



Parkland County

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Parklandcounty.com

Meeting Minutes Governance and Priorities Committee

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, February 4, 2014

9:00 AM

Council Chambers

CALL TO ORDER

Committee Chair Kobasiuk called the meeting to order at 9 a.m.

Present: 7 - Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member John McNab, Mayor Rod Shaigec, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands and Council Member Tracey Melnyk

Administration:

Pat Vincent, Chief Administrative Officer
Rob McGowan, General Manager, Infrastructure Services
Peter Vana, General Manager, Development Services
Ken Van Buul, General Manager, Community Services
Tracy Kibblewhite, General Manager, Corporate Services
Doug Tymchyshyn, Manager, Legislative & Administrative Services
Jackie Ostashek, Manager, Communications & Strategic Planning Services
Daryl Phillips, Manager, Public Works (in part)
Dave Cross, Manager, Community & Protective Services (in part)
Peter Morris, Supervisor, Enforcement Services (in part)
Geoff Heritage, Supervisor, Operations (in part)
Mark Elwood, Community Peace Officer 1 (in part)
Martin Frigo, Senior Planner - Long Range Planning (in part)
Lois Saumer, Administrative Assistant to the General Managers (Recording Secretary)

ADOPTION OF AGENDA

A motion was made by Council Member Tracey Melnyk that the agenda be adopted with the addition of item C.2 Local Road Bridge Program. The motion carried unanimously.

ADOPTION OF MINUTES

MIN 14-004

Adoption of the January 21, 2014 Governance and Priorities Committee Meeting Minutes

Proposed Motion

That the Governance and Priorities Committee meeting minutes of January 21, 2014 be adopted, as presented.

A motion was made by Council Member AnnLisa Jensen that the Governance and Priorities Committee meeting minutes of January 21, 2014 be adopted, as presented. The motion carried unanimously.

SCHEDULED MATTERS

App 14-006

February 2014 Featured Business of the Month presentation, 9:05 a.m.
Westvac Industrial Ltd.
Shane Vermeulen, Sales Representative

The Committee congratulated Westvac Industries and representative, Shane Vermeulen, on receipt of the February Business of the Month award.

App 14-007

Public Input (9:15 a.m. - 10 mins.)

Chair Kobasiuk asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.

OLD BUSINESS

There were no Old Business items presented at this meeting.

NEW BUSINESS

Legislative Matters

There were no Legislative matters presented at this meeting.

Corporate Services Matters

RFD 14-011

Strategic Plan Quarterly Progress Report Q3 and Q4 2013

Proposed Motion(s)

That Governance and Priorities Committee receive the Strategic Plan Quarterly Progress Report Q3 and Q4 2013 as information.

A motion was made by Council Member John McNab that Governance and Priorities Committee receive the Strategic Plan Quarterly Progress Report Q3 and Q4 2013 as information. The motion carried unanimously.

Infrastructure Services Matters

RFD 14-012 Road Maintenance Services - Additional Resources

Proposed Motion

That Governance and Priorities Committee recommend to Council the attached "Road Maintenance Resources" report be approved as presented.

The Committee received a handout on Tax Impact of Road Maintenance Resources Increase.

A motion was made by Council Member Darrell Hollands that Governance and Priorities Committee recommend to Council the attached "Road Maintenance Resources" report be approved as presented. The motion carried unanimously.

RFD 14-020 Local Road Bridge Program

Proposed Motion(s)

That the Governance and Priorities Committee accept the Local Road Bridge Program Survey administrative report as information.

A motion was made by Council Member Jackie McCuaig that Governance and Priorities Committee accept the Local Road Bridge Program Survey administrative report as information. The motion carried unanimously.

RECESS

Committee Chair Kobasiuk recessed the meeting at 10:35 a.m. and reconvened the meeting at 10:46 a.m.

Community Services Matters

POL 14-003 County Policy C-RP03 (Community Association Grant Funding)

Proposed Motion

That Governance and Priorities Committee recommend to Council the approval of the revisions to County Policy C-RP03 (Community Association Grant Funding) as presented.

A motion was made by Council Member Jackie McCuaig that Governance and Priorities Committee recommend to Council the approval of the revisions to County Policy C-RP03 (Community Association Grant Funding) as presented. The motion carried unanimously.

Development Services Matters

POL 14-005 Storm Water Management Facility Naturalization Policy C-PD08

Proposed Motion

That Governance and Priority Committee recommend approval of the draft Storm Water Management Facility Naturalization Policy C-PD08 to Council.

A motion was made by Mayor Rod Shaigec that Governance and Priority Committee recommend approval of the draft Storm Water Management Facility Naturalization Policy C-PD08 to Council. The motion carried unanimously.

RFD 14-013

Direction on proceeding with the Draft Acheson Industrial Area Structure Plan and Municipal Development Plan amendments.

Proposed Motion:

That Governance and Priorities Committee direct Administration to proceed with Option 2 as presented in the attached report.

A motion was made by Council Member Tracey Melnyk that Governance and Priorities Committee direct Administration to proceed with Option 2 as presented in the attached report. The motion carried unanimously.

RFD 14-015

Partners for Climate Protection - Completion of Step 1

Proposed Motion(s)

That Governance and Priorities Committee accept the report on attaining Milestone 1 of the Partners for Climate Protection Program as information.

A motion was made by Council Member AnnLisa Jensen that Governance and Priorities Committee accept the report on attaining Milestone 1 of the Partners for Climate Protection Program as information. The motion carried unanimously.

COMMUNICATIONS

COM 14-008

Community Patrol Officer Initiative - Officer Mark Elwood

Proposed Motion(s)

That Governance and Priorities Committee receive the Community Patrol Officer Initiative Report as information.

A motion was made by Council Member Darrell Hollands that Governance and Priorities Committee receive the Community Patrol Officer Initiative Report as information. The motion carried unanimously.

COM 14-009

AAMDC Contact Newsletter

Proposed Motion

That the AAMDC Newsletter of January 22 and January 29, 2014 be received for information, as presented.

CAO Vincent noted in the January 29th edition that Alberta Transportation is in the process of developing a 50-year Transportation Strategy.

Councillor Hollands commented on the Rural Futures article in the January 22nd edition.

Councillor Melnyk made note of the public input sessions of the Municipal Government Act review and requested that Parkland County promote this information to our residents.

A motion was made by Council Member John McNab that the AAMDC

Newsletter of January 22 and January 29, 2014 be received for information, as presented. The motion carried unanimously.

COM 14-010

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

A motion was made by Council Member Jackie McCuaig that the following Committee Reports be received for information, as presented:

1. Mayor Shaigec commented on staff member Carol Birrell's retirement,
2. Councillor McNab attended Seed Cleaning Association meeting and Farm Tech,
3. Councillor Melnyk attended Developer's Forum,
4. Councillor Jensen attended Farm Tech, Tri-Leisure Board, River Valley Alliance, Devonian Gardens/ Prospector's Point Trail Link public meeting and Heritage Agriculture Society Board,
5. Councillor McCuaig attend Developer Forum, Farm Tech and Meridian Foundation,
6. Councillor Hollands attended Provincial Agriculture Service Board conference,
7. Chair Kobasiuk attended Tri Leisure Board, Farm Tech and North Saskatchewan Watershed.

The motion carried unanimously.

IN-CAMERA SESSION

There were no In Camera items presented at this meeting.

NEXT MEETING

The next meeting is scheduled for Tuesday, February 18th, 2014 at 9:00 a.m.

ADJOURNMENT

Committee Chair Kobasiuk adjourned the meeting at 12:04 p.m.

Committee Chair

Recording Secretary