



Parkland County

53109A Highway 779
Parkland County, Alberta
T7Z 1R1
Parklandcounty.com

Meeting Agenda

Council

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, November 24, 2020

9:00 AM

Council Chambers

VISION:

One Parkland: Powerfully Connected

Telephone Conferencing Details

This meeting will be conducted by telephone conferencing. To virtually participate, call the number below on the day of the meeting, type in the access code and a moderator will add you to the meeting queue.

For Public Input, call at 9:00 a.m.:

- Phone number: 780-429-5820 or toll free: 1-855-353-9183
- Access code: 81418#

Please contact Legislative Services at governanceagendas@parklandcounty.com for more information.

1. **CALL TO ORDER (Deputy Mayor)**
- . **CELEBRATING SUCCESSES**
- . **INSPIRATIONAL REFLECTION (McNab)**
2. **ADOPTION OF AGENDA (Deputy Mayor)**
3. **CONSENT AGENDA (Deputy Mayor)**
4. **ADOPTION OF MINUTES (Mayor)**

- 4.1 [MIN 20-037](#) Adoption of November 10, 2020 Council Meeting Minutes

Proposed Motions

1. That the November 10, 2020 Council meeting minutes be adopted, as presented.
2. That Council approve authorization of electronic signature for the November 10, 2020 Council meeting minutes in accordance with Section 213 of the Municipal Government Act.

Sponsors: Melnyk

Attachments: [1. Unadopted November 10, 2020 Council Meeting Minutes](#)

- 4.2 [MIN 20-038](#) Adoption of November 17, 2020 Budget Presentations Meeting Minutes

Proposed Motions

1. That the November 17, 2020 Budget Presentations meeting minutes be adopted, as presented.
2. That Council approve authorization of electronic signature for the November 17, 2020 Budget Presentations meeting minutes in accordance with Section 213 of the Municipal Government Act.

Sponsors: Melnyk

Attachments: [1. Unadopted November 17, 2020 Budget Presentations Meeting Minutes](#)

- 4.3 [MIN 20-039](#) Adoption of November 18, 2020 Budget Presentations Meeting Minutes

Proposed Motions

1. That the November 18, 2020 Budget Presentations meeting minutes be adopted, as presented.
2. That Council approve authorization of electronic signature for the November 18, 2020 Budget Presentations meeting minutes in accordance with Section 213 of the Municipal Government Act.

Sponsors: Melnyk

Attachments: [1. Unadopted November 18, 2020 Budget Presentations Meeting Minutes](#)

5. DELEGATIONS

- 5.1 [App 20-083](#) 9:15 a.m. - Public Input (10 minutes)

Sponsors: Melnyk

- 5.2 [RFD 20-230](#) 10:00 a.m. Appointment - Alberta Conservation Association (Roy Schmelzeisen, Senior Biologist)
Habitat Retention Agreements

Proposed Motion

That Council direct Administration to enter into Habitat Retention Agreements with the Alberta Conservation Association, as presented.

Sponsors: Swain

- Attachments:** [1. Habitat Retention Agreement - NW&SE16-51-6-W5M](#)
[2. Habitat Retention Agreement - NW26-51-6-W5M](#)
[3. Habitat Retention Agreement - Section 13-54-7-W5M](#)
[4. Habitat Retention Agreement - SE-17-51-06-W5](#)
[5. Memorandum of Understanding - ESRD and ACA May 20, 2014](#)

- 5.3 [RFD 20-233](#) 10:30 a.m. Appointment - Parkland County 2021 Operating and Capital Budget

Proposed Motions

1. That Council approve the 2021 Operating Budget containing \$20,036,600 in revenues; \$82,280,900 in expenditures; a municipal tax requirement of \$62,244,300 (Attachment 1).
2. That Council approve the 2021 Capital Budget containing \$37,799,200 in revenues; \$38,524,200 in expenditures, a municipal tax requirement of \$725,000 (Attachment 2).
3. That Council direct administration to seek approval to add carry forward projects, not completed in 2020, to the 2021 budget.
4. That Council finalize the 2021 Tax Rate Bylaw for approval in April 2021.
5. That Council accept the 2022-2026 Capital and Operating Plans as information (Attachment 3).

Sponsors: Dyck

- Attachments:** [1. 2021 Budget Statement of Operations](#)
[2. 2021 Capital Budget by Class Funding](#)
[3. 2022-2026 Operating and Capital Plan](#)

6. **BUSINESS ARISING**

7. **NEW BUSINESS**

A. **Mayor and Council Member Matters**

B. **Chief Administrative Officer**

C. Legislative Matters**C.1 [BL 20-030](#) Bylaw 2020-15 Election****Proposed Motions**

1. That Bylaw 2020-15 receive first reading.
2. That Bylaw 2020-15 receive second reading.
3. That Bylaw 2020-15 be presented at this meeting for third reading.
4. That Bylaw 2020-15 receive third and final reading.
5. That Council approve authorization of electronic signature for Bylaw 2020-15 in accordance with Section 213 of the Municipal Government Act.

Sponsors: Swain

- Attachments:** [1. Bylaw 2020-15 Election](#)
[2. Modified Voting Approval](#)
[3. Bylaw 2017-06 Election](#)
[4. Bylaw 2003-63 Ward Boundaries & Elected Councillors](#)
[5. Bylaw 2015-20 Amending Bylaw 2003-63](#)

C.2 [RFD 20-228](#) Public Member Appointments to Boards and Committees**Proposed Motion**

That the following Public Member appointments to Boards and Committees be approved effective January 1, 2021:

Subdivision and Development Appeal Board

- Jasmine Nuthall (3-year appointment)
- Neil Jamieson (3-year appointment)
- Kyle Dinsmore (3-year appointment)

Parkland County Library Board

- Sarah Leteta (2-year appointment) *

Community Sustainability Committee

- Paul Mizzi (3-year appointment)
- Richard Wayken (3-year appointment)

Tri-Municipal Leisure Facility Board of Directors

- Brenda Buchko (3-year appointment)

* *incumbent*

Sponsors: Swain

- Attachments:** [1. Policy C-AD26 Public Committee Members](#)

D. Agriculture, Community and Protective Services Matters

- D.1 [RFD 20-224](#) Wabamun Medical Clinic Memorandum of Understanding and Interim Agreement

Proposed Motion

That Council approve the Wabamun Medical Clinic Memorandum of Understanding and Interim Agreement, as presented.

Sponsors: Cross

Attachments: [1. Memorandum of Understanding and Interim Agreement - June 1, 2020](#)

- D.2 [RFD 20-227](#) Public Engagement Plan - Proposed Amendment to Bylaw 2015-09 Animal Control - Chickens on Parcels Less Than Two Acres

Proposed Motion

That Council approve the Public Engagement Plan regarding a potential amendment to the Animal Control Bylaw 2015-09 allowing chickens on parcels of land less than two acres in size.

Sponsors: Cross

Attachments: [1. Public Engagement Plan](#)

E. **Chief Financial Officer**

F. **Corporate & Shared Services Matters**

G. **Operations Services Matters**

H. **Strategic Initiatives Matters**

8. **COMMUNICATIONS**

- 8.1 [COM 20-078](#) Rural Municipalities of Alberta Contact Newsletter

Proposed Motion

That the Rural Municipalities of Alberta Contact Newsletter be received for information, as presented.

Sponsors: Melnyk

Attachments: [1. November 6, 2020 Contact Newsletter](#)

[2. November 13, 2020 Contact Newsletter](#)

- 8.2 [COM 20-079](#) Federation of Canadian Municipalities Update

Proposed Motion

That the Federation of Canadian Municipalities Update be received for information, as presented.

Sponsors: Melnyk

Attachments: [1. Federation of Canadian Municipalities Update](#)

8.3 [COM 20-080](#) Committee Reports**Proposed Motion**

That the Committee Reports be received for information, as presented.

Sponsors: Melnyk

9. CLOSED SESSION**9.1** [RFD 20-229](#) Closed Session**Proposed Motion**

That Council convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 23 of the Freedom of Information and Protection of Privacy Act.

Sponsors: Swain

9.2 [PRE 20-044](#) Appointment of Third Party Administrator - Whistleblower Policy C-HR30

FOIP Section 16 - Harmful to business interests of third party

FOIP Section 24 - Advice from officials

9.3 [RFD 20-231](#) Regular Council Meeting Session**Proposed Motion**

That Council revert to regular Council meeting session.

Sponsors: Swain

10. BUSINESS ARISING FROM CLOSED SESSION**11. CLOSE OF MEETING**