



Parkland County

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Meeting Minutes Council

Mayor Rod Shaigec
Council Member Jo Szady
Council Member Dianne Allen
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member Denise Locher
Council Member Tracey Melnyk

Tuesday, October 16, 2012

9:00 AM

Council Chambers

Organizational Meeting

CALL TO ORDER (Mayor)

Mayor Shaigec called the meeting to order at 9:00 a.m.

Present: 7 - Mayor Rod Shaigec, Council Member Jo Szady, Council Member Dianne Allen, Council Member Phyllis Kobasiuk, Council Member Darrell Hollands, Council Member Denise Locher and Deputy Mayor Tracey Melnyk

Administration

Pat Vincent, Chief Administrative Officer
Ken Van Buul, Acting General Manager, Community & Protective Services
Al McCully, General Manager, Development Services
Tracy Kibblewhite, General Manager, Corporate Services
Doug Tymchyshyn, Manager, Legislative & Administrative Services
Jackie Ostashek, Manager Communications & Strategic Planning
Barb Williams, Legislative & Administrative Services Assistant (Recording Secretary)

ADOPTION OF AGENDA (Mayor)

A motion was made by Council Member Dianne Allen that the October 16, 2012 Organizational Meeting agenda be adopted, as presented. The motion carried unanimously.

COUNCIL CONDUCT

RFD 12-211

NORMS AND VALUES FOR MEMBERS OF COUNCIL

Proposed Motion

That Council reaffirm the Norms and Values for Members of Council, as presented, to guide Council members during their upcoming term of office.

A motion was made by Council Member Tracey Melnyk that Council reaffirm the Norms and Values for members of Council to guide Council members during their term of office, as presented. The motion carried unanimously.

RFD 12-212**COUNCIL CODE OF CONDUCT****Proposed Motion**

That Council reaffirm the Council Code of Conduct for Members of Council, as presented, to govern the conduct of Council members during their upcoming term of office.

A motion was made by Council Member Denise Locher that Council reaffirm the Council Code of Conduct, as presented to govern the conduct of Council members. The motion carried unanimously.

OATH OF OFFICE - DEPUTY MAYOR**RFD 12-213****OATH OF OFFICE - DEPUTY MAYOR**

At this time, Manager of Legislative and Administrative Services, Doug Tymchyshyn will administer Oaths of Office to the two Councillors who will serve as Deputy Mayor of the ensuing year: Councillor Phyllis Kobasiuk: October 16, 2012 - April 30, 2013, and Councillor Dianne Allen: May 1, 2013 - Organizational Meeting 2013.

Doug Tymchyshyn, Manager, Legislative and Administrative Services administered the Oaths of Office to Council Member Phyllis Kobasiuk who will serve as Deputy Mayor for the period October 16, 2012 to April 30, 2013 and Council Member Dianne Allen who will serve as Deputy Mayor for the period May 1, 2013 to the 2013 Organizational Meeting.

TO ESTABLISH DATES FOR REGULAR MEETINGS OF COUNCIL**RFD 12-214****COUNCIL**

In 2011-12, Council meetings were held on the second and fourth Tuesday of each month in Council Chambers commencing at 9:00 a.m., with no meetings scheduled for October 25, December 27, 2011, July 24, and August 14, 2012.

Proposed Motion

That regular meetings of Council be held the second and fourth Tuesday of each month, commencing at 9:00 a.m., with no meetings scheduled for:

- January 22, 2013 (Provincial ASB Conference)
- July 23, 2013 and August 13, 2013 (Summer Break),
- October 22, 2013 (due to Election, to be rescheduled to October 29,

2013, to commence after Organizational Meeting), and
- December 24, 2013 (Christmas Eve).

A motion was made by Council Member Phyllis Kobasiuk that regular meetings of Council be held the second and fourth Tuesday of each month, commencing at 9:00 a.m., with no meetings scheduled for January 22, July 23, August 13, October 22 (due to Election, to be rescheduled to October 29, 2012 to commence after the Organizational Meeting), and December 24, 2013. The motion carried unanimously.

RFD 12-215**COUNCIL****Proposed Motion**

That the 2013 Organizational Meeting be scheduled for Tuesday, October 29, 2013, in Council Chambers, commencing at 9:00 a.m.

A motion was made by Council Member Jo Szady that the 2013 Organizational Meeting be scheduled on Tuesday, October 29, 2013, in Council Chambers, commencing at 9:00 a.m. The motion carried unanimously.

RFD 12-216**GOVERNANCE AND PRIORITIES COMMITTEE**

In 2011-12, the Governance and Priorities Committee meetings were held on the first and third Tuesday of each month in Council Chambers commencing at 9:00 a.m., with no meetings scheduled for January 3, March 20, April 17, June 19, July 17, August 7, August 21, and November 20, 2012.

Proposed Motion

That regular meetings of the Governance and Priorities Committee be held the first and third Tuesday of every month in Council Chambers, commencing at 9:00 a.m., with no meetings scheduled for:

- March 19, 2013 (AAMDC Spring Convention),
- April 16, 2013 (CPAA Conference),
- June 4, 2013 (FCM Conference travel day),
- July 16, August 6, and August 20, 2013 (Summer Break), and
- November 19, 2013 (AAMDC Fall Convention).

A motion was made by Council Member Tracey Melnyk that regular meetings of the Governance and Priorities Committee be held the first and third Tuesday of every month in Council Chambers, commencing at 9:00 a.m., with no meetings scheduled for March 19, April 16, June 4, July 16, August 6, August 20, and November 19, 2013. The motion carried unanimously.

RFD 12-217**AGRICULTURAL SERVICE BOARD**

In 2011-12, meetings were scheduled on the first Tuesday of November and February, and the third Tuesday of May and September, following the

Governance and Priorities Committee meetings.

Proposed Motion:

That regular Agricultural Service Board (ASB) meetings be held following Governance and Priorities Committee meetings on December 18, 2012, February 5, May 21, September 3, and December 3, 2013.

A motion was made by Council Member Darrell Hollands that regular Agricultural Service Board meetings be held following Governance and Priorities Committee meetings on December 18, 2012, February 5, May 21, September 3, and December 3, 2013. The motion carried unanimously.

COMMITTEE APPOINTMENTS

RFD 12-218

COMMITTEE APPOINTMENTS

Proposed Motion:

That Council approve appointments to committees and boards, as presented in Attachment 1.

A motion was made by Council Member Tracey Melnyk that the Council Committee Appointments effective November 1, 2012 to October 29, 2013 be amended.

A motion was made by Council Member Tracey Melnyk that there be no alternate Council member appointment made to the Municipal Library Board to comply with legislation under the Provincial Library Act. The motion was carried unanimously.

A motion was made by Council Member Tracey Melnyk that Council Member Darrell Hollands be appointed as an additional Council member on Economic Development and Tourism Advisory Committee, and that the Mayor be appointed as ex-officio. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that Council Member Jo Szady be appointed to the Heritage Agricultural Society (HAS) Board of Directors, and that Council Member Denise Locher be appointed as Alternate member. The motion carried unanimously.

Mayor Shaigec called on the original motion.

A motion was made by Council Member Tracey Melnyk that Council appointments to committees and boards for 2012-2013 be approved with amendments, commencing November 1, 2012 to the 2013 Organizational Meeting, as follows:

Art Advisory Committee

1 Council member for 2012-13: Kobasiuk

1 Council member (Alternate) for 2012-13: Locher

Composite Assessment Review Board

In 2013 – 2 Council members to be appointed

(January 1 – December 31, 2013): Allen, Kobasiuk

1 Council member as alternate for 2013

(January 1 – December 31, 2013): Hollands

Economic Development and Tourism Advisory Committee
3 Council members for 2012-13: Hollands, Allen, Kobasiuk
Mayor Shaigec as ex-officio

Environmental Advisory Committee
1 Council member appointed for 2012-2013: Allen
1 Council member (Alternate) for 2012-13: Szady

Governance and Priorities Committee
That all council members be appointed to the Governance and Priorities Committee for the ensuing one-year period.

Local Assessment Review Board
3 Council members for 2013
(January 1 – December 31, 2013): Locher, Melnyk, Szady
1 Council member as alternate for 2013
(January 1 – December 31, 2013): Hollands

Municipal Planning Commission
3 Council members appointed for 2012-13: Locher, Melnyk, Szady

Subdivision and Development Appeal Board
3 Council members appointed for 2012-13: Hollands, Kobasiuk, Allen
Mayor Shaigec as ex-officio

Waste Management Implementation Committee
That all Council members be appointed as members of the Waste Management Implementation Committee for the ensuing one-year period.

Agricultural Service Board (ASB)
That pursuant to the Agricultural Service Board Act, all council members be appointed to the Agricultural Service Board (ASB) for the ensuing one-year period.

Agricultural and Rural Life Advisory Committee
That the Chair and Vice Chair of the Agricultural Service Board be appointed to the Agricultural and Rural Life Advisory Committee.

Appeal Committee, Agricultural Pests Act
That pursuant to the Agricultural Pests Act, all public members on the Agricultural and Rural Life Advisory Committee be appointed to the Agricultural Pests Act Appeal Committee for the period January 1, 2013 to December 31, 2013.

Appeal Committee, Soil Conservation Act
That pursuant to the Soil Conservation Act, all public members on the Agricultural and Rural Life Advisory Committee be appointed to the Soil Conservation Act Appeal Committee for the ensuing one-year period.

Appeal Committee, Weed Control Act
That pursuant to the Weed Control Act, all public members on the Agricultural and Rural Life Advisory Committee be appointed to the Weed Control Act Appeal Committee for the ensuing one-year period.

Municipal Library Board

1 Council member appointed for 2012-13: Melnyk

Yellowhead Regional Library Board

1 Council member appointed for 2012-13: Melnyk

1 Council member (Alternate) for 2012-13: Locher

Alberta Capital Region Wastewater Commission

1 Council member for 2012-13: Hollands

1 Council member (Alternate) for 2012-13: Kobasiuk

Alternate Land Use Services (ALUS)

1 Council member for 2012-13: Hollands

1 Council member (Alternate) for 2012-13: Shaigec

Capital Region Board

That Deputy Mayor Kobasiuk be appointed as alternate member to the Capital Region Board until April 30, 2013, and that Councillor Allen, as Deputy Mayor, be appointed as alternate member to the Capital Region Board from May 1, 2013 until Organizational Meeting of 2013.

Capital Region Parkland Water Services Commission

2 Council members for 2012-13: Kobasiuk, Hollands

1 Council member (Alternate) for 2012-13: Szady

Capital Region Waste Minimization Advisory Committee

1 Council member for 2012-13: Allen

1 Council member (Alternate) for 2012-13: Szady

East Parkland Liaison Committee

1 Council member for 2012-13: Szady

1 Council member (Alternate) for 2012-2013: Allen

Edmonton Regional Airport Appointers Committee

That Mayor Shaigec and CAO Pat Vincent be appointed to the Edmonton Regional Airport Appointers Committee for the ensuing one-year period.

Entwistle ACE Committee

1 Council member for 2012-13: Melnyk

The Evergreens Foundation

1 Council member for 2012-13: Melnyk

1 Council member (Alternate) for 2012-13: Locher

Heritage Agricultural Society (HAS) Board of Directors

1 Council member for 2012-13: Szady

1 Council member (Alternate) for 2012-13: Locher

Horizon Stage Theatre Advisory Board

1 Council member for 2012-13: Locher

1 Council member (Alternate) for 2012-13: Allen

Keephills Power Project Steering Committee

1 Council member for 2012-13: Locher
1 Council member (Alternate) for 2012-13: Melnyk

Meridian Foundation

1 Council member for 2012-13: Szady
1 Council member (Alternate) for 2012-13: Locher

North Saskatchewan Watershed Alliance (NSWA)

1 Council member for 2012-13: Allen
1 Council member (Alternate) for 2012-13: Szady

Parkland/Stony Plain Regional Waste Authority

2 Council members for 2012-13: Szady, Allen

Pembina Agricultural and Recreational Society

1 Council member (non-voting) for 2012-13: Melnyk

River Valley Alliance

1 Council member for 2012-13: Szady
1 Council member (Alternate) for 2012-13: Allen

Spruce Grove/Stony Plain Community Policing Advisory Committee

1 Council member for 2012-13: Allen
1 Council member (Alternate) for 2012-13: Hollands

Stony Plain and District Crime Prevention Association

1 Council member for 2012-13: Locher
1 Council member (Alternate) for 2012-13: Szady

Stony Plain Seed Cleaning Association

1 Council member for 2012-13: Hollands
1 Council member (Alternate) for 2012-13: Kobasiuk

Tri-Municipal Leisure Facility Board

2 Council members for 2012-13: Kobasiuk (Parkland County to serve as Vice Chair), and Melnyk
1 Council member (Alternate) for 2012-13: Allen

Wabamun Watershed Management Council

1 Council member for 2012-13: Locher
1 Council member (Alternate) for 2012-13: Melnyk

West Inter Lake District (WILD) Regional Water Services Commission

1 Council member for 2012-13: Shaigec
1 Council member (Alternate) for 2012-13: Kobasiuk

Appointment of Weed Inspectors

That the Manager, Agricultural Services (Mark Cardinal), Supervisor, Agricultural Agronomics (James Leskiw), Supervisor, Agricultural Operations (Erin McAdam), and Forage and Crop Production Technician (Tanya Warren) be appointed as Weed Inspectors for the ensuing year.

Appointment of Pest Control Officers

That the Manager, Agricultural Services (Mark Cardinal), Supervisor,

Agricultural Agronomics (James Leskiw), Supervisor, Agricultural Operations (Erin McAdam), and Forage and Crop Production Technician (Tanya Warren), be appointed as Pest Control Officers for the ensuing year.

Appointment of Soil Conservation Officers
That the Manager, Agricultural Services (Mark Cardinal), Supervisor, Agricultural Agronomics (James Leskiw), and Supervisor, Agricultural Operations (Erin McAdam), be appointed as Soil Conservation Officers for the ensuing year.

The motion carried unanimously.

OTHER BUSINESS

There were no Other Business items presented at this meeting.

ADJOURNMENT

Mayor Shaigec closed the meeting at 9:27 a.m.

Mayor

Manager, Legislative & Administrative Services