



Meeting Minutes

Council

Mayor Allan Gamble
Deputy Mayor Natalie Birnie
Council Member Kristina Kowalski
Council Member Sally Kucher-Johnson
Council Member Allan Hoefsloot
Council Member Phyllis Kobasiuk
Council Member Rob Wiedeman

Tuesday, April 9, 2024

9:00 AM

Council Chambers

CALL TO ORDER/TERRITORIAL LAND ACKNOWLEDGEMENT

Mayor Gamble called the meeting to order at 9:00 a.m.

On behalf of Council, Mayor Gamble offered the following Treaty 6 lands acknowledgement:

We recognize that we are on Treaty 6 territory, the traditional lands off the Cree, Dene, Saulteaux, Blackfoot, Nakota Sioux Nations. We acknowledge all the First Nations, Metis and Inuit, whose footsteps have marked these lands for centuries.

Council Member Hoefsloot attended the meeting virtually.

Present: 6 - Mayor Allan Gamble, Council Member Kristina Kowalski, Council Member Phyllis Kobasiuk, Council Member Natalie Birnie, Council Member Rob Wiedeman and Council Member Allan Hoefsloot

Absent: 1 - Council Member Sally Kucher-Johnson

Administration:

Laura Swain, Chief Administrative Officer (Virtually)
Dave Cross, General Manager, Agriculture, Community & Protective Services
Rob McGowan, General Manager, Operations Services
Jeff Dyck, Chief Financial Officer/General Manager, Corporate & Shared Services
Nancy Domijan, Interim General Manager, Development Services
Geoff Heritage, Director, Enforcement Services (In-part)
MacKenzie Blackburn, Supervisor, Court Liaison and Shelter Operations (In-part)
Brian Cornforth, Fire Chief (In-part)
Dayna Morris, Manager, Financial Planning and Analysis (In-part)
Dana Schlecker, Executive Assistant, CAO (In-part, virtually)
Lois Tyerman, Corporate Planning and Intergovernmental Advisor (In-part)
Rachelle Trovato, Manager, Growth and Strategy (In-part)
Robynn Holstein, Acting Director, Growth and Strategy (In-part)
Barb Williams, Manager, Legislative Services

Rachel Coupal, Legislative Officer, Legislative Services (Recording Secretary)

CELEBRATING SUCCESSES

Mayor Gamble celebrated the re-opening of the Gainford Pub along with other Council Members on Saturday April 6, 2024. Council Member Hoefsloot provided a plaque and flowers to the owner's, as well as an opportunity to have a soft opening and celebrate Council Member Hoefsloot's birthday.

INSPIRATIONAL REFLECTION

Council Member Wiedeman offered a short inspirational reflection.

ADOPTION OF AGENDA

A motion was made by Council Member Birnie that the April 9, 2024 Council meeting agenda be adopted, as amended, with the following items added:

- Item 6.A.2 - Notice of Motion - Meeting Procedures Bylaw and Bylaw Development Process Review
- Item 6.A.3 - Notice of Motion - County Website Search Engine Revamp
- Item 6.A.4 - Notice of Motion - Tax Impact on Properties Affected by Wildfire

The motion carried unanimously.

ADOPTION OF MINUTES

A motion was made by Council Member Kowalski that the March 26, 2024 Council meeting minutes be adopted, as presented. The motion carried unanimously.

DELEGATIONS

[App 24-019](#) 9:05 a.m. - Public Input (15 minutes)

Mayor Gamble asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County. No one came forward.

NEW BUSINESS

Mayor and Council Member Matters

[RFD 24-074](#) Proposed Governance Policing Board

Proposed Motion

That administration be directed to begin conversation with the Town of Stony

Plain and the City of Spruce Grove to establish a local governance board under the provisions of a Provincial Police Service Agreement.

A motion was made by Council Member Wiedeman that administration be directed to explore conversation with the Town of Stony Plain and the City of Spruce Grove to explore a local governance board for policing for the Tri Region. The motion carried unanimously.

[RFD 24-094](#)

Notice of Motion

Take Notice that at a regular meeting of Council on April 23, 2024, Council Member Kowalski will move that Council direct administration to present both the Meeting Procedures Bylaw 2015-06 and the bylaw development process for review and amendment to ensure transparency, accountability, and procedural fairness.

[RFD 24-096](#)

Notice of Motion

Take Notice that at a regular meeting of Council on April 23, 2024, Council Member Birnie will move that Council direct administration to improve the search engine on the County website.

[RFD 24-097](#)

Notice of Motion

Take Notice that at a regular meeting of Council on April 23, 2024, Council Member Wiedeman will move that Council direct administration to present the tax impact on affected properties due to wildfires.

Legislative Matters

[RFD 24-073](#)

Public Member Appointments to Boards and Committees

Proposed Motion

That the following public member appointments to Boards and Committees be approved effective April 25, 2024:

Community Sustainability Committee
- Kaeleigh Boiko - 3-Year Term

Agricultural Service Board
- George Greenough - 2-Year Term *

Economic Diversification Committee
- Kristine Olson - 1-Year Term
- Cam Milliken - 3-Year Term
- Kate Polkovsky - 1-Year Term *

Subdivision and Development Appeal Board
 - Ben Jespersen - 3-Year Term
 - Wendy Ekert - 3-Year Term

* incumbent

A motion was made by Council Member Hoefsloot that the following public member appointments to Boards and Committees be approved effective April 25, 2024:

Community Sustainability Committee
 - Kaeleigh Boiko - 3-Year Term

Agricultural Service Board
 - George Greenhough - 2-Year Term*

Economic Diversification Committee
 - Kristine Olson - 1-Year Term
 - Cam Milliken - 3-Year Term
 - Kate Polkovsky - 1-Year Term*

Subdivision and Development Appeal Board
 - Ben Jespersen - 3-Year Term
 - Wendy Ekert - 3-Year Term

The motion carried unanimously.

RECESS

Mayor Gamble recessed the meeting at 9:24 a.m., and reconvened the meeting at 9:31 a.m.

DELEGATIONS

[BL 24-007](#)

9:30 a.m. Public Hearing - Bylaw 2024-02- Responsible Pet Ownership

Proposed Motions

1. That Bylaw 2024-02 receive second reading.
2. That Bylaw 2024-02 receive third reading.

Mayor Gamble called the Public Hearing to order at 9:31a.m., in accordance with the provisions of the Municipal Government Act, to provide an opportunity for public input and comment regarding proposed Bylaw 2024-02, and explained the process of the Public Hearing.

Administration presented proposed Bylaw 2024-02 - Responsible Pet Ownership.

Verbal Submissions

1. Floyd Young, Parkland County resident, in support of Bylaw 2024-02 - Responsible Pet Ownership.
2. Tina Bichel, Parkland County resident, requested an amendment to the

bylaw that indicates if a complaint is made, the complainant shall not be made anonymous.

Written Submissions

None

Mayor Gamble closed the Public Hearing at 10:14 a.m.

A motion was made by Council Member Wiedeman Bylaw 2024-02 receive second reading. The motion carried unanimously.

A motion was made by Council Member Kobasiuk that Bylaw 2024-02 receive third reading. The motion carried unanimously.

RECESS

Mayor Gamble recessed the meeting at 10:15 a.m., and reconvened the meeting at 10:33 a.m.

Legislative Matters

[BL 24-018](#)

Bylaw 2024-09 - Amending Bylaw 2023-11 - 2024 Fees and Charges

Proposed Motions

1. That Bylaw 2024-09 receive first reading.
2. That Bylaw 2024-09 receive second reading.
3. That Bylaw 2024-09 be presented at this meeting for third reading.
4. That Bylaw 2024-09 receive third and final reading.

A motion was made by Council Member Birnie that Bylaw 2024-09 receive first reading. The motion carried unanimously.

A motion was made by Council Member Kowalski that Bylaw 2024-09 receive second reading. The motion carried unanimously.

Council Member Hoefsloot returned to the meeting virtually at 10:36 a.m.

Present: 6 - Mayor Allan Gamble, Council Member Kristina Kowalski, Council Member Phyllis Kobasiuk, Council Member Natalie Birnie, Council Member Rob Wiedeman and Council Member Allan Hoefsloot

Absent: 1 - Council Member Sally Kucher-Johnson

[BL 24-018](#)

Bylaw 2024-09 - Amending Bylaw 2023-11 - 2024 Fees and Charges

Proposed Motions

1. That Bylaw 2024-09 receive first reading.
2. That Bylaw 2024-09 receive second reading.
3. That Bylaw 2024-09 be presented at this meeting for third reading.
4. That Bylaw 2024-09 receive third and final reading.

A motion was made by Council Member Wiedeman that Bylaw 2024-09 be presented at this meeting for third reading. The motion carried unanimously.

A motion was made by Council Member Kobasiuk that Bylaw 2024-09 receive third and final reading. The motion carried unanimously.

Agriculture, Community and Protective Services Matters

RFD 24-068

Range Road 70 After Action Review Report

Proposed Motion

That the Range Road 70 After Action Review Report be received for information, as presented.

Kerri Holmes, Judy Unsworth, Ana Potzkai and Ben Proulx attended from TSI and presented the Range Road 70 After Action Review Report.

A motion was made by Council Member Hoefsloot that the Range Road 70 After Action Review Report be received for information, as presented. The motion carried unanimously.

RFD 24-065

FireSmart Equipment Grant

Proposed Motion

That the FireSmart Equipment Grant in the amount of \$10,220 be allocated to the Operational Equipment Fund.

A motion was made by Council Member Birnie that the FireSmart Equipment Grant in the amount of \$10,220 be allocated to the Operational Equipment Fund. The motion carried unanimously.

AG 24-002

Parkland County and Parkland School Division (PSD) Joint Use and Planning Agreement

Proposed Motion

That the Parkland County and Parkland School Division Joint Use and Planning Agreement be approved, as presented..

A motion was made by Council Member Kowalski that the Parkland County and Parkland School Division Joint Use and Planning Agreement be approved, as presented. The motion carried unanimously.

RECESS

Mayor Gamble recessed the meeting at 12:03 p.m., and reconvened the meeting at 12:46 p.m.

Council Member Hoefsloot left the meeting at 12:03 p.m.

Present: 5 - Mayor Allan Gamble, Council Member Kristina Kowalski, Council Member Phyllis Kobasiuk, Council Member Natalie Birnie and Council Member Rob Wiedeman

Absent: 2 - Council Member Sally Kucher-Johnson and Council Member Allan Hoefsloot

Chief Financial Officer[RFD 24-072](#)

2024 Final Budget

Proposed Motions

1. That Council approve \$5,602,700 in Program Budget adjustments, resulting in a \$1,300 decrease to the municipal tax levy compared to the budget approved at the November 28, 2023 Council meeting.
2. That Council approve \$328,400 in Operating Project adjustments, resulting in no change to the municipal tax levy compared to the budget approved at the November 28, 2023 Council meeting.
3. That Council approve a reduction of \$328,400 in Capital Project adjustments, resulting in no change to the municipal tax levy compared to the budget approved at the November 28, 2023 Council meeting.
4. That Council approve the Acheson Intersections project from the Emerging Capital program in the amount of \$4,500,000 for 2025, funded by Restricted Surplus, to allow Administration to begin the procurement process ahead of the approval of the 2025 budget.

A motion was made by Council Member Wiedeman that Council approve \$5,602,700 in Program Budget adjustments, resulting in a \$1,300 decrease to the municipal tax levy compared to the budget approved at the November 28, 2023 Council meeting. The motion carried unanimously.

A motion was made by Council Member Kobasiuk that Council approve \$328,400 in Operating Project adjustments, resulting in no change to the municipal tax levy compared to the budget approved at the November 28, 2023 Council meeting. The motion carried unanimously.

A motion was made by Council Member Birnie that Council approve a reduction of \$328,400 in Capital Projects adjustments, resulting in no change to the municipal tax levy compared to the budget approved at the November 28, 2023 Council meeting. The motion carried unanimously.

A motion was made by Council Member Kowalski that Council approve the Acheson Intersections project from the Emerging Capital program in the amount of \$4,500,000 for 2025, funded by Restricted Surplus, to allow Administration to begin the procurement process ahead of the approval of the 2025 budget. The motion carried unanimously.

COMMUNICATIONS[COM 24-031](#)

Mayor's Report

Proposed Motion

That the Mayor's Report be received for information, as presented.

A motion was made by Council Member Wiedeman that the Mayor's Report be received for information, as follows:

- Spring Municipal Leaders Conference
- State of the Region - Heritage Park
- Folk Night Fundraiser - Muir Lake Hall
- Rural Municipalities of Alberta Spring Convention
- Edmonton Metropolitan Region Board Committee of the Whole - Spruce Grove
- Edmonton Metropolitan Region Board Minister Dreeshen
- Edmonton International Airport Meeting with CEO and CAO
- Wedding and Event Venue Public Consultation
- Fire Services Recruit Event - Heritage Park
- Gainford Hotel - Grand Opening

The motion carried unanimously.

[COM 24-032](#)

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

A motion was made by Council Member Kobasiuk that the Committee Reports be received for information, as follows:

1. Council Member Kowalski
 - Gainford Hotel Grand Opening
 - North Saskatchewan Watershed Board Meeting hosted by EPCOR
 - Attended Parkland County Centre for a Subdivision and Development Appeal Board Hearing
 - Attended at Parkland Village to discuss upcoming projects
2. Council Member Birnie
 - Committee Interviews
 - Midwest Government of Alberta Event hosted by Shayne Getson
 - Alternative Land Use Services Partnership Advisory Committee Meeting
 - Ramadan fundraiser in Spruce Grove
 - Municipal Development Plan and Land Use Bylaw Plans Open House at the County Centre
 - Fire Service graduation
 - Agricultural Service Board Meeting
 - Gainford Hotel Grand Opening
3. Council Member Kobasiuk
 - Alternative Land Use Services Partnership Advisory Committee Meeting
 - Wedding and Event Venue Public Consultation
 - Gainford Hotel Grand Opening
4. Council Member Wiedeman
 - Community Policing Advisory Committee final meeting
 - Municipal Finance Courses

The motion carried unanimously.

[COM 24-033](#)

Rural Municipalities of Alberta Newsletter Update

Proposed Motion

That the Rural Municipalities of Alberta newsletter be received for

information, as presented.

A motion was made by Council Member Birnie that the Rural Municipalities of Alberta newsletter be received for information, as presented. The motion carried unanimously.

[COM 24-034](#)

Federation of Canadian Municipalities Update

Proposed Motion

That the Federation of Canadian Municipalities update be received for information, as presented.

A motion was made by Council Member Kowalski that the Federation of Canadian Municipalities update be received for information, as presented. The motion carried unanimously.

CLOSED SESSION

[RFD 24-076](#)

Closed Session

Proposed Motion

That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 17 and 24 of the Freedom of Information and Protection of Privacy Act.

A motion was made by Council Member Wiedeman that Council convene in closed session at 1:05 p.m. pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 17 and 24 of the Freedom of Information and Protection of Privacy Act. The motion carried unanimously.

[PRE 24-023](#)

Land Matter

FOIP Section 17 - Harmful to personal privacy

FOIP Section 24 - Advice from officials

[PRE 24-025](#)

Governance and Future Planning - Council Strategic Plan

FOIP Section 17 - Harmful to personal privacy

FOIP Section 19 - Confidential evaluations

FOIP Section 21 - Harmful to intergovernmental relations

FOIP Section 23 - Local public body confidences

FOIP Section 24 - Advice from officials

[PRE 24-024](#)

Land Matter

FOIP Section 16 - Harmful to business interests of third party

FOIP Section 24 - Advice from officials

[RFD 24-077](#)

Regular Session

Proposed Motion

That Council revert to regular meeting session.

A motion was made by Council Member Kowalski that Council revert to regular

meeting session at 2:27 p.m. The motion carried unanimously.

BUSINESS ARISING FROM CLOSED SESSION

[PRE 24-023](#)

Land Matter
FOIP Section 17 - Harmful to personal privacy
FOIP Section 24 - Advice from officials

A motion was made by Council Member Wiedeman that Council approve payment in the amount of \$39,514.90 from restricted surplus - future operating for the construction of Scheckter Crescent. The motion carried unanimously.

CLOSE OF MEETING

Mayor Gamble closed the meeting at 2:28 p.m.

Mayor

Manager, Legislative Services