



Parkland County

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Parkland County, Alberta
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Parklandcounty.com

Meeting Minutes

Council

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, April 14, 2020

9:00 AM

Council Chambers

CALL TO ORDER

Mayor Shaigec called the electronic meeting to order at 9:01 a.m.

Present: 6 - Mayor Rod Shaigec, Council Member AnnLisa Jensen, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member John McNab and Council Member Tracey Melnyk

Absent: 1 - Council Member Jackie McCuaig

Administration:

Michael Heck, Chief Administrative Officer
Laura Swain, General Manager, Corporate & Shared Services
Dave Cross, General Manager, Agriculture, Community & Protective Services
Sarah Mate, Director, Community Services (in part)
Rob McGowan, General Manager, Operations Services
Nancy Domijan, Director, Planning & Development Services (in part)
Martin Frigo, Manager, Long Range Policy Planning (in part)
Feinan Long, Long Range Planner (in part)
Stephen Fegyverneki, Manager, Current Planning (in part)
Jeff Dyck, Interim Chief Financial Officer (in part)
Marc Ficht, Director, Strategic Initiatives (in part)
Sarah Mate, Director, Community Services (in part)
Barb Williams, Manager, Legislative Services
Kevin Yanch, Applications Support Analyst
Sheryl Cammidge, Legislative Officer (Remote Recording Secretary)

INSPIRATIONAL REFLECTION

Council Member Jensen offered a short inspirational reflection.

ADOPTION OF AGENDA

A motion was made by Council Member Melnyk that the April 14, 2020 agenda be adopted, as presented. The motion carried unanimously.

Council Member McCuaig joined the meeting at 9:07 a.m.

Present: 7 - Mayor Rod Shaigec, Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member John McNab and Council Member Tracey Melnyk

CONSENT AGENDA

A motion was made by Council Member McNab that Council consent to adopt the following agenda items without debate:

Agenda Item 4.1

Adoption of March 10, 2020 Council Meeting Minutes

- 1. That the March 10, 2020 Council meeting minutes be adopted, as presented.**
- 2. That Council approve authorization of electronic signature for the March 10, 2020 Council meeting minutes in accordance with Section 213 of the Municipal Government Act.**

Agenda Item 4.2

Adoption of March 16, 2020 Special Council Meeting Minutes

- 1. That the March 16, 2020 Special Council meeting minutes be adopted, as presented.**
- 2. That Council approve authorization of electronic signature for the March 16, 2020 Special Council meeting minutes in accordance with Section 213 of the Municipal Government Act.**

Agenda Item 4.3

Adoption of March 31, 2020 Special Council Meeting Minutes

- 1. That the March 31, 2020 Special Council meeting minutes be adopted, as presented.**
- 2. That Council approve authorization of electronic signature for the March 31, 2020 Special Council meeting minutes in accordance with Section 213 of the Municipal Government Act.**

Agenda Item C.5

Public Member Committee Appointments – Agricultural Service Board

That the following public committee members be approved effective April 25, 2020: Chett Wild (2 year term), Sarah Leteta (2 year term) and Julie Burger (2 year term).

Agenda Item 8.1

Rural Municipalities of Alberta Contact Newsletter

That the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented.

The motion carried unanimously.

NEW BUSINESS

Legislative Matters[BL 20-006](#)

Bylaw 2019-16 Parkland County and Summer Village of Lakeview
Intermunicipal Collaboration Framework

Proposed Motions

1. That Bylaw 2019-16 be amended, as presented.
2. That Bylaw 2019-16 receive third and final reading.
3. That Council approve authorization of electronic signature for Bylaw 2019-16 in accordance with Section 213 of the Municipal Government Act.

Administration presented Bylaw 2019-16 and deferred this matter to allow for the scheduled 9:15 a.m. Public Input delegation.

DELEGATIONS[App 20-010](#)

9:15 a.m. - Public Input (10 minutes)

Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No members of the public called into the meeting.

NEW BUSINESS**Legislative Matters**[BL 20-006](#)

Bylaw 2019-16 Parkland County and Summer Village of Lakeview
Intermunicipal Collaboration Framework

Proposed Motions

1. That Bylaw 2019-16 be amended, as presented.
2. That Bylaw 2019-16 receive third and final reading.
3. That Council approve authorization of electronic signature for Bylaw 2019-16 in accordance with Section 213 of the Municipal Government Act.

Mayor Shaigec reconvened the discussion of Bylaw 2019-16.

A motion was made by Council Member Hollands that Bylaw 2019-16 be amended, as presented. The motion carried unanimously.

A motion was made by Council Member Kobasiuk that Bylaw 2019-16 receive third and final reading. The motion carried unanimously.

A motion was made by Council Member McCuaig that Council approve authorization of electronic signature for Bylaw 2019-16 in accordance with Section 213 of the Municipal Government Act. The motion carried unanimously.

[BL 20-007](#)

Bylaw 2020-02 Parkland County and Summer Village of Seba Beach
Intermunicipal Collaboration Framework

Proposed Motions

1. That Bylaw 2020-02 be amended, as presented.
2. That Bylaw 2020-02 receive third and final reading.
3. That Council approve authorization of electronic signature for Bylaw 2020-02 in accordance with Section 213 of the Municipal Government Act.

A motion was made by Council Member Jensen that Bylaw 2020-02 be amended, as presented. The motion carried unanimously.

A motion was made by Council Member Melnyk that Bylaw 2020-02 receive third and final reading. The motion carried unanimously.

A motion was made by Council Member McNab that Council approve authorization of electronic signature for Bylaw 2020-02 in accordance with Section 213 of the Municipal Government Act. The motion carried unanimously.

[BL 20-008](#)

Bylaw 2020-04 Legend Estates Overlay and Redistricting from Legend Estates Direct Control District (DC Area 7) to CRE-Country Residential Estate District With a New Legend Estates Overlay

Proposed Motions

1. That Bylaw 2020-04 receive first reading.
2. That a public hearing be scheduled on May 26, 2020 at 9:30 a.m. at Parkland County in accordance with Ministerial Order 099/2020 to be interpreted as meaning a website address, telephone number or other information identifying where the meeting can be accessed electronically to hear public comment on Bylaw 2020-04.

A motion was made by Council Member Hollands that Bylaw 2020-04 receive first reading. The motion carried unanimously.

A motion was made by Council Member Kobasiuk that a public hearing be scheduled on May 26, 2020 at 9:30 a.m. at Parkland County in accordance with Ministerial Order 099/2020 to be interpreted as meaning a website address, telephone number or other information identifying where the meeting can be accessed electronically to hear public comment on Bylaw 2020-04. The motion carried unanimously.

[POL 20-003](#)

Revised Elected Official Remuneration Policy C-AD22

Proposed Motion

That revised Elected Official Remuneration Policy C-AD22 be approved, as presented.

A motion was made by Council Member McCuaig that revised Elected Official Remuneration Policy C-AD22 be approved, as presented.

Mayor Shaigec gave the Chair to Deputy Mayor McCuaig.

A motion was made by Mayor Shaigec that clause f.iii (under Community Relations) which reads "Elected officials should demonstrate a prudent use of resources focusing on transparency and accountability; be deleted; and, that "Elected officials should demonstrate a prudent use of resources focusing on transparency and accountability; be added to Section 1 as subsection "h." (Under responsibilities of Elected Official) and include it as subsection "h".

The motion carried unanimously.

A motion was made by Mayor Shaigec that Section 1. f. (under Responsibilities of Elected Officials) be amended to add "or other accepted means," and that Section 1.f now read "Shall submit their expense claims to Legislative Services through the Travel and Expense AX module or other accepted means;". The motion carried unanimously.

A motion was made by Mayor Shaigec that Schedule B be amended under Funding will be provided for all elected officials to attend: Rural Municipalities of Alberta Conventions, by adding: "Eligible expenses are limited to registration fees, mileage and parking. Any additional expenses will be allocated to individual conference and convention budgets with the exception of accommodation costs for council members who live more than 70 kilometres from the convention site.". The motion failed by the following vote:

For: 1 - Mayor Shaigec

Against: 6 - Council Member Jensen, Council Member McCuaig, Council Member Kobasiuk, Council Member Hollands, Council Member McNab and Council Member Melnyk

Deputy Mayor McCuaig gave the Chair back to Mayor Shaigec.

A motion was made by Council Member McCuaig that revised Elected Official Remuneration Policy C-AD22 be approved, as amended. The motion carried unanimously.

Agriculture, Community and Protective Services Matters

[RFD 20-047](#)

Yellowhead County Capital Cost Share Request

Proposed Motion

That Council approve up to \$88,563.50 for the Yellowhead County 2020 Capital Cost Share Request, as presented.

A motion was made by Council Member Jensen that Council approve up to \$88,563.50 for the Yellowhead County 2020 Capital Cost Share Request, as presented. The motion carried unanimously.

Chief Financial Officer

[RFD 20-045](#)

Request for Cancellation of Penalties on Tax Arrears (Roll Number 165003)

Proposed Motion

That Council deny the request to cancel tax arrears penalties in the amount of \$342.68 that accrued on Roll Number 165003 for non-payment of taxes.

A motion was made by Council Member Melnyk that Council deny the request to cancel tax arrears penalties in the amount of \$342.68 that accrued on Roll Number 165003 for non-payment of taxes. The motion carried unanimously.

[RFD 20-058](#)

2020 Final Operating and Capital Budget (Spring Budget)

Proposed Motions

1. That Council approve the 2020 Final Operating Budget which will increase the municipal tax levy by \$599,440 as compared to the budget approved at the December 10, 2019 Council meeting.
2. That Council approve the 2020 Final Capital Budget which will have no change in its impact on the municipal tax levy approved at the December 10, 2019 Council meeting.
3. That Council approve the projects spanning more than one year in duration in the amount of \$15,057,151.

A motion was made by Council Member McNab that Council approve the 2020 Final Operating Budget which will increase the municipal tax levy by \$599,440 as compared to the budget approved at the December 10, 2019 Council meeting. The motion carried unanimously.

A motion was made by Council Member Hollands that Council approve the 2020 Final Capital Budget which will have no change in its impact on the municipal tax levy approved at the December 10, 2019 Council meeting. The motion carried unanimously.

A motion was made by Council Member Kobasiuk that Council approve the projects spanning more than one year in duration in the amount of \$15,057,151. The motion carried unanimously.

COMMUNICATIONS

COM 20-018

Federation of Canadian Municipalities Update

Proposed Motion

That the Federation of Canadian Municipalities Update be received for information, as presented.

A motion was made by Council Member Jensen that the Federation of Canadian Municipalities Update be received for information, as presented. The motion carried unanimously.

COM 20-019

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

A motion was made by Council Member McCuaig that the Committee Reports be received for information, as follows:

1. Council Member Kobasiuk commented on the Heritage Agricultural Society and ALUS Parkland Advisory Committee.
2. Council Member Jensen participated in a virtual strategic planning session for the River Valley Alliance.

The motion carried unanimously.

COM 20-020

COVID-19 Update

Proposed Motion

That the COVID-19 Update be received for information, as presented.

A motion was made by Council Member McCuaig that the COVID-19 Update be received for information, as presented. The motion carried unanimously.

CLOSE OF MEETING

Mayor Shaigec closed the electronic meeting at 10:58 a.m.

Mayor

Manager, Legislative Services