



Parkland County

53109A Highway 779
Parkland County, Alberta
T7Z 1R1
Parklandcounty.com

Meeting Minutes Governance and Priorities Committee

Mayor Rod Shaigec
Council Member Jo Szady
Council Member Dianne Allen
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member Denise Locher
Council Member Tracey Melnyk

Tuesday, July 3, 2012

9:00 AM

Council Chambers

1. CALL TO ORDER (Locher)

Committee Chair Locher called the meeting to order at 9:00 a.m.

Present: 7 - Mayor Rod Shaigec, Council Member Jo Szady, Council Member Dianne Allen, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member Denise Locher and Deputy Mayor Tracey Melnyk

Administration

Pat Vincent, Chief Administrative Officer
Al McCully, General Manager, Development Services
Rob McGowan, General Manager, Infrastructure Services
Ken Van Buul, Acting General Manager, Community Services
Doug Tymchyshyn, Manager, Legislative & Administrative Services
Maria Stevens, Manager, Financial Services (in part)
Jackie Ostashek, Manager, Communications & Strategic Planning Services
Gabriel Clarke, Sustainability Services Coordinator(in part)
Diane Bozek, Administrative Assistant to the General Managers (Recording Secretary)

2. ADOPTION OF AGENDA (Locher)

A motion was made by Deputy Mayor Tracey Melnyk that the agenda be adopted with the following additions: 4.3 cheque presentation to the Parkland Municipal Library Board immediately following their presentation; and 7.3 Yellowhead Aggregates development permit applications. The motion carried unanimously.

3. ADOPTION OF MINUTES (Locher)

- 3.1 [MIN 12-018](#) Adoption of the June 5, 2012 Governance & Priorities Committee minutes

Proposed Motion(s)

That the Committee adopt the June 5, 2012 Governance & Priorities Committee meeting minutes as presented.

A motion was made by Council Member Jo Szady that these minutes be approved. The motion carried unanimously.

4. SCHEDULED MATTERS

- 4.1 [App 12-060](#) Staff Introductions
Dennis Bignell - Equipment Operator II, Public Works (Craig Yost)
Matthew Nickless - Community Peace Officer Level 1, Community & Protective Services (Randy Shermack)
Darin Onyskevitch - Utilities Operator, Public Works (Kevin Bryant)
Malcolm Peigan - Utilities Operator, Public Works (Kevin Bryant)
David Jackson - Network Support Technician, Legislative & Administrative Services (Doug Tymchyshyn)

The Committee welcomed the above-named new staff to the County.

B. Corporate Services Matters

- B.1 [RFD 12-139](#) May 31, 2012 Financial Statements

Proposed Motion(s)

That the Governance and Priorities Committee accept the May 31, 2012 Financial Statements as information.

Maria Stevens provided a detailed overview of the May 31, 2012 financial statements for the Committee.

A motion was made by Council Member Dianne Allen that these financial statements be accepted for information. The motion carried unanimously.

SCHEDULED MATTERS

- 4.2 [App 12-023](#) Public Input - 9:15 a.m. (10 mins)

Committee Chair Locher asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.

D. Sustainable Community and Protective Services Matters

- D.1 [RFD 12-140](#) Entwistle Community Development Fund - Terms of Reference

Proposed Motion(s)

That the Governance and Priorities Committee recommend Council approve the Entwistle Community Development Fund - Terms of Reference as presented.

Ken Van Buul advised the Committee that this fund was created as a result of an estate endowment of \$400,000 to be used specifically for infrastructure

improvements/projects in the Hamlet of Entwistle. Pat Vincent further advised that a slight wording change under Eligibility in the Terms of Reference is to read "... a matching requirement may be required of the applicant." He also noted that this does not follow the County's normal process in that Administration will make a recommendation to Council, who will have the final approval.

A motion was made by Deputy Mayor Tracey Melnyk that the Committee recommend to Council that they approve the Entwistle Community Development fund Terms of Reference as amended. The motion carried unanimously.

SCHEDULED MATTERS

- 4.3** [App 12-058](#) Parkland Municipal Library Board presentation
Kathy Conn, Library Manager

Proposed Motion(s)

That the Governance & Priorities Committee accept the Parkland Municipal Library Board 2011 Annual Report as information.

Ken Van Buul introduced Kathy Conn to the Committee. Ms. Conn came forward and gave a presentation on the many services provided by the Parkland Municipal Library Board at their various locations. Following the presentation, Councillor Melnyk further commented on the funding made available to the Library Board which helps with their day-to-day operations. Administration corrected a stat in the report on Parkland County residents' usage at the partner library in Drayton Valley from 26% to 2.6% per capita. Following the presentation, Parkland County Council presented Kathy Conn with a cheque in the amount of \$415,228 which represents Parkland County's annual contribution to the Library Board.

A motion was made by Deputy Mayor Tracey Melnyk that the presentation by the Parkland Municipal Library Board be accepted for information. The motion carried unanimously.

E. Sustainable Development Services Matters

- E.1** [RFD 12-144](#) Integrated Community Sustainability Plan (ICSP) Q1 Report 2012

Proposed Motion(s)

That GPC accept this submission as information

Gabriel Clarke handed out the first quarter report to the Committee and provided an update on the status of the 22 goals it contains. Discussion followed on how this report integrates with InfraCycle. In response to a question from the Committee, Administration noted that more rain barrels will be made available for residents to purchase in September.

A motion was made by Council Member Dianne Allen that this report be accepted for information. The motion carried unanimously.

SCHEDULED MATTERS

- 4.4** [App 12-059](#) Hills of Hope Historical Society presentation
Alice Gaschnitz, President & Carol Wingrave, Secretary

Proposed Motion(s)

That the Governance & Priorities Committee accept the presentation by the Hills of Hope Society as information.

Ken Van Buul introduced Alice Gaschnitz and Carol Wingrave to the Committee. Ms. Wingrave began her presentation by giving a history of the Hills of Hope Society, whose boundaries are entirely within Parkland County. Ms. Wingrave then listed a number of projects the Society would like to complete, noting they are asking for the County to take over the labour and the Society would pay the associated costs as many of their members are not physically able to complete these tasks.

A motion was made by Council Member Jo Szady that the presentation by the Hills of Hope Society be accepted for information. The motion carried unanimously.

Committee Chair Locher called a recess at 10:25 a.m. and reconvened the meeting at 10:34 a.m.

4.5 [App 12-052](#)

Devonian Botanic Gardens

Dr. Lee Foote, Director of the Devonian Botanic Garden and
Katherine Irwin, Senior Development Officer, University of Alberta

Proposed Motion

That the Governance & Priorities Committee accept the Devonian Botanic Gardens presentation as information.

Dr. Lee Foote began the presentation by giving a brief history of the Devonian Botanic Gardens, reminding everyone that it is part of the University of Alberta. Dr. Foote further noted that education, research and community outreach are the three cornerstones of the gardens. Dr. Foote noted that they are looking to expand the number of visitors to the Devonian Botanical Gardens but require funding to update and expand their facilities. Discussion followed on funding for the projects the Gardens are hoping to complete and how much the University of Alberta contributes to their operating budget. At the conclusion of his presentation Dr. Foote invited Council to the Devonian Botanic Gardens for lunch and a tour.

A motion was made by Council Member Jo Szady that this presentation be accepted for information. The motion carried unanimously.

5. OLD BUSINESS

There were no Old Business items presented at this meeting.

6. NEW BUSINESS

A. Legislative Matters

There were no Legislative items presented at this meeting.

C. Sustainable Infrastructure Services Matters

There were no Sustainable Infrastructure Services matters presented at this meeting.

7. COMMUNICATIONS

7.1 [COM 12-039](#) AAMDC Newsletter

Proposed Motion(s)

That the Committee adopt the AADMC newsletter as information.

A motion was made by Council Member Phyllis Kobasiuk that the AAMDC newsletter be accepted for information. The motion carried unanimously.

7.2 [COM 12-040](#) Committee Reports

Proposed Motion(s)

That the Committee accept the reports for information.

Councillor Tracey Melnyk reported on her attendance at Wabamun's 100 Year Anniversary celebration.

Councillor Jo Szady reported on her attendance at the TransAlta Tri Leisure Centre's 10 Year Anniversary celebration and MP Rona Ambrose's cheque presentation to the Multicultural Society which will be used to document information/ history from our area seniors.

Councillor Denise Locher reported on her attendance at the Canada Day events in Stony Plain and Spruce Grove.

Councillor Dianne Allen also noted she attended Canada Day celebrations in Spruce Grove and participated in a cheque presentation to Spruce Grove for the County's contribution to their summer camp programs.

Administration provided clarification on Yellowhead Aggregates permits noting that they have 2 permits on their piece of land located north of Patricia Hills subdivision. They have an appeal on a renewal coming forward to the Subdivision & Development Appeal Board on July 10th, and they also have another application on a permit that was denied a year ago coming forward to the Municipal Planning Commission on July 16th.

A motion was made by Council Member Jo Szady that these Communication items be accepted for information. The motion carried unanimously.

8. NEXT MEETING

The next meeting is scheduled for Tuesday, September 4, 2012 at 9:00 a.m.

9. IN-CAMERA SESSION

There were no In-Camera items presented at this meeting.

10. BUSINESS ARISING FROM IN-CAMERA SESSION

11. ADJOURNMENT

Committee Chair Locher adjourned the meeting at 11:24 a.m.

Committee Chair,

Recording Secretary