



# Parkland County

53109A Highway 779  
Parkland County, Alberta  
T7Z 1R1  
Parklandcounty.com

## Meeting Minutes

### Council

*Mayor Rod Shaigec*  
*Council Member AnnLisa Jensen*  
*Council Member Jackie McCuaig*  
*Council Member Phyllis Kobasiuk*  
*Council Member Darrell Hollands*  
*Council Member John McNab*  
*Council Member Tracey Melnyk*

---

Tuesday, December 8, 2015

9:00 AM

Council Chambers

---

### CALL TO ORDER

**Mayor Shaigec called the meeting to order at 9:00 a.m.**

**Present:** 7 - Council Member AnnLisa Jensen, Council Member Jackie McCuaig, Council Member John McNab, Mayor Rod Shaigec, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands and Council Member Tracey Melnyk

#### Administration:

Beth James, Chief Administrative Officer  
Rob McGowan, General Manager, Infrastructure Services  
Ken Van Buul, General Manager, Community Services  
Peter Vana, General Manager, Development Services  
Tracy Kibblewhite, General Manager, Corporate Services  
Sarah Mate, Communications Coordinator  
Duncan Martin, Planner, Planning & Development Services (in part)  
Mark Cardinal, Manager, Agricultural Services (in part)  
Jody Hancock, Manager, Engineering Services (in part)  
Erin Felker, Transit Coordinator (in part)  
Jeff Dyck, Supervisor, Financial Planning & Treasury Management (in part)  
Krista Quesnel, Environmental Engagement Advisor (in part)  
Keith Bobey, Engineering Coordinator (in part)  
Dave Cross, Manager, Community and Development Services (in part)  
Doug Tymchyshyn, Manager, Legislative & Administrative Services  
Barb Williams, Legislative & Administrative Services Administrator (Recording Secretary)

### CELEBRATING SUCCESSES

Retirement of Jennifer McAdam, Legislative and Administrative Services (James)  
Grow Your Community (James)

**Administration acknowledged Jennifer McAdam, Supervisor, Legislative and Administrative Services on her scheduled retirement and dedication of 27 years of service to Parkland County.**

Administration presented the Grow Your Community promotion to Parkland County and its residents.

## **INSPIRATIONAL REFLECTION**

Council Member Darrell Hollands gave a short inspirational reflection.

## **ADOPTION OF AGENDA**

A motion was made by Council Member Phyllis Kobasiuk that the December 8, 2015 Council agenda be adopted, as presented. The motion carried unanimously.

## **ADOPTION OF MINUTES**

### [MIN 15-043](#)

Adoption of the November 23, 2015, 8:30 a.m. Budget Presentation Minutes

#### **Proposed Motion**

That the Budget Presentation meeting minutes of November 23, 2015, 8:30 a.m. be adopted, as presented.

A motion was made by Council Member Tracey Melnyk that the November 23, 2015, 8.30 a.m. Budget Presentation minutes be adopted, as presented. The motion carried unanimously.

### [MIN 15-044](#)

Adoption of the November 23, 2015, 1:00 p.m. Budget Presentation Meeting Minutes

#### **Proposed Motion**

That the Budget Presentation meeting minutes of November 23, 2015, 1:00 p.m. be adopted, as presented.

A motion was made by Council Member John McNab that the November 23, 2015, 1:00 p.m. Budget Presentation minutes be adopted, as presented. The motion carried unanimously.

### [MIN 15-042](#)

Adoption of the November 24, 2015 Regular Council Meeting Minutes

#### **Proposed Motion**

That the November 24, 2015 regular Council meeting minutes be adopted, as presented.

A motion was made by Council Member Jackie McCuaig that the November 24, 2015 Council meeting minutes be adopted, as presented. The motion carried unanimously.

### [MIN 15-045](#)

Adoption of the November 24, 2015 Budget Presentation Meeting Minutes

#### **Proposed Motion**

That the Budget Presentation meeting minutes of November 24, 2015 be adopted, as presented.

A motion was made by Council Member AnnLisa Jensen that the November 24, 2015 Budget Presentation minutes be adopted, as presented. The motion carried unanimously.

[MIN 15-046](#)

Adoption of the November 25, 2015 Budget Presentation Meeting Minutes

**Proposed Motion**

That the Budget Presentation meeting minutes of November 25, 2015 be adopted as presented.

A motion was made by Council Member Darrell Hollands that the November 25, 2015 Budget Presentation minutes be adopted, as presented. The motion carried unanimously.

**DELEGATION**

[App 15-098](#)

Public Input - 9:15 a.m. (10 mins.)

Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. The following came forward:

1. Natalie Bernie, Acheson Business Association representative, referred to the Public Transportation Utility Bylaw No. 2015-36 to be presented later at this meeting, being concerned that the Acheson businesses have not had opportunity to review the proposed bylaw, and asked that the bylaw be tabled to allow the businesses of Acheson to review and provide input regarding the bylaw and proposed service.
2. Floyd Young, Parkland County resident, brought forward concern with the government's initiative to phase out coal generated power plants that will affect residents of Parkland County and Alberta. Mr. Young asked that Council continue to advocate for the residents that the original decommissioning schedule of the coal generated power plants be followed. Mr. Young also noted surveying being conducted on Range Road 524.

**NEW BUSINESS**

[RFD 15-204](#)

Future of Agriculture Study update

**Proposed Motion**

That the Future of Agriculture Study update be accepted as information.

*Administration's Duncan Martin, Mark Cardinal, Gabriel Clarke, and Scott Kovatch presented the Future of Agriculture Study update.*

A motion was made by Council Member John McNab that the Future of Agriculture Study update be received for information, as presented. The motion carried unanimously.

[App 15-095](#)

Transfer of Development Credits Presentation - University of Calgary (Harry Harker, Derek Pomreinke, Jessi Fry, and Charlene Wilcock, University of Calgary)

**Proposed Motion**

That the Transfer of Development Credits presentation by the University of Calgary be received for information, as presented.

*Derek Pomreinke, Jessi Fry, and Charlene Wilcock, members of the University of Calgary presented the Transfer of Development Credits.*

**A motion was made by Mayor Rod Shaigec that the Transfer of Development Credits be referred to administration. The motion carried unanimously.**

**A motion was made by Council Member Jackie McCuaig that the Transfer of Development Credits presentation by the University of Calgary be received for information, as presented. The motion carried unanimously.**

**Recess**

**Mayor Shaigec recessed the meeting at 10:35 a.m. and reconvened the meeting at 10:48 a.m.**

[RFD 15-226](#)

Parkland County 2016 Interim Operating and Capital Budget

**Proposed Motions**

1. That Council approves the Parkland County 2016 Interim Budget containing \$73,573,100 in revenues (other than taxation); \$142,330,200 in expenditures (including amortization and other levies); a municipal tax requirement of \$51,214,000; a TransAlta Tri Leisure Centre (TLC) tax requirement of \$1,129,300; a Capital Region Board (CRB) tax requirement of \$100,000, and;
2. That Council hold a Spring Budget Review session to finalize the 2016 Budget on April 12, 2016, prior to the approval of the Tax Rate Bylaw, and;
3. That Council direct Administration to move the split tax rate from 51% to 50% when the 2016 Tax Rate Bylaw is brought forward for approval on April 26, 2016.

**A motion was made by Council Member Phyllis Kobasiuk that Council approve the Parkland County 2016 Interim Budget containing \$73,573,100 in revenues (other than taxation); \$142,330,200 in expenditures (including amortization and other levies); a municipal tax requirement of \$51,214,000; a TransAlta Tri Leisure Centre (TLC) tax requirement of \$1,129,300; and, a Capital Region Board (CRB) tax requirement of \$100,000, as presented.**

**A motion was made by Mayor Rod Shaigec that the grant funding for non-profit organizations be deferred until April 2016; and, that a review of funding allocations be undertaken prior to April 2016. The motion carried by the following vote:**

**For:** 4 - Council Member McNab, Mayor Shaigec, Council Member Hollands and Council Member Melnyk

**Against:** 3 - Council Member Jensen, Council Member McCuaig and Council Member Kobasiuk

**A motion was made by Mayor Rod Shaigec that the 2016 funding contribution to the Heritage Park Community Centre be amended from 1.5 million to 1**

million. The motion failed by the following vote:

**For:** 1 - Mayor Shaigec

**Against:** 6 - Council Member Jensen, Council Member McCuaig, Council Member McNab, Council Member Kobasiuk, Council Member Hollands and Council Member Melnyk

**A motion was made by Mayor Shaigec that the 2016 Interim Operating and Capital Budget be amended by deleting 2 Safety Codes Supervisors, 1 Electrical Inspector, and 1 Plumbing Inspector; and, that 1 Electrical Inspector and 1 Plumbing Inspector be approved in the 2016 Interim Operating and Capital Budget. The motion failed by the following vote:**

**For:** 1 - Mayor Shaigec

**Against:** 6 - Council Member Jensen, Council Member McCuaig, Council Member McNab, Council Member Kobasiuk, Council Member Hollands and Council Member Melnyk

**A motion was made by Mayor Rod Shaigec that the 2016 proposed full-time positions be one-year contract positions until the Parkland County compensation review is complete. The motion failed by the following vote:**

**For:** 1 - Mayor Shaigec

**Against:** 6 - Council Member Jensen, Council Member McCuaig, Council Member McNab, Council Member Kobasiuk, Council Member Hollands and Council Member Melnyk

**Mayor Shaigec called on the original motion with amendment. The motion carried unanimously.**

**A motion was made by Council Member Jackie McCuaig that a Spring Budget Review session to finalize the 2016 Budget on April 12, 2016 be approved, prior to the approval of the Tax Rate Bylaw. The motion carried unanimously.**

**A motion was made by Council Member John McNab that administration be directed to move the split tax rate from 51% to 50% when the 2016 Tax Rate Bylaw is brought forward for approval on April 26, 2016. The motion carried unanimously.**

#### [BL 15-074](#)

Fees and Charges Bylaw No. 2015-37

#### **Proposed Motions**

1. That Bylaw No. 2015-37 receive first reading.
2. That Bylaw No. 2015-37 receive second reading.
3. That Bylaw No. 2015-37 be presented for third reading at this meeting.
4. That Bylaw No. 2015-37 receive third and final reading.

**A motion was made by Council Member Darrell Hollands that Bylaw No. 2015-37 receive first reading. The motion carried unanimously.**

**A motion was made by Council Member AnnLisa Jensen that Bylaw No. 2015-37 receive second reading. The motion carried unanimously.**

**A motion was made by Council Member Jackie McCuaig that Bylaw No. 2015-37 be presented at this meeting for third reading. The motion carried unanimously.**

**A motion was made by Council Member John McNab that Bylaw No. 2015-37**

receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

[POL 15-036](#)

Public Transit Service Policy

**Proposed Motion**

That Public Transit Service Policy C-EN19 be approved as presented.

**A motion was made by Council Member John McNab that Public Transit Service Policy C-EN19 be approved, as presented. The motion carried unanimously.**

[AG 15-003](#)

Public Transit Service Agreements 2016

**Proposed Motion**

That Council authorize Administration to enter into a Regional Transit Service Agreement 2016 and a Regional Transit Service Cost and Revenue Sharing Agreement 2016 provided final costs in the agreements are within the approved budget.

**A motion was made by Council Member Jackie McCuaig that administration be authorized to enter into a Regional Transit Service Agreement 2016 and a Regional Transit Service Cost and Revenue Sharing Agreement 2016 provided that final costs in the agreements are within the approved budget. The motion carried unanimously.**

**Recess**

**Mayor Shaigec recessed the meeting at 12:07 p.m. and reconvened the meeting at 12:10 p.m.**

[BL 15-072](#)

Public Transportation Utility Bylaw No. 2015-36

**Proposed Motions**

1. That Bylaw No. 2015-36 receive first reading.
2. That the public meeting for Bylaw 2015-36 be opened.
3. That the public meeting for Bylaw 2015-36 be closed.
3. That Bylaw No. 2015-36 receive second reading.
4. That Bylaw No. 2015-36 be presented for third reading at this meeting.
5. That Bylaw No. 2015-36 receive third and final reading.

**A motion was made by Council Member Tracey Melnyk that Bylaw No. 2015-36 receive first reading. The motion carried unanimously.**

**A motion was made by Council Member Phyllis Kobasiuk that a public meeting for Bylaw No. 2015-36 be opened at 12:15 p.m. The motion carried unanimously.**

**Mayor Shaigec called the public meeting to order at 12:15 regarding proposed Bylaw No. 2015-36.**

**Written Submission**

1. Trevor Panas, Inland/Stel-Marr Concrete, opposed to Bylaw No. 2015-36 that will affect the taxation of businesses in Acheson.

**Verbal Submission**

1. Natalie Bernie, Acheson Business Association representative, supports the plan outlined, but does not approve of the payment of the program being that the program is on a two-year project trial basis that should be paid by Parkland County and then to review the payment plan.

A motion was made by Council Member Jackie McCuaig that the public meeting for Bylaw No. 2015-36 be closed at 12:21 p.m. The motion carried unanimously.

A motion was made by Council Member AnnLisa Jensen that Bylaw No. 20125-36 receive second reading. The motion carried unanimously.

A motion was made by Council Member Darrell Hollands that Bylaw No. 2015-36 be presented at this meeting for third reading. The motion carried unanimously.

A motion was made by Council Member John McNab that Bylaw No. 2015-36 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

[BL 15-066](#)

Freedom of Information and Protection of Privacy (FOIP) Bylaw No. 2015-32

**Proposed Motions**

1. That Bylaw No. 2015-32 receive first reading.
2. That Bylaw No. 2015-32 receive second reading.
3. That Bylaw No. 2015-32 be presented for third reading at this meeting.
4. That Bylaw No. 2015-32 receive third and final reading.
5. That Access to Public Information Policy AD 015 and Release of Tax Information Policy FI 008 be rescinded.

A motion was made by Council Member Phyllis Kobasiuk that Bylaw No. 2015-32 receive first reading. The motion carried unanimously.

A motion was made by Council Member Tracey Melnyk that Bylaw No. 2015-32 receive second reading. The motion carried unanimously.

A motion was made by Council Member Darrell Hollands that Bylaw No. 2015-32 be presented at this meeting for third reading. The motion carried unanimously.

A motion was made by Council Member AnnLisa Jensen that Bylaw No. 2015-32 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

A motion was made by Council Member Jackie McCuaig that Access to Public Information Policy AD 015 and Release of Tax Information Policy FI 008 be rescinded. The motion carried unanimously.

[POL 15-027](#)

Contaminated Sites Policy C-ES07

**Proposed Motion**

That Contaminated Sites Policy C-ES07 be approved as presented.

*Jeff Dyck, Supervisor, Financial Planning and Treasury Management and Krista Quesnel, Environmental Engagement Advisor presented Contaminated Sites Policy C-ES07.*

**A motion was made by Council Member John McNab that Contaminated Sites Policy C-ES07 be approved, as presented. The motion carried unanimously.**

[RFD 15-201](#)

Acheson Stormwater System - Connection to Pond 1-5

**Proposed Motion**

That Council approve \$300,000 in Gas Tax Funding for the construction of the Pond 1-5 outlet connection.

*Jody Hancock, Manger, Engineering Services and Keith Bobey, Engineering Coordinator presented the Acheson Stormwater System - Connection to Pond 1-5.*

**A motion was made by Council Member Jackie McCuaig that \$300,000 in Gas Tax Funding be approved for the construction of the Pond 1-5 outlet connection, as presented. The motion carried unanimously.**

[RFD 15-210](#)

Devonian Gardens Trail - Scope Change

**Proposed Motion**

That Council approve an amendment to the scope of work for the Devonian Gardens Trail - Off Road Trail Alignment from the east end of the Imrie Property to the Devonian Gardens - changing the trail width from 3.0m to 2.4m and the trail surfacing from asphalt to granular for the entire length of this portion of trail.

*Dave Cross, Manager Community and Protective Services and Carol Craig, Consultant presented the amendment to the scope of work for the Devonian Gardens Trail.*

**A motion was made by Council Member AnnLisa Jensen that an amendment to the scope of work for the Devonian Gardens Trail - Off Road Trail Alignment from the east end of the Imrie Property to the Devonian Gardens be approved, changing the trail width from 3.0 m to 2.4 m and the trail surfacing from asphalt to granular for the entire length of this portion of trail. The motion carried unanimously.**

[RFD 15-219](#)

Public Member Appointments to the Municipal Library Board and Municipal Planning Commission

**Proposed Motion**

That Cheryl Budzinski, Lisa Smith, and Sharon McGuire be appointed to the Municipal Library Board for a two-year term effective January 1, 2016; and, that the appointment of Larry Niblock, public member to the Municipal Planning Commission, be extended for an additional three months from January 1, 2016 to March 31, 2016.

**A motion was made by Council Member Jackie McCuaig that Cheryl Budzinski, Lisa Smith, and Sharon McGuire be appointed as public members to the Municipal Library Board for a two-year term effective January 1, 2016; and, that the appointment of Larry Niblock be extended for an additional three months from January 1, 2016 to March 31, 2016 to serve as public member on the Municipal Planning Commission. The motion carried unanimously.**



## COMMUNICATIONS

### [COM 15-059](#)

AAMDC Contact Newsletter

**Proposed Motion**

That the AAMDC Contact Newsletter be received for information, as presented.

**A motion was made by Council Member Tracey Melnyk that the November 25, 2015 AAMDC Contact Newsletter be received for information, as presented. The motion carried unanimously.**

### [COM 15-060](#)

Federation of Canadian Municipalities (FCM)

**Proposed Motion**

That the FCM updates be received for information, as presented.

**A motion was made by Council Member Phyllis Kobasiuk that the Federation of Canadian Municipalities update be received for information, as presented. The motion carried unanimously.**

### [COM 15-061](#)

Committee Reports

**Proposed Motion**

That the Committee Reports be received for information, as presented.

**A motion was made by Council Member Phyllis Kobasiuk that the following Committee Reports be received for information:**

1. Council Member Tracey Melnyk reported on the Entwistle/Evansburg Chamber of Commerce sign.
2. Council Member Phyllis Kobasiuk reported on the Capital Region Board Governance, Finance, Priorities & Finance Committee.
3. Council Member Jackie McCuaig reported on the Spruce Grove/Stony Plain Community Policing Advisory Committee.
4. Council Member AnnLisa Jensen reported on River Valley Alliance.
5. Mayor Rod Shaigec reported on the West Inter Lake District Water Commission and the Violence Risk Assessment Protocol partnership agreement.

The motion carried unanimously.

## Recess

Mayor Shaigec recessed the meeting at 12:59 p.m. and reconvened the meeting at 1:08 p.m.

**IN-CAMERA SESSION**[RFD 15-221](#)

In-Camera Session

**Proposed Motion**

That Council move to In-Camera session to meet in private to discuss matters protected from disclosure by Sections 17, 24, 25, and 27 of the Freedom of Information and Protection of Privacy (FOIP) Act.

A motion was made by Council Member Tracey Melnyk that Council move to In-Camera session at 1:08 p.m. to meet in private to discuss matters protected from disclosure by Sections 17, 24, 25, and 27 of the Freedom of Information and Protection of Privacy (FOIP) Act. The motion carried unanimously.

[PRE 15-029](#)

Legal Proceedings  
FOIP Section 27

[PRE 15-032](#)

Advice From Officials  
FOIP Section 25

[PRE 15-028](#)

Land Use  
FOIP Section 17  
FOIP Section 24

[RFD 15-222](#)

Regular Council Meeting Session

**Proposed Motion**

That Council revert to regular session.

A motion was made by Council Member AnnLisa Jensen that Council revert to regular session at 1:51 p.m. The motion carried unanimously.

**CLOSE OF MEETING**

Mayor Shaigec closed the meeting at 1:51 p.m.

---

**Mayor**

---

**Supervisor, Legislative & Administrative Services**