried unanimously.

General Manager, Corporate & Shared Services

[RFD 23-284](#)

Evening Council and Committee Meetings

Proposed Motion

That the Evening Council and Committee Meetings presentation be received for information, as presented.

Lauren Aebig presented the Evening Council and Committee Meetings presentation.

A motion was made by Committee Member Mayor Gamble that the Evening Council and Committee Meetings presentation be received for information, as presented.

The motion carried unanimously.

General Manager, Operations Services

[RFD 23-283](#)

Road Maintenance and Drainage Update

Proposed Motion

That the Road Maintenance and Drainage update be received for information, as presented.

Trent Tompkins presented the Road Maintenance and Drainage update.

Committee Member Mayor Gamble left the meeting at 11:22 a.m.

Committee Member Kowalski returned to the virtual meeting, with no audio or video, at 11:23 a.m.

Committee Member Mayor Gamble returned to the meeting at 11:26 a.m.

Present: 7 - Mayor Allan Gamble, Council Member Sally Kucher-Johnson, Council Member Kristina Kowalski, Council Member Phyllis Kobasiuk, Council Member Natalie Birnie, Council Member Rob Wiedeman and Council Member Allan Hoefsloot

[RFD 23-283](#)

Road Maintenance and Drainage Update

Proposed Motion

That the Road Maintenance and Drainage update be received for information, as presented.

Administration continued their presentation.

A motion was made by Committee Member Kobasiuk that the Road Maintenance and Drainage update be received for information, as presented.

The motion carried.

Committee Member Kowalski left the meeting at 11:31 a.m.

Present: 6 - Mayor Allan Gamble, Council Member Sally Kucher-Johnson, Council Member Phyllis Kobasiuk, Council Member Natalie Birnie, Council Member Rob Wiedeman and Council Member Allan Hoefsloot

Absent: 1 - Council Member Kristina Kowalski

COMMUNICATIONS

[COM 23-100](#)

Rural Municipalities of Alberta Contact Newsletter

Proposed Motion

That the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented.

A motion was made by Committee Member Mayor Gamble that the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented.

The motion carried unanimously.

[COM 23-101](#)

Federation of Canadian Municipalities Update

Proposed Motion

That the Federation of Canadian Municipalities Update be received for information, as presented.

A motion was made by Committee Member Birnie that the Federation of Canadian Municipalities update be received for information, as presented.

The motion carried unanimously.

CLOSED SESSION

[RFD 23-269](#)

Closed Session

Proposed Motion

That the Committee convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 17 and 24 of the Freedom of Information and Protection of Privacy Act.

A motion was made by Committee Member Weideman that the Committee convene in closed session at 11:33 a.m. pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 17 and 24 of the Freedom of Information and Protection of Privacy Act.

The motion carried unanimously.

[PRE 23-068](#)

Enforcement Services Update
FOIP Section 17 - Harmful to personal privacy
FOIP Section 24 - Advice from officials

Administration presented update.

Committee Member Birnie left the meeting at 11:34 a.m. and returned to the meeting at 11:37 a.m.

Committee Member Kowalski joined the meeting at 11:42 a.m.

Committee Member Kowalski left the meeting at 11:57 a.m.

Committee Member Birnie left the meeting at 11:57 a.m. and returned to the meeting at 11:59 a.m.

[PRE 23-068](#)

Enforcement Services Update
FOIP Section 17 - Harmful to personal privacy
FOIP Section 24 - Advice from officials

Administration concluded the update.

[RFD 23-270](#)

Regular Session

Proposed Motion

That the Committee revert to regular meeting session.

A motion was made by Committee Member Mayor Gamble that the Committee revert to regular meeting session at 12:18 p.m.

The motion carried unanimously.

NEXT MEETING

The next Governance and Priorities Committee meeting is scheduled for November 21, 2023 at 9:00 a.m.

CLOSE OF MEETING

Committee Chairperson Hoefsloot closed the meeting at 12:19 p.m.

Committee Chair

Recording Secretary