



Parkland County

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Parkland County, Alberta
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Parklandcounty.com

Meeting Minutes

Council

Mayor Rod Shaigec
Council Member AnnLisa Jensen
Council Member Jackie McCuaig
Council Member Phyllis Kobasiuk
Council Member Darrell Hollands
Council Member John McNab
Council Member Tracey Melnyk

Tuesday, April 26, 2016

9:00 AM

Council Chambers

CALL TO ORDER

Administration:

Rob McGowan, Interim Chief Administrative Officer
Ken Van Buul, General Manager, Community Services
Michelle Bonnici, General Manager, Corporate Services
Peter Vana, General Manager, Development Services
Tracy Kibblewhite, Chief Financial Officer
Rod Fraser, Manager, Public Works (in part)
Jason Doucette, Solid Waste Service Coordinator (in part)
Jody Hancock, Manager, Engineering Services (in part)
Martin Frigo, Senior Planner, Long Range Planning (in part)
Gabriel Clarke, Supervisor, Environment & Community Sustainability (in part)
Sarah Mate, Communications Coordinator
Doug Tymchyshyn, Supervisor, Legislative & Administrative Services
Barb Williams, Legislative & Administrative Services Administrator (Recording Secretary)

CELEBRATING SUCCESSES

Mayor Shaigec extended gratitude to firefighters, staff, emergency personnel, and municipalities who assisted with the recent Duffield fire that lead to a State of Emergency.

INSPIRATIONAL REFLECTION

Council Member Darrell Hollands offered a short inspirational reflection.

ADOPTION OF AGENDA

A motion was made by Council Member AnnLisa Jensen that the April 26, 2016 agenda be adopted, as presented. The motion carried unanimously.

ADOPTION OF MINUTES

Adoption of the April 12, 2016 Council Meeting Minutes

Proposed Motion

That the April 12, 2016 Council meeting minutes be adopted, as presented.

Attachments: [1. Minutes - April 12, 2016 - Unadopted](#)

A motion was made by Council Member John McNab that the April 12, 2016 Council meeting minutes be adopted, as presented. The motion carried unanimously.

DELEGATIONS

APPOINTMENT - 9:05 a.m.
2015 Audited Financial Statements
(Taylor Rolheiser, KPMG)

Proposed Motion(s)

That the 2015 Audited Financial Statements be approved, as presented.

Attachments: [1. 2015 Financial Statements](#)
 [2. 2015 Financial Statement Presentation](#)

Taylor Rolheiser and Vanessa Paulencu, KPMG presented the 2015 Audited Financial Statements.

A motion was made by Council Member Tracey Melnyk that the 2015 Financial Statements be approved, as presented. The motion carried unanimously.

Public Input - 9:15 a.m. (10 mins.)

Attachments: [Public Input - Russ Graff](#)

Mayor Shaigec asked the gallery if there were any issues that the public wishes to bring to the attention of Parkland County.

Russ Graff, President of the newly formed Society for the preservation of the Hope Christian Reformed Church, came forward explaining the history of the Board and steps to preserve the historical building.

APPOINTMENT - 9:30 a.m.
Meridian Heights School
(Colleen McGhan-Cox, Teacher)

Council welcomed Colleen McGhan-Cox, Teacher from Meridian Heights School, Parkland School Division No. 70 and grade six students who presented questions to Council as part of the grade six governmental studies curriculum.

BUSINESS ARISING

Informal Boat Access - Fallis

Proposed Motion

That the work scope assessment for the informal boat access at Fallis be further tabled to the May 10, 2016 Council meeting.

A motion was made by Council Member Tracey Melnyk that the work scope assessment for the informal boat access at Fallis be further tabled to the May 10, 2016 Council meeting. The motion carried unanimously.

NEW BUSINESS

Mayor and Council Member Matters

Notice of Motion

Proposed Motion

That administration be directed to present information regarding alternatives for accessory building security deposits related to development permits at the May 10, 2016 Council meeting.

A motion was made by Council Member John McNab that administration be directed to present information regarding alternatives for accessory building security deposits related to development permits at the May 10, 2016 Council meeting. The motion carried unanimously.

Legislative Matters

Bylaw 2016-11 (Amendment to Land Use Bylaw 20-2009 - Site Specific Personal Health Care Services Correction)

Proposed Motions

1. That Bylaw 2016-11 receive first reading.
2. That a public hearing be scheduled for May 24, 2016 at 9:30 a.m. to hear public comment on proposed Bylaw 2016-11.

Attachments:

[1. Administrative Report](#)

[2. Bylaw 2016-11](#)

[3. Table 3.3-1: Permitted and Discretionary Uses by Land Use District with changes](#)

[4. Table 3.3-1: Permitted and Discretionary Uses by Land Use District](#)

[5. Location Map](#)

A motion was made by Council Member John McNab that Bylaw 2016-11

receive first reading. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that a public hearing be scheduled on May 24, 2016 at 9:30 a.m. to hear public comment on Bylaw 2016-11. The motion carried unanimously.

2016 Tax Rate Bylaw 2016-15

Proposed Motions

1. That Bylaw 2016-15 receive first reading.
2. That Bylaw 2016-15 receive second reading.
3. That Bylaw 2016-15 be presented for third reading at this meeting.
4. That Bylaw 2016-15 receive third and final reading.

Attachments:

- [1. Bylaw 2016-15 Tax Rate Levy](#)
- [2. 2015 to 2016 Tax Comparison for Tax Rate Bylaw - Attachment 2](#)
- [3. 2016 School Requisition](#)
- [4. 2016 Education Property Tax Requisition](#)
- [5. 2016 Education Property Tax Q&A](#)
- [6. 2016 Alberta Fact Sheet](#)

A motion was made by Council Member Darrell Hollands that Bylaw 2016-15 receive first reading. The motion carried unanimously.

A motion was made by Council Member John McNab that Bylaw 2016-15 receive second reading. The motion carried unanimously.

A motion was made by Council Member AnnLisa Jensen that Bylaw 2016-15 be presented at this meeting for third reading. The motion carried unanimously.

A motion was made by Council Member Phyllis Kobasiuk that Bylaw 2016-15 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

2016 Special Tax for the Repair, Maintenance and Upgrading of the Water Supply and Distribution System in Acheson Industrial Area, Parkland Industrial Estates and Parkland Business Park (Bylaw 2016-13)

Proposed Motions

1. That Bylaw 2016-13 receive first reading.
2. That Bylaw 2016-13 receive second reading.
3. That Bylaw 2016-13 be presented at this meeting for third reading.
4. That Bylaw 2016-13 receive third and final reading.

Attachments:

- [1. Bylaw 2016-13 Acheson Water Special Tax Levy](#)
- [2. Bylaw 2016-13 Schedule A](#)

A motion was made by Council Member Tracey Melnyk that Bylaw 2016-13 receive first reading. The motion carried unanimously.

A motion was made by Council Member Darrell Hollands that Bylaw 2016-13 receive second reading. The motion carried unanimously.

A motion was made by Council Member John McNab that Bylaw 2016-13 be presented at this meeting for third reading. The motion carried unanimously.

A motion was made by Council Member AnnLisa Jensen that Bylaw 2016-13 receive third and final reading, and that it be declared finally passed. The motion carried unanimously.

Development Services Matters

Off-Site Levy Annual Report (as per Bylaw 2015-07)

Proposed Motion

That Council direct Administration to bring forward the Off-Site Levy Annual Report and Updated Schedules, for Bylaw 2015-07, to the May 24, 2016 Council Meeting for presentation.

Attachments: [1. Off-Site Levy Bylaw 2015-07](#)

A motion was made by Council Member Phyllis Kobasiuk that administration be directed to bring forward the Off-Site Levy Annual Report and updated schedules for Bylaw 2015-07 to the May 24, 2016 Council meeting. The motion carried unanimously.

Recess

Mayor Shaigec recessed the meeting at 9:55 a.m. and reconvened the meeting at 10:05 a.m.

DELEGATION

PRESENTATION - 10:00 a.m.

River Valley Alliance

(Larry Wall, Executive Director and Chris Sheard, Chairman)

Attachments: [1. RVA Presentation](#)
[2016 RVA Update Presentation to Municipalities \(Parkland\) - Presented April 26th - Revised from Agenda](#)
[RVA - April 26, 2016 - Handout - Our River Our Valley](#)

Chris Sheard, Chairman and Larry Wall, Executive Director, River Valley Alliance presented the River Valley Alliance project status.

Infrastructure Services Matters

Direction to Pursue Train Whistle Cessation

Proposed Motions

1. That Council direct Administration to apply for Train Whistle Cessation between Range Road 262 and Range Road 40
2. That Council approve \$100,000 of Federal Gas Tax Fund (GTF) funding to upgrade the crossing location at Range Road 21 to meet current specifications for Whistle Cessation
3. That Council direct Administration to apply for Train Whistle Cessation between Range Road 52 and Range Road 73
4. That Council approve \$1,000,000 of Municipal Sustainability Initiative

(MSI) funding to upgrade ten crossing locations between Range Road 52 and Range Road 73

A motion was made by Council Member John McNab that administration be directed to apply for Train Whistle Cessation between Range Road 262 and Range Road 40. The motion carried unanimously.

A motion was made by Council Member Hollands that \$100,000 of Federal Gas Tax Fund (GTF) funding be approved to upgrade the crossing location at Range Road 21 to meet current specifications for Whistle Cessation. The motion failed by the following vote:

A motion was made by Council Member McNab that administration be directed to apply for Train Whistle Cessation between Range Road 52 and Range Road 73, and to include Range Road 21. The motion carried by the following vote:

Parkland County Transfer Station Expansion Options

Proposed Motion

That the Parkland County Transfer Station building be expanded to the north and to the south as one project including a second weigh scale for a budgeted amount of \$5,700,000 with funding for the project coming from the Waste Management Restricted Surplus.

Attachments:

[1. 2016-04-21 PCTS Expansion Project](#)

[2. Transfer Station Comparisons 2015](#)

[2016-04-15 PCTS Council Presentation PowerpointAA - Presented April 26 2016 At Council](#)

Rod Fraser, Public Works Manager, Jason Doucette, Solid Waste Service Coordinator, and Manoj Singh, Stantec presented the Parkland County Transfer Station expansion options.

A motion was made by Council Member Phyllis Kobasiuk that the Parkland County Transfer Station building be expanded to the north and to the south as one project including a second weigh scale for an additional amount of \$2,700,000 with funding for the project be from the Waste Management Restricted Surplus. The motion carried unanimously.

Recess

Mayor Shaigec recessed the meeting at 12:09 a.m. and reconvened the meeting at 12:15 a.m.

IN-CAMERA SESSION

In-Camera Session

Proposed Motion

That Council convene In-Camera pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 21 and 24 of the Freedom of Information and Protection of Privacy Act.

A motion was made by Council Member Phyllis Kobasiuk that Council convene In-Camera at 12:15 p.m. pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Sections 21 and 24 of the Freedom of Information and Protection of Privacy Act.. The motion carried unanimously.

Governance and Future Planning
FOIP Section 21
FOIP Section 24

Council Member AnnLisa Jensen left the meeting at 12:29 p.m.

Regular Council Meeting Session

Proposed Motion

That Council revert to regular session.

A motion was made by Council Member Tracey Melnyk that Council revert to regular session at 2:31 p.m. The motion carried unanimously.

BUSINESS ARISING FROM IN-CAMERA SESSION

Integrated Community Sustainability Plan and Municipal Development
Plan process and community pillars

A motion was made by Council Member John McNab that the Integrated Community Sustainability Plan and the Municipal Development Plan community pillars be approved, as discussed. The motion carried unanimously.

2016-2020 Council Action Plan

A motion was made by Council Member Tracey Melnyk that the 2016-2020 Council Action Plan be approved, as amended. The motion carried unanimously.

CLOSE OF MEETING

Mayor Shaigec closed the meeting at 2:32 p.m.

Mayor

Supervisor, Legislative & Administrative Services