



Parkland County

53109A Highway 779
Parkland County, Alberta
T7Z 1R1
Parklandcounty.com

Meeting Minutes

Governance and Priorities Committee

Mayor Rod Shaigec
Deputy Mayor John McNab
Committee Member Sally Kucher Johnson
Committee Member Jason Doucette
Committee Member Ben Jespersen
Committee Member Corey Kyle
Committee Member Kristine Olson

Tuesday, June 2, 2026

9:00 AM

Council Chambers

CALL TO ORDER

Present: 7 - Mayor Rod Shaigec, Committee Member Sally Kucher Johnson, Committee Member Jason Doucette, Committee Member Ben Jespersen, Committee Member Corey Kyle, Committee Member Kristine Olson and Committee Member John McNab

Administration:

Laura Swain, Chief Administrative Officer
Jeff Dyck, Chief Operating Officer
Trent Tompkins, General Manager, Operations Services
Jeff Chase, General Manager, Community & Development Services
Justin Young, Director, Planning & Development Services (In-part)
Jessica Harnden, Manager, Subdivision Planning, Planning & Development Services (In-part)
Jim Wood, Development Coordination Specialist, Planning & Development Services (In-part)
Laura Godin, Senior Advisor, Corporate Strategy, Governance & Engagement (In-part)
Lois Tyerman, Director, Governance & Engagement (In-part)
Amanda Soetaert, Project Engineer II, Engineering Services (In-part)
Jody Hancock, Engineering Services (In-part)
Odessa Bartel, Manager, Legislative & Legal Services
Deb Crowder, Legislative Officer, Legislative & Legal Services (Recording Secretary)
Stephanie Harris, Legal Services Coordinator, Legislative & Legal Services (Recording Secretary)

ADOPTION OF AGENDA

[RFD 26-129](#)

Adoption of the June 2, 2026 Governance and Priorities Committee Meeting Agenda

Proposed Motion

That the June 2, 2026 Governance and Priorities Committee Meeting Agenda

be adopted, as presented.

A motion was made by Committee Member Doucette that the June 2, 2026 Governance and Priorities Committee Meeting Agenda be adopted, as presented.

The motion carried unanimously.

ADOPTION OF MINUTES

[MIN 26-024](#)

Adoption of May 19, 2026 Governance and Priorities Committee Meeting Minutes

Proposed Motion

That the May 19, 2026 Governance and Priorities Committee Meeting Minutes be adopted, as presented.

A motion was made by Committee Member Jespersen that the May 19, 2026 Governance and Priorities Committee Meeting Minutes be adopted, as presented.

The motion carried unanimously.

DELEGATIONS

[App 26-048](#)

9:05 a.m. - Public Input

The Chair asked the gallery if there were any members of the public in attendance who wished to bring any matters to the attention of Parkland County.

No one came forward.

NEW BUSINESS

Community & Development Services

[RFD 26-127](#)

2025 Off-Site Levy Annual Report Overview

Proposed Motion

That the 2025 Off-Site Levy Annual Report Overview be received for information, as presented.

Jessica Harnden, Jim Wood, and Justin Young presented the 2025 Off-Site Levy Annual Report Overview.

A motion was made by Committee Member Mayor Shaigec that the 2025 Off-Site Levy Annual Report Overview be received for information, as presented.

The motion carried unanimously.

[RFD 26-126](#)

Off-Site Levy Bylaw 2026-23 and Policy C-455 Overview

Proposed Motion

That Off-Site Levy Bylaw 2026-23 and Policy C-455 Overview be received for information, as presented.

Jessica Harnden, Jim Wood, and Justin Young presented the Off-Site Levy Bylaw 2026-23 and Policy C-455 Overview.

A motion was made by Committee Member Kyle that the Off-Site Levy Bylaw 2026-23 and Policy C-455 Overview be received for information, as presented.

The motion carried unanimously.

DELEGATIONS

[App 26-051](#)

10:00 a.m. Appointment - Intermunicipal Collaboration Framework (ICF) Project Update

Proposed Motion

That the Intermunicipal Collaboration Framework (ICF) Project Update be received for information, as presented.

Lois Tyerman and Laura Godin presented the Intermunicipal Collaboration Framework (ICF) Project Update.

A motion was made by Committee Member Olson that the Intermunicipal Collaboration Framework (ICF) Project Update be received for information, as presented.

The motion carried unanimously.

CLOSED SESSION

[RFD 26-148](#)

Closed Session

Proposed Motion

That the Committee convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 26, 28 and 29 of the Access to Information Act.

A motion was made by Committee Member Kucher Johnson that the Committee convene in closed session at 9:54 a.m. pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 26, 28 and 29 of the Access to Information Act.

The motion carried unanimously.

RECESS

The Chair recessed the meeting at 9:55 a.m., and reconvened the meeting at 10:04 a.m.

[PRE 26-043](#)

CLOSED SESSION - Intermunicipal Collaboration Framework (ICF) Project
ATIA Section 26 - Disclosure Harmful to Intergovernmental Relations
ATIA Section 28 - Local Public Body Confidences
ATIA Section 29 - Advice from Officials

Administration presented the Intermunicipal Collaboration Framework (ICF) Project.

Committee Member Olson left the meeting at 10:13 a.m. and returned to the meeting at 10:25 a.m.

[PRE 26-043](#)

CLOSED SESSION - Intermunicipal Collaboration Framework (ICF) Project
ATIA Section 26 - Disclosure Harmful to Intergovernmental Relations
ATIA Section 28 - Local Public Body Confidences
ATIA Section 29 - Advice from Officials

Administration continued to present the Intermunicipal Collaboration Framework (ICF) Project.

[RFD 26-149](#)

Regular Session

Proposed Motion

That the Committee revert to the regular meeting session.

A motion was made by Committee Member Doucette that the Committee revert to regular meeting session at 10:34 a.m.

The motion carried unanimously.

DELEGATIONS

[App 26-049](#)

10:30 a.m. Appointment - Lac Ste. Anne Métis Community Association

Proposed Motion

That the Lac Ste. Anne Métis Community Association presentation be received for information, as presented.

Dr. Tracy Friedel, President of the Lac Ste. Anne Métis Community Association presented the Lac Ste. Anne Métis Community Association presentation.

A motion was made by Committee Member Olson that the Lac Ste. Anne Métis Community Association presentation be received for information, as presented.

The motion carried unanimously.

RECESS

The Chair recessed the meeting at 10:54 a.m., and reconvened the meeting at 10:59 a.m.

DELEGATIONS

[App 26-040](#)

11:00 a.m. Appointment - RCMP Update for Q2 2026
Parkland Detachment - Inspector Kevin McGillivray

Proposed Motion

That the RCMP Update for Q2 2026 be received for information, as presented.

Sergeant Jeff Sutherland, Sergeant Dan Ferri, Inspector Kevin McGillivray, and Corporal Mitch Rondeau presented the RCMP Update for Q2 2026.

A motion was made by Committee Member Kyle that the RCMP Update for Q2 2026 be received for information, as presented.

The motion carried unanimously.

RECESS

The Chair recessed the meeting at 12:14 p.m., and reconvened the meeting at 1:12 p.m.

DELEGATIONS

[App 26-050](#)

1:00 p.m. Appointment - KaRAR Performing Arts

Proposed Motion

That the KaRAR Performing Arts presentation be received for information, as presented.

Natalie Dyck, President, and Rhonda Gibson, Director, presented the KaRAR Performing Arts presentation.

A motion was made by Committee Member Jespersen that the KaRAR Performing Arts presentation be received for information, as presented.

The motion carried unanimously.

[App 26-052](#)

1:30 p.m. Appointment - Water & Wastewater Master Plan Update

Proposed Motion

That the Water & Wastewater Master Plan Update be received for information, as presented.

Amanda Soetaert, Jody Hancock, Kamal Jamaluddin, Senior Project Manager, GHD, and Mike Minshall, Project Director, GHD, presented the Water & Wastewater Master Plan Update.

A motion was made by Committee Member Mayor Shaigec that the Water & Wastewater Master Plan Update be received for information, as presented.

The motion carried unanimously.

COMMUNICATIONS

[COM 26-016](#)

Mayor's Report

Proposed Motion

That the Mayor's Report be received for information, as presented.

A motion was made by Committee Member Mayor Shaigec that the Mayor's Report be received for information, as follows:

1. May 7 - Edmonton Airports Appointers Meeting
2. May 19-21 - Arrow Utilities Workshop
3. May 25 - University of Alberta Meeting

The motion carried unanimously.

[COM 26-017](#)

Committee Reports

Proposed Motion

That the Committee Reports be received for information, as presented.

The Committee Reports were presented as follows:

1. Committee Member Kucher Johnson

1. May 2 - River Cree Resort Powwow
2. May 4 - Meeting with Yellowhead County
3. May 7 - Pioneer Museum appreciation lunch
4. May 7 - Women in Business Leadership event at Supreme Steel
5. May 27 - Virtual North Saskatchewan Watershed Alliance meeting

2. Committee Member Olson

1. May 1- Record breaking attendance at the Perogy Dinner at Carvel Hall. Congratulations to the Volunteers and members of Carvel Hall!
2. May 4 - Joint Council Meeting with Yellowhead County. Collaborative and informative session. Thank you to Yellowhead County Council for hosting us.
3. May 6 - Participated in Public Committee Member interviews held for the Economic Diversification Committee. Looking forward to getting this refreshed Committee underway.
4. May 7 - Attended the Pioneer Museum Civic Luncheon. Wonderful event with a wide range of community members in attendance.
5. Attended the Acheson Business Association Women in Business Leadership event at Supreme Steel. This was an inspiring evening filled with engaging speakers and a great opportunity to network with business and volunteer leaders in our Community. Thank you to the ABA for the opportunity.
6. May 11 - YRL Executive Committee meeting. Focus of discussion on Bill 28 and the challenges this is creating specifically to our libraries. Credit to the Library Managers across the region for your work on this.
7. Director Performance Review Committee meeting for YRL.
8. May 13 - I was invited to attend an Economic Development meeting on the Wabamun Community Activation Plan. I'm very excited to see the progress on this initiative.

9. May 20 - Attended the 76th Annual Stony Plain and District 4H Show and Sale at the Heritage Pavilion in Stony Plain. This was an amazing event celebrating the successes of our rural youth!
10. May 25 - PCLB meeting at the beautiful library facility within the Community Recreation Centre. The Board is very excited at the prospect of moving forward with the new library space within the former Village Office in Wabamun. I made a motion that the Library Board support the attendance in the Stronger Together conference put on by YRL.
11. May 29 - Bill 28 and Alberta Public libraries webinar put on by the Coalition of Alberta Public Libraries.
12. May 30 - Invited to attend the Jackfish Lake Management Association AGM.

3. Committee Member Kyle

1. Tri-leisure Centre Strategic planning – Well under way (3-year plan) will be coming back to council for feedback.
2. 4-H Annual Show and Sale at Stony Plain
3. Joint Council meeting – Yellowhead County
4. MNP service level review
5. Builder/Developer Luncheon

4. Committee Member Jespersen

1. May 4 – Joint Council Meeting with Yellowhead County
2. May 7-8 – Meridian Housing Foundation Strategic Planning
3. May 11 – MNP Service Level Review
4. May 14 – ARPA Webinar – Tourism is coming to town
5. May 20 – Attended 4-H Annual Show and Sale
6. May 27 – Spruce Grove Annual Builder Luncheon
7. May 28 – ALUS PAC Committee Meeting
8. May 29 – ASB Committee Meeting

Committee Member Kyle left the meeting at 2:51 p.m.

Present - 6 - Committee Member Mayor Shaigec, Committee Member Kucher Johnson, Committee Member Doucette, Committee Member Jespersen, Committee Member Olson, Committee Member McNab

Absent - 1 - Committee Member Kyle

The Committee Reports presentation continued, as follows:

5. Committee Member Doucette

1. May 4 - Yellowhead County (Drive to Office then Carpool to Wildwood (with all of Council and Laura).
2. May 6, 13 & 20 - EOEP Course (3 Sessions) - Public Engagement.
3. May 7 - Pioneer Museum Lunch (Councillors Kucher Johnson and Olson).
4. May 14 - Roadside Dumping/Littering discussion with Administration.
5. May 20 – Wabamun Watershed Management Committee Meeting.
6. May 22 – WWMC Strategic Plan.
7. May 27 - Builders/Developers Luncheon (Elks Hall) (Mayor, Councillors Jespersen, and Kyle).
8. May 28 - ALUS PAC (with Councillor Jespersen).

6. Deputy Mayor McNab

1. Regular DM/M/CAO meetings (weekly)
2. Regular Council, Council/ CAO Briefings /Meetings
3. AG Service Board interviews
4. May 29 AG Service Board (ASB)
 - New public member orientation, ASB overview
5. MNP Service level review
6. Entwistle Evansburg Chamber (Grand Trunk school tour)
7. Pembina Agriculture and Recreation Society (PARS)
 - Operations and ice time discussions (financials)
 - New workout room and committee
 - Pembina Valley Days (county Fair)
8. ARPA webinar Tourism
 - Municipal participation and economic benefits
9. CAO Goal Setting / Performance Discussion
10. University of Alberta regional partnerships and Priorities
11. Highlights
 - U of A Partnerships may require more discussion

A motion was made by Committee Member Olson that the Committee Reports be received for information, as presented.

The motion carried unanimously.

CLOSE OF MEETING

The Chair closed the meeting at 2:54 p.m.

Committee Chair

Recording Secretary