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**COUNCIL**  
**Q2 2021 CORPORATE AND FINANCIAL UPDATE**

SEPTEMBER 7, 2021

# KEY PERFORMANCE INDICATORS

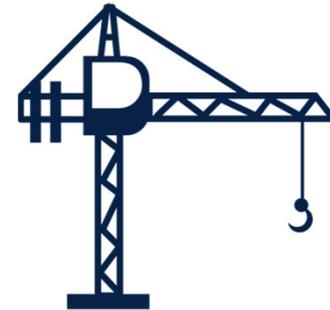
Investment rate of return: **1.76%**

*One Year T-Bill Rate: 0.23%*



Total number of Building Permits Issued Q2 2021 YTD: **282**

*2016-2020 average YTD: 251.4*



Construction Building Permit Value for Q2 2021 YTD: **\$94.5M**

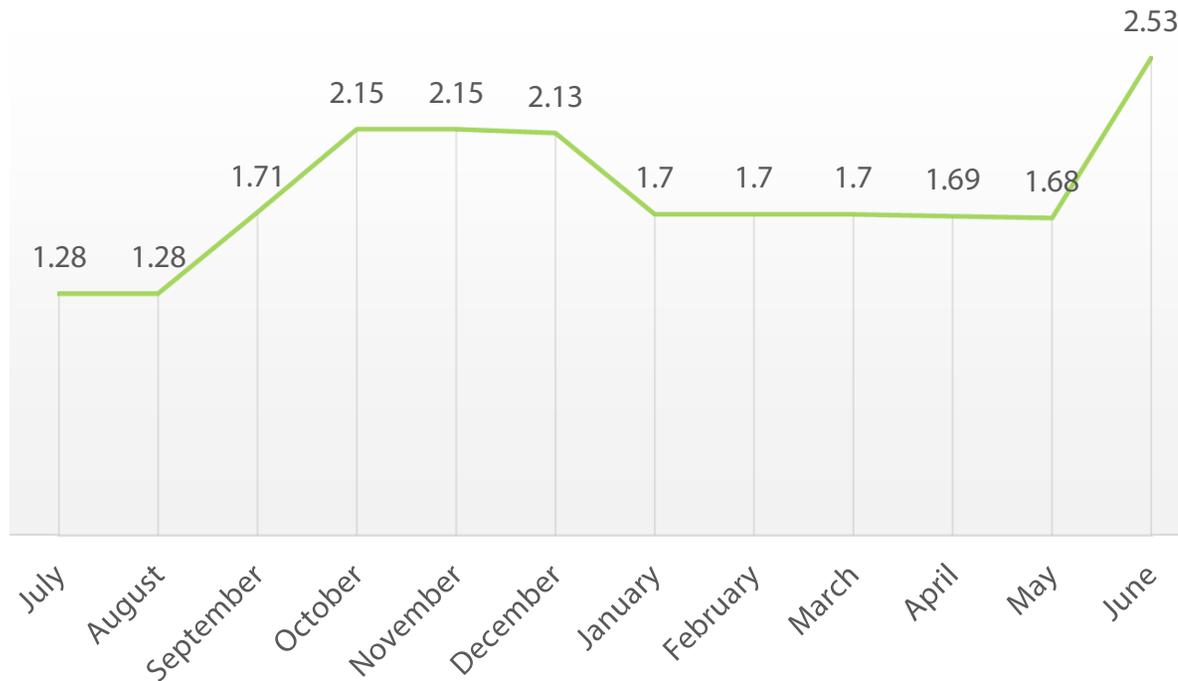
*2016-2020 average YTD: \$53.7M*

# KEY PERFORMANCE INDICATORS

June 2021 12-Month Rolling Total Recordable Incident Frequency (TRIF): **2.53**



July 2020 to June 2021: 12 Month TRIF



## OFFICE OF THE CAO

### Economic Diversification

- Meridian Business Park
- Industrial land

### Employee Services & Strategic Initiatives

- Payroll
- Project OPTICUS

## OPERATIONS SERVICES

### Planning and Development

- Mini Storage LUB amendment
- UNITE workflow software

# CORPORATE & SHARED SERVICES

## Strategic Services

- Tri-Municipal Regional Plan
- Customer Service
  - Phase 2 Departmental Onboarding
  - CRM Expansion
- Legislative Services
  - Subdivision and Development Appeal Board (SDAB)
  - Election 2021

# AGRICULTURE, COMMUNITY & PROTECTIVE SERVICES

## Emergency Communications Centre

- 2021 YTD Stats:
  - 35,689 incoming calls

## Fire Services

- 433 incidents YTD
- RR63 Wildfire
- Fire agreements, MOUs
- Respectful workplace & Indigenous awareness training

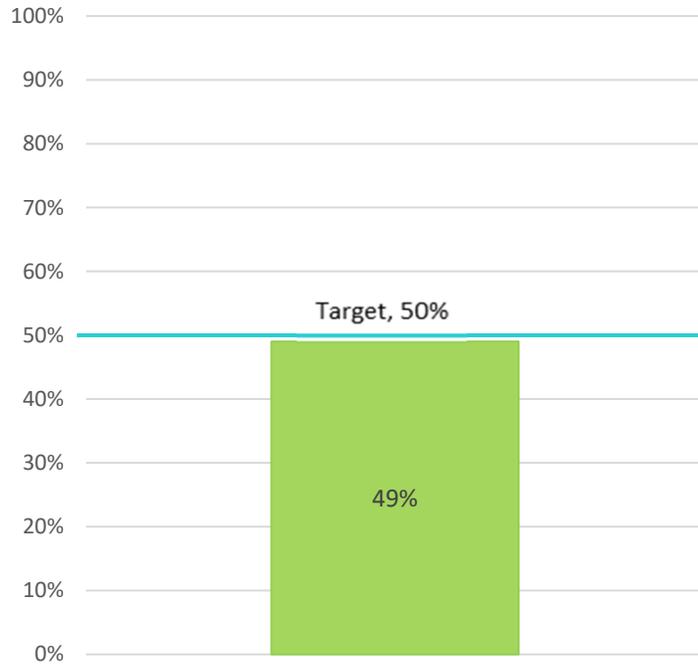
# Q2 FINANCIAL UPDATE SUMMARY

- Six reports presented to Council in Q2:
  - Statement of Financial Position
  - Statement of Operations (Summary)
  - Notes to Financial Statements
  - Statement of Operations (Base Program)
  - Operating Project Report
  - Capital Project Report
- Balances include dissolution of Village of Wabamun
- The reports represent 50% of the year
  - Variances greater than 60% or less than 40% will be discussed

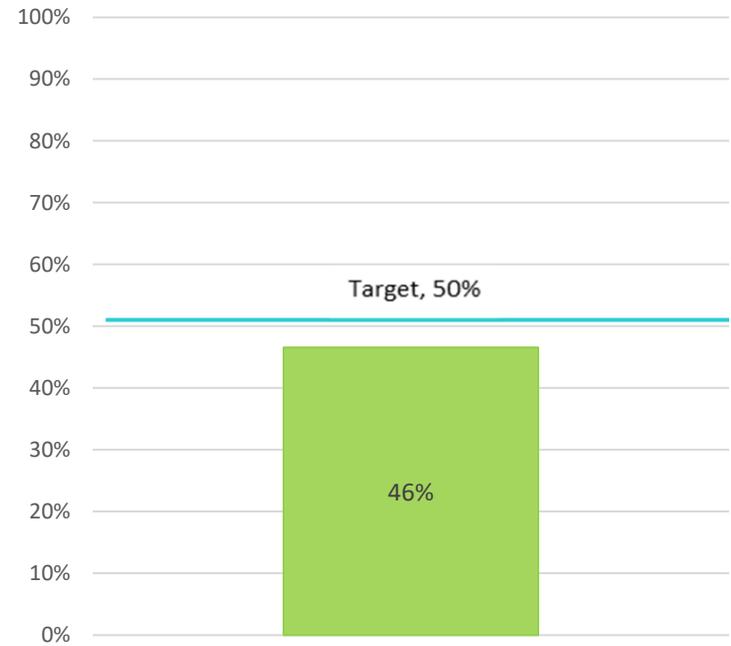


# GENERAL OPERATING ACTIVITY

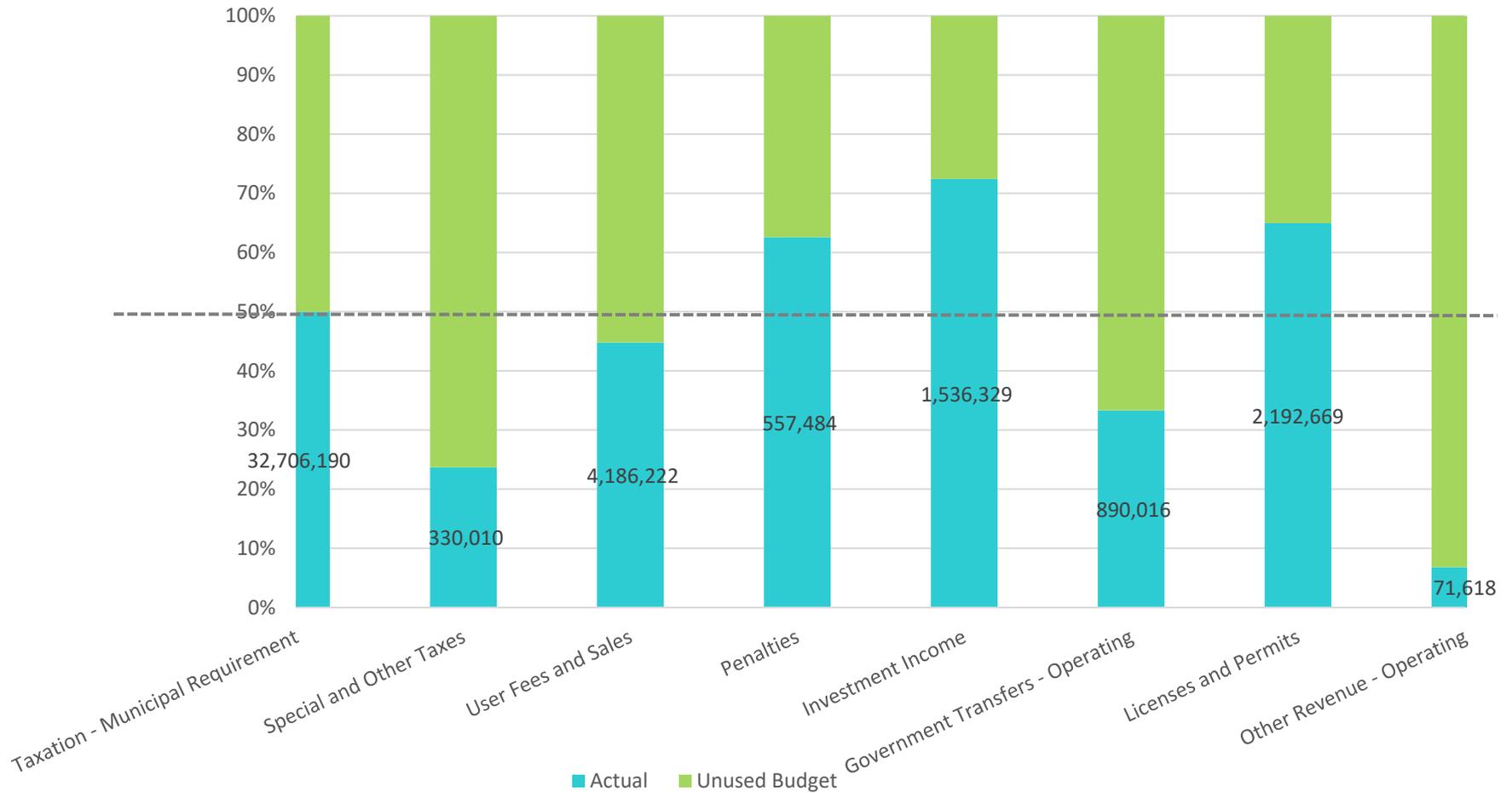
## Base Program Operating Revenue



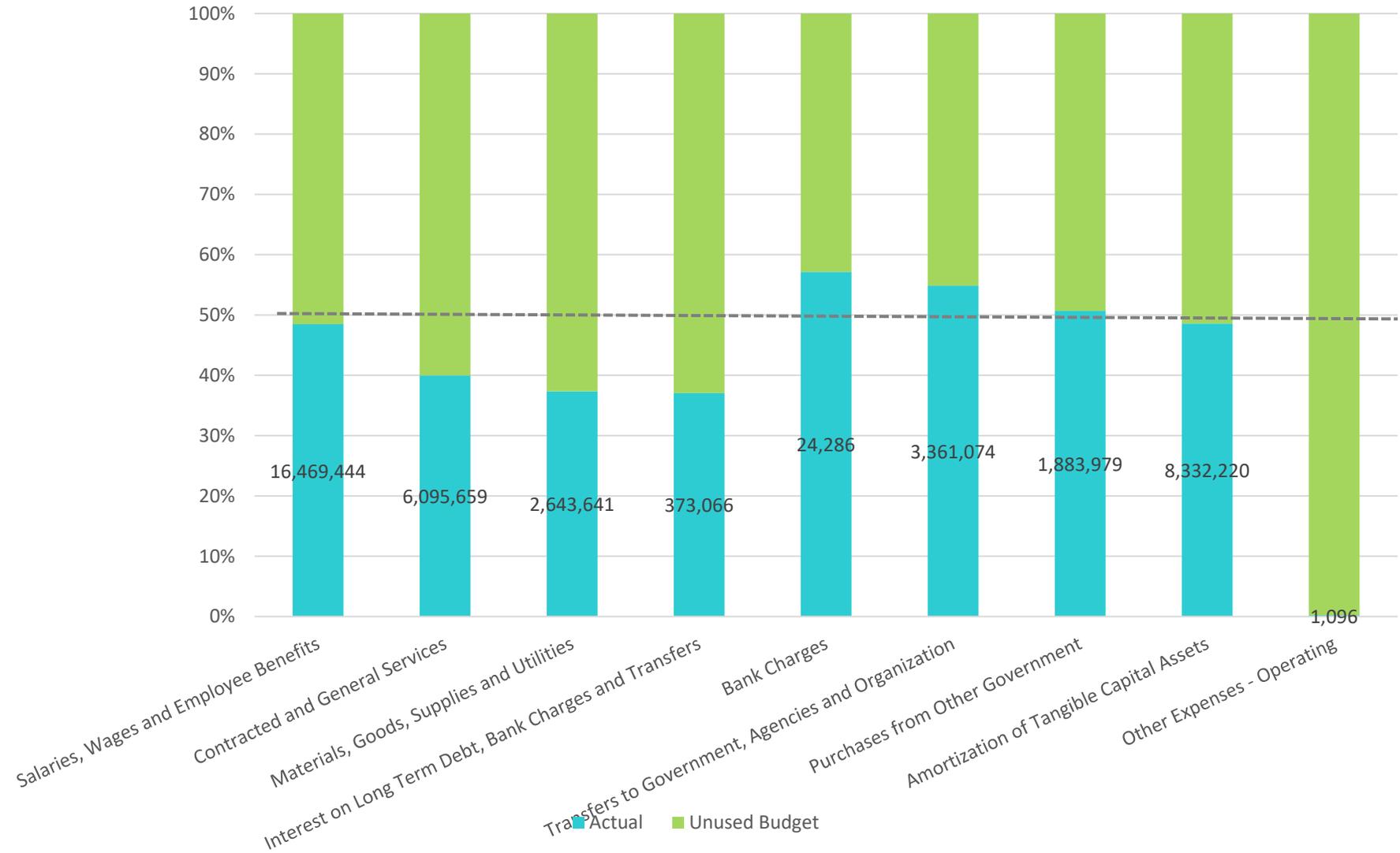
## Base Program Operating Expense



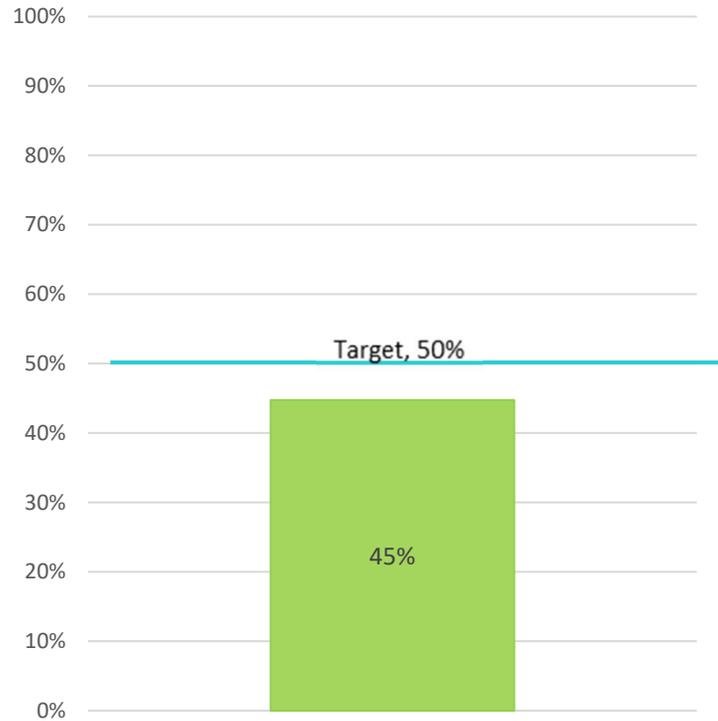
# GENERAL OPERATING ACTIVITY - REVENUE



# GENERAL OPERATING ACTIVITY - EXPENSE



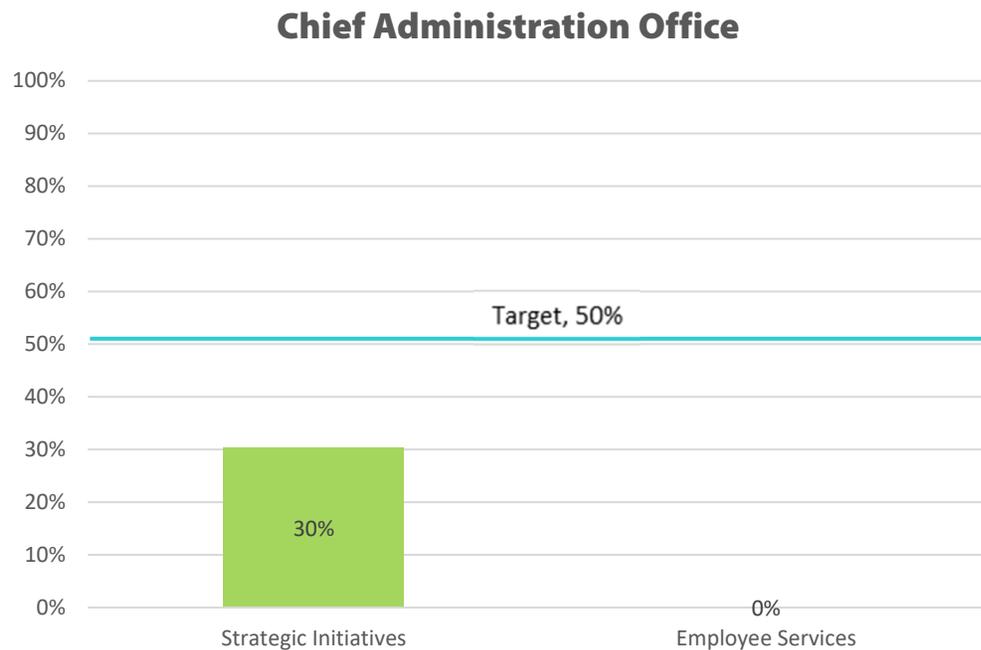
# OPERATING PROJECTS - SUMMARY



<b>Total Operating Project Budget (Amended)</b>	<b>\$7,505,800</b>
<b>Actual Expenditures (%) as at June 30</b>	<b>45%</b>

# OPERATING PROJECTS

Overall, Chief Administration Office are 29% (\$1,235,286) of \$4,304,800 budget spent.



## Strategic Initiatives

- CSB Salt Contamination: Contacting adjacent landowners to drill wells with majority of costs likely to carry forward to 2022
- Tri-Municipal Sub-Regional Plan: Implementation work expected to begin in Q3
- Meridian Business Park: Remainder to potentially carry forward into 2022
- Support for UNITE (D365) & CRM Users: Ongoing project with costs expected to be incurred throughout Q3 and Q4

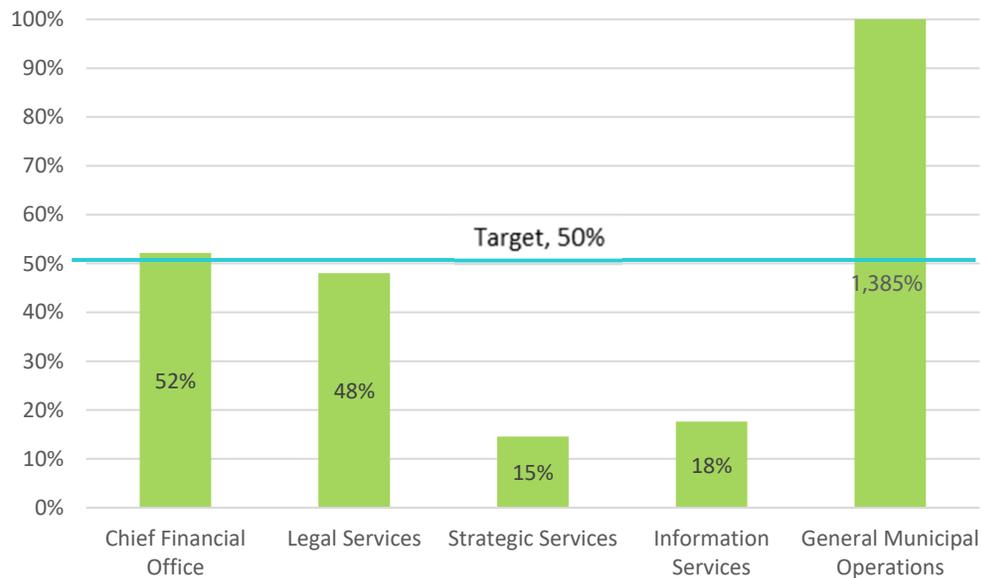
## Employee Services

- Staff Engagement Surveys: Delayed due to COVID-19 and determination of remote work demand

# OPERATING PROJECTS

Overall, Corporate and Shared Services are 170% (\$1,795,835) of \$1,058,000 budget spent.

## Corporate and Shared Services



## Strategic Services

- Regional Agriculture Master Plan: Work expected to be completed in 2022.

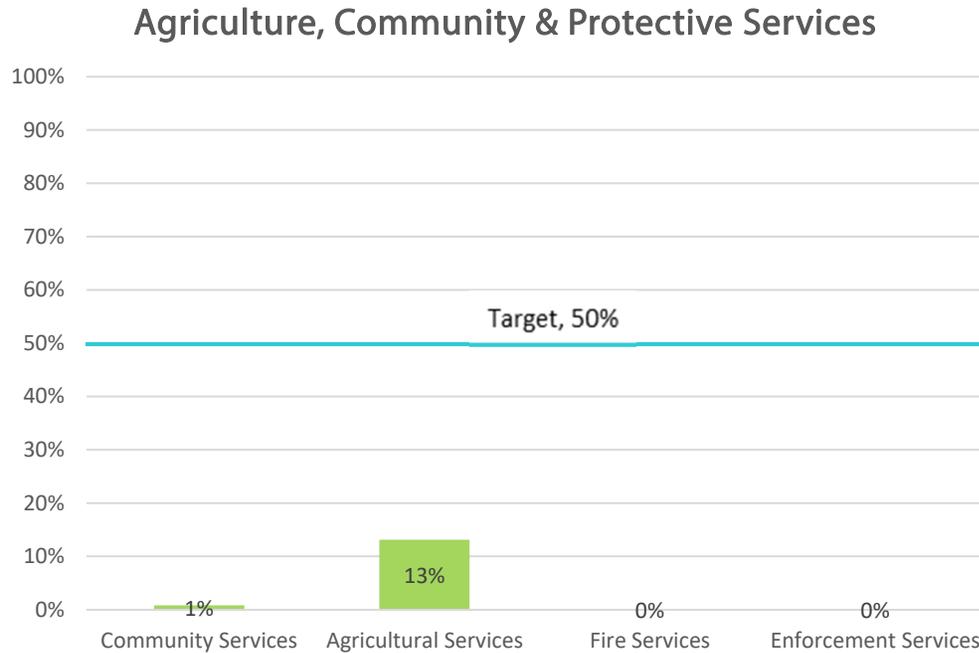
## Information Services

- Imagery – Aerial & Oblique: Project expenses expected to be incurred in Q3.

## General Municipal Operations

- 2021 Emergency Response: Unbudgeted wildfire response considered extraordinary event

# OPERATING PROJECTS



Overall, Agriculture, Community & Protective Services are 7% (\$30,282) of \$410,900 budget spent.

## Community Services

- Wabamun Transition: Ongoing with estimated completion in December.

## Agricultural Services

- Hamlet Reinvestment Strategy Phase 1 & 2: Project expenses to be incurred primarily in Q3 and Q4.

## Fire Services

- Fire Lifecycle Plan: Purchase of equipment underway

## Enforcement Services

- Lifecycle: Funds may not be required in 2021.

# OPERATING PROJECTS

Overall, Operations Services are 17% (\$297,130) of \$1,732,100 budget spent.

## Planning & Development Services

- Planning Lifecycle Purchases: Funds for ASPs may not be utilized in 2021.

## Public Works

- Racking and Aged Tools Replacement: Progress slowed due to COVID-19 and steel pricing.

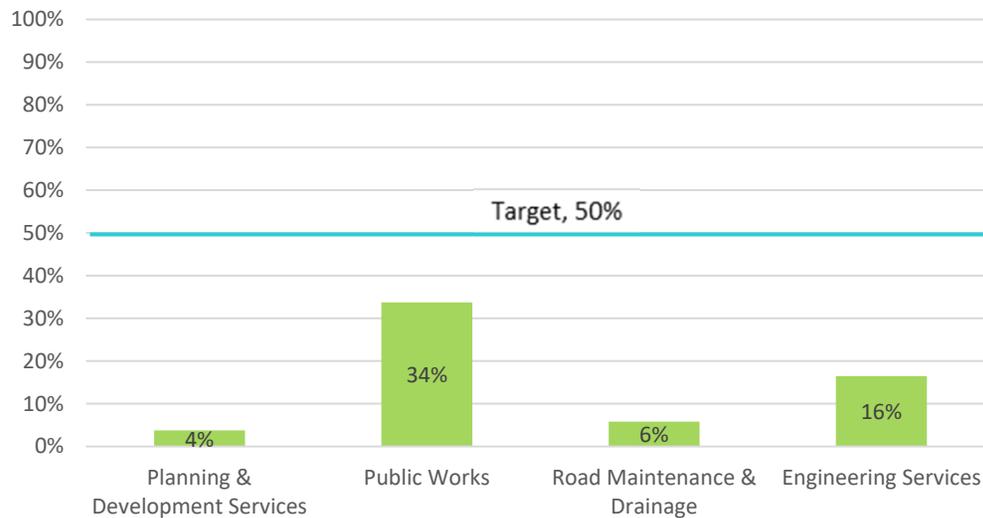
## Road Maintenance & Drainage

- Storm CCTV and Condition Assessments: Project expected to be completed by end of year.

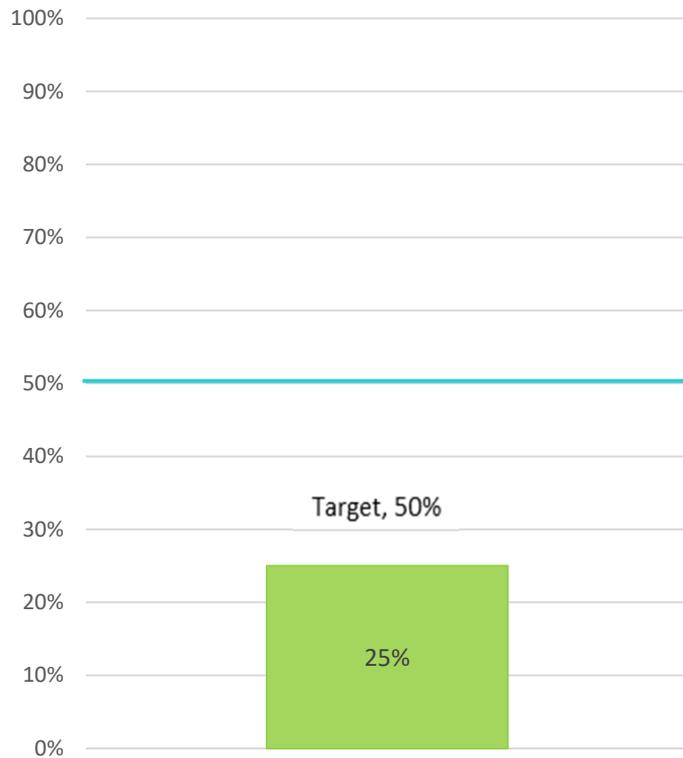
## Engineering Services

- Drainage Master Plan: Project costs expected to be incurred in Q3 and Q4.

### Operations Services

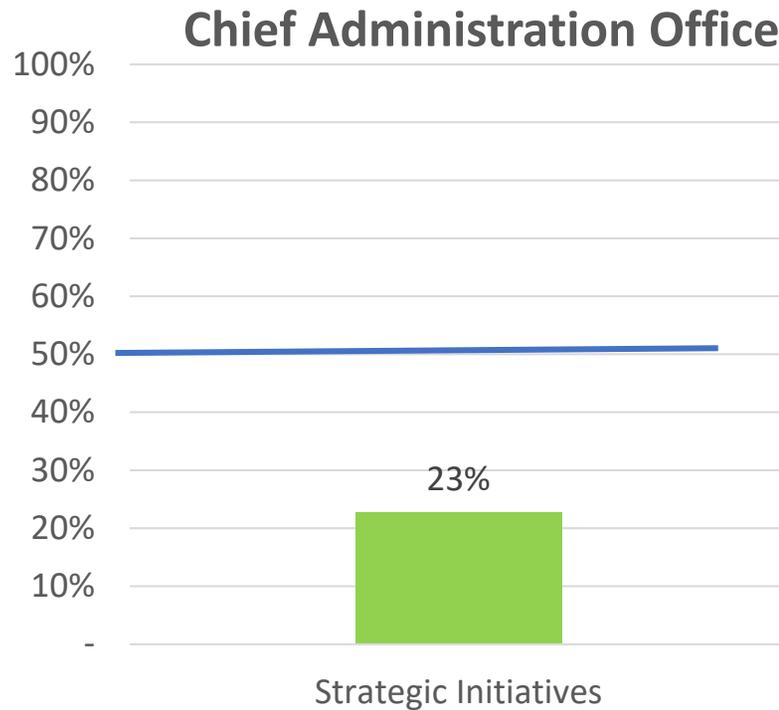


# CAPITAL PROJECTS - SUMMARY



<b>Total Capital Budget (Amended)</b>	<b>\$60,355,236</b>
Actual Expenditures (%) as at June 30	25%
Total Number of Projects	131
Number of Projects Completed	21

# CAPITAL PROJECTS



Overall, Chief Administrative Office is 23% (\$3,114,623) of \$13,657,600 budget spent.

## Major Capital Projects

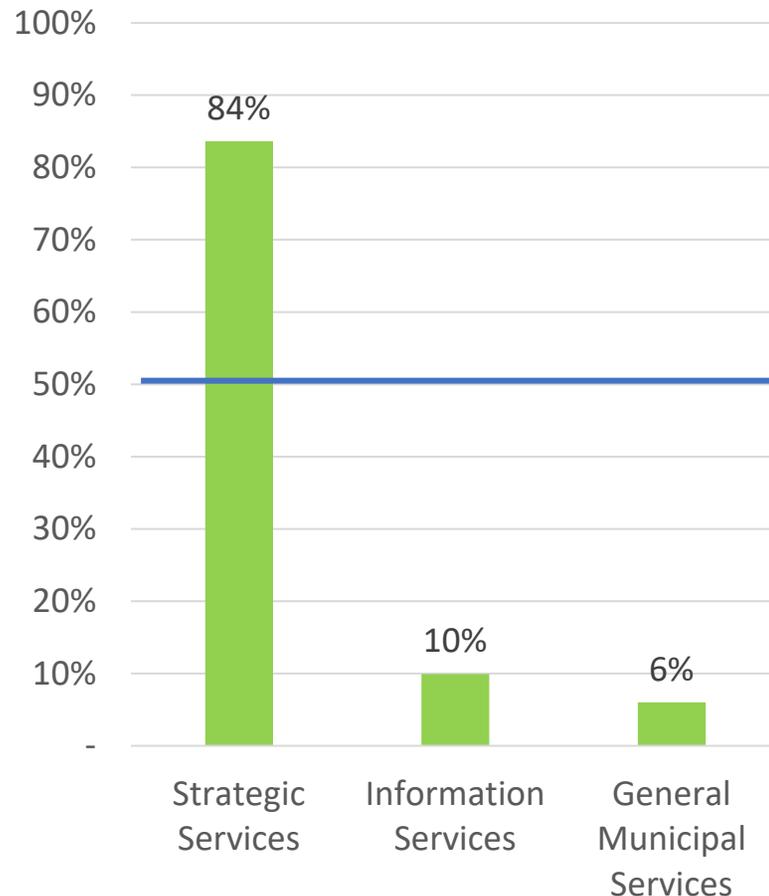
- Parkland County Transfer Station: Transfer station ready for full operation, currently completing seasonal deficiencies
- Entwistle Pool and Community Hub: Project complete, warranty and rectification in process
- West Central Fire Hall – Project progressing as expected, construction scheduled for October 2020 to November 2021
- Acheson Fire Hall Rehabilitation: Project progressing as expected

## Unite and IT Major Projects

- UNITE ERP Phase 3: Projects are progressing as expected. Projects include system enhancement to project management, procurement, budget and office 365
- Planning Electronic Workflow: RFP has been awarded, working on a detailed project plan with vendor
- Bellamy Decommission: The project is at the RFP stage. The outcome of the projects is to replace utility billing system, replace cashiering system and tax and assessment system

# CAPITAL PROJECTS

## Corporate & Shared Services



Overall, Corporate & Shared Services is 8% (\$225,724) of \$3,036,900 budget spent.

### Strategic Services

- Customer service security system: Project complete

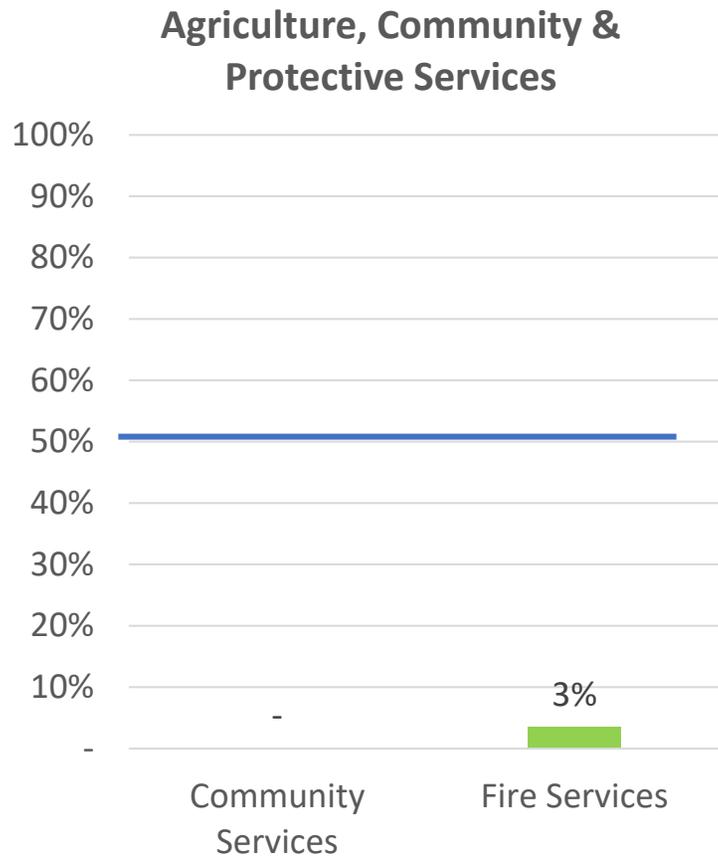
### Information Services

- IT Lifecycle purchases: progressing as expected
- IT Cloud Strategy and Implementation: project in progress, expected to be completed by end of 2021
- Video Conferencing Enhancement – Acheson and ED Boardrooms: project complete

### General Municipal Services

- Budget include the \$1 million capital project contingency
- ACP grant – Wabamun Fleet and Facilities: Two vehicles acquired
- ACP grant – Wabamun Utility projects: Main lift station – Moyno pump complete. Water and wastewater projects on schedule to be completed end of 2021

# CAPITAL PROJECTS



Overall, Agriculture, Community & Protective Services is 1% (\$25,919) of \$3,490,500 budget spent.

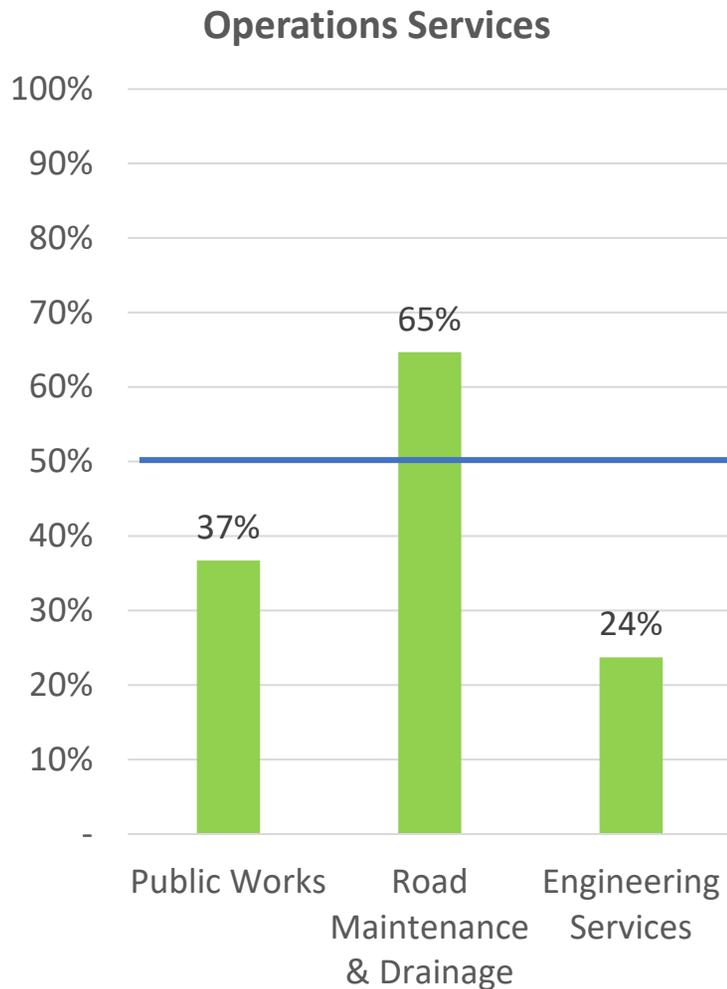
## Community Services

- Wabamun Boat Launch: Project has been tendered, currently negotiating the contract with the vendor.
- River Valley Alliance: Progressing as expected, signage to be completed end of 2021, maintenance to be completed by 2022.

## Fire Services

- Next Generation 911 system: Network hardware programmed. RFP for phone system closing September 2021
- Lifecycle purchases – TIC camera ordered expected to arrive September 2021

# CAPITAL PROJECTS



Overall, Operations Services is 29% (\$11,660,755) of \$40,170,236 budget spent.

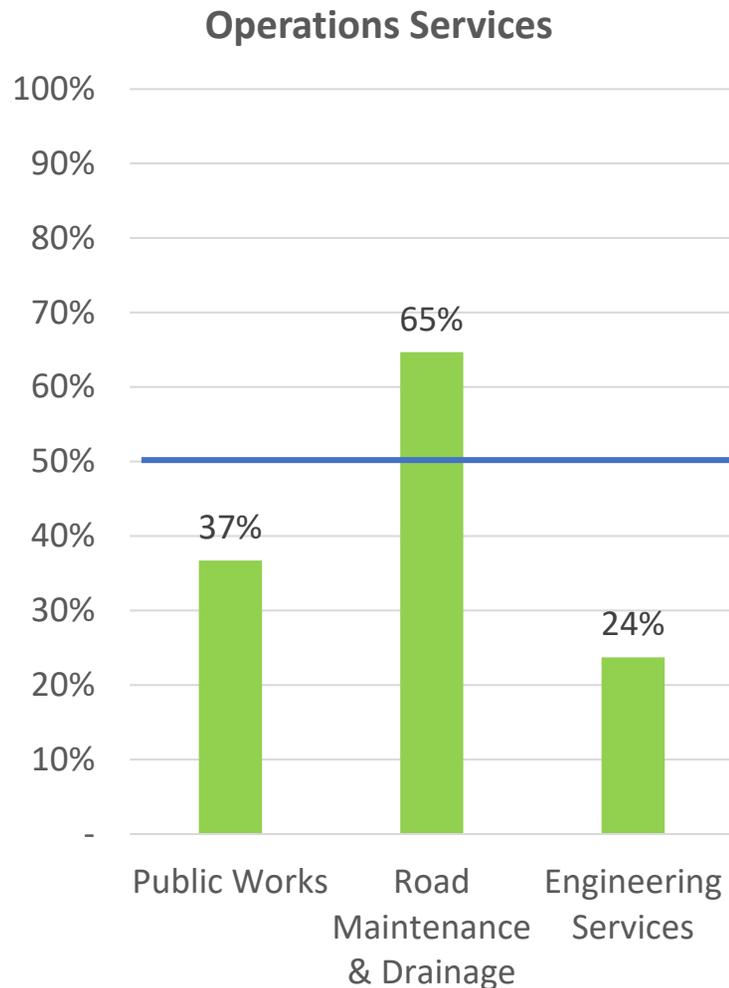
## Public Works

- Fleet Lifecycle purchases: Progressing as expected except vehicle purchases which have been deferred to 2022 due to the supply chain disruptions in the auto-mobile industry
- Facilities Maintenance Lifecycle projects – progressing as expected.
- Keephills Roof Repairs: project progressing as expected
- Wastewater transfer station infrastructure upgrades – Villeneuve and Golf Course : Expected to be completed by Q3 of 2021
- Waste Haul Trailer for Parkland County Transfer Station: Specification is done, limited manufacture’s inventory identified as key project risk

## Road Maintenance & Drainage

- Budget represents contributed asset from developers.

# CAPITAL PROJECTS



## Engineering Services

- Preliminary Design: Most design work will be pursued in Q3/Q4 of 2021.
- Bridge File: Trestle creek bridge complete, bridge on Sundance road tendered
- Offsite servicing in Acheson Industrial Park is progressing as expected, major components expected to be completed by end of 2021
- Township Road 510 Realignment: 50% complete, construction is scheduled for 2021 completion
- Gravel Road Rehabilitation Program: Progressing as expected
- Asphalt Surfacing and Subdivision Surfacing: complete, pending final inspection and invoicing
- Aggregate Seal Coat Surfacing – complete, pending final inspection and invoicing
- Water and Wastewater: Lakeshore Waterloop project has been tendered, expected to start September 2021
- Stormwater: Acheson Commercial corner stormwater Pond construction has been tendered, expected to start September 2021

# EFFECT ON TAX RATE

## **PARKLAND COUNTY** **Effect on Tax Rate Based on Current Year Council Approvals** **As at June 30, 2021**

Item Description	Date Approved	RFD Number	Cost			Tax Rate Impact		
			2021	2022	2023	2021	2022	2023
Total			\$ -	\$ -	\$ -	0%	0%	0%

- As of June 30, 2021 there have not been any resolutions that would impact the future municipal tax rate

# CONTINGENCY FUNDS

## CAO Contingency

- \$233,000 has been utilized
- \$267,000 remains unspent
  - 53% remaining

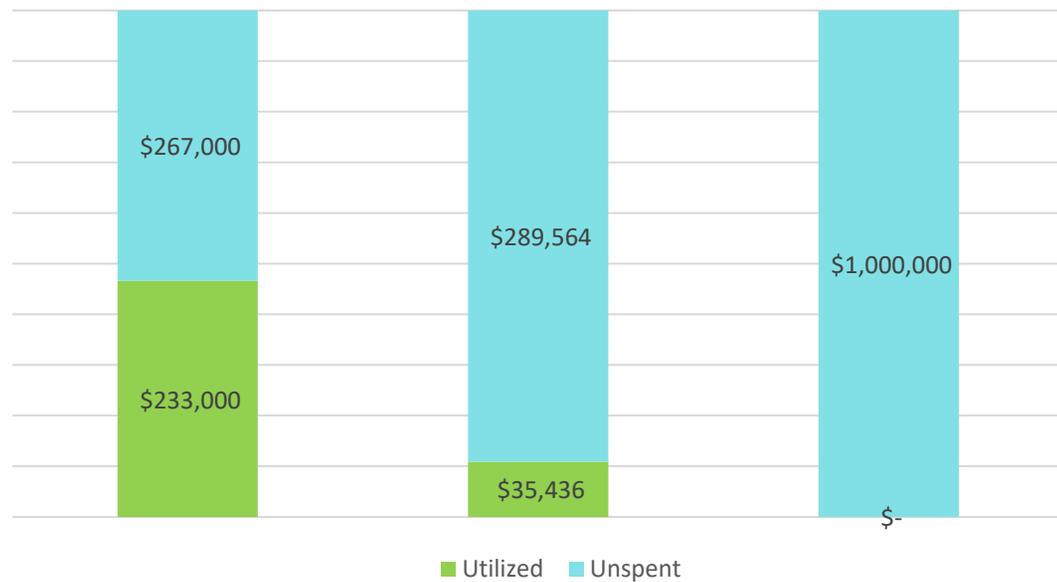
## GM Contingency

- \$35,436 has been utilized
- \$289,564 remains unspent
  - 89% remaining

## Capital Contingency

- \$0 has been utilized
- \$1,000,000 remains unspent
  - 100% remaining

Contingency Fund Utilization



# CONTINGENCY FUNDS – CAO CONTINGENCY

Description	Department	Added/ (Utilized)	Balance Remaining
Opening Balance from 2021 Budget			\$ 500,000
Temporary Resource for GIS (6-month term)	Information Services	\$ (22,000)	\$ 478,000
Opticus scope increase	Strategic Initiatives	\$ (80,000)	\$ 398,000
Information Services Operations and Technology Review	Information Services	\$ (80,000)	\$ 318,000
Entwistle Pool Start-up Operational Plan	Community Services	\$ (27,000)	\$ 291,000
Auto Locks for Wabamun Park Washrooms	Community Services	\$ (12,000)	\$ 279,000
Casual Administrative Support for Municipal Land Management	Strategic Planning & Intergovernmental Affairs	\$ (12,000)	\$ 267,000
	Total Remaining as at June 30, 2021		\$ 267,000

# CONTINGENCY FUNDS – GM OPERATIONS SERVICES

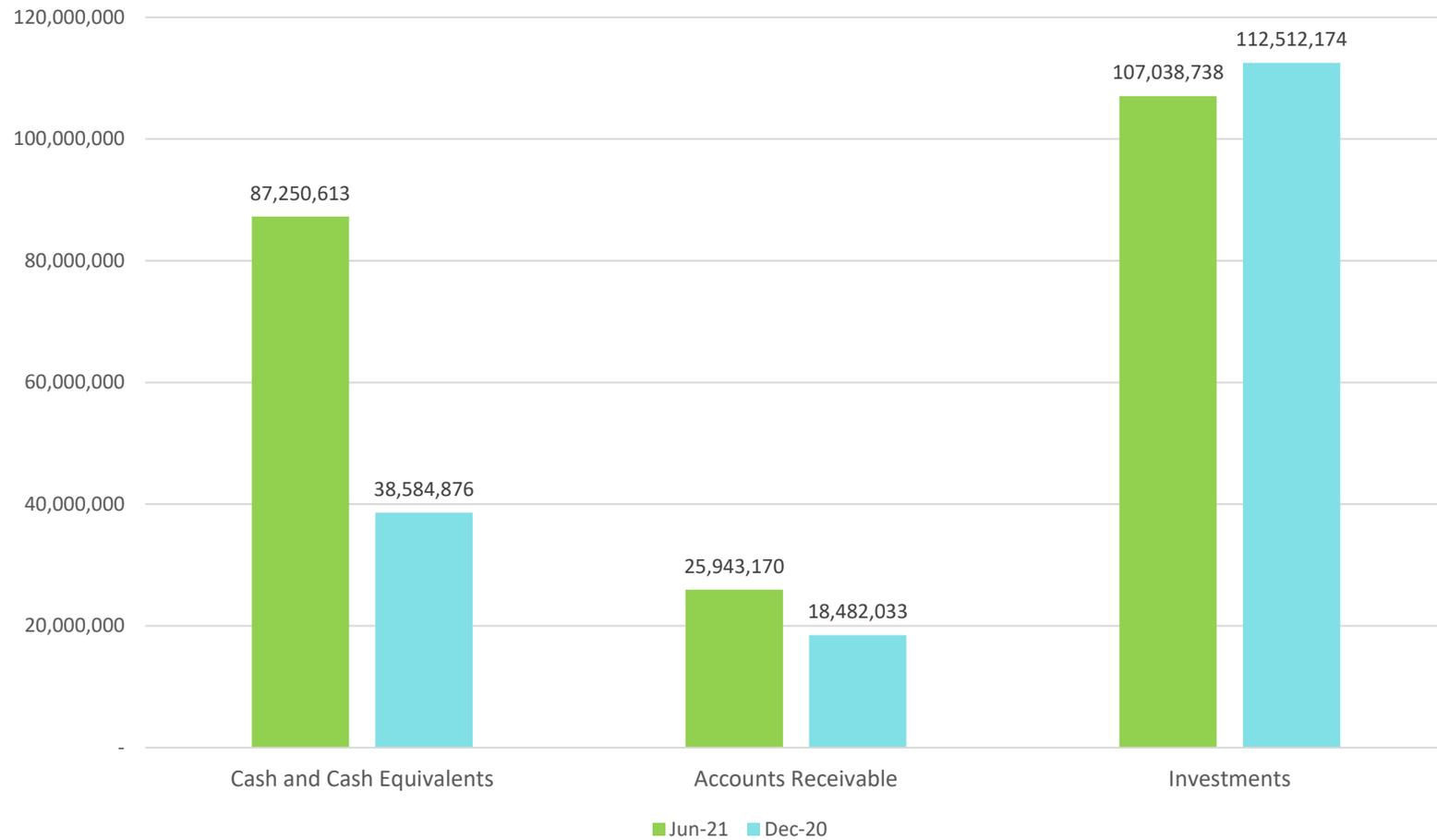
Description	Department	Added/ (Utilized)	Balance Remaining
Opening Balance from 2021 Budget			\$ 325,000
H2S Monitors at Wastewater Transfer Stations - Villeneuve	Utilities	\$ (6,218)	\$ 318,782
H2S Monitors at Wastewater Transfer Stations - Golf Course	Utilities	\$ (6,218)	\$ 312,564
Acheson Zone 6 ASP Consulting	Planning	\$ (15,000)	\$ 297,564
Range Rd 55 Creek Erosion (Weed Mgmt post FAC)	Engineering	\$ (4,000)	\$ 293,564
Approach Constuction Vanderwell	Engineering	\$ (4,000)	\$ 289,564
	Total Remaining as at June 30, 2021		\$ 289,564

# CONTINGENCY FUNDS – CAPITAL CONTINGENCY

Description	Department	Added/ (Utilized)	Balance Remaining
Opening Balance from 2021 Budget			\$ 1,000,000
	Total Remaining as at June 30, 2021		\$ 1,000,000

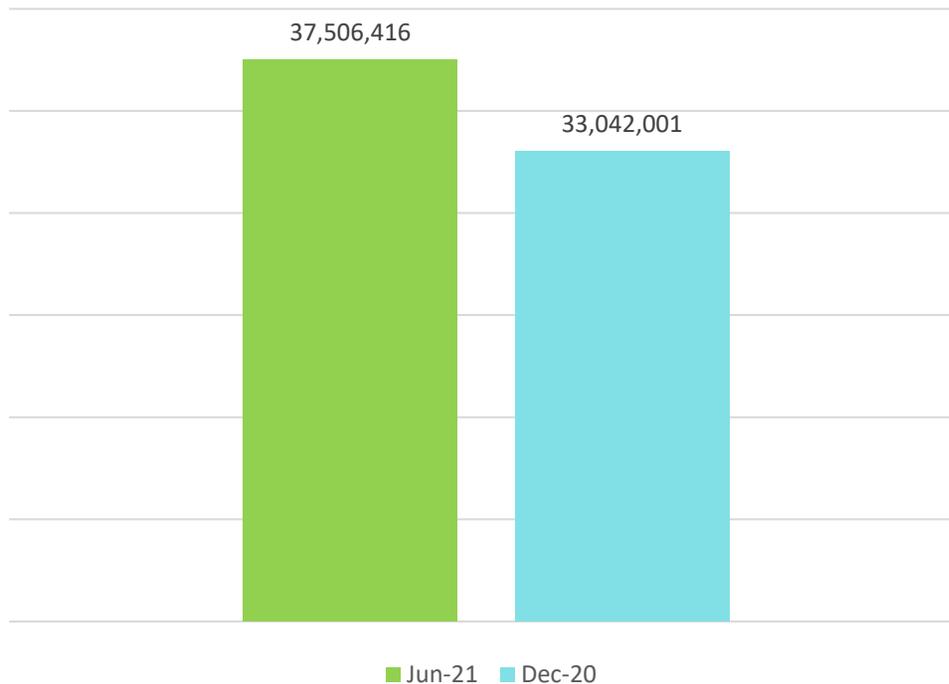
# FINANCIAL STATEMENT ANALYSIS

## Cash Flow Analysis



# FINANCIAL STATEMENT ANALYSIS

## Long-term Debt



- Increase in long- term debt compared with December 2020 resulting from
  - Debt addition of \$5,395,757
  - Debt payments of \$931,342
- County debt limit calculations as at December 31, 2020 indicated 24.65% of maximum allowable debt utilized
  - Maximum allowable debt: \$133,529,079
- Village of Wabamun did not transfer any debt at dissolution

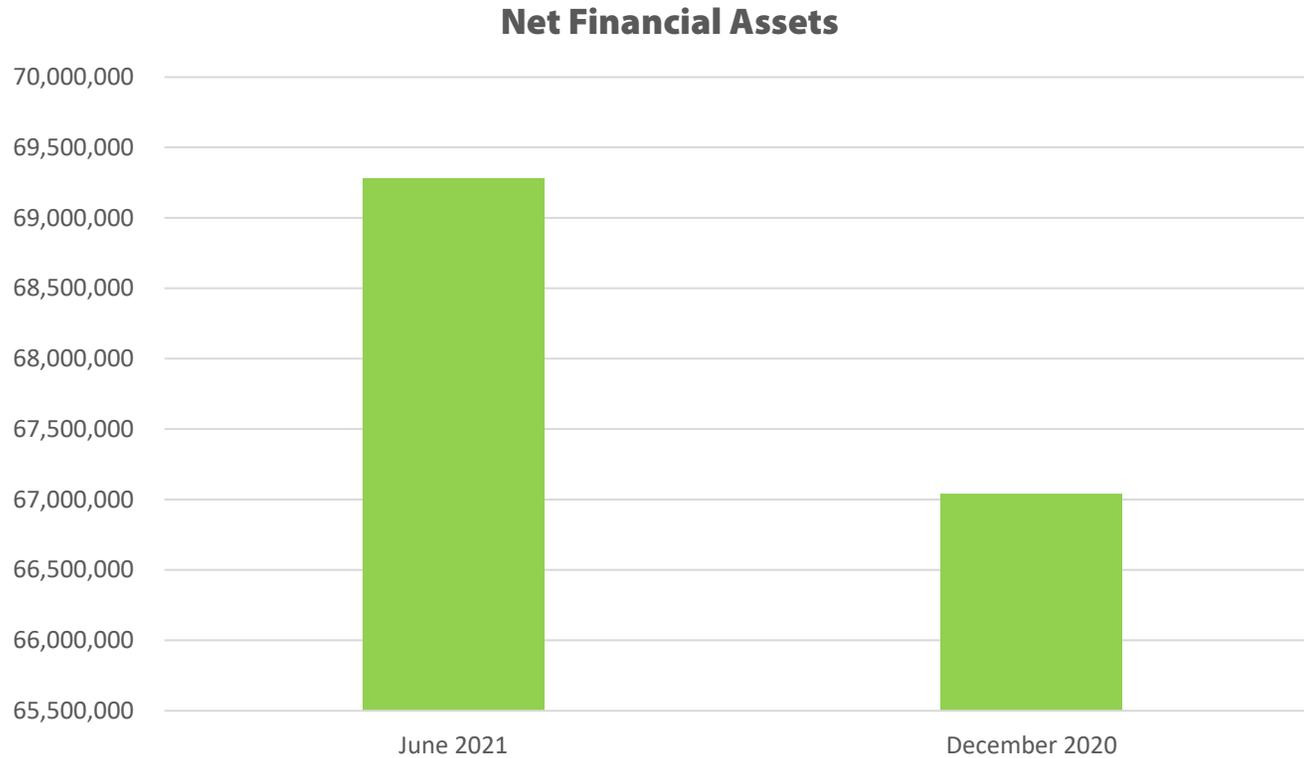
# FINANCIAL STATEMENT ANALYSIS

## Tangible Capital Assets



Tangible Capital Assets are managed and held for use in the production or supply of municipal goods and services.

# FINANCIAL STATEMENT ANALYSIS



Net Financial Assets is the difference between financial assets and liabilities and is a key indicator of the County's sustainability. It indicates the County's ability to maintain services and meet financial commitments.

# QUESTIONS