



Parkland County

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Parkland County, Alberta
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Parklandcounty.com

Meeting Agenda

Council

Mayor Rod Shaigec
Deputy Mayor John McNab
Council Member Sally Kucher Johnson
Council Member Jason Doucette
Council Member Ben Jespersen
Council Member Corey Kyle
Council Member Kristine Olson

Tuesday, May 12, 2026

9:00 AM

Council Chambers

VISION

**Parkland County: gifted by nature, inspired by innovation, powerfully connected,
and home to opportunity.**

1. **CALL TO ORDER (MAYOR)**
- . **CELEBRATING SUCCESSES**
- . **INSPIRATIONAL REFLECTION**

Councillor Olson

2. **ADOPTION OF AGENDA (MAYOR)**

- 2.1 [RFD 26-120](#) Adoption of the May 12, 2026 Council Meeting Agenda

Proposed Motion

That the May 12, 2026 Council Meeting Agenda be adopted, as presented.

Sponsors: Shaigec

3. **CONSENT AGENDA (MAYOR)**

The following items are considered routine in nature and will be approved by one motion unless a Councillor requests an item be removed for discussion.

3.1 [RFD 26-117](#) Consent Agenda**Proposed Motion**

That the recommendations contained in the following reports be approved:

Item 4.1 - Adoption of the April 14, 2026 Council Meeting Minutes

Item 4.2 - Adoption of the April 27, 2026 Special Council Meeting Minutes

Item 7.A.3 - Whistleblower Policy C-HR30

Item 7.B.4 - Public Member Appointment to the Agricultural Services Board

Item 8.1 - Federation of Canadian Municipalities Update

Item 8.2 - Rural Municipalities of Alberta Newsletter Update

Sponsors: Shaigec

4. ADOPTION OF MINUTES (MAYOR)**4.1** [MIN 26-019](#) Adoption of the April 14, 2026 Council Meeting Minutes**Proposed Motion**

That the April 14, 2026 Council Meeting Minutes be adopted, as presented.

Sponsors: Shaigec

Attachments: [1. April 14, 2026 - Unadopted - Council Meeting Minutes](#)

4.2 [MIN 26-023](#) Adoption of the April 27, 2026 Special Council Meeting Minutes**Proposed Motion**

That the April 27, 2026 Special Council Meeting Minutes be adopted, as presented.

Sponsors: Shaigec

Attachments: [1. April 27, 2026 - Unadopted - Special Council Meeting Minutes](#)

5. DELEGATIONS**5.1** [App 26-035](#) 9:05 a.m. - Public Input

Sponsors: Shaigec

6. BUSINESS ARISING**7. NEW BUSINESS****A. Mayor and Council Member Matters**

A.1 [RFD 26-103](#) Biophysical Assessment Policy Requirements**Proposed Motion**

That administration be directed to provide an overview of the Biophysical Assessment Policy, including any related policies, directives or bylaws; and to present options to reduce or waive biophysical assessment requirements for individual residential landowners and agricultural parcels eligible for subdividing under the Land Use Bylaw with a report back to Council no later than July 14, 2026.

Sponsors: Kyle

A.2 [RFD 26-114](#) Feasibility Study: Redevelopment of the Former Whitewood Mine Lands**Proposed Motion**

That Council direct Administration to undertake a comprehensive feasibility study for the redevelopment of the former Whitewood Mine lands as a four-season destination resort. The feasibility study shall evaluate tourism, economic, environmental, and partnership opportunities, including potential governance and ownership models such as municipal, private, and public-private partnerships, as well as opportunities for collaboration with Indigenous communities. Further, that Administration report back to Council with findings, recommendations, and proposed next steps no later than June 9, 2026.

Sponsors: Shaigec

A.3 [POL 26-001](#) Whistleblower Policy C-HR30**Proposed Motion**

That the proposed revisions to Whistleblower Policy C-HR30 be approved, as presented.

Sponsors: Swain

Attachments: [1. Policy C-HR30 - Whistleblower](#)
[2. Redline Version - Policy C-HR30 - Whistleblower](#)

B. **Legislative Matters**

- B.1** [BL 26-025](#) 9:30 a.m. Public Hearing - Bylaw 2026-18 - SE-12-53-6-5 Commercial Redistricting Amendment - Land Use Bylaw 2025-12

Proposed Motions

1. That Bylaw 2026-18 receive first reading.
2. That Bylaw 2026-18 receive second reading.
3. That Bylaw 2026-18 be presented at this meeting for third reading.
4. That Bylaw 2026-18 receive third reading.

Sponsors: Chase

- Attachments:** [1. Bylaw 2026-18 SE-12-53-6-5 Commercial Redistricting Amendment Bylaw](#)
[2. Presentation - Bylaw 2026-18 - SE-12-53-6-5 Commercial Redistricting Amer](#)
[3. Administrative Report](#)
[4. Location Map](#)
[5. What We Heard Report](#)
[6. Public Hearing Guide](#)
[7. Registered Speakers](#)
[8. Written Submissions](#)

- B.2** [BL 26-024](#) Bylaw 2026-19 - Records Management

Proposed Motions

1. That Bylaw 2026-19 receive first reading.
2. That Bylaw 2026-19 receive second reading.
3. That Bylaw 2026-19 be presented at this meeting for third reading.
4. That Bylaw 2026-19 receive third and final reading.

Sponsors: Dyck

- Attachments:** [1. Bylaw 2026-19 - Records Management](#)
[2. Presentation - Records Management Bylaw](#)
[3. Records Management Bylaw Comparison](#)
[4. Bylaw 2015-33 - Records Management](#)

- B.3** [POL 26-002](#) Policy C-459 - Protection of Privacy

Proposed Motion

That Policy C-459 - Protection of Privacy be approved, as presented.

Sponsors: Dyck

- Attachments:** [1. Policy C-459 - Protection of Privacy](#)
[2. Presentation - Protection of Privacy Policy](#)

B.4 [RFD 26-104](#) Public Member Appointments to the Agricultural Services Board**Proposed Motion**

That Council approve the appointment of public members to the Agricultural Services Board as follows:

2 Year Term

Chett Wild
Martin Leyenhorst
Kendra Kozdrocki

3 Year Term

Scott Jespersen
Mark Olson

Sponsors: Dyck

Attachments: [1. Agricultural Services Board - Terms of Reference](#)
[2. Bylaw 2016-22 - Parkland County Committees](#)

B.5 [BL 26-027](#) Bylaw 2026-21 - Walker Lake Water Loop Debenture Refinancing**Proposed Motions**

1. That Bylaw 2026-21 receive first reading.
2. That Bylaw 2026-21 receive second reading.
3. That Bylaw 2026-21 be presented at this meeting for third reading.
4. That Bylaw 2026-21 receive third and final reading.

Sponsors: Dyck

Attachments: [1. 2026-21 Walker Lake Loop Refinancing Bylaw](#)
[2. Bylaw 2021-05 Infrastructure Borrowing Walker Lake Water Loop](#)

C. **Chief Administrative Officer****D.** **Chief Operating Officer****E.** **Operation Services****F.** **Community & Development Services**

F.1 [RFD 26-109](#) Wabamun Library Relocation and Retrofit Project**Proposed Motions**

1. That Council receive the Wabamun Library and Retrofit Project report for information, as presented.
2. That Council approve \$150,000 for the detailed design of the Wabamun Library and the conceptual design of the Community Hub, to be funded from Future Capital Restricted Surplus.

Sponsors: Chase

Attachments: [1. Wabamun Library Relocation and Retrofit Project](#)

F.2 [RFD 26-089](#) Fire Services - SCBA Decontamination Washer**Proposed Motion**

That Council approve \$183,000 for the purchase and installation of SCBA and Equipment Decontamination Washers in the Acheson, West Central, and Tomahawk Fire Stations, funded from Future Capital Restricted Surplus.

Sponsors: Chase

Attachments: [1. 2026 Fire Services - SCBA Decontamination Washer](#)

8. COMMUNICATIONS**8.1** [COM 26-014](#) Federation of Canadian Municipalities Update**Proposed Motion**

That the Federation of Canadian Municipalities update be received for information, as presented.

Sponsors: Shaigec

Attachments: [1. Federation of Canadian Municipalities](#)

8.2 [COM 26-015](#) Rural Municipalities of Alberta Newsletter Update**Proposed Motion**

That the Rural Municipalities of Alberta newsletter be received for information, as presented.

Sponsors: Shaigec

Attachments: [1. Rural Municipalities of Alberta](#)

9. CLOSED SESSION**10. BUSINESS ARISING FROM CLOSED SESSION****11. CLOSE OF MEETING**