



COUNCIL POLICY C-AD50

*Farewell Gifts for Council**Members*

Prepared By: Legislative and Administrative Services

Council Approval Date:

Effective Date:

Council Resolution No.: N/A

References: N/A

Previous Revision Date: July 9, 2008 (AD-050)

Function: Personnel

LAS Endorsement: June 8, 2012

PURPOSE

The purpose of this policy is to establish consistent methods of bidding farewell and showing appreciation to Council members who leave Parkland County Council after serving a minimum of one complete term.

POLICY STATEMENT

Parkland County shall recognize and honour members of Council who are leaving Council after serving a minimum of one complete term.

SCOPE

This policy applies to all members of Council and the Chief Administrative Officer (CAO).

MANAGEMENT RESPONSIBILITIES

The Office of the Chief Administrative Officer (CAO) shall be responsible for overseeing this policy, along with the Office of the Mayor.

STANDARDS

1. Council members who are leaving Council after serving complete terms will be presented gifts as follows:
 - a. after one complete term, a pen set, or something similar in value a gift valued at \$100.
 - b. after two complete terms, an engraved clock or something similar in value a gift valued at \$200.
 - c. after three complete terms, a piece of artwork (preferably by an Alberta artisan) or something similar in value a gift valued at \$300.
2. Parkland County may host a dinner to honour Council members who are leaving Council after serving a minimum of one complete term, to include previous Council members and the CAO, along with spouses or escorts.