



Department Recreation and Parks	Policy No. RP 012	Page 1 of 3
Policy Title MERIDIAN SPORTS PARK		

Council Resolution No. 592-02 Date: November 26, 2002	GMOS	CC	Cross Reference AD 052	Effective November 26, 2002
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Parkland County Meridian Sports Park shall be operated under the following rules and costs:

REGULAR BOOKINGS

1. All bookings are to be for a two-hour block per diamond.
2. **Parkland County-Based Team Rates** (refer to Fees and Charges Policy AD 052) including incorporated municipalities within the boundaries of Parkland County.
3. **Age Limits**
 ADULT: 17 years and over
 CHILDREN: 16 years and under
4. **Cancellation Policy**
 No refund will be given in the event of a cancellation of games for non-weather related reasons. This will not apply to tournaments.
5. Parkland County sponsored games may have fees waived.
6. **Rainout**
 Full games cancelled due to a "rainout" may be rescheduled at no additional cost, or refunded at the discretion of the County. No refund will normally be given for "rainout" of games, which are already in progress.

TOURNAMENT BOOKINGS

1. **Fees** for tournament bookings will be charged as per Fees and Charges Policy AD 052.
2. **Concession Fees** are in addition to the above costs and are outlined in the concession operation section of this policy.
3. **Cancellation Clause**
 Booking cancellation must be thirty (30) days prior to tournament date.
4. **Damage Deposit**
 A damage deposit in the amount set out in Fees and Charges Policy AD 052 will be required 30 days before the commencement of the tournament. One half of the damage deposit is required to confirm bookings (in the amount set out in Policy AD 052).
5. **Parking Lot/Turf Area**
 The parking lot may be used for overnight parking of recreational vehicles for tournaments only for a fee as set out in Fees and Charges Policy AD 052. The designated turf areas may be used during dry conditions at the discretion of Parkland County.

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<p>6. Additional Manpower For tournament use only, a staff person may be made available to assist with lining, floating and general diamond supervision at an annual established rate of labour and equipment.</p> <p>7. Rainout Partial or full tournaments cancelled due to a "rainout" as determined by the County, will be rescheduled at no additional cost. If rescheduling is not possible, a full refund will be given for the cancelled portion of the tournament.</p> <p>GENERAL POLICIES</p> <p>1. Soccer Pitch – A user fee per block (no residency restriction) is set out in Fees and Charges Policy AD 052.</p> <p>2. Priorities Ball diamonds and soccer field shall be distributed in the following priority: a) County-based teams (51% County Membership) b) Teams from incorporated municipalities within the County c) All other teams Children or youth teams receive priority over adult teams.</p> <p>3. Limer/Bases For tournament play, bases and limer must be booked by the Tournament Director and be considered as accountable under the damage deposit in the event of loss.</p> <p>4. Payment All bookings are to be paid thirty (30) days in advance. If the booking is made in less than thirty (30) days, a certified cheque may be required.</p> <p>5. Hand Tools No hand tools are available for use by teams using the diamonds.</p> <p>6. Length of Season The length of season shall commence on or about May 1st, depending upon the sport and the weather conditions, and conclude on or about September 30.</p> <p>7. Times Available 8:00 a.m. to Dark.</p> <p>8. Booking Procedures Formal ball diamond booking procedures will take place to allow as many users equal opportunity to book diamonds subject to the preceding guidelines.</p> <p>9. Policy Review The Meridian Sports Park Policy and applicable fees may be reviewed annually.</p>		

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CONCESSION OPERATION

1. The concession will be made available "as is" to not-for-profit organizations and tournament organizers, with the County providing existing building utility services. The County is not responsible for further appliances and services. Auxiliary utilities are the responsibility of the organization booking the concession.
2. Booking of the concession will be in two components: (1) regular season weeknight play, and (2) tournaments.
 - a) Tournaments
 - i) Tournament organizers will be given "first right of refusal" for booking of the concession during their tournaments.
 - ii) Tournament organizers waiving the booking of the concession must do so by written notice to the County thirty (30) days prior to the tournament date.
 - iii) Upon receipt of waiver, the County will offer the concession booking to the interested not-for-profit organizations through a process of elimination with priority given to the County-based organizations.
 - b) Weeknights
Booking of the concession for weeknights will be given on a first-come first-served basis with priority to County-based organizations.
3. **Bookings**
Not-for-profit organizations wishing to book the concession for regular season weeknight play and/or tournaments must apply to the County by an annual deadline date.
Applications will include:
 - a) Proof of \$1 million liability insurance policy.
 - b) Performance/damage/cleanup bond in the amount as set out in Fees and Charges Policy AD 052.
4. **Rental Rates**
Concession rental rates are to be charged as per Fees and Charges Policy AD 052 and must be paid prior to release of concession keys.
5. Organizations receiving dates to operate concession must contact Stony Plain/Lac Ste. Anne Health Unit (962-4072) a minimum of one-week prior to booking date in order to discuss food-handling responsibilities.
6. Organizations will be governed by all rules as stipulated relating to vehicular access, security, and signage.
7. Organizations booking concession will be responsible for all building, health, electrical, plumbing, gas, and labour codes and standards relevant to concession operations.